

**NEW CARLISLE CITY COUNCIL  
REGULAR MEETING AGENDA  
February 19, 2019 @ 7:00pm**

1. Call to Order: Mayor Ethan Reynolds
2. Roll Call: Clerk of Council
3. Invocation
4. Pledge of Allegiance
5. Action on Minutes: Regular Meeting: 2/4/19
6. Communications: None
7. City Manager's Report: Attached
8. Comments from Members of the Public: Please limit comments to 5 minutes or less.
9. Committee Reports: None

10. RESOLUTIONS: (NONE)

**A. Resolution 19-05R: (Introduction, Public Hearing and Action Tonight)**

A RESOLUTION APPOINTING THE CITY MANAGER AS THE DESIGNEE FOR THE CITY OF NEW CARLISLE'S MANDATORY PUBLIC RECORDS TRAINING AS REQUIRED BY THE OHIO PUBLIC RECORDS ACT

11. ORDINANCES: (None)

12. OTHER BUSINESS:

- A. **Congressman Warren Davidson:** Will hold "Mobile Office Hours" at the City Building on the fourth Tuesday of each month from 1:30PM until 2:00PM.

13. EXECUTIVE SESSION: To discuss the following:

- A. the employment and compensation of a public employees; and
- B. the purchase of property.

14. Adjournment

Next **Special Meeting** of the City Council will be **Wednesday, February 20th, 2019** at 7pm to continue 2019 budget discussions and vote on the following legislation:

**Resolution 19-04R:** A RESOLUTION AMENDING RESOLUTION 18-14R, THE CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF NEW CARLISLE, OHIO, FOR ADDITIONAL CAPITAL PURCHASES

**ORDINANCE 19-02:** AN ORDINANCE GIVING CITY MANAGER AUTHORITY TO NEGOTIATE THE PURCHASE OF REAL PROPERTY

Location: Smith Park Shelter House, 801 West Jefferson Street, New Carlisle

Next **Regular Meeting** of the City Council will be **Monday, March 4th, 2019 @ 7:00pm**  
Location: Smith Park Shelter House, 801 West Jefferson Street, New Carlisle

## RECORD OF PROCEEDINGS

<b>Minutes of:</b>	<b>Council of the City of New Carlisle, Ohio</b>	<b>REGULAR MEETING</b>
<b>Held:</b>	<b>Monday</b>	<b>February 4, 2019</b>

1. **CALL TO ORDER:** This Regular Meeting of Council called to order at 7:00 pm by Mayor Ethan Reynolds.
2. **ROLL CALL:** The Clerk of Council, Emily Berner then called the Roll:  
**6 members present Reynolds, Shamy, Lowery, Cobb, Cook, Lindsey** **STAFF PRESENT:** City Manager Randy Bridge, Clerk of Council Emily Berner, Service Director Howie Kitko, Fire Chief Steve Trusty; Deputy Allender
3. **INVOCATION:** Mayor Reynolds
4. **PLEDGE OF ALLEGIANCE**
5. **ACTION ON MINUTES: 1/22/19**  
CM Cobb motions to accept with a second by VM Lindsey YES: 6 Reynolds, Shamy, Lowery, Cobb, Cook, Lindsey Nay: 0 Minutes Accepted 6-0.
6. **COMMUNICATIONS:** None
7. **CITY MANAGERS REPORT:**

### City Manager's Report

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**TO:** Mayor, Vice Mayor, City Council, Residents, and Business Owners  
**FROM:** Randy Bridge, City Manager  
**DATE:** February 1, 2019 for February 4, 2019

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- Items that should be reported to or discussed with Council are indicated with an asterisk (\*) and organized under separate headings.
- Council members may bring any other item up for discussion.

