

**NEW CARLISLE CITY COUNCIL
REGULAR MEETING AGENDA
March 18, 2019 @ 7:00pm**

1. Call to Order: Mayor Ethan Reynolds
2. Roll Call: Clerk of Council
3. Invocation
4. Pledge of Allegiance
5. Action on Minutes:

Work Session
2/11/19

Special Meetings
2/13/19
2/20/19
2/25/19

Regular Meeting
3/4/19

6. Communications: None
7. City Manager's Report: Attached
8. Comments from Members of the Public: Please limit comments to 5 minutes or less.
9. Committee Reports: None

10. RESOLUTIONS: (NONE)

11. ORDINANCES: (1 - Intro; 1 - Action)

A. Ordinance 19-05: (Public Hearing and Action Tonight)

AN ORDINANCE TO AUTHORIZE THE CITY MANAGER TO RENEW A CONTRACT WITH ELIZABETH TOWNSHIP, MIAMI COUNTY, FOR THE PURPOSE OF PROVIDING FIRE AND EMERGENCY SERVICE TO A PORTION OF THE TOWNSHIP

B. Ordinance 19-06: (Introduction Tonight; Public Hearing and Action on 4/1/19)

AN ORDINANCE AMENDING CHAPTER 238 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING THE DIVISION OF FIRE.

12. OTHER BUSINESS:

- A. **Congressman Warren Davidson:** Will hold "Mobile Office Hours" at the City Building on the fourth Tuesday of each month from 1:30PM until 2:00PM.
- B. **Crime Watch:** Wednesday, April 10 @ 6:30PM. Location: Smith Park Shelter House

13. EXECUTIVE SESSION: None

14. Adjournment

Next **Regular Meeting** of the City Council will be **Monday, April 1st, 2019 @ 7:00pm**
Location: Smith Park Shelter House, 801 West Jefferson Street, New Carlisle, Ohio 45344

RECORD OF PROCEEDINGS

Minutes of: Council of the City of New Carlisle, Ohio

SPECIAL MEETING

Held:

Monday, February 11, 2019

- 1. CALL TO ORDER:** This Special Meeting of Council called to order at 7:00 pm by Mayor Ethan Reynolds.
- 2. ROLL CALL:** City Manager Bridge calls the roll, 6 members of Council present along with City Manager Mr. Bridge, Finance Director Debra Watson, Service Director Howard Kitko, Deputy Allender.
- 3. INVOCATION:** VM Lindsey
- 4. PLEDGE OF ALLEGIANCE**
- 5. ACTION ON MINUTES: NONE**
- 6. COMMUNICATIONS: NONE**
- 7. CITY MANAGERS REPORT: NONE**
- 8. COMMENTS FROM MEMBERS OF THE PUBLIC: NONE**
- 9. COMMITTEE REPORTS: NONE**
- 10. RESOLUTIONS: NONE**
- 11. ORDINANCES: NONE**
- 12. OTHER BUSINESS: 2019 Budget Discussions take place and the following 2019 budget.**
Below is a summary of the 2019 Operating Budget:

Funds	2019 Beginning Balance	2019 Budgeted Revenues	2019 Budgeted Expenditures	2019 Ending Balance
101 General	\$949,241	\$1,332,525	\$1,673,457	\$608,309
201 Street Construction	62,913	216,500	258,181	21,232
202 State Highway	86,793	17,000	19,500	84,293
203 Permissive Tax	13,048	62,000	73,550	1,498
204 Street Improvement Levy	44,266	132,471	163,400	13,337
212 Emergency Ambulance Capital	165,091	33,118	95,600	102,609
213 Emergency Ambulance Operating	186,978	763,283	861,360	88,901
214 Fire Capital Equipment	180,693	66,235	141,310	105,618
215 Fire Operating	186,022	248,401	230,160	204,263
219 CDBG/Economic Loan	21,565	0	21,565	0
225 Health Levy	1,577	63,161	62,130	2,608
250 0.5% Police Levy	398,148	500,000	547,236	350,912
301 General Bond Retirement	10,692	102,361	95,888	17,165
302 Twin Creeks Bonds Debt Service Fund	309,525	86,743	78,997	317,271
400 Community Center	1	0	0	1
501 Water	154,767	943,500	1,056,392	41,875
502 Waste Water	420,413	904,500	1,253,498	71,415
505 Swimming Pool	6,124	111,250	114,750	2,624
510 Cemetery Operations	69,443	52,000	100,650	20,793
550 Waterworks Capital Improvements	16,800	3,000	0	19,800
551 Water Meter Upgrade	102	0	0	102
560 Waste Water Capital Improvement	12,744	0	8,000	4,744
561 Waste Water Equipment Replacement	12,520	0	0	12,520
562 Wastewater Capital Cotingency	1,782	0	0	1,782
563 Wastewater Construction Account	4,810	0	0	4,810
705 Cemetery Perpetual Care	144,729	2,000	1,000	145,729
802 Street Lighting	56,738	95,000	96,000	55,738
Totals	\$3,517,525	\$5,735,048	\$6,952,624	\$2,299,949

General Fund:

Notes from session: additional \$83,000 added into the GF. Council and CM Bridge run through each line item within the budget starting at 101 General Fund.

-Grass cutting abatements increased. Property abatements down due to more people taking care of property.

-\$28,000 reimbursement on water tower cleanup.

Debbie Watson notes she is excited to begin this process. She notes her philosophy on appropriations for the budget. Bridge agrees with Watson. Bridge notes the budget submitted is broken down item by item and money will not be moved from one line item to another. He asks Council to keep that in mind and to not appropriate so close that we go over budget.

Council:

Increases for sending Council to trainings and workshops.

City Manager Expenses:

Bridge asks Council to have executive session next meeting. Bridge notes additional wages included for possible assistant. Insurance, PERS, training sessions. Watson tries to budget 1000 misc. to cover last minute/unexpected. Misc. usually means it does not get spent but it is there. Increase of \$5,000 for increase in purchases for computer/technology if project purchase goes through.

