

**NEW CARLISLE CITY COUNCIL
REGULAR MEETING AGENDA and PACKET**

February 18, 2020 @ 7:00pm

1. Call to Order: Mayor Mike Lowrey
2. Roll Call: Clerk of Council
3. Invocation:
4. Pledge of Allegiance:
5. Action on Minutes: 02/03/2020 - Work Session & Regular Session
6. Communications: Parks and Recreation Board applicant interviews for Mr. Nash (Application Attached)
Jacob Berner - Tecumseh Strong
7. City Manager's Report: Attached
8. Comments from Members of the Public: *Please limit comments to 5 minutes or less
9. Committee Reports: Parks and Recreation

10. RESOLUTIONS: (2 - Intro; 2 - Action)

A. Resolution 2020-03R: (Introduction, Public Hearing and Action Tonight)

A RESOLUTION AMENDING RESOLUTION 19-19R, THE CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF NEW CARLISLE, OHIO, FOR ADDITIONAL CAPITAL PURCHASES

B. Resolution 2020-04R: (Introduction, Public Hearing and Action Tonight)

A RESOLUTION APPOINTING REPRESENTATIVES TO THE TRANSPORTATION COORDINATING COMMITTEE

11. ORDINANCES: (0 - Intro; 7 - Action)

A. Ordinance 2020-03: (Public Hearing and Action Tonight)

AN ORDINANCE AMENDING SECTION 1040 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE, OHIO REGARDING THE DELIVERY OF BILLS AND FEES FOR CREDIT CARD AND DEBIT CARD PAYMENTS

B. Ordinance 2020-04: (Public Hearing and Action Tonight)

AN ORDINANCE AMENDING SECTION 1042 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE, OHIO REGARDING THE DELIVERY OF BILLS AND FEES FOR CREDIT CARD AND DEBIT CARD PAYMENTS

C. Ordinance 2020-05: (Public Hearing and Action Tonight)

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO PURCHASE A NEW PICKUP TRUCK FOR THE CEMETERY DEPARTMENT

D. Ordinance 2020-06: (Public Hearing and Action Tonight)

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH SECURITY NATIONAL BANK FOR THE DEPOSIT OF PUBLIC FUNDS

E. Ordinance 2020-07: (Public Hearing and Action Tonight)

AN ORDINANCE AMENDING CHAPTER 248 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING CITY POLICY

F. Ordinance 2020-08: (Public Hearing and Action Tonight)

AN ORDINANCE AMENDING CHAPTER 246 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING EMPLOYEES GENERALLY

G. Ordinance 2020-09: (Public Hearing and Action Tonight)

AN ORDINANCE AMENDING CHAPTER 276 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE, OHIO REGARDING BOARDS AND COMMISSIONS

12. OTHER BUSINESS:

- A. **Congressman Warren Davidson:** Will hold "Mobile Office Hours" at the City Building on the fourth Tuesday of each month from 1:30PM until 2:00PM.

13. Executive Session: None

14. Return to Regular Session: N/A

15. Adjournment

Budget Work Session of the City Council will be **Thursday, February 20, 2020 & Friday, February 21, 2020** from 2:00pm-6:00pm Location: New Carlisle Fire Station, 315 North Church Street, New Carlisle, Ohio 45344

Next **Work Session (iPad Training Session Included)** of the City Council will be **Monday, March 2, 2020 @ 5:00pm**
Location: Smith Park Shelter House, 801 West Jefferson Street, New Carlisle, Ohio 45344

Next **Regular Meeting** of the City Council will be **Monday, March 2, 2020 @ 7:00pm**
Location: Smith Park Shelter House, 801 West Jefferson Street, New Carlisle, Ohio 45344

RECORD OF PROCEEDINGS

MINUTES: CITY OF NEW CARLISLE, OHIO

Work Session

HELD: Monday, February 3, 2020

1. **CALL TO ORDER:** MAYOR LOWREY CALLED THE MEETING TO ORDER

2. **ROLL CALL:** CITY MANAGER CALLS THE ROLE MEMBERS PRESENT: 7

COBB, EGGLESTON, COOK, LOWREY, HOPKINS, GRIMM, NOWAKOWSKI STAFF PRESENT: Bridge

3. **INVOCATION:** VM COOK

4. **PLEDGE OF ALLEGIANCE**

5. **ACTION ON MINUTES:** None

6. **COMMUNICATIONS:** None

7. **CITY MANAGER'S REPORT:** None

8. **COMMENTS FROM MEMBERS OF THE PUBLIC:** NONE

9. **COMMITTEE REPORTS:** None

10. **RESOLUTIONS:** None

11. **ORDINANCES:** None

12. **OTHER BUSINESS:**

A. UPCOMING LEGISLATION DISCUSSION (NO VOTING)

RESOLUTION 20-02R: Action tonight

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH CLARK COUNTY EMERGENCY MANAGEMENT AGENCY, THE CLARK COUNTY HAZ-MAT TEAM, AND THE NEW CARLISLE FIRE AND EMS DIVISION

Bridge notes we will house a gator ATV and have access to use it when needed to access bike path if needed or use when events happen around town.

No comments or questions from council.

ORDINANCE 2020-01 Action tonight

AN ORDINANCE AMENDING SECTION 246.09 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING EMPLOYEE BENEFITS

City will make annual deposit 1st of the year. Employees will make deposits after that.

No comments or questions from Council.

ORDINANCE 2020-02 Action tonight

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE CITY'S COLLECTIVE BARGAINING UNIT

Employees will clock in and out when taking 15 minute breaks and change in severe weather clauses to make clear for all parties.

No comments or questions from Council.

ORDINANCE 2020-03 (ACTION ON 2/18/20)

AN ORDINANCE AMENDING SECTION 1040 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING THE DELIVERY OF BILLS AND FEES FOR CREDIT CARD AND DEBIT CARD PAYMENTS

EXP: Fee of \$1.95 per for Water dept.

No comments or questions from Council.

ORDINANCE 2020-04 (ACTION ON 2/18/20)

AN ORDINANCE AMENDING SECTION 1042 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING THE DELIVERY OF BILLS AND FEES FOR CREDIT CARD AND DEBIT CARD PAYMENTS

EXP: Fee of \$1.95 per Wastewater

Lowrey asks what types of annual fee. Grimm asks if the city paid the fee at one time? Bridge noted the fees were costing the city thousands.

No comments or questions from Council.

ORDINANCE 2020-05 (ACTION ON 2/18/20)

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO PURCHASE A NEW TRUCK FOR THE CEMETERY DEPARTMENT

Bridge notes the truck is over the \$20,000 limit.

CM Cobb asks instead of sending the truck to the cemetery send it to the street? Bridge notes it has been the plan to purchase one for the cemetery the last few months. Bridge suggests waiting to see how the WW or street fund ends up. Hopkins notes the funds come from the cemetery which has already planned, discussed and set. Grimm confirms dealerships the trucks are coming from.

No comments or questions from Council.

ORDINANCE 2020-06 (ACTION ON 2/18/20)

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENTS WITH SECURITY NATIONAL BANK FOR DEPOSIT OF PUBLIC FUNDS
EXP: housekeeping agreements to deposit funds.

No comments or questions from Council.

ORDINANCE 2020-07 (ACTION ON 2/18/20)

AN ORDINANCE AMENDING CHAPTER 248 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING POLICY

EXP: IPAD policy work device, not personal.

Lowrey asks if they will have stands or covers?

ORDINANCE 2020-08 (ACTION ON 2/18/20)

AN ORDINANCE AMENDING CHAPTER 246 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING EMPLOYEES GENERALLY

EXP: Clean up city policy of password changes. Bridge notes finance director should not have access to those.

CM Hopkins asks if he has time for that? Bridge notes it takes seconds. Hopkins notes should not be a trust issue. Something that a trusted employee should handle so Mr. Bridge isn't interrupted. Bridge adds the Bridge group can do it but they charge.

ORDINANCE 2020-09 (ACTION ON 2/18/20)

AN ORDINANCE AMENDING CHAPTER 276 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING BOARDS AND COMMISSIONS

EXP: Nowhere does it say in the Charter you need to be a resident to serve on a board. City can rely on ORC and each board can create their own bylaws.

B. DISCUSSION OF CITY BUSINESS

-VM Cook asks about the tower lease and various options. 3 options 1-currently what we do now \$1150 per month along with \$20,000 lump sum, 2 \$2,326 a month for 10 years, 3- \$236,000 lump sum with no more money for the next 40 years. Bridge recommends the option 1 b/c that cell tower will be good for many years. Council discusses the lease options, timeframe, how the lease could change overtime. Council agrees with option 1.

-CM Hopkins would like to open a discussion on bringing the invocation back on the agenda. Hopkins notes most citizens appear to want the invocation on the agenda. Grimm agreed and added Bethel Township, State House, Senate all begin meetings with prayer. Hopkins will motion in the regular meeting to have the invocation added back. Various discussions take place on the separation of church and state, right of freedom of speech, freedom of prayer.

13. EXECUTIVE SESSION: NONE

14. ADJOURNMENT: @ 6:47pm

1st- Cobb

2nd- Eggleston

Accepted 7-0

Mike Lowrey, Mayor City of New Carlisle

Emily Berner, Clerk of Council

RECORD OF PROCEEDINGS

MINUTES: CITY OF NEW CARLISLE, OHIO

REGULAR MEETING

HELD: Monday, February 3, 2020

1. **CALL TO ORDER:** MAYOR LOWREY CALLED THE MEETING TO ORDER

2. **ROLL CALL:** Clerk calls the roll. Lowrey, Hopkins, Grimm, Nowakowski, Cobb, Eggleston Cook. 7 members present. Staff present: Berner, Bridge, Trusty, Majercak

3. **INVOCATION:** VM COOK

4. **PLEDGE OF ALLEGIANCE**

5. **ACTION ON THE MINUTES:**

1/21/20-WORK SESSION 1ST COBB 2ND COOK ACCEPTED 7-0

1/21/20-REGULAR SESSION 1ST COBB 2ND GRIMM ACCEPTED 7-0

6. **COMMUNICATIONS:** PARKS AND REC BOARD APPROVAL OF KATHY WRIGHT AND TONIA MOLLA

CM COOK MOTIONS TO ACCEPT WRIGHT AND MOLLA TO THE PARKS AND REC BOARD WITH 2ND BY CM COBB. GRIMM NOTES HE IS VERY EXCITED AND IMPRESSED WITH THEIR IDEAS.

MOTION ACCEPTED 7-0

7. **CITY MANAGER'S REPORT:**

City Manager's Report

TO: Mayor, Vice Mayor, City Council, Residents, and Business Owners

FROM: Randy Bridge, City Manager

DATE: January 31, 2020 for February 3, 2020

- Items that should be reported to or discussed with Council are indicated with an asterisk (*) and organized under separate headings.
- Council members may bring any other item up for discussion.

A. FINANCE REPORT - Attached

B. SERVICE REPORT - Attached

C. FIRE REPORT - At Meeting

D. POLICE REPORT - At Meeting

*E. INFORMATIONAL ITEMS

- **New Building Update**
 - Estimate and Bidding Update
- **2020 Operating Budget**
 - Adoption on 3/9/20 or 3/23/20 (prefer/aiming for 3/9/20)
 - Work Sessions should begin in late January/ Early February
- **TCC Appointment**
 - Transportation Coordinating Committee
 - Need a main appointee and an alternative
 - Main appointee must attend meetings; alternative attends when main cannot
 - 2 year term
- **iPads**
 - For City Council
 - Training Session March 3 @ 5pm.
- **Intergovernmental Meeting**
 - Held on Monday, January 27th
 - City of New Carlisle hosted
 - Great turnout
- **Health Stats**
 - Attached

Health Stats can be found on last page of minutes.

BUDGET WORK SESSIONS SET FOR 2/20 AND 2/21 FROM 2-6PM @ SMITH PARK SHELTER HOUSE.

CM COBB MOTIONS FOR VM COOK TO BE THE MAIN REP ON THE TCC WITH NOWAKOWSKI BEING THE ALTERNATE WITH A 2ND BY CM HOPKINS. MOTION ACCEPTED 7-0
NOWAKOWSKI ASKS ABOUT A WORK SESSION ON 2/7. NO WORK SESSION SCHEDULED FOR THAT DATE.

8. COMMENTS FROM MEMBERS OF THE PUBLIC:

CAROL BELLHORN 200 FUNSTON- ALWAYS PLEASED COUNCIL STARTED MEETINGS WITH PRAYER. SHE STATES HER DISAPPOINTMENT WITH MOTION LAST MEETING AND RESPECTFULLY REQUESTS THEY CHANGE IT BACK.

ALEX MULLER- 711 S. BURNETT RD.- POINTS OUT THE IMPORTANCE OF TRANSPORTATION COORDINATING COMMITTEE. VARIOUS TRANSPORTATION ISSUES WITHIN THE COUNTY AND CITIZENS SUCH AS THOSE WITH MEDICAL ISSUES STRUGGLE. STRESSES THE IMPORTANCE OF THOSE DISCUSSIONS.

9. COMMITTEE REPORTS: NONE

10. RESOLUTIONS:

RESOLUTION 20-02R:

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH CLARK COUNTY EMERGENCY MANAGEMENT AGENCY, THE CLARK COUNTY HAZ-MAT TEAM, AND THE NEW CARLISLE FIRE AND EMS DIVISION 1ST COBB 2ND COOK EXP: HOUSE AND USE 2 GATORS. COMMENTS OR QUESTIONS FROM COUNCIL: ANY HAZ-MAT TRAINED ON OUR DEPARTMENT? YES, BUT CITY WILL CALL COUNTY HAZ-MAT TEAM TO DEAL WITH A SITUATION.

MOTION ACCEPTED 7-0

11. ORDINANCES

ORDINANCE 2020-01

AN ORDINANCE AMENDING SECTION 246.09 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING EMPLOYEE BENEFITS

1ST COOK 2ND COBB EXP: 1 DEPOSIT TO HAS NO COMMENTS OR QUESTIONS FROM COUNCIL. **MOTION ACCEPTED 7-0**

ORDINANCE 2020-02

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE CITY'S COLLECTIVE BARGAINING UNIT

1ST EGGLESTON 2ND GRIMM EXP: CHANGES THE UNION AGREEMENT TO HAVE EMPLOYEES CLOCK IN AND OUT AT BREAKS. NO COMMENTS OR QUESTIONS FROM COUNCIL. **MOTION ACCEPTED 7-0**

ORDINANCE 2020-03 (ACTION ON 2/18/20)

AN ORDINANCE AMENDING SECTION 1040 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING THE DELIVERY OF BILLS AND FEES FOR CREDIT CARD AND DEBIT CARD PAYMENTS

ORDINANCE 2020-04 (ACTION ON 2/18/20)

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AN ORDINANCE AUTHORIZING THE CITY MANAGER TO PURCHASE A NEW TRUCK FOR THE CEMETERY DEPARTMENT

ORDINANCE 2020-06 (ACTION ON 2/18/20)

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENTS WITH SECURITY NATIONAL BANK FOR DEPOSIT OF PUBLIC FUNDS

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ORDINANCE 2020-09 (ACTION ON 2/18/20)

AN ORDINANCE AMENDING CHAPTER 276 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE, OHIO REGARDING BOARDS AND COMMISSIONS

12. OTHER BUSINESS:

A. CONGRESSMAN WARREN DAVIDSON WILL HOLD MOBILE OFFICE HOURS ON THE FOURTH TUESDAY OF THE MONTH FROM 1:30PM-2:00PM.

-CM HOPKINS MOTIONS TO CHANGE RULES OF COUNCIL TO PUT INVOCATION BACK ON THE AGENDA IN BOTH WORK SESSION AND REGULAR MEETINGS WITH A 2ND BY CM COBB.

RECEIVED
FEB 07 2020

BY:

APPLICATION FOR BOARD/COMMITTEE
MEMBERSHIP

CITY OF NEW CARLISLE

Return application to the City Building, P.O. Box 419, 331 S. Church St.
Please print or type

Name Gregory K. Nash

Board(s) or Committee(s) You Are Interested In Serving On Parks & Recreation

Daytime Phone (937) 308-1973

Evening Phone (937) 308-1973

Address 614 Spinning Road, New Carlisle, Ohio 45344

Date _____

Why do you wish to serve on this(these) board(s) or committee(s)?
You may answer below or on an attached sheet. Please put your name at the top of each additional sheet.

I have been a lifetime resident of New Carlisle and have been retired from Five Rivers Metro Parks
since 2014, after 34 years of service as a Park Manager and Ranger. My family has always enjoyed
time spent outdoors and would love to see our City have more to offer its residents in the area of
parks and recreation.

City Manager's Report

TO: Mayor, Vice Mayor, City Council, Residents, and Business Owners
FROM: Randy Bridge, City Manager
DATE: February 13, 2020 for February 18, 2020

- Items that should be reported to or discussed with Council are indicated with an asterisk (*) and organized under separate headings.
- Council members may bring any other item up for discussion.

*A. FINANCE REPORT - At Meeting

*B. SERVICE REPORT - Attached

*C. FIRE REPORT - Attached

*D. POLICE REPORT - At Meeting

*E. INFORMATIONAL ITEMS

- **New Building Update**
 - Estimate and Bidding Update
- **2020 Operating Budget**
 - Work Sessions on Thursday, February 20th & Friday, February 21st.
 - From 2:00pm until 6:00pm
 - Fire Station, 315 North Church Street
 - Adoption of Budget
 - Intro at the 3/9/20 Regular Meeting
 - Public Hearing and Action on 3/16/20
- **Meetings Attended**
 - 2/4/20 - Downtown Business Owners. Thank You Stage Coach for hosting and Gateway Business Group for sponsoring
 - 2/6/20 - Strong Communities Meeting w/ Councilwoman Eggleston-Nowakowski
- **iPads**
 - For City Council
 - Training Session March 2 @ 5pm.
- **Tecumseh High School Career & Job Fair**
 - City of New Carlisle will be attending
 - March 16th from 9:00am - 4:00pm
- **Bicycles at Madison Street School**
 - Donate to Dominic's Bikes Road via FYI
 - Motion to Approve



To: Mr. Bridge, City Manager
From: Howard Kitko, Service Director
Date: February 18, 2020
Subject: Council Update

Public Works Departments:

- Curb areas are marked for OUPS. Weather pending next week, excavation will start.
- Quonset Hut area has been cleaned up.

Water Department:

- Water Treatment Plant Old High Service Pump building rehab to start within the next couple of weeks. Project includes all new pipe and pipe fittings, valves, heater, dehumidifier and general clean up. Project materials were purchased through the Water capital outlay fund. Project will be completed in house except for the final pipe painting and furnace install.
- Sanitary survey has been completed and we are awaiting the findings from this inspection.

2019 Wastewater Plant Influent Building Upgrade:

- Construction is complete. Making final payment soon.

2019/2020 Primary #1 Clarifier Project:

- Demolition and Installation of new Clarifier in existing Concrete structure. Tentative Construction date will be around March 9, 2020.

2020 Road Project Estimating:

- Budgeting and estimating for certain roadway overlays in 2020.

Traffic Signal Upgrade Project:

- Project was awarded to Bansal Construction Co. Construction is to be completed by 8/31/20. As I get updates, I will pass those along.



City of New Carlisle
City Council Meeting
02-17-2020
Fire-EMS Report

- In the Month of January the New Carlisle Fire Division responded to 77 EMS call in the City and 14 in Elizabeth Township.
- The Division responded to 4 Fire related calls in the City and 3 in Elizabeth Township.
- We had 3 EMS calls answered by mutual aid, either by Pike Township or Bethel Clark, due to medic 52 being on a response.
- We answered 2 mutual aid EMS calls for Pike Township and 1 for Bethel Clark.
- In the Month of January the Division responded to 3 Overdose calls, on one of the calls it was a double overdose. On both calls the patients were revived with Narcan.
- The Division has partnered with the Red Cross in a new smoke alarm program; we have free smoke alarms that we will install for our city residents. The great thing about the smoke alarms is that they have a 10 year battery in them. We ask that if you need a smoke alarm please call the station at (937)-845-8401, and we will set up an appointment to come out and install the smoke alarm for you. We will be having an event in the spring to go out in a section of the city and go door to door to put smoke alarms in. We are looking into getting donations so we can get CO alarms also to put in for free.

Steven Trusty
Fire Chief
City of New Carlisle

New Carlisle Fire Division

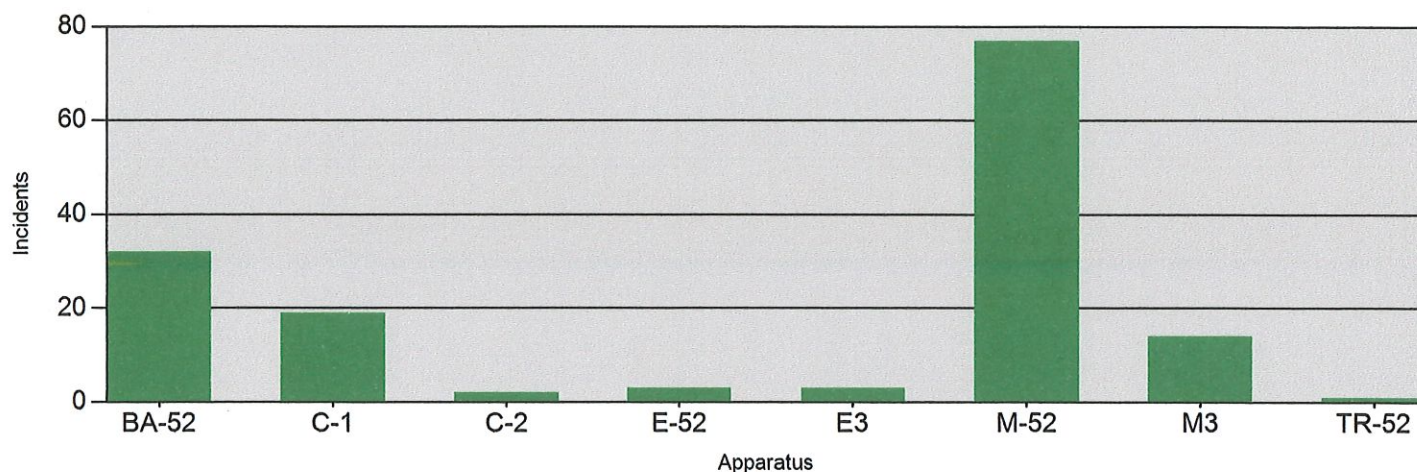
New Carlisle, OH

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Incident Count per Apparatus for Date Range

Start Date: 01/01/2020 | End Date: 01/31/2020



APPARATUS	# of INCIDENTS
BA-52	32
C-1	19
C-2	2
E-52	3
E3	3
M-52	77
M3	14
TR-52	1

Canceled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included.
Only REVIEWED incidents included.

RESOLUTION 2020-03R

A RESOLUTION AMENDING RESOLUTION 19-19R, THE CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF NEW CARLISLE, OHIO, FOR ADDITIONAL CAPITAL PURCHASES

WHEREAS, the Capital Improvement Program (CIP) is a financial plan for the next five years of proposed capital improvements for the City of New Carlisle; and

WHEREAS, the City Council approved the 2020-2024 CIP via Ordinance 19-19R; and

WHEREAS, Council suggested to the City Administration that the City purchase additional capital purchases in 2020, namely a new truck for Cemetery operations; and

NOW, THEREFORE, BE IT RESOLVED by the City of New Carlisle City Council that the amended section of the Capital Improvement Program (CIP), located below, shall be adopted.

2020-2024 CEMETERY CAPITAL EXPENSES

CEMETERY - FUND 510	2020	2021	2022	2023	2024
Roadway Repair	5,000	5,000	5,000	5,000	5,000
Truck	32,000	-	-	-	-
Cemetery Building Repairs	25,000	-	10,000	-	10,000
Barn	-	-	-	20,000	-
Mower	-	12,000	-	-	15,000
Dump Truck	-	-	80,000	-	-
Utility Cart	-	-	-	20,000	-
Attachments / Accessories	7,500	-	-	5,000	-
CEMETERY TOTAL	\$ 69,500	\$ 17,000	\$ 95,000	\$ 50,000	\$ 30,000

EXPENSE DESCRIPTIONS

Roadway Repair - Upkeep/repair of Cemetery roadways in each year of 2020-2023. Paid by Cemetery Fund and/or General Fund.

Truck - Purchase new truck for Cemetery operations in 2020. Paid for by the Cemetery and/or General Fund

Cemetery Building Repairs - Fix roof and structural damage. \$15,000 carry-over from 2019. Paid by Cemetery Fund and/or General Fund.

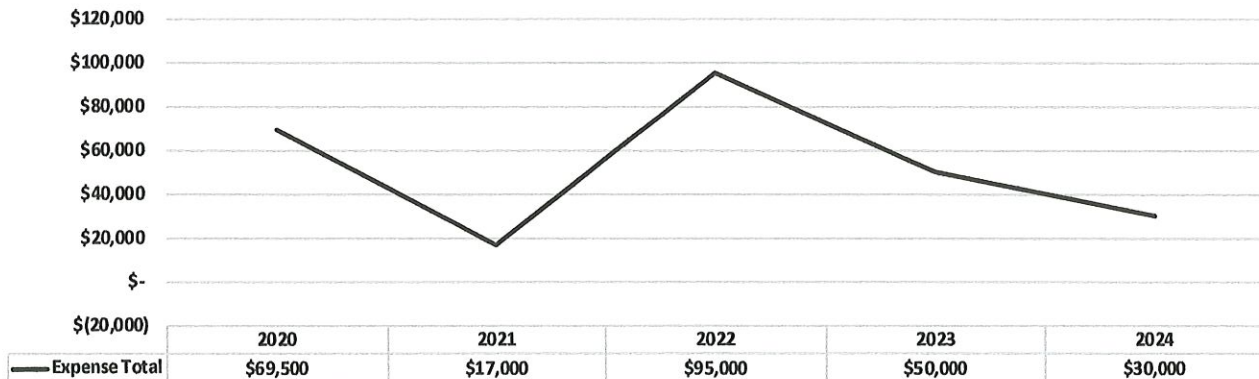
Barn - Replace old barn in 2023. Paid for by the Cemetery Fund and/or General Fund.

Mowers - Replace mower in 2021 and 2024. Paid for by Cemetery Fund and/or General Fund.

Dump Truck - Purchase new dump truck in 2022. Bank finance with payments from Cemetery Fund and/or General Fund.

Utility Cart - Replace utility cart in 2023. Paid for by Cemetery Fund and/or General Fund.

Attachments / Accessories - Purchase of various equipment and snow plow in 2020 and 2023. Paid for by Cemetery Fund and/or General Fund.



Passed this _____ day of _____, 2020.

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

1st _____

2cd: _____

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Hopkins	Y	N
Grimm	Y	N
Eggleston-Nowakoski	Y	N

Totals:

Pass

Fail

Intro: 02/18/2020

Action: 02/18/2020

Effective: 03/04/2020

RESOLUTION 2020-04R

A RESOLUTION APPOINTING REPRESENTATIVES TO THE TRANSPORTATION COORDINATING COMMITTEE

WHEREAS, the City of New Carlisle is a member of the Clark County-Springfield Transportation Coordinating Committee (TCC); and

WHEREAS, as such a member, the City must abide by the bylaws of the Committee; and

WHEREAS, said bylaws require that members and their alternates be nominated for their respective seats during a triennial nomination period; and

WHEREAS, new representatives must be selected from the City Council due to the last election which resulted with a certain incumbent losing their seat; and

WHEREAS, Vice Bill Cook has been selected as the main representative from the New Carlisle City Council with Councilwoman Linda Nowakowski as the alternative representative; and

WHEREAS, these members will be sat for the term that will end on December 31, 2021.

NOW, THEREFORE, BE IT RESOLVED by the City of New Carlisle City Council that the official members to the Transportation Coordinating Committee shall now be Vice Mayor Bill Cook and the alternative member shall be Councilwoman Linda Nowakowski.

Passed this _____ day of _____, 2020.

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

1st _____

2cd: _____

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Hopkins	Y	N
Grimm	Y	N
Eggleston-Nowakowski	Y	N

Totals:

Pass Fail

Intro: 02/18/2020

Action: 02/18/2020

Effective: 03/04/2020

ORDINANCE 2020-03

AN ORDINANCE AMENDING PARAGRAPHS (F) AND (L) OF SECTION 1040.16 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE, OHIO REGARDING THE DELIVERY OF BILLS AND FEES FOR CREDIT CARD AND DEBIT CARD PAYMENTS

WHEREAS, Chapter 1040 of the Codified Ordinances establishes the requirements for water in the City of New Carlisle; and

WHEREAS, the City of New Carlisle will utilize a third-party vendor for the delivery of new utility bills; and

WHEREAS, the new utility bills will be mailed to City utility customers in sealed envelopes that are more informative, user-friendly, and private; and

WHEREAS, the City also accepts credit card and debit card payments both online and at the City Building; and

WHEREAS, credit card and/or debit card payments require processing fees; and

WHEREAS, this processing fee is also charged when utility bills are paid with a credit card and/or debit card in-person at the City Building or online.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that Paragraphs (f) and (l) of Section 1040.16 be amended as follows:

1040.16 RATES GENERALLY; BILLING; CONSUMER RESPONSIBILITY FOR LEAKS.

(f) Delivery of Bills. *A third-party vendor* ~~The Authority~~ will undertake to the ~~deliver~~ *delivery of* bills for water, *also referred to as "utility bills"*, by depositing the same in the post office only as a matter of convenience to the owner or consumer. The failure of a person to receive a bill shall not relieve him or her from his or her obligations to pay the bill. In utilizing the U.S. Postal Service for delivery of their payment of a water service charge, users assume the responsibility for any failure of the U.S. Postal Service to deliver the payment to the Authority, *also known as the City of New Carlisle*. Accordingly, the Authority shall not waive payment penalties for any person claiming the U.S. Postal Service failed to deliver a bill or payment. If the user elects for paperless billing, the user shall receive no paper bill but is still responsible for the payment of services rendered on the appropriate due date.

(l) Fees for Online Utility Payments. There will be a fee to use a credit card *and/or debit card* online *and at the City Building* to make utility payments. The fee shall be *One and 95/100 Dollars (\$1.95) per One Hundred Dollar (\$100.00) increment.*

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Passed this _____ day of _____, 2020.

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

1st _____

2cd: _____

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Hopkins	Y	N
Grimm	Y	N
Eggleston-Nowakoski	Y	N

Intro: 02/03/2020

Action: 02/18/2020

Effective: 03/04/2020

Totals:

Pass

Fail

ORDINANCE 2020-04

AN ORDINANCE AMENDING PARAGRAPHS (B) AND (G) OF SECTION 1042.31 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE, OHIO REGARDING THE DELIVERY OF BILLS AND FEES FOR CREDIT CARD AND DEBIT CARD PAYMENTS

WHEREAS, Chapter 1042 of the Codified Ordinances establishes the requirements for sewer in the City of New Carlisle; and

WHEREAS, the City of New Carlisle will utilize a third-party vendor for the delivery of new utility bills; and

WHEREAS, the new utility bills will be mailed to City utility customers in sealed envelopes that are more informative, user-friendly, and private; and

WHEREAS, the City also accepts credit card and debit card payments both online and at the City Building; and

WHEREAS, credit card and/or debit card payments require processing fees; and

WHEREAS, this processing fee is also charged when utility bills are paid with a credit card and/or debit card in-person at the City Building or online.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that Paragraphs (b) and (g) of Section 1042.31 be amended as follows:

1042.31 PAYMENT OF BILLS.

(b) Delivery of Bills. *A third-party vendor* ~~The Authority~~ will undertake to the deliver delivery of bills for sewer, also referred to as "utility bills", by depositing the same in the Post Office only as a matter of convenience to the owner or consumer. The failure of a person to receive a bill shall not relieve him or her from his or her obligations to pay the bill. In utilizing the U.S. Postal Service for delivery of their payment of a sewer service charge, users assume responsibility for any failure of the U.S. Postal Service to deliver the payment to the Authority, also known as the City of New Carlisle. Accordingly, the Authority shall not waive payment penalties for any person claiming the U.S. Postal Service failed to deliver a bill or payment. If the user elects for paperless billing, the user shall receive no paper bill but is still responsible for the payment of services rendered on the appropriate due date.

(g) Fees for Online Utility Payments. There will be a fee to use a credit card and/or debit card online and at the City Building to make utility payments. The fee shall be One and 95/100 Dollars (\$1.95) per One Hundred Dollar (\$100.00) increment.

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Passed this _____ day of _____, 2020.

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

1st _____

2cd: _____

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Hopkins	Y	N
Grimm	Y	N
Eggleston-Nowakoski	Y	N

Totals:

Pass

Fail

Intro: 02/03/2020

Action: 02/18/2020

Effective: 03/04/2020

ORDINANCE 2020-05

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO PURCHASE A NEW PICKUP TRUCK FOR THE CEMETERY DEPARTMENT

WHEREAS, the current pickup truck is 19 years old and requires extensive body repairs and maintenance to keep up with demanding municipal work; and

WHEREAS, the pickup truck was purchased by the City of New Carlisle during July 2005 with funds from the State of Ohio Surplus Equipment Division; and

WHEREAS, the City has received two bids, attached, to purchase a replacement vehicle which will meet the current and future needs of the City; and

WHEREAS, the City will choose to purchase either a 2020 Ford F-250 in the amount of \$27,785.00 plus minor accessories or a 2020 Ram 2500 in the amount of \$28,797.00 plus minor accessories.

**NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY
ORDAINS** that:

SECTION 1. The City Manager be, and hereby is, authorized to proceed with acquiring a new pickup truck plus minor accessories by signing any purchase agreement and related documents necessary to accomplish this. The dollar amount of said purchase is not to exceed Thirty-Two Thousand and XX/100 Dollars (\$32,000.00).

Passed this _____ day of _____, 2020.

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

1st _____

2nd: _____

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Hopkins	Y	N
Grimm	Y	N
Eggleston-Nowakoski	Y	N

Totals:

