NEW CARLISLE CITY COUNCIL REGULAR MEETING AGENDA

September 16, 2019 @ 7:00pm

- 1. Call to Order: Mayor Mike Lowery
- 2. Roll Call: Clerk of Council
- 3. Invocation
- 4. Pledge of Allegiance
- 5. Action on Minutes: 8/29/19 Work Session

9/3/19 - Regular Meeting

- 6. Communications: Key to the City Presentation to Sergeant Allender
- 7. City Manager's Report: Attached
- 8. Comments from Members of the Public: *Please limit comments to 5 minutes or less
- 9. Committee Reports: NONE
- 10. RESOLUTIONS: (1 Intro and Action)

A. Resolution 19-14R: (Public Hearing and Action on Tonight)

A RESOLUTION ENDORSING THE OFFICIAL THOROUGHFARE PLAN FOR CLARK COUNTY, THE CITY OF SPRINGFIELD, AND THE CITY OF NEW CARLISLE, OHIO

- 11. ORDINANCES: (None)
- 12. OTHER BUSINESS:
- A. <u>Congressman Warren Davidson:</u> Will hold "Mobile Office Hours" at the City Building on the fourth Tuesday of each month from 1:30PM until 2:00PM.
- B. Crime Watch: Wednesday, October 9th @ 6:30PM. Location: Smith Park Shelter House
- C. <u>Intergovernmental Joint Board Meeting:</u> Monday, September 30th at 6:30 pm in the Arrow Conference Room at Tecumseh High School
- 13. EXECUTIVE SESSION: None
- 14. Return to Regular Session:
- 15. Adjournment

Next <u>Regular Meeting</u> of the City Council will be <u>Monday, October 7th, 2019</u> @ 7:00pm Location: Smith Park Shelter House, 801 West Jefferson Street, New Carlisle, Ohio 45344

RECORD OF PROCEEDINGS

Minutes of: Council of the City of New Carlisle, Ohio WORK SESSION MEETING Held: THURSDAY, AUGUST 29, 2019

- 1. CALL TO ORDER: This Regular Meeting of Council called to order at 6:30 pm by CM Cook.
- 2. ROLL CALL: City Manager Bridge called the roll. Cobb, Cook, Shamy, Hopkins Absent: Lowery, Lindsey
- 3. INVOCATION: CM Shamy
- 4. PLEDGE OF ALLEGIANCE
- 5. ACTION ON MINUTES: NONE
- 6. COMMUNICATIONS: NONE
- 7. <u>CITY MANAGER'S REPORT</u>: NONE
- 8. COMMENTS FROM MEMBERS OF THE PUBLIC: NONE
- 9. COMMITTEE REPORT: NONE
- 10. RESOLUTIONS: NONE
- 11. ORDINANCES: NONE
- 12. OTHER BUSINESS:

CM Cook asks how the audit is going. Bridge notes "well". He adds that he is anxious to see the results because of the changes in 2018 of new finance director and new software program.

Cm Cobb motions to excuse Vice Mayor Lindsey and Mayor Lowery from the work session. All members in attendance vote yes. YES: 4 NAYS: 0

Bridge informs members of the recently decided Beggar's Night date of 10/31/19. He notes discussion from Council will take place at 9/3 meeting to decide on what to do. Bridge notes he will schedule extra duty deputies for the night chosen.

Bridge summarizes upcoming legislation for 9/3/19 meeting.

Ordinance 19-26- Approve to pay for audit.

Ordinance 19-27- Amendment to line item in 2020 budget. Bridge adds it does not change any figures that were sent to County.

Ordinance 19-28- Cobb suggests waiting until after election before purchasing new cruiser. Bridge and other members of Council agree.

Members of Council ask how often work sessions will take place. Bridge notes most municipalities hold work sessions on off weeks so he would like to at least meet 1-2 times per month, prior to regularly scheduled meetings. The sessions will keep all members of Council up to date on latest legislation information.