**A - ACTION REPORT**

**B - FINANCE DISCUSSION**

**C - SERVICE DISCUSSION**

**D - FIRE DISCUSSION**

**E - POLICE DISCUSSION**

**\*F. INFORMATIONAL ITEMS**

- **Various Board Openings**
    - Parks and Recreation Board - 1 Opening
    - Board of Zoning Appeals - 1 Opening
    - Tax Review Board - 1 Openings
  - **2019 Operating Budget Timeline**
    - Approve By *Regular Ordinance*
      - 2/23 - Legal Ad for Budget Runs in the Miami Valley Sunday News
      - 3/11 - SPECIAL MEETING for the purpose of having our Town Hall meeting and the Public Hearing and Passage of the budget
  - **2016 (2017) Prentice Drive Reconstruction Project**
    - Meeting set for Thursday, February 7
    - Updates After
  - **Creating Healthy Communities**
    - Meeting set for Tuesday, February 5
    - Discuss 2019 Projects
  - **Upcoming:**
    - Town Hall Meeting on 3/11?
      - Need Motion to Approve
    - 2019 Operating Budget Work Sessions
      - Monday 2/11; Wednesday 2/13; Tuesday 2/19; Wednesday 2/20
      - The Tuesday 2/19 Work Session begins after the regularly scheduled City Council meeting
      - All other work sessions begin at 7pm
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## COMMENTS FROM CITY MANAGER REPORT:

**TOWN HALL MEETING SET FOR 3/11 AT 6:30 AND SPECIAL MEETING TO PASS BUDGET SET FOR 3/11 AT 7:00 PM. CM COOK MOTIONS TO APPROVE WITH A SECOND FROM VM LINDSEY. NO COMMENTS OR QUESTIONS. YES: 6 REYNOLDS, SHAMY, LOWERY, COBB, COOK, LINDSEY NAY: 0 MOTION ACCEPTED 6-0**

Bridge and Kitko will attend meeting on the Prentice Dr. project. Will have info at first March meeting.  
Budget Work sessions 2/11, 2/13, 2/

**8. COMMENTS FROM MEMBERS OF THE PUBLIC: NONE****9. COMMITTEE REPORTS: NONE****10. RESOLUTIONS: NONE****11. ORDINANCES: (1 INTRO AND ACTION)****ORDINANCE 19-01E: (INTRODUCTION PUBLIC HEARING AND ACTION TONIGHT)**

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO PURCHASE ONE INFLUENT RAW WATER PUMP FOR THE WASTEWATER INFLUENT BUILDING UPGRADE PROJECT AND DECLARING AN EMERGENCY. **VM LINDSEY MOTIONS TO ACCEPT WITH A SECOND BY CM SHAMY. COMMENTS AND QUESTIONS- PUMP AT WASTE WATER IS NOT OPERATIONAL. CURRENTLY HAVE A SUPPLEMENTAL PUMP ON RENT AT 5,000 A MONTH. SERVICE DIRECTOR IS ASKING TO BYPASS BID PROCESS TO PURCHASE A NEW PUMP. YES: 6 LOWERY, COBB, COOK, LINDSEY, REYNOLDS, SHAMY NAY: 0 ACCEPTED 6-0.**

**12. OTHER BUSINESS:**

A. CONGRESSMAN WARREN DAVIDSON WILL HOLD MOBILE OFFICE HOURS AT THE CITY BUILDING ON THE FOURTH TUESDAY OF EACH MONTH FROM 1:30 PM UNTIL 2:00 PM.

B. CITY OFFICES WILL BE CLOSED MONDAY, FEBRUARY 18, 2019 TO OBSERVE PRESIDENT'S DAY.

**CM COOK MOTIONS TO SET UP A CHARTER REVIEW COMMITTEE WITH A 2<sup>ND</sup> BY CM COBB.**

COMMENTS OR QUESTIONS FROM COUNCIL: LOWERY ASKED CM COOK TO GO OVER DETAILS. CM COOK NOTES CERTAIN AREAS OF CHARTER DO NOT ADDRESS THE NEEDS OF OUR CITY. REVIEW COMMITTEE TO BRING FORTH CHANGES FOR THE NOVEMBER BALLOT. BRIDGE ASKS IF LEGAL OPINION NEEDED. COOK NOTES PASSING THIS CAN GIVE THE AUTHORITY TO HAVE BRIDGE SEEK LEGAL OPINION. COBB NOTES ONCE WE FIND DISCREPANCIES WE CAN MAKE AMENDMENTS TO THE CHARTER. REYNOLDS ASKS IF WE NEED PETITIONS FOR THE AMENDMENTS? COOK NOTES WITH THE REVIEW COMMITTEE WE BYPASS THAT.

