

**NEW CARLISLE CITY COUNCIL
REGULAR MEETING AGENDA
March 4, 2019 @ 7:00pm**

1. Call to Order: Mayor Ethan Reynolds
 2. Roll Call: Clerk of Council
 3. Invocation
 4. Pledge of Allegiance
 5. Action on Minutes: Regular Meeting: 2/19/19
 6. Communications: None
 7. City Manager's Report: Attached
 8. Comments from Members of the Public: Please limit comments to 5 minutes or less.
 9. Committee Reports: None
10. RESOLUTIONS: (NONE)
11. ORDINANCES: (0 - Intro; 1 - Action)
A. Ordinance 19-03: (Public Hearing and Action Tonight)
AN ORDINANCE ESTABLISHING COMPENSATION RATES FOR THE CITY MANAGER OF THE CITY OF NEW CARLISLE
12. OTHER BUSINESS:
- A. **Congressman Warren Davidson:** Will hold "Mobile Office Hours" at the City Building on the fourth Tuesday of each month from 1:30PM until 2:00PM.
 - B. **Crime Watch:** Wednesday, March 13 @ 6:30PM. Location: Smith Park Shelter House
 - C. **2018 Town Hall:** Monday, March 11 @ 6:30PM. Location: Smith Park Shelter House
13. EXECUTIVE SESSION: None
14. Adjournment

Next **Special Meeting** of the City Council will be **Monday, March 11th, 2019** at 6:30PM to hold the annual *Town Hall Meeting*.

Location: Smith Park Shelter House, 801 West Jefferson Street, New Carlisle, Ohio 45344

Next **Regular Meeting** of the City Council will be **Monday, March 18th, 2019 @ 7:00pm**
Location: Smith Park Shelter House, 801 West Jefferson Street, New Carlisle, Ohio 45344

RECORD OF PROCEEDINGS

Minutes of: Council of the City of New Carlisle, Ohio REGULAR MEETING
Held: Tuesday February 19, 2019

- 1. CALL TO ORDER: This Regular Meeting of Council called to order at 7:00 pm by Mayor Ethan Reynolds.
2. ROLL CALL: The Clerk of Council, Emily Berner then called the Roll:
6 members present: Reynolds, Shamy, Lowery, Cobb, Cook, Lindsey STAFF PRESENT: City Manager Randy Bridge, Clerk of Council Emily Berner, Finance Director Debbie Watson, Service Director Howie Kitko, Police Administrator Sgt. Underwood, Fire Chief Steve Trusty.
3. INVOCATION: Mayor Reynolds
4. PLEDGE OF ALLEGIANCE
5. ACTION ON MINUTES: 2/4/19
VM Lindsey motions to accept with a second by CM Shamy YES: 5 LOWERY, COOK, LINDSEY, REYNOLDS, SHAMY ABSTAIN: 1 COBB NAY: 0 MINUTES ACCEPTED 5.
6. COMMUNICATIONS: None
7. CITY MANAGERS REPORT:

Mayor, Vice Mayor, City Council, Residents, and Business Owners

FROM: Randy Bridge, City Manager
DATE: February 15, 2019 for February 19, 2019

- Items that should be reported to or discussed with Council are indicated with an asterisk (*) and organized under separate headings.
• Council members may bring any other item up for discussion.

A - ACTION REPORT

*B - FINANCE DISCUSSION - Report handed out at meeting (Due to budget changes and new software)
January total revenue: \$323,843.61 YTD revenue collected \$ 323, 843.61
January Total Expenses: \$292, 837.13 YTD total expenses: \$ 292, 837.13

*C - SERVICE DISCUSSION - Report Attached



To: Mr. Bridge, City Manager
From: Howard Kitko, Service Director
Date: February 19, 2019
Subject: Council Update

Service Departments:

- Snow removal is in full swing. When the snow exceeds 2” or a plowable snow, we asked that residents pull their vehicles into the driveway. It makes it better for the crews to get the snow back to the curb.
- Street department currently has about 2 tons of cold patch asphalt. They are filling potholes as they appear. The best way for cold patch to be effective is to place it in a dry pothole for it to have any chance of staying in long term.

2018-2019 Various Road Projects:

- Galewood Dr. Reconstruction Project: The 300 block of Galewood Dr. will be reconstructed in 2019. Engineers have surveyed the project and now are in the middle of the design phase.
- Will be obtaining estimates for more possible street overlay projects.

2019 Wastewater Plant Influent Building Upgrade:

- The City had a kickoff meeting on 12/12 with the engineers who will be designing the project. They anticipate having plans ready for bidding in about 8 weeks. Thank You for passing the emergency ordinance to purchase one influent pump. Expected arrival and install hopefully will happen in less than 12 weeks. I will keep council updated on this situation.

Traffic Signal Upgrade Project:

- Currently working on the right-of-way acquisition phase of the project. Construction, est. Spring 2020. (No current Update).