Finance:

-Increases in Finance with office supplies, purchase of new printers, chairs, office supplies. Watson notes each area Water, Street... runs out of supplies Finance is where it is purchased. Shamy asks about the tablet system for Council, paper, ink, time would be reduced.

Planning Wages:

Hire another Code enforcement officer. Attempted last year but no one applied for it.

Law Director:

Set at \$80,000 to the annexation that has been discussed. Normal day to day is \$59-70,000.

Parks:

Bridge increased these to hire a seasonal flower beds employee. Multiple complaints last year and not enough man power to maintain these. VM Lindsey asks about the capital outline line item: new playground equipment, shelter upgrades, bike stops. Reynolds notes he thinks we could cut the funds for Shelter House renovations. Watson thinks we could leave the money in Shelter reno to fix the parking lot more than the actual Shelter. Cobb agrees the problem with the parking lot. Cobb asks about the funds the Parks received last year and what did they use it for? Bridge explains that is another item. Cobb suggests non-residents rental fee increase for shelter. Cook agrees parking lot needs redone, more lights, possible widen of the driveway. Enhance these areas possibly more rentals. Increase upfront fee/deposit to cover possible damages that occur to the facility. Bridge adds he could consider the cost of new chairs. All members agree parking lot and chairs would be good improvements. Discussion continues countertop or fridge added, add a possible kitchen. Lowery notes adding a kitchenette would be a great addition. VM Lindsey notes looking at that a later date b/c possible \$25-30,000. Cook asks to increase the fund to \$25,000 so it is there and we discuss it later. Cobb does not agree with a kitchen. Cook thinks add the funds so they are there, Lindsey, Reynolds, Shamy are not in agreement for \$25,000. Shamy notes it could be more like \$40,000. Bridge adds upgrades need to happen. A kitchenette, new floors and parking lot need improvements, put \$25,000 discuss later. Will not get spent if not approved. Discussions on the other purchases such as mower and how much the parking lot will cost.

Cook reminds Council if we have the money put it in, if it does not get spent it is still there. Watson adds the funds will go to that specific line item but it is held there and not spent anywhere else. Cobb is concerned the lot will cost more than \$25,000. If they do not increase the amount then they are over budget and having to transfer. Increased to \$50,000.

Special Events/land/buildings:

Cobb noted they had \$10,000 but did not spend it. Bylaws have not been sent back so Parks and Rec board did not spend. Bridge noted just need a simple set of bylaws. Current set for \$3,500 which is decrease. Cobb suggests putting it under Parks and Rec. Others note that is seasonal and work cannot be taken from a city position. VM Lindsey states \$1,500 would be good. Reynolds agrees. Shamy states \$1,500-2,000. Lowery adds events are not cheap he is fine for \$3,500 and does not know why we should make such a drastic cut. Cook reminds council again to allocate the money. Discussions take place on possible costs of events. Bridge suggests \$7-8,000. Cobb good with \$3,500, Cook good with \$7-8,000, VM Lindsey not good with anything over \$3,500. Shamy and Reynolds good with \$3,500. Lowery thinks cutting it makes no sense. Discussions continue about thoughts on spending. Mackenzie adds taking this money from the citizens and kids does not make sense. Bridge notes he can make cuts from his manager allocated funds can decrease to allow for the parks to have \$7-8,000. Budget carry overs, budgeted funds and expenditures are discussed to agree on the parks and rec. Bridge reminds council the city is in a much better place. VM Lindsey asks Mackenzie what types of event could happen in 2019. Lindsey notes he had calls on a canceled egg hunt. Mackenzie noted a food truck rally in the park, winter events in the park. Reynolds states he is up for \$5,000. Council agrees on \$5,000. Lindsey asks when will the bylaws be complete? Bridge suggests having a simple set turned in. Council continues discussions on Firework event: Lowery states budget \$10,000 and do \$10,000. Reynolds suggests increasing to \$15,000. Cook adds more help that day would be great. Watson added the show was great, a good event for the city. You need to do at least what you did last year. The pool made money and that comes back to us via another venue notes Watson. Lowery notes the businesses did great. Crowd control, traffic control went smooth. Shamy mentions more food trucks. \$15,000 agreed upon by all of Council. Cobb asks about another Deputy or 2 @ \$29.00 an hour. Allender asked about utilizing cadets for traffic control. Lands and buildings discussion: discussions end for the evening with the pool. Upgrades needed to restrooms, lighting, possibly kitchen. Watson adds the general fund is not funding the pool this year. They have a \$6,000 balance from last year budgeted funds. Cobb adds increasing pool passes, admissions for non-residents. Mrs. Lowery adds we do get some traffic because we do not increase fees for non-residents. Reynolds notes Cobb can make that motion at another meeting. Bridge suggests putting the funds in the line items so they are there for possible in the CIP. Discussions on light and bathroom improvements. \$30,000 suggested by Cook. Council agrees with \$30,000.

13. ADJOURNMENT: CM LOWERY MOTIONS TO ADJOURN WITH A SECOND BY CM SHAMY.

RECORD OF PROCEEDINGS

Minutes of: Council of the City of New Carlisle, Ohio

SPECIAL MEETING

Held:

Wednesday, February 13, 2019

1. CALL TO ORDER: This Special Meeting of Council called to order at 7:00 pm by Mayor Ethan Reynolds.

2. ROLL CALL: Mr. Kitko calls the roll, 5 members of Council present. Absent: Cobb Staff present: Bridge, Kitko, Watson

3. INVOCATION: Mayor Reynolds

4. PLEDGE OF ALLEGIANCE

5. ACTION ON MINUTES: NONE

6. COMMUNICATIONS: NONE

7. CITY MANAGERS REPORT: NONE

8. COMMENTS FROM MEMBERS OF THE PUBLIC:

Dale Grimm S. Main: notes moving downtown will be taking away a city business that draws many people from out of town.