**YES: 6 COOK, LINDSEY, REYNOLDS, SHAMY, LOWERY, COBB NAY: 0 ACCEPTED 6-0.**

AT THIS POINT MAYOR REYNOLDS PASSES THE GAVEL TO VM LINDSEY TO BE ACTING MAYOR.

**REYNOLDS MOTIONS TO HAVE GOVERNMENT EMPLOYEES AFFECTED BY SHUT DOWN HAVE THEIR FEES WAIVED UNTIL THEY BEGIN GETTING PAID WITH A 2<sup>ND</sup> BY CM SHAMY. COMMENTS OR QUESTIONS FROM COUNCIL: REYNOLDS EXPLAINS RESIDENTS FEES WILL BE WAIVED AND THEY WILL HAVE UP TO 30 DAYS TO PAY CITY BILLS AFTER THEY BEGIN GETTING PAID. LOWERY ASKS IF WE SHOULD HAVE THIS LOOKED AT AND REYNOLDS NOTES MOTION MUST BE MADE FIRST BEFORE SHE LOOKS AT IT. REYNOLDS NOTES MANY CITIES ARE DOING THIS TO HELP FEDERAL WORKERS AFFECTED BY THE SHUTDOWN.**

**REYNOLDS ALSO MOVES TO MAKE IT AN EMERGENCY WITH A 2<sup>ND</sup> BY CM SHAMY.**

VARIOUS COMMENTS AND QUESTIONS TAKE PLACE AS TO WHO, HOW THIS SHOULD HAPPEN, HOW TO BE FAIR ACROSS THE BOARD WHAT ARE THE POLICIES CURRENTLY? LINDSEY ASKS IF WE HAVE SOMETHING SET UP FOR THOSE THAT FALL ON HARD TIMES. BRIDGE NOTES A REPAYMENT PLAN CAN BE UTILIZED 3X PER YEAR. MAIN THING TO REMEMBER FEDERAL EMPLOYEES ARE NOT ENTITLED TO AIDE PAY, WILL EVENTUALLY GET PAID.

AMENDMENT VOTE TO MAKE AN EMERGENCY:

**YES: 5 COBB, COOK, LINDSEY, REYNOLDS, SHAMY NAY: 1 LOWERY ACCEPTED 5-1**

VOTE FOR ORIGINAL MOTION:

**YES: 5 COBB, COOK, LINDSEY, REYNOLDS, SHAMY NAY: 1 LOWERY ACCEPTED 5-1**

BRIDGE NOTES HE NEEDS ADDITIONAL MOTION TO APPROVE ASBESTOS SAMPLE. FIRST 3 SAMPLES CAME BACK LESS THAN 1%. BRIDGE WOULD LIKE TO GO AHEAD AND GET THE OTHER AREAS SAMPLED. **VM LINDSEY MOTIONS TO APPROVE THE ADDITIONAL 17 SAMPLES WITH A 2<sup>ND</sup> BY CM COOK FOR \$1275.00.** COMMENTS/QUESTIONS: CM COBB ASKS WHAT IS THE GOAL WITH THIS BUILDING? BRIDGE NOTES WE NEED IT DONE REGARDLESS OF WHAT WE DO WITH THE BUILDING. COBB ASKS HOW WE KEEP PEOPLE OUT? BRIDGE NOTES WE DO NOT LET ANYONE IN CURRENTLY. VM LINDSEY ASKS IF IT IS POSTED NO TRESPASSING. DEPUTY ALLENDER NOTES YES AND THERE HAVE BEEN ARRESTS.