*CM LOWERY ASKS HOW MUCH SALT HAS BEEN USED- 100 TONS BID FOR 300 TONS EACH YEAR. AT NORMAL USE.
CM LOWERY ASKS IF ANY OTHER ROADS WILL BE REPAIRED IN 2019? POSSIBLY HEMLOCK, BITTERSWEET AND
BUTTERNUT per Kitko.*

*D - FIRE DISCUSSION - Report Attached NO COMMENTS OR QUESTIONS FROM COUNCIL



City of New Carlisle
City Council Meeting
02-19-2019
Fire-EMS Report

- In the Month of January the New Carlisle Fire Division responded to 71 EMS call in the City and 8 in Elizabeth Township.
- The Division responded to 2 Fire related calls in the City and 1 in Elizabeth Township.
- We had 2 EMS calls answered by mutual aid, either by Pike Township or Bethel Clark, due to medic 52 being on a response.
- We answered 2 mutual aid EMS calls for Pike Township and 1 for Bethel Clark.
- In the Month of January the Division responded to 2 Overdose calls,
- We had our ISO inspection on the 28 everything look very good we will find out our results in 3 to 4 months.

Steven Trusty
Fire Chief
City of New Carlisle

***E - POLICE DISCUSSION - Report handed out at meeting**

City of New Carlisle
Clark County Sheriff's Office

Patrol Division
January 2019
44 calls

Assaults: 0
Domestic Violence: 10
Theft: 5
Non- Injury crash: 6

Citations- 17
Drug Complaints: 0
Suicide Attempted: 1
Burglary: 0

Several calls to the laundry mat. Subjects are coming in due to cold temperatures. If not doing business in the laundry mat and you are inside that is trespassing. Several notices of a suspicious male and female walking around town. Deputies need a complaint. Individuals cannot be arrested for just being suspicious. NEW, Free Prescription drop box located in lobby of Clark County Sheriff's office. Available 24 hours 7 days a week.

Mayor Reynolds asks where all the boxes are located: Fire Dept. in NC, EDO, City Police and at Sheriff Dept.

VM Lindsey asks if any specific way to turn in unwanted medication. Underwood notes bag it up or drop in actual bottle. No liquids please. All medications and bottles will be destroyed.

***F. INFORMATIONAL ITEMS**

- **Madison Street School Pre-Demolition Asbestos Survey**
 - All additional samples tested came back less than 1%
 - Heavily reduces removal costs
 - Ask for quote for removal-\$38,860 *TO REMOVE CM Cobb asks if we spend the money to remove it what would we do? Bridge notes that is up to Council. VM Lindsey asks if there is any interest in it and Bridge notes that comes and goes.*

- **2019 Operating Budget Timeline**
 - Approve by *Regular Ordinance*
 - 2/23 - Legal Ad for Budget Runs in the Miami Valley Sunday News
 - 3/11 - SPECIAL MEETING to having our Town Hall meeting and the Public Hearing and Passage of the budget

- **2016 (2017) Prentice Drive Reconstruction Project**
 - Met on Thursday, February 7
 - Update- *21,000 FROM PREVIOUS BLOCK GRANT BEING USED. CITY WILL PAY BALANCE OWED.*

- **CCA Phone Meeting**
 - 2/6/19
 - Voiced concerns over fees for collection, lack of Spanish forms, and cross referencing to the Federal database.
 - Need to schedule follow up to discuss CCA's findings
 - Update as information is supplied to the City

- **Upcoming:**
 - Town Hall Meeting on 3/11?
 - Need Motion to Approve- *MOTION MADE ON 2/4/19 MEETING*

- **2019 Budget Work Sessions**
 - Great meetings
 - Administration thanks Council! - *BRIDGE NOTES: POSITIVE AND PRODUCTIVE DISCUSSIONS*

8. COMMENTS FROM MEMBERS OF THE PUBLIC: NONE

9. COMMITTEE REPORTS: NONE

10. RESOLUTIONS:

A. RESOLUTION 19-05R: (INTRO, PUBLIC HEARING AND ACTION TONIGHT)

A RESOLUTION APPOINTING THE CITY MANAGER AS THE DESIGNEE FOR THE CITY OF NEW CARLISLE'S MANDATORY PUBLIC RECORDS TRAINING AS REQUIRED BY THE OHIO PUBLIC RECORDS ACT

VM LINDSEY MOTIONS TO APPROVE WITH A SECOND BY CM COOK BRIDGE EXPLAINS: DESIGNATES HIM TO ATTEND SUNSHINE LAW TRAINING ON COUNCILS BEHALF. NEW COUNCIL MEMBER WILL ATTEND OWN TRAINING. YES: 6 LINDSEY, REYNOLDS, SHAMY, LOWERY, COBB, COOK NAY: 0 ACCEPTED 6-0.

11. ORDINANCES: NONE

12. OTHER BUSINESS:

CONGRESSMAN WARREN DAVIDSON WILL HOLD MOBILE OFFICE HOURS AT THE CITY BUILDING ON THE FOURTH TUESDAY OF EACH MONTH FROM 1:30 PM UNTIL 2:00 PM.

13. EXECUTIVE SESSION: TO DISCUSS THE FOLLOWING

A. EMPLOYMENT AND COMPENSATION OF PUBLIC EMPLOYEES

B. PURCHASE OF PROPERTY

VM LINDSEY MOTIONS TO MOVE TO EXECUTIVE SESSION WITH A SECOND BY CM SHAMY. – MOTION WITHDREW

CM COOK MOTIONS TO SET A CHARTER REVIEW WITH A SECOND BY CM COBB. VARIOUS DISCUSSIONS TAKE PLACE. BRIDGE NOTES PER LEGAL COUNCIL ADVICE, ANOTHER WILL HAVE TO TAKE PLACE AGAIN IN 2021. **YES: 3 COOK, LOWERY, COBB NAY: 3 LINDSEY, REYNOLDS, SHAMY MOTIONS FAILS 3-3.**

CM COOK motions to break rules of Council so resident can speak with second by CM Cobb. All unanimously vote yes.

Linda Egelston Nowakowski: asks about the 8 years and another charter review being needed? Even though the council could do one now. Bridge notes in the charter it states every 8 years from the beginning of the charter which forces another review in 2021.

VM LINDSEY MOTIONS TO MOVE TO EXECUTIVE SESSION WITH SECOND BY CM SHAMY AT 7:32 PM. YES:

LOWERY, COBB, COOK, LINDSEY, REYNOLDS, SHAMY NAY: 0 ACCEPTED 6-0

AT 8:47 PM CM COOK MOTIONS TO RETURN TO REGULAR SESSION WITH A SECOND BY CM SHAMY. YES: 6

LOWERY, COBB, COOK, LINDSEY, REYNOLDS, SHAMY NAY: 0 ACCEPTED 6-0

CM LOWERY MOTIONS TO ADJOURN WITH A SECOND BY CM SHAMY AT 8:48 PM.

===== END OF 2/19/19 MINUTES =====

City Manager's Report

TO: Mayor, Vice Mayor, City Council, Residents, and Business Owners
FROM: Randy Bridge, City Manager
DATE: March 1, 2019 for March 4, 2019

- Items that should be reported to or discussed with Council are indicated with an asterisk (*) and organized under separate headings.
- Council members may bring any other item up for discussion.

A - ACTION REPORT

B - FINANCE DISCUSSION

C - SERVICE DISCUSSION

D - FIRE DISCUSSION

E - POLICE DISCUSSION

***F. INFORMATIONAL ITEMS**

- **New Building Updates**
 - Ordinance Effective 3.6.19
 - Closing Date: 3.29.19 with occupancy 10 days after
 - Scheduled Meetings:
 - Mover Quotes
 - 3/5/19 and 3/7/19
 - Inspections
 - 3/5/19
 - Acquiring Second Date
 - Architects
 - 3/6/19 and 3/7/19
- **2019 Operating Budget Timeline**
 - Approve By *Regular Ordinance*
 - 3/11 - SPECIAL MEETING for the purpose of having our Town Hall meeting and the Public Hearing and Passage of the budget ordinance
- **2018 IT Audit**
 - Begins 3/4/19
 - Update Council as Needed
- **Upcoming**
 - Ordinance - Fire/EMS Pay
 - Ordinance - Elizabeth Township Fire/EMS Contract

===== END OF CITY MANAGER REPORT =====

ORDINANCE 19-03

AN ORDINANCE ESTABLISHING COMPENSATION RATES FOR THE CITY MANAGER
OF THE CITY OF NEW CARLISLE

WHEREAS, Randy Bridge, as City Manager, has shown dedication to the City of New Carlisle in various forms; and

WHEREAS, the City Council affirms that Randy Bridge excels in all aspects his respected job duties; and

WHEREAS, the City Manager has not taken a raise since early 2017;

WHEREAS, City Manager Randy Bridge has saved the City thousands of dollars through contract renegotiations, bond refinancing, sound administrative decisions, and closely watching the City's expenditures; and

WHEREAS, City Manager Randy Bridge, in conjunction with other City staff and City Council, has progressed the City significantly since taking office in 2015 by repairing roads at a rate never seen before in the City, improving the City parks with new playground equipment and safety features, and updating the fleet of the City's police division; and

WHEREAS, City Manager Randy Bridge makes himself easily available to City Council, the residents and business owners of the City of New Carlisle well past normal working hours and working days;

WHEREAS, the City Charter requires the passing of an ordinance to change the salary of the City Manager.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS as follows:

Section 1. The compensation paid to City Manager Randy Bridge shall be increased by \$10,000. The new per year salary will be \$80,758.80.

Passed this _____ day of _____, 2019.

Ethan Reynolds, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Lynnette Dinkler, DIRECTOR OF LAW

1st: _____

2ed: _____

Councilman Cobb	Y	N
Councilman Cook	Y	N
Vice Mayor Lindsey	Y	N
Mayor Reynolds	Y	N
Councilman Lowrey	Y	N
Councilman Shamy	Y	N
Vacant	Y	N

Totals:

Pass

Fail