9. COMMITTEE REPORTS: NONE

10. RESOLUTIONS: 1 INTRO TONIGHT, ACTION ON 2/20/19

RESOLUTION 19-04

A RESOLUTION AMENDING RESOLUTION 18-14R, THE CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF NEW CARLISLE, OHIO, FOR ADDITIONAL CAPITAL PURCHASES

11. ORDINANCES: 1 INTRO TONIGHT, ACTION ON 2/20/19

ORDINANCE 19-02

AN ORDINANCE GIVING CITY MANAGER AUTHORITY TO NEGOTIATE THE PURCHASE OF REAL PROPERTY

12. OTHER BUSINESS:

CONTINUED BUDGET DISCUSSIONS TAKE PLACE.

Funds	2019 Beginning Balance	2019 Budgeted Revenues	2019 Budgeted Expenditures	2019 Ending Balance
101 General	\$949,241	\$1,332,525	\$1,673,457	\$608,309
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215 Fire Operating	186,022	248,401	230,160	204,263
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225 Health Levy	1,577	63,161	62,130	2,608
250 0.5% Police Levy	398,148	500,000	547,236	350,912
301 General Bond Retirement	10,692	102,361	95,888	17,165
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400 Community Center	1	0	0	1
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562 Wastewater Capital Contingency	1,782	0	0	1,782
563 Wastewater Construction Account	4,810	0	0	4,810
705 Cemetery Perpetual Care	144,729	2,000	1,000	145,729
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Totals	\$3,517,525	\$5,735,048	\$6,952,624	\$2,299,949

DISCUSSION THIS EVENING BEGINS WITH:

-DISCUSSION STARTS WITH

STREETS- Street levy money covers repairs. Increased \$1,000 for fuel if needed. Discussion over concerning condition of fleet and projects for brine system possibly put on hold from 2019 to 2020.

State Highway: Kitko notes in 2023 we will need 20% of project cost to cover the repave of 235 through town.

Permissive Tax: Reynolds asks about the ending balance will it be in the negative? Bridge notes aware of it and should stay around the same.

Street Improvement: Discussion on Galewood project for 2019. \$41,000 is share for the city to cover Galewood project.

Emergency Ambulance Capital/Operating Fire Capital/Operating: standard funds not used for wages only for purchases. Watson notes new medic is needed. If enough capital is placed in those funds the city could pay cash for the new medic and not go into debt. Watson remind council all the radios were paid for and are no longer in the capital funds. Lowery asks if we could wait another year. Chief notes if we wait we will be buying 2. With the levy, we asked for the department noted they would buy a new medic this year and utilize the rest for wages. Wage increase is at the discretion of council.

CDBG: no discussion

Health Levy: no discussion

Police Levy: new patrol vehicle budgeted and \$15,000 for equipment upgrades. Reynolds asks if the new building will hold the department. Bridge notes no. Watson adds there are funds to utilize to make the substation nicer for the deputies. Bridge adds we need to think about the current condition of the substation but wait a couple of years.

General Bond: no discussion

Twin Creeks Bond: Lindsey asks how much longer? Bridge notes 2035 he believes.

Community Center: no discussion

Water: No big changes from year to year. Goal to take down Adams St. tower only holds 100,000 gallons.

Waste Water: Discussions on various projects within wastewater and taking loans out to cover the project.

Swimming Pool: Council in agreement to support pool and add \$10,000 to their budget. Mrs. Lowery notes she projects an increase in attendance and revenue. Swim team and new items to add to a party package will increase.

Cemetery: Reynolds asks about moving the cemetery employee to the new building? Bridge note he needs to be at cemetery.

Waterworks Capital Improvements: No discussions

Water Meter Upgrade: No discussions

Waste Water Capital: No discussions- tap in fees.

Waste Water Equipment: No discussions

Waste Water Capital: No discussions

Waste Water Construction: No discussions

Cemetery Care: No discussions

Street Lighting: No discussions

Block Grant- \$21,565 used to cover the Prentice Dr. project.

-REYNOLDS ADDS HE WOULD LIKE THE CITY TO DONATE ANOTHER \$5,000 TO THE FOOD PANTRY IN TOWN. DISCUSSION OCCURS ALL MEMBERS OF COUNCIL AGREED TO DONATE FUNDS.

CM COOK MOTIONS TO EXCUSE CM COBB WITH A SECOND FROM VM LINDSEY. YES: REYNOLDS, SHAMY, LOWERY, COOK, LINDSEY NAY: 0 ACCEPTED 5-0

QUICK DISCUSSION FROM KITKO ON 571 GRILL TAPPING INTO WATER/SEWER LINES. 571 GRILL PLANS TO PAY FOR ALL EXTENSIONS. CITY MAY HAVE TO PAY FOR A FEW LINE UPGRADES IF NEEDED.

13. ADJOURNMENT: CM LOWERY MOTIONS TO ADJOURN WITH A SECOND BY CM SHAMY.

RECORD OF PROCEEDINGS

Minutes of: Council of the City of New Carlisle, Ohio

SPECIAL MEETING

Held:

Wednesday, February 20, 2019

1. **CALL TO ORDER**: This Special Meeting of Council called to order at 7:00 pm by Mayor Ethan Reynolds.
2. **ROLL CALL**: City Manager Bridge calls the roll, 6 members of Council present along with City Manager Mr. Bridge.
3. **INVOCATION**: VM Lindsey
4. **PLEDGE OF ALLEGIANCE**
5. **ACTION ON MINUTES**: NONE
6. **COMMUNICATIONS**: NONE
7. **CITY MANAGERS REPORT**: NONE
8. **COMMENTS FROM MEMBERS OF THE PUBLIC**: NONE
9. **COMMITTEE REPORTS**: NONE

10. **RESOLUTIONS: 1 Action**

RESOLUTION 19-04R

A RESOLUTION AMENDING RESOLUTION 18-14R, THE CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF NEW CARLISLE, OHIO, FOR ADDITIONAL CAPITAL PURCHASES

VM LINDSEY MOTIONS TO APPROVE WITH A SECOND BY CM COOK Comments: Allow for additional purchases. YES: 6 LINDSEY, REYNOLDS, SHAMY, LOWERY, COBB, COOK NAY: 0 ACCEPTED 6-0.