**YES: 6 LINDSEY, REYNOLDS, SHAMY, LOWERY, COBB NAY: 0 ACCEPTED 6-0**

**CM COOK MAKES A MOTION TO HAVE AN EXECUTIVE SESSION AFTER THE 2/19/19 COUNCIL MEETING WITH A 2<sup>ND</sup> BY CM COBB TO DISCUSS THE PURCHASE OR SALE OF PROPERTY.**

**YES: 6 COOK, COBB, LINDSEY, REYNOLDS, SHAMY, LOWERY NAY: 0 ACCEPTED 6-0.**

CM LOWERY ASKS IF THE DISTRICT WILL LOCK THE GATE ON THE OLD SCHOOL PROPERTY SO PEOPLE CANNOT USE IT AS A CUT THROUGH. E. BERNER NOTED IT IS THE RENTERS RESPONSIBILITY. CM LOWERY THANKS DEPUTY ALLENDER WITH HER COMMUNITY POLICING AND SLEDDING WITH SOME OUR KIDS. SHE NOTES SHE FEELS THIS IS JUST AS IMPORTANT AS ANYTHING ELSE. CM COBB ALSO THANKS DEPUTY ALLENDER.

**13. EXECUTIVE SESSION: NONE**

**14. ADJOURNMENT: CM LOWERY MOTIONS TO ADJOURN WITH A 2<sup>ND</sup> BY CM SHAMY AT 7:29 PM.**

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Mayor City of New Carlisle

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Clerk of Council





To: Mr. Bridge, City Manager  
From: Howard Kitko, Service Director  
Date: February 19, 2019  
Subject: Council Update

**Service Departments:**

- Snow removal is in full swing. When the snow exceeds 2" or a plowable snow, we asked that residents pull their vehicles into the driveway. It makes it better for the crews to get the snow back to the curb.
- Street department currently has about 2 tons of cold patch asphalt. They are filling potholes as they appear. The best way for cold patch to be effective is to place it in a dry pothole for it to have any chance of staying in long term.

**2018-2019 Various Road Projects:**

- Galewood Dr. Reconstruction Project: The 300 block of Galewood Dr. will be reconstructed in 2019. Engineers have surveyed the project and now are in the middle of the design phase.
- Will be obtaining estimates for more possible street overlay projects.

**2019 Wastewater Plant Influent Building Upgrade:**

- The City had a kickoff meeting on 12/12 with the engineers who will be designing the project. They anticipate having plans ready for bidding in about 8 weeks. Thank You for passing the emergency ordinance to purchase one influent pump. Expected arrival and install hopefully will happen in less than 12 weeks. I will keep council updated on this situation.

**Traffic Signal Upgrade Project:**

- Currently working on the right-of-way acquisition phase of the project. Construction, est. Spring 2020. (No current Update).



City of New Carlisle  
City Council Meeting  
02-19-2019  
Fire-EMS Report

- In the Month of January the New Carlisle Fire Division responded to 71 EMS call in the City and 8 in Elizabeth Township.
- The Division responded to 2 Fire related calls in the City and 1 in Elizabeth Township.
- We had 2 EMS calls answered by mutual aid, either by Pike Township or Bethel Clark, due to medic 52 being on a response.
- We answered 2 mutual aid EMS calls for Pike Township and 1 for Bethel Clark.
- In the Month of January the Division responded to 2 Overdose calls,
- We had our ISO inspection on the 28 everything look very good we will find out our results in 3 to 4 months.