- 13. EXECUTIVE SESSION: NONE
- 14. ADJOURNMENT:

13' Cobb 2" Snamy	
	Mike Lowery, Mayor City of New Carlisle
Clerk of Council	

RECORD OF PROCEEDINGS

Minutes of: Council of the City of New Carlisle, Ohio

REGULAR MEETING

Held: Tuesday, September 3, 2019

- 1. CALL TO ORDER: This Regular Meeting of Council called to order at 7:00 pm by Mayor Lowery.
- 2. ROLL CALL: The Clerk of Council, Emily Berner then called the Roll:

6 members present: Lowery, Shamy, Hopkins, Cobb, Cook, Lindsey

STAFF PRESENT: City Manager Randy Bridge, Finance Director Debbie Watson, Clerk of Council Emily Berner, Fire Chief Steve Trusty

- 3. **INVOCATION:** Vice Mayor Lindsey
- 4. PLEDGE OF ALLEGIANCE
- **5. ACTION ON MINUTES: 8/19/19**
- 1st Hopkins 2nd Cook Minutes accepted 5-0-1 YES: 5 NAY: 0 Abstain: 1 Shamy
- 6. COMMUNICATIONS: Clerk of Council swears in newly appointed Council Member: Peggy Eggleston
- 7. CITY MANAGER'S REPORT:

City Manager's Report

TO:

Mayor, Vice Mayor, City Council, Residents, and Business Owners

FROM:

Randy Bridge, City Manager

DATE:

August 29, 2019 for September 3, 2019

- Items that should be reported to or discussed with Council are indicated with an asterisk (*) and organized
 under separate headings.
- Council members may bring any other item up for discussion.
- A. FINANCE REPORT Attached
- B, SERVICE REPORT Attached
- C. FIRE REPORT Attached
- D. POLICE REPORT At Meeting
- *E. INFORMATIONAL ITEMS
 - Utility Bills
 - New format warranted
 - o Meeting on 8/21
 - o More information to come
 - Miami Valley Lighting
 - o Provides street lighting in the City
 - o Contract ends this year
 - o New contract being discussed
 - o LED Change-Out; More information to come
 - Senior Level Employees Performance Evaluations
 - o 8/28/19 and 8/29/19

Comments or questions:

VM Lindsey asks why and how much the new water bill format will cost. Bridge notes there are many complaints; bills are too small, they get lost in the mail. Adds that discussions on price will take place at a later date.

8. COMMENTS FROM MEMBERS OF THE PUBLIC: NONE

9. COMMITTEE REPORT: NONE

10. RESOLUTIONS: NONE

11. ORDINANCES:

ORDINANCE 19-26:

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF FUNDS OVER TWENTY-FIVE THOUSAND DOLLARS (\$25,000) FOR THE PURPOSE OF THE CITY OF NEW CARLISLE, OHIO'S ANNUAL AUDIT OF FINANCIAL STATEMENTS FOR THE YEAR ENDING DECEMBER 31, 2018, AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR SAID AUDIT WITH THE AUDITOR OF STATE OF OHIO

1st VM Lindsey 2nd CM Shamy

Explanation: Bridge notes to pay for annual audit. \$28,536

Comments/Questions by Council: NONE

YES: 7 NAY: 0 Accepted 7-0

ORDINANCE 19-27

AN ORDINANCE AMENDING AND RESTATING ORDINANCE 19-18 AUTHORIZING THE ADOPTION OF THE TAX BUDGET FOR THE CITY OF NEW CARLISLE, OHIO FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2020, AND SUBMITTING SAME TO THE AUDITOR OF CLARK COUNTY, OHIO

1st VM Lindsey 2nd CM Shamy

Explanation: Bridge notes this is correct a line item that did not get added in the budget. No changes to budget.

YES: 7 NAY: 0 Accepted 7-0 ORDINANCE 19-28

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE PURCHASE OF A NEW STREET CRUISER IN CONJUNCTION WITH THE OHIO COOPERATIVE PURCHASING ACT

CM COBB motions to table the legislation with a 2nd by VM Lindsey. Discussions take place between Council and Bridge. All agree to wait to be sure Police Levy will pass in November. Council decides to table motion. CM Cobb amends original motion of "table" to "Table until the 11/18/19 regularly scheduled Council meeting with a 2nd by VM Lindsey. All members of Council vote YES on amendment. Accepted 7-0. **Vote to table Ordinance 19-28 until 11/18/19.**

1st Cobb 2nd VM Lindsey YES: 7 NAY: 0 Accepted 7-0

12. OTHER BUSINESS:

- -CONGRESSMAN WARREN DAVIDSON WILL HOLD HIS MOBILE OFFICE HOURS AT THE CITY BUILDING ON THE 4^{TH} TUESDAY OF THE MONTH FROM 1:30PM-2:00PM.
- -CRIME WATCH MEETING WEDNESDAY, SEPTEMBER 11, 2019 AT SMITH PARK SHELTER HOUSE.
- -DISCUSSIONS TAKE PLACE ON CHANGING BEGGAR'S NIGHT FROM 10/31 TO 10/26. ALL AGREE IT SHOULD BE CHANGED. MOTION TO CHANGE BEGGAR'S NIGHT MADE.
- 1ST CM COBB 2ND VM LINDSEY MOTION TO CHANGE BEGGAR'S NIGHT IN NEW CARLISLE TO 10/26/18 FROM 6-8PM. YES: 7 NAY: 0 ACCEPTED 7-0
- 13. EXECUTIVE SESSION: TO DISCUSS THE COMPENSATION OF PUBLIC EMPLOYEES.

MOTION TO MOVE TO EXECUTIVE SESSION 1ST VM LINDSEY 2ND CM HOPKINS YES: 7 NAY: 0 ACCEPTED 7-0. COUNCIL MOVES TO EXECUTIVE SESSION AT 7:32PM.

14. RETURN TO REGULAR SESSION:

MOTION TO RETURN TO REGULAR SESSION AT 8:03PM.

1ST VM LINDSEY 2ND CM SHAMY YES: 7 NAY: 0 ACCEPTED 7-0.

15. <u>ADJOURNMENT:</u> 8:04 pm.

1ST VM LINDSEY

2ND CM SHAMY

Mike	Lowery,	MAYOR	CITY OF	NEW C	ARLISLE

CLERK OF COUNCIL

City Manager's Report

TO: Mayor, Vice Mayor, City Council, Residents, and Business Owners

FROM: Randy Bridge, City Manager

DATE: September 13, 2019 for September 16, 2019

Items that should be reported to or discussed with Council are indicated with an asterisk (*) and organized
under separate headings.

• Council members may bring any other item up for discussion.

- *A. FINANCE REPORT Dispersed @ Meeting
- *B. SERVICE REPORT Attached
- *C. FIRE REPORT Attached
- *D. POLICE REPORT Dispersed @ Meeting
- *E. INFORMATIONAL ITEMS

Gateway Business Group (Formerly WCCBC)

- o Meeting on 9/18/19
- o Mother Stewart's in Springfield @ 5:30PM
- o Jason Duff from Small Nation Strong will be talking about the rebuilding of small towns

New Building Update

- Slight change in 2cd floor layout
- o Hid lounge/kitchen area behind walls for better entry to 2cd floor
- o Layout Attached
- Bid documents have been redlined by attorney, now reviewing contract that will be awarded to successful bidder
- o Anticipate 2/3 weeks before the bids are public

• 2020-2025 Capital Improvement Plan

- o 1st and only read as a Resolution at the 10/21/19 Council Meeting
- Will need legal ad placed that details the time and place the public can view the plan AND when the public hearing before adoption takes place
- Can have the public hearing before the vote at the regularly scheduled Council Meeting on 10/21

• Upcoming:

- Liability Insurance Renewal I will be seeking a reduction in premium cost for the 2cd straight year
- o Health Insurance Renewal Expecting an increase
- VFIS Volunteer firefighters specialized insurance. Done Yearly. No Legislation to City Council.



To:

Mr. Bridge, City Manager

From: Howar

Howard Kitko, Service Director

Date:

September 16, 2019

Subject: Council Update

Service Departments:

- Completed some minor road repairs in areas that need a more in-depth repair, such as, ruts created from trash truck operations.
- Storm drains on Main St. These have orange cones on them. Getting estimates to replace with new structures.
- City wide street sweep to start September 17th and go on through the rest of the week. We will get information out to alert residence to not park on the street.
- Tecumseh Trail overgrowth to be boom arm mowed by the county soon.
- WWTP Clarifier Breakdown: Currently collecting Information for discussion.

2018-2019 Various Road Projects:

- Galewood Dr. Reconstruction Project: Reconstruction is complete. T.C. Holzen was awarded the contract for \$334,639.50. New Carlisle Street Levy share is approximately \$41,400.
- Street Resurfacing Project: Hemlock, Butternut & Bittersweet resurfacing is complete. Cost is approximately \$45,420.66.

2019 Wastewater Plant Influent Building Upgrade:

• Peterson Construction was awarded the contract. New bar screen and Influent Pump are on order with a 12-16 week build time. Equipment will be installed upon their arrival.

Traffic Signal Upgrade Project:

• Plans will go out for bid 9/12/19, Contract will be awarded 9/23/19 and Construction is to be completed by 8/31/20.



City of New Carlisle
City Council Meeting
09-16-2019
Fire-EMS Report

- In the Month of August the New Carlisle Fire Division responded to 71 EMS call in the City and 15 in Elizabeth Township.
- The Division responded to 7 Fire related calls in the City and 0 in Elizabeth Township.
- We had 3 EMS calls answered by mutual aid, either by Pike Township or Bethel Clark, due to medic 52 being on a response.
- We answered 3 mutual aid EMS calls for Pike Township and 3 for Bethel Clark.
- In the Month of October the Division responded to 1 Overdose calls,
- Hose and power tool testing was completed for this year.
- On 8/26/2019 at 1855 hours we responded to a electrical power pole on fire on Scarff rd. near the water tower. Upon arrival we found a power pole that had snapped about 4 feet from the top of the pole and was burning, we had dispatch contact DP&L to respond to the scene. We shut down Scarff rd. When DP&L got on scene they shout down all power to the pole, we then had our engine 52 crew pull a hand line and put the fire out on the pole. We only did this because the DP&L crew was able to insure us that all power was off to the pole, we had the crew use what is called penciling technique with the hose line, it is where you use short burst of water to break up the water stream, this lessens the chance of electrical shock if there was any power on the pole. Doing this allowed the DP&L crews to start working on getting power back to the city.
- On 8/28/2019 at 1156 hours we responded to a gas leak at Goodall Lumber Co. at 311 Ohio ave. Upon arrival we found that a crew drilling fence post holes with a bobcat drill had hit a high pressure gas line. We had dispatch contact Vectren Gas co. to have them respond to the scene, and we evacuated New Carlisle plastics and Goodall Lumber co., and the water treatment plant as a precaution. After Vectren Gas arrived on scene they were able to dig on both sides of the line and shut the leak off and repair the line. The crew doing the work stated they did get an all clear from UPS before they started work.

Steven Trusty Fire Chief City of New Carlisle

New Carlisle Fire Division

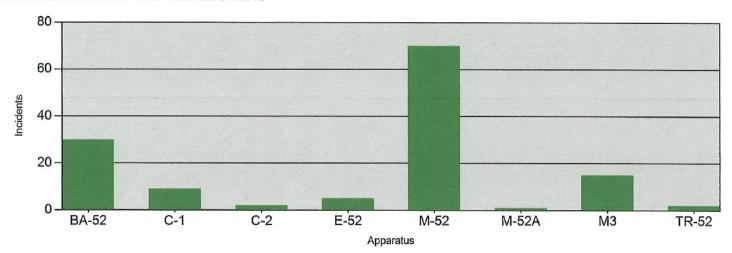
New Carlisle, OH

This report was generated on 9/3/2019 10:28:43 AM

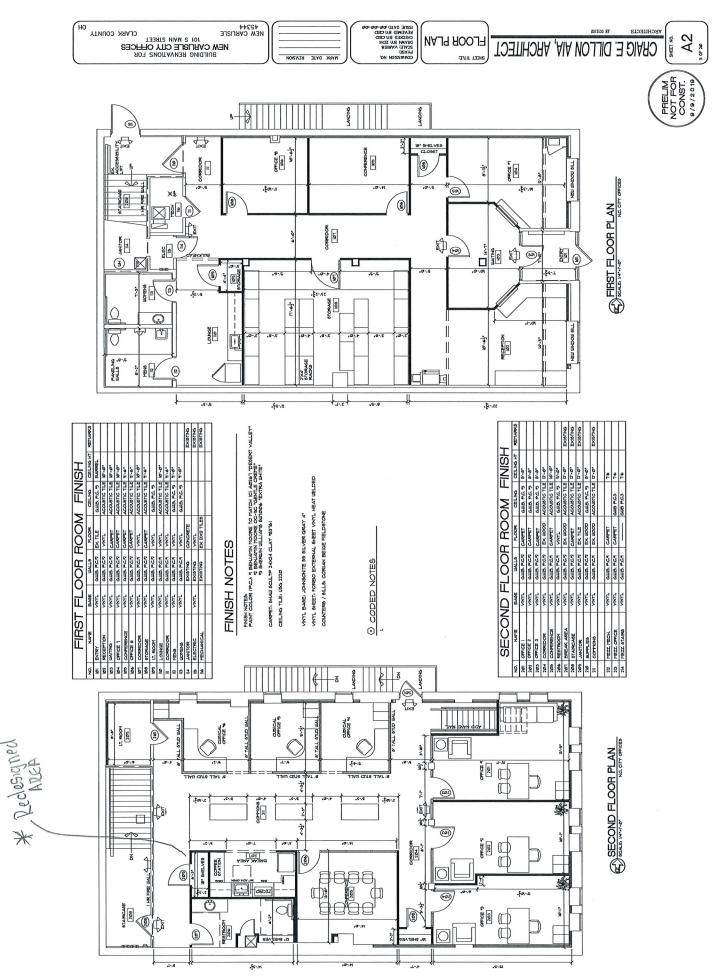


Incident Count per Apparatus for Date Range

Start Date: 08/01/2019 | End Date: 08/31/2019



APPARATUS	# of INCIDENTS		
BA-52	30		
C-1	9		
C-2	2		
E-52	5		
M-52	70		
M-52A	1		
M3	15		
TR-52	2		



RESOLUTION 19-14R

A RESOLUTION ENDORSING THE OFFICIAL THOROUGHFARE PLAN FOR CLARK COUNTY, THE CITY OF SPRINGFIELD, AND THE CITY OF NEW CARLISLE, OHIO

WHEREAS, in March of 2018, The Clark County-Springfield Transportation Coordinating Committee (TCC) issued a proposed Official Thoroughfare Plan; and

WHEREAS, the Official Thoroughfare Plan establishes a roadway network in Clark County and participating municipalities to serve as the backbone of the area's transportation network; and

WHEREAS, the first Official Thoroughfare Plan was adopted in 1960 by the Clark County Regional Planning Commission; and

WHEREAS, the City of New Carlisle adopted an amended version of the plan in 2002; and

WHEREAS, the current Official Thoroughfare Plan is a result of re-evaluation of the roadway network within Clark County based off current traffic volumes, anticipated future traffic volumes, existing and anticipated adjacent uses of roadways, and multimodal considerations.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY RESOLVES, that the City of New Carlisle City Council endorses the 2018 Official Thoroughfare Plan, attached.

Passed this	day of	, 2019.			
		Mike Lowery, MAYOR			
		Emily Berner, CLERK OF COU	NCIL		
APPROVED A	AS TO FORM:				
		1st:			
Lynnette Dinkler, DIRECTOR OF LAW	2cd:				
		Councilman Cobb	Y	N	
		Councilman Cook	Y	N	
		Vice Mayor Lindsey	Y	N	
		Mayor Lowery	Y	N	
		Councilman Shamy	Y	N	
tro: 9/16/19		Councilwoman Hopkins	Y	N	
Action: 9/16/19		Councilwoman Eggleston	Y	N	
Effective: 10/1/19		Totals:			

Pass

Fail

3/7/2018

OFFICIAL THOROUGHFARE PLAN

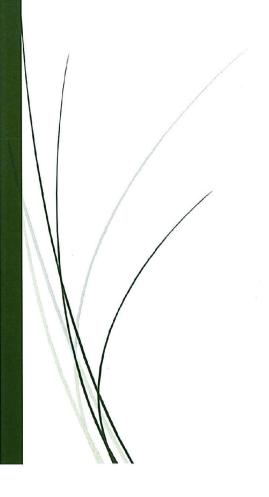
For:

Clark County

City of Springfield

City of New Carlisle

March 2018



This publication and the accompanying map represent the most recent amendment to the Official Thoroughfare Plans for Clark County, City of Springfield, and City of New Carlisle, Ohio

Adopted by:

Clark County Planning Commission, July 5, 2018 Board of Clark County Commissioners August 28, 2019 Springfield City Planning Board, March 12, 2018 Springfield City Commission, April 10, 2018 New Carlisle City Council Clark County -Springfield TCC, May 11, 2018

BOARD OF CLARK COUNTY COMMISSIONERS

Richard Lohnes Melanie Flax Wilt Lowell McGlothin

COUNTY ADMINISTRATOR

Jennifer Hutchinson

COUNTY ENGINEER

Johnathan A Burr, P.E., P.S.

CLARK COUNTY PLANNING COMMISSION

Elaine Stevenson, Vice-Chairperson
Louise Maurer
Dave Minard
Charlene Roberge
Mark Scholl
Don Wallace
Richard Lohnes, County Commissioner
Melanie Flax Wilt, County Commissioner
Lowell McGlothin, County Commissioner

Background and Purpose

The purpose of this Thoroughfare Plan is to establish a roadway network in Clark County and participating municipalities to serve as the backbone of the area's transportation network. The plan classifies the roadways in this network as Primary Arterials, Secondary Arterials, and Collectors. While due consideration should always be given to the transportation system implications during transportation project and/or land development processes, the classified roadways herein are to be given particular consideration consistent with this Thoroughfare Plan.

A Thoroughfare Plan for Clark County was first adopted by the Clark County Regional Planning Commission in July of 1960. There have been numerous revisions and adjustments to the County's plan over the years. In 2002, the Cities of Springfield and New Carlisle adopted an amended version of the County's Official Thoroughfare Plan as a joint plan for their jurisdictions.

This version of the plan is a result of a re-evaluation of the roadway network within Clark County based on current traffic volumes, anticipated future traffic volumes, existing and anticipated adjacent uses of roadways, and multimodal considerations.

Roadway Network and Classification System

The roadway network and classification system defined in this plan serves as a tool for local governments to preserve existing roadway rights of way, and establish future roadway rights of way, to provide for the multimodal transportation needs of their communities. This Plan establishes minimum required rights-of-way for roadways under the jurisdiction of the participating governments. It should be noted that any existing right-of-way which may currently exceed the width required under this Plan, shall not be reduced. State and Federal Highways in unincorporated areas are under the jurisdiction of the Ohio Department of Transportation (ODOT) and are not included in this Thoroughfare Plan. However, ODOT should be contacted for the appropriate permissions prior to commencing any activities that could impact right-of-way or operations of any State or Federal Highway.

The Thoroughfare Plan for Clark County, Ohio consists of the following roadway classifications and widths.

Primary Arterial (100' Right-of-Way)

Primary Arterials are those roadways that currently or will likely in the future require two through travel lanes in each direction to manage traffic demand. 100 feet of right of way width is intended to accommodate four through travel lanes, a center turn lane or median, shoulders, sidewalks, and bike facilities as appropriate. The general purposes of a Primary Arterial are:

In Rural Areas

- Interconnect with and augment the state and federal highway system.
- Connect cities and larger towns (and other major destinations) and form an integrated network for larger traffic volumes at higher speeds, providing interstate and inter-county service.

 Provide service to corridors with trip lengths and travel density greater than those served by Secondary Arterials and Collectors and with relatively high travel speeds and minimum interference to through movement.

In Urban Areas

- Interconnect with and augment state and federal highways.
- Serve trips of moderate length at a somewhat lower level of travel mobility than state and federal highways
- Distribute traffic to smaller geographic areas than those served by principal arterials
- Provide land access without penetrating identifiable neighborhoods
- Provide accommodations for pedestrians, cyclists, and transit as appropriate

Direct, full movement accesses should be limited, well-planned, adequately spaced, and designed to allow for the safe and efficient flow of traffic. It is recommended that access management requirements as described for Category III in the ODOT's *State Highway Access Management Manual* be followed.

Secondary Arterial (80' Right-of-Way)

Secondary Arterials are those roadways that do not currently and will not likely require two through travel lanes in each direction to manage traffic demand in the future. 80 feet of right of way width is intended to accommodate one through travel lane in each direction, shoulders, a center turn lane or median, sidewalks, and bike facilities as appropriate. The general purposes of a Secondary Arterial are:

In Rural Areas

- Serve primarily intra-county rather than statewide travel
- Serve more moderate travel speeds and distances than Primary Arterials
- Provide service between cities, established towns, and other significant destinations such as consolidated schools, parks, or important areas not served by a Primary Arterial or state or federal highways

In Urban Areas

- Serve land access and traffic circulation in residential and commercial/industrial areas
- · Penetrate residential neighborhoods
- Distribute and channel trips between Collectors, local streets, and Primary Arterials
- Provide accommodations for pedestrians, cyclists, and transit as appropriate

Direct, full movement accesses should be limited, well-planned, adequately spaced, and designed to allow for the safe and efficient flow of traffic. It is recommended that access management requirements as described for Category IV in the ODOT's *State Highway Access Management Manual* be followed.

Collectors

Collectors are those roadways where one travel lane in each direction is expected to be adequate to manage traffic demand in the future, with minimal need for turn lanes. 60 feet of right of way width is intended to accommodate one through travel lane in each direction, shoulders, sidewalks, and bike facilities as appropriate. The general purposes of a Collector are:

In Rural Areas

- •! Provide access to adjacent land
- •! Serve travel over relatively short distances

In Urban Areas

- •! Provide direct access to adjacent land
- •! Provide access to higher systems
- •! Carry no through traffic movement
- •! Provide accommodations for pedestrians, cyclists, and transit as appropriate

Direct, full movement accesses should be well-planned, adequately spaced, and designed to allow for the safe and efficient flow of traffic. It is recommended that access management requirements as described for Category V in the ODOT's *State Highway Access Management Manual* be followed.

Legal Basis!

The authority to adopt a Thoroughfare Plan is established in the Ohio Revised Code. Additionally, the legal basis is established by the adoption of the Clark County Subdivision Regulations and the various local Zoning Resolutions. Please refer to the following codes and sections for applicable legal references to the Thoroughfare Plan:

- Ohio Revised Code, Section 713.23
- Ohio Revised Code, Section 711.10
- Clark County Subdivision Regulations, Section 3.64 Right-of-Way Conveyance
- Clark County Zoning Resolution, Chapter 10 (Glossary of Definitions) Yard, Front (Least Depth)
- Clark County Zoning Resolution, Chapter 10 (Glossary of Definitions) Thoroughfare Plan
- Springfield Township Zoning Resolution, Section 225 (225.01 Yard Front, C. Front Yard (least depth, how measured)
- German Township Zoning Resolution, Chapter 4. Definitions, Section A., 59 (Front Yard, Least Depth)
- Pike Township Zoning Resolution, Chapter 10 Definitions, Front Yard, Least Depth
- Pike Township Zoning Resolution, Chapter 10 (Glossary of Definitions) Thoroughfare Plan
- Pleasant Township Zoning Resolution, Chapter 10 (Glossary of Definitions) Yard, Front (Least Depth)
- Pleasant Township Zoning Resolution, Chapter 10 (Glossary of Definitions) Thoroughfare
 Plan
- Title One, Part Twelve, of the Codified Ordinances of the City of Springfield, Ohio, 1201.02, Authority
- Title One, Part Twelve, of the Codified Ordinances of the City of Springfield, Ohio, 1201.09,
 Adoption