11. **ORDINANCES: 1 Action**

ORDINANCE 19-02

AN ORDINANCE GIVING CITY MANAGER AUTHORITY TO NEGOTIATE THE PURCHASE OF REAL PROPERTY

VM LINDSEY MOTIONS TO APPROVE WITH A SECOND BY CM SHAMY Comments: Allows City Manager to purchase property. CM Cobb asks how much we will pay? \$153,000. Cobb notes an additional possible \$200,000 in renovations. Cobb asks why purchase the building? Reynolds notes the city has already considered purchasing 4 different properties all over \$200,000 along with needed renovations. The city currently rents, pays for all upkeep and the building is not ADA compliant where the new building is paid for in cash and ADA compliant. He realizes there will be renovations needed but feels this is a good move for the city. **YES: 5 LOWERY, COOK, LINDSEY, REYNOLDS, SHAMY NAY: 1 COBB ACCEPTED 5-1.**

12. **Other Business:**

CM COOK MOTIONS TO SET A SPECIAL MEETING WITH A SECOND BY VM LINDSEY: Special Meeting for Monday, February 25, 2019. 7pm @ Shelter House. Purpose is to introduce Ordinance 19-04: AN ORDINANCE TO ESTABLISH APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF NEW CARLISLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2019. (Introduction on 2/25/19; Public Hearing & Action on 3/11/19)
YES: REYNOLDS, SHAMY, LOWERY, COBB, COOK, LINDSEY NAY: 0 ACCEPTED 6-0

Motion – Break Rules of Council CM Cook motions to break rules of Council with a second by VM Lindsey. YES: 6 Reynolds, Shamy, Lowery, Cobb, Cook, Lindsey NAY: 0 Accepted 6-0

Introduce Ordinance 19-03: AN ORDINANCE ESTABLISHING COMPENSATION RATES FOR THE CITY MANAGER OF THE CITY OF NEW CARLISLE (Introduction on 2/20/19; Public Hearing & Action on 3/4/19)

BUDGET DISCUSSIONS:

Bridge reviews ending fund balances of each sub-group for the 2019 budget to get final approval of budget printed in legal notice. Council confirms all ending balances. Bridge thanks everyone for a positive and beneficial budget work sessions.

CM LOWERY MOTIONS TO ADJOURN WITH A SECOND BY CM SHAMY.

RECORD OF PROCEEDINGS

Minutes of: Council of the City of New Carlisle, Ohio

SPECIAL MEETING

Held:

Monday, February 25, 2019

1. CALL TO ORDER: This Special Meeting of Council called to order at 7:00 pm by Mayor Ethan Reynolds.

2. ROLL CALL: Bridge calls the roll:

5 members present: Reynolds, Lowery, Cobb, Cook, Lindsey Absent: Shamy STAFF PRESENT:
City Manager Randy Bridge,

3. INVOCATION: Mayor Reynolds

4. PLEDGE OF ALLEGIANCE

5. ACTION ON MINUTES: none

6. COMMUNICATIONS: none

7. CITY MANAGERS REPORT: none

8. COMMENTS FROM MEMBERS OF THE PUBLIC: none

9. COMMITTEE REPORTS: none

10. RESOLUTIONS: NONE

11. ORDINANCES: 1 INTRO ACTION ON 3/11/19

Ordinance 19-04: AN ORDINANCE TO ESTABLISH APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF NEW CARLISLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2019.

12. OTHER BUSINESS: none

CM Lowery motions to adjourn with a second by VM Lindsey.

RECORD OF PROCEEDINGS

Minutes of: Council of the City of New Carlisle, Ohio

REGULAR MEETING

Held:

Monday, March 4, 2019

1. CALL TO ORDER: This Regular Meeting of Council called to order at 7:00 pm by Acting Mayor William Lindsey.

2. ROLL CALL: The Clerk of Council, Emily Berner then called the Roll:

5 members present: Lindsey, Shamy, Lowery, Cobb, Cook, Lindsey Absent: Reynolds STAFF

PRESENT: City Manager Randy Bridge, Clerk of Council Emily Berner, Service Director Howie Kitko, Fire Chief Steve Trusty.

3. INVOCATION: Councilman Cook

4. PLEDGE OF ALLEGIANCE

5. ACTION ON MINUTES: 2/19/19

CM Cook motions to accept with a second by CM Shamy. YES: 5 AM Lindsey, Shamy, Lowery, Cobb, Cook NAY: 0 Accepted 5-0.

6. COMMUNICATIONS: None

7. CITY MANAGERS REPORT:

City Manager's Report

TO: Mayor, Vice Mayor, City Council, Residents, and Business Owners
FROM: Randy Bridge, City Manager
DATE: March 1, 2019 for March 4, 2019

- Items that should be reported to or discussed with Council are indicated with an asterisk (*) and organized under separate headings.
- Council members may bring any other item up for discussion.