Steven Trusty  
Fire Chief  
City of New Carlisle

# New Carlisle Fire Division

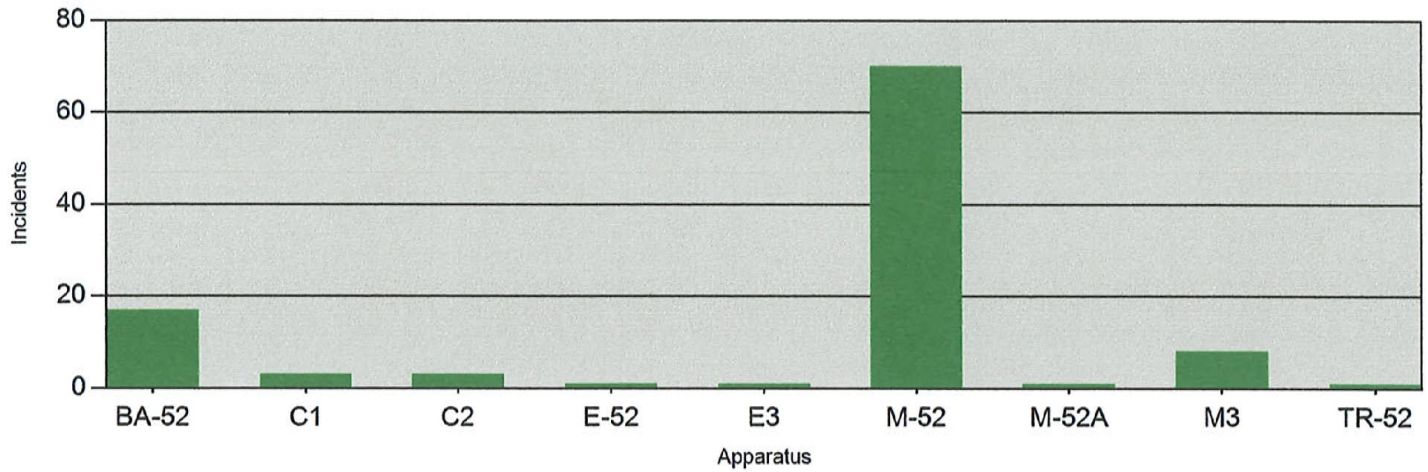
New Carlisle, OH

This report was generated on 2/13/2019 1:34:01 PM



## Incident Count per Apparatus for Date Range

Start Date: 01/01/2019 | End Date: 01/31/2019



APPARATUS	# of INCIDENTS
BA-52	17
C1	3
C2	3
E-52	1
E3	1
M-52	70
M-52A	1
M3	8
TR-52	1

Canceled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included.  
Only REVIEWED incidents included.

## **RESOLUTION 19-05R**

A RESOLUTION APPOINTING THE CITY MANAGER AS THE DESIGNEE FOR  
THE CITY OF NEW CARLISLE'S MANDATORY PUBLIC RECORDS TRAINING  
AS REQUIRED BY THE OHIO PUBLIC RECORDS ACT

**BE IT RESOVLED BY THE CITY COUNCIL OF THE CITY OF NEW CARLISLE,  
CLARK COUTY, STATE OF OHIO, THAT:**

SECTION 1. All local and statewide elected government officials or their designees must attend a three hour public records training program during each term of elective office.

SECTION 2. Council hereby appoints the City Manager, Randy Bridge, as designee for the City of New Carlisle Councilmembers to the mandatory public records training as required by The Ohio Public Records Act. Council members are as follows:

Mr. Ethan Reynolds, Mayor  
Mr. William Lindsey, Vice Mayor  
Mr. Ron Cobb, Councilman  
Mr. Bill Cook, Councilman  
Mr. Mike Lowrey, Councilman  
Mr. Chris Shamy, Councilman

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Ethan Reynolds, Mayor

\_\_\_\_\_  
Emily Berner, Clerk of Council

APPROVED AS TO FORM:

\_\_\_\_\_  
Lynnette Dinkler, DIRECTOR OF LAW

1st: \_\_\_\_\_

2cd: \_\_\_\_\_

Councilman Cobb	Y	N
Councilman Cook	Y	N
Vice Mayor Lindsey	Y	N
Mayor Reynolds	Y	N
Councilman Lowrey	Y	N
Councilman Shamy	Y	N
Vacant	Y	N

Totals:

Pass

Fail