A - ACTION REPORT

B - FINANCE DISCUSSION

C - SERVICE DISCUSSION

D - FIRE DISCUSSION

E - POLICE DISCUSSION

***F. INFORMATIONAL ITEMS**

- **New Building Updates**
 - Ordinance Effective 3.6.19
 - Closing Date: 3.29.19 with occupancy 10 days after
 - Scheduled Meetings:
 - Mover Quotes
 - 3/5/19 and 3/7/19
 - Inspections
 - 3/5/19
 - Acquiring Second Date
 - Architects
 - 3/6/19 and 3/7/19
- **2019 Operating Budget Timeline**
 - Approve By *Regular Ordinance*
 - 3/11 - SPECIAL MEETING for the purpose of having our Town Hall meeting and the Public Hearing and Passage of the budget ordinance
- **2018 IT Audit**
 - Begins 3/4/19
 - Update Council as Needed
- **Upcoming**
 - Ordinance - Fire/EMS Pay
 - Ordinance - Elizabeth Township Fire/EMS Contract

===== END OF CITY MANAGER REPORT =====

8. Comments from Members of the Public:

Linda Eggelston Nowakowski: 317 S. Main- Community garden update. Secured the old Westlake school site. Largest by over 200% over any garden in the community. Working to establish a curriculum. Assembled a worm farm at the Library last week. Classes on 3/21 will start. From growing foods, nutrition, preserving foods and composting. 3/9 starts construction on 4x4x14 raised cedar beds. 5/3 garden cleanup at Madison St. 5/11 at Old Westlake site in partnership with Great American Cleanup/Clark County.

9. Committee Reports: None

10. RESOLUTIONS: (NONE)

11. ORDINANCES: 0 INTRO- 1 ACTION

A. ORDINANCE 19-03: PUBLIC HEARING AND ACTION TONIGHT

AN ORDINANCE ESTABLISHING COMPENSATION RATES FOR THE CITY MANAGER FOR THE CITY OF NEW CARLISLE.

CM COOK MOTIONS TO ACCEPT WITH A SECOND BY CM SHAMY. BRIDGE EXPLAINS IT'S COUNCIL APPROVAL OF CITY MANAGER RATE INCREASE OR DECREASE. **YES: 5 LOWERY, COBB, COOK, ACTING MAYOR LINDSEY, SHAMY NAY: 0 ACCEPTED 5-0.**

LOWERY AND ACTING MAYOR LINDSEY BOTH THANK AND CONGRATULATE MR. BRIDGE.

CM COBB MAKES A MOTION TO HAVE A PLAQUE MADE FOR MR. HENSLEY FOR HIS DONATION OF FUNDS AND SPACE FOR FIREWORKS WITH A SECOND BY CM COOK. APPRECIATION PLAQUE MADE WITH 2018 AND 2019 PRESENTED AT A COUNCIL MEETING. YES: 5 ACTING MAYOR LINDSEY, SHAMY, LOWERY, COBB, COOK. NAY 0 ACCEPTED 5-0.

CM SHAMY MOTIONS TO EXCUSE MAYOR REYNOLDS WITH A SECOND BY CM COBB. YES: 5 COOK, ACTING MAYOR LINDSEY, SHAMY, LOWERY, COBB NAY: 0 ACCEPTED 5-0.

12. OTHER BUSINESS:

A. CONGRESSMAN WARREN DAVIDSON WILL HOLD MOBILE OFFICE HOURS ON 4TH TUESDAY OF THE MONTH FROM 1:30-2:00.

B. CRIME WATCH MEETINGS: WEDNESDAY, MARCH 13 @ 6:30PM AT SMITH PARK SHELTER.

C. 2018 TOWN HALL SPECIAL MEETING 3/11/19 @ 6:30PM.

13. EXECUTIVE SESSION: NONE

CM LOWERY MOTIONS TO ADJOURN WITH A SECOND BY CM SHAMY AT 7:21PM.

City Manager's Report

TO: Mayor, Vice Mayor, City Council, Residents, and Business Owners
FROM: Randy Bridge, City Manager
DATE: March 14, 2019 for March 18, 2019

- Items that should be reported to or discussed with Council are indicated with an asterisk (*) and organized under separate headings.
- Council members may bring any other item up for discussion.

A - ACTION REPORT

*B - FINANCE DISCUSSION - Report @ Meeting

*C - SERVICE DISCUSSION - Attached

*D - FIRE DISCUSSION - Attached

*E - POLICE DISCUSSION - Report @Meeting

*F. INFORMATIONAL ITEMS

- **New Building Updates**
 - Closing Date: 3.29.19 with occupancy 10 days after
 - Scheduled Meetings:
 - Mover Quotes
 - Waiting on Quotes
 - Inspections
 - 3/5/19 - Report concluded; Council has copy
 - 3/18/19
 - Architects
 - 1st Proposal in - Council is reviewing
- **New Carlisle Health Stats**
 - Attached



To: Mr. Bridge, City Manager
From: Howard Kitko, Service Director
Date: March 18, 2019
Subject: Council Update

Service Departments:

- Street department currently has about 1 ton of cold patch asphalt. They are filling potholes as they appear. The best way for cold patch to be effective is to place it in a dry pothole for it to have any chance of staying in long term.

2018-2019 Various Road Projects:

- Galewood Dr. Reconstruction Project: The 300 block of Galewood Dr. will be reconstructed in 2019. Engineering is complete. Plans are at the county being put out for bid.
- Will be obtaining estimates for more possible street overlay projects.

2019 Wastewater Plant Influent Building Upgrade:

- Anticipated arrival for the influent pump is April 12, 2019. Currently reviewing the plans for final details in order to put out for bid.

Traffic Signal Upgrade Project:

- Currently working on the right-of-way acquisition phase of the project. Construction, est. Spring 2020. (No current Update).



City of New Carlisle
City Council Meeting
03-18-2019

Fire-EMS Report

- In the Month of February, the New Carlisle Fire Division responded to 62 EMS call in the City and 13 in Elizabeth Township.
- The Division responded to 10 Fire related calls in the City and 2 in Elizabeth Township.
- We had 3 EMS calls answered by mutual aid, either by Pike Township or Bethel Clark, due to medic 52 being on a response.
- We answered 2 mutual aid EMS calls for Pike Township and 1 for Bethel Clark.
- In the Month of February, the Division responded to 1 Overdose calls,
- We have started doing CPR classes again any group needing a class contact us at (937)-845-8401to set up a class.

Steven Trusty
Fire Chief
City of New Carlisle



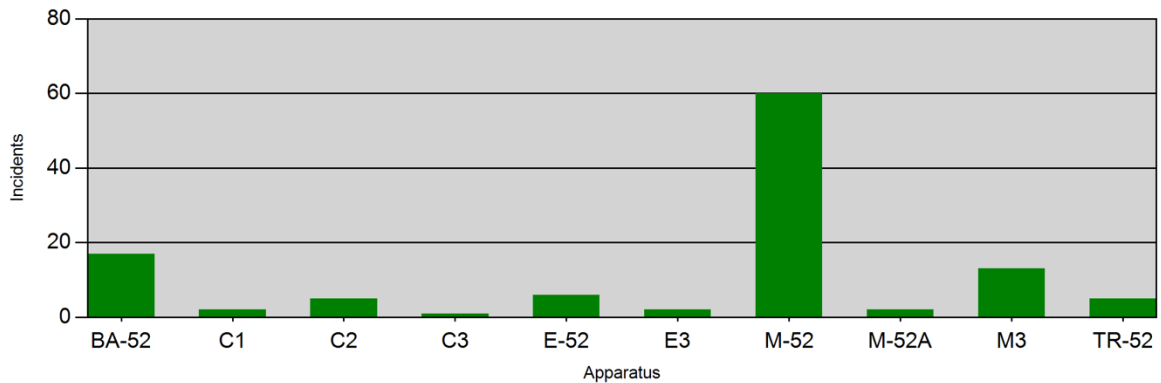
New Carlisle Fire Division

New Carlisle, OH

This report was generated on 3/14/2019 4:18:42 PM

Incident Count per Apparatus for Date Range

Start Date: 02/01/2019 | End Date: 02/28/2019



APPARATUS	# of INCIDENTS
BA-52	17
C1	2
C2	5
C3	1
E-52	6
E3	2
M-52	60
M-52A	2
M3	13
TR-52	5



Cancelled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included. Only REVIEWED incidents included.

Environmental Health Division

Environmental Service/ Program	January	February	March	April	May	June	July	August	September	October	November	December	Total
Plumbing Inspections	0	0	0	0	0	2	0	0	4	7	4	3	20
Animal Bite Investigation	2	0	0	0	5	0	5	2	0	2	0	1	17
Food Inspections	11	2	17	14	11	4	13	9	0	0	0	0	81
Food Complaint Investigation	0	0	0	1	0	0	1	0	0	0	1	0	3
Mercury Spills	0	0	0	0	0	0	0	0	0	0	0	0	0
Nuisance Investigations	2	0	1	0	3	1	1	3	3	0	0	1	15
Plan Approval:													
Food	0	0	0	0	0	0	0	0	0	0	0		0
Plumbing	0	0	0	0	0	0	0	2	0	0	0	0	2
School Inspections	0	0	1	0	0	0	0	0	0	0	0	0	1
Pool Inspections	0	0	0	0	4	0	2	2	0	0	0	0	8
Smoking Ban Complaints	0	0	0	0	0	0	0	0	0	0	0	0	0
Smoking Ban Letters	0	0	0	0	0	0	0	0	0	0	0	0	0
Tattoo and/or Body Piercing Inspections	0	0	0	0	1	0	0	0	0	0	0	0	1

Nursing And Health Services Division

Nursing Service	January	February	March	April	May	June	July	August	September	October	November	December	Total
*Clinic Visits	0	9	12	3	6	4	11	19	15	14	13	4	110
BCM Home Visits	1	1	0	1	0	3	0	0	0	0	0	0	6
CD Statistics	28	28	11	12	16	12	8	12	0	0	10	12	149
CD Home Visits	0	0	0	0	0	0	0	0	4	5	0	0	9
School:													
Hearing	0	0	0	0	0	0	0	0	269	0	0	0	269
Vision	0	0	0	0	0	0	0	0	269	0	0	0	269
Scoliosis	0	0	0	0	0	0	0	0	0	0	0	0	0
Records	0	0	0	0	0	0	0	0	0	0	0	0	0
Health Fairs	0	0	0	0	0	0	0	0	0	0	0	0	0
BP Clients at E. U.	1	1	1	1	2	3	0	0	0	0	0	0	9

Nursing Clinic November 2018 *Reflects Current Month Age of Client	Time of Visit						Total Clients	Service Provided								Total Services
	8 to 9	9 to 10	10 to 11	11 to 12	4 to 6			Shots	Blood Pressure	Blood Sugar	Head Check	Lead (EH)	TB	Other		
Birth to 24 months	1			1			2	2								2
25 months to 12 years		2			1		3	3								3
13 to 19 years		1		1	2		4	4								4
20 to 30 years							0									0
31 to 40 years		1	1		1		3	3								3
41 to 50 years							0									0
51 to 60 years							0									0
60 + years					1		1	1								1
Total	1	4	1	2	5		13	13	0	0	0	0	0	0	0	13

Nursing Clinic December 2018 *Reflects Current Month Age of Client	Time of Visit					Total Clients	Service Provided								Total Services	
	8 to 9	9 to 10	10 to 11	11 to 12	4 to 6			Shots	Blood Pressure	Blood Sugar	Head Check	Lead (EH)	TB	Other		
Birth to 24 months						0										0
25 months to 12 years					1	1	1	1								1
13 to 19 years						0										0
20 to 30 years					2	2	2	2								2
31 to 40 years					1	1	1	1								1
41 to 50 years						0										0
51 to 60 years						0										0
60 + years						0										0
Total	0	0	0	0	4	4	4	4	0	0	0	0	0	0	0	4

Additional Activities November 2018:

CCCHD was instrumental in assisting the New Carlisle Public Library become a 100% Tobacco Free facility

Additional Activities December 2018

N/A

ORDINANCE 19-05

AN ORDINANCE TO AUTHORIZE THE CITY MANAGER TO RENEW A CONTRACT WITH ELIZABETH TOWNSHIP, MIAMI COUNTY, FOR THE PURPOSE OF PROVIDING FIRE AND EMERGENCY SERVICE TO A PORTION OF THE TOWNSHIP

WHEREAS, it is desirable for both parties to renew this contract to provide fire and emergency service to a portion of Elizabeth Township, Miami County.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that:

SECTION 1. The City Manager, be, and hereby is, authorized and empowered to enter into this contract renewal, on behalf of the City of New Carlisle, with Elizabeth Township, Miami County, in accordance with the proposed contract, a copy of which is here attached.

Passed this _____ day of _____, 2019.

Ethan Reynolds, MAYOR

Emily Berner, CLERK OF COUNCIL

APPROVED AS TO FORM:

Lynnette Dinkler, DIRECTOR OF LAW

Ordinance 19-05: Elizabeth Township Fire/EMS Contract
Intro.: 3/11/19
Action: 3/18/19
Effective: 4/3/19

1st: _____

2cd: _____

Councilman Cobb	Y	N
Councilman Cook	Y	N
Vice Mayor Lindsey	Y	N
Mayor Reynolds	Y	N
Councilman Lowrey	Y	N
Councilman Shamy	Y	N
Vacant	Y	N

Totals:

Pass

Fail

**AGREEMENT FOR THE PROVISION OF FIRE PROTECTION AND EMERGENCY
MEDICAL SERVICES WITHIN ELIZABETH TOWNSHIP**

This Agreement is made by and between the City of New Carlisle, Ohio (hereinafter referred to as The City) and the Board of Trustees of Elizabeth Township, Miami County, Ohio (hereinafter referred to as The Township) on this ____ day of _____, 2019.

WITNESSETH

WHEREAS, it is the desire and intent of the Township to provide fire protection and emergency medical services to the property and residents of Elizabeth Township, Miami County, Ohio; and

WHEREAS, it is the intent of the City to contract with the Township for the provision of such fire protections and emergency medical services in accordance with the terms and provisions hereinafter set forth;

NOW, THEREFORE, pursuant to the provisions of Ohio Revised Code Section 9.60, 505.37 and 505.44, the parties agree as follows:

1. THE TOWNSHIP

- A. The Township shall provide a centrally located, suitably furnished and sufficiently commodious facility to house equipment and personnel.
- B. The Township shall maintain appropriate equipment for the provision of fire protection to persons and property within the Township.
- C. The Township shall maintain appropriate equipment for the provision of emergency medical services to persons and property within the Township.
- D. The Township assumes the responsibility for maintenance of Elizabeth Medic 3, Elizabeth Engine 3, and their equipment and accessories.
- E. The Township shall maintain adequate collision and comprehensive insurance on Elizabeth Medic 3 and Elizabeth Engine 3.

2. THE CITY

- A. The City shall provide, under the auspices, supervision, and direction of the New Carlisle Fire Division, emergency service providers who have been properly trained and certified in the delivery of emergency medical services and fire suppression. Such personnel shall be stationed within the Township on a continuous basis, twenty-four hours a day, seven days a week, with a minimum of two persons on duty at all times with one being a paramedic assigned to Medic 3.
- B. The City shall provide advanced life support to the residents of Elizabeth Township and shall make every effort to provide the appropriate response within nine minutes of the call receipt ninety percent of the time.
- C. During the terms of this Agreement, the City of New Carlisle shall assume the position of Principle Service Provider for Elizabeth Township. As such, the City of New Carlisle is granted Authority Having Jurisdictions (AHJ) rights for code enforcement, investigation, and incident management.
- D. The recent implementation of computer aided dispatch allows Elizabeth Township to be broken into response zones for better service. Consequently, response zones and alarm card assignments will be used by the City of New Carlisle for various emergencies within Elizabeth Township.

3. PROGRAM EXPENSE.

A. The Township shall reimburse the City, on a quarterly basis, the amount of \$84,749.80 per quarter, with a yearly total not exceeding \$338,999.20, for all fire and emergency services provided by the City of New Carlisle to the Township. A cost breakdown accompanies this agreement.

B. All other costs and expenses incident to the program incurred as a result of continuing operations shall be paid by the Township upon receipt of proper invoices and/or supporting documentation.

C. The City agrees to maintain adequate public liability insurance covering its operations under this Agreement, with the Township to be included as an additional insured, and to provide proof thereof to the Township upon request.

4. TERM OF AGREEMENT. The term of this Agreement shall be three (3) years, beginning the 1st day of April 2019 and continuing until the 31st day of March 2022; provided however, that either party may terminate the same upon provision of twelve (12) months written notice to the opposite party.

5. NON-DISCRIMINATION: Both parties agree:

- That, in the hiring of employees for the performance of work under this Agreement or in any subcontract, no contractor or subcontractor, by reason or race, color, religion, sex, age, disability, or military status as defined in section 4112.01 of the Ohio Revised Code, national origin or ancestry, shall discriminate against any citizen of this state in the employment of a person qualified and able to perform the work to which the agreement relates;
- That no contractor, subcontractor, or person acting on behalf of any contractor or subcontractor, in any manner, shall discriminate against, intimidate, or retaliate against any employee hired for the performance of work under the agreement on account of race, color, religion, sex, age, disability or military status as defined in section 4112.01 of the Ohio Revised Code, national origin, or ancestry.

6. ETHICS LAW: By signing this Agreement, both parties certify that they are currently in compliance with, and will continue to adhere to the requirements of the Ohio Ethics Law as provided by Ohio Revised Code Sections 102.03 and 102.04.

7. CIVIL RIGHTS: Both parties agree that in the performance of this agreement there shall be no discrimination against any client or any employee because of race, color, sex, religion, national origin, or any other factor specified in the Civil Rights Act of 1964 and subsequent amendments. Also included is the Americans with Disabilities Act. It is further agreed that both parties will fully comply with all applicable Federal and State laws regarding such discrimination and the right to and method of appeal will be made available to all persons served pursuant to the terms of this agreement.

IN WITNESS WHEREOF, the parties, pursuant to proper legislative authorization, have caused this Agreement to be exercised in their respective names and on their respective behalf by their duly constituted officers this day and year first written above.

THE BOARD OF TRUSTEES OF ELIZABETH TOWNSHIP, MIAMI COUNTY, OHIO

By: _____
Greg Dilts, Trustee

By: _____
William Sutherly, Trustee

By: _____
John Ryman, Trustee

THE CITY OF NEW CARLISLE, OHIO

By: _____
Randy Bridge, City Manager

By: _____
Lynnette Dinkler, Law Director

ORDINANCE 19-06

**AN ORDINANCE AMENDING CHAPTER 238 OF THE CODIFIED
ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING
THE DIVISION OF FIRE.**

WHEREAS, the Fire Division, within the Department of Public Safety for the City of New Carlisle, Ohio, is for the protection of the lives and property of the citizens of said City from the ravages of fire and disaster; and

WHEREAS, the men and women of the Fire Division put their lives on the line every day for this protection; and

WHEREAS compensation for Fire Division personnel has not been addressed or modified since 2014 via Ordinance 14-29; and

WHEREAS, the Fire Administrator has recommended to the City Manager that the current wage scale be adjusted in order to make compensation more competitive with the surrounding area departments and to insure we keep the best and most qualified individuals in the Division.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS THAT the following changes be made to the ordinances of the City of New Carlisle, Chapter 238, Division of Fire, with compensation changes effective on the first pay period 15 days after the passing of this ordinance.

238.03 COMPENSATION.

The Fire Division shall not employ full-time personnel. All employees are part-time employees and shall be compensated for activities. With the recommendation of the Fire Administrator, the City Manager shall prescribe wage scales and pay dates for Fire Division personnel, and present the recommendation to Council for their approval.

(a) All personnel shall be paid bi-weekly and compensated based on their level of training as specified below.

(1) Firefighter	\$ 9.50 10.00
(2) Emergency medical technician A	\$11.00
(3) Emergency medical technician B (Basic)	\$10.50 no change in rate
(42) Firefighter/EMT A	\$11.75 13.25
(53) Firefighter/EMT B (Basic)	\$11.25 12.25
(6) Paramedic	\$11.50 no change in rate
(74) Firefighter/paramedic	\$12.50 14.00
(8) Lieutenant	\$12.00 no change in rate
(95) Lieutenant (cross-trained)	\$13.00 Base + \$.75
(106) Captain	\$13.50 14.00
(117) Captain (cross-trained)	\$14.00 Base + \$1.50
(128) Assistant Chief	\$15.00 17.00
(139) Chief/Administrator	\$16.00 18.00
(1410) Trainee	Federal minimum wage

(b) In addition to compensation set forth above the Fire Administrator shall be compensated in the amount of four hundred eighty dollars (\$480.00) per pay period. The Assistant Chiefs shall be compensated at a rate of two hundred fifty dollars (\$250.00) per pay period.

(c) Personnel responding from home shall be paid a minimum of one hour's wages. Employees shall be compensated for subsequent time worked in accordance with the above fee schedule and based on actual time worked in quarter-hour increments. Timekeeping shall be based on dispatch logs. Once in quarters, an additional 15 minutes shall be allotted for the clean-up of apparatus. Line officers may approve additional clean-up time based on the complexity and severity of the operation.

(d) Employees involved in fire protection activities as defined by the Fair Labor Standards Act of 1938, as Amended (FLSA), Section 3(y), shall be scheduled for duty for no more than 212 hours in a 28-day period as allowed by the FLSA, Section 7(k).

(e) Other employees of the Fire Division shall be scheduled for no more than 78 hours in a 14-day period.

(f) Employees who work on the holidays listed below shall be paid at a rate of time and a half of their normal rate of pay.

July 4th
Thanksgiving
Christmas Eve
Christmas Day
New Year's Eve
New Year's Day

(g) Substitutions and shift fills shall be managed in accordance with the FLSA, Section 7(p)3 and shall be excluded in the calculation of hours for which the employee is entitled to overtime compensation.

(h) Employees who are working a Battalion Supervisor shift will continue to be paid their regular rate of pay for the first two (2) hours of Battalion shift. After the first two (2) hours, the employee shall receive an "on-call" pay as compensation for remaining in a "ready" state to respond promptly to alarms, at a rate of ~~three~~ five dollars (\$35.00) per hour. If the employee responds to an alarm during this "on-call" status, they shall be paid their normal "paid-per-call" rate in lieu of the "on-call" pay.

(i) Employees of the Fire Division who work weekends between 1800 hours Friday and 0600 hours on Monday shall add \$1.00 per hour to their base pay.

Ordinance 19-06 passed this _____ day of _____, 2019.

Ethan Reynolds, MAYOR

Emily Berner, CLERK OF COUNCIL

APPROVED AS TO FORM

Lynnette Dinkler, DIRECTOR OF LAW

1st: _____

2cd: _____

Councilman Cobb	Y	N
Councilman Cook	Y	N
Vice Mayor Lindsey	Y	N
Mayor Reynolds	Y	N
Councilman Lowrey	Y	N
Councilman Shamy	Y	N
Vacant	Y	N
Totals:		

Pass

Fail

Intro: 3/18/19
Action: 4/1/19
Effective: 4/16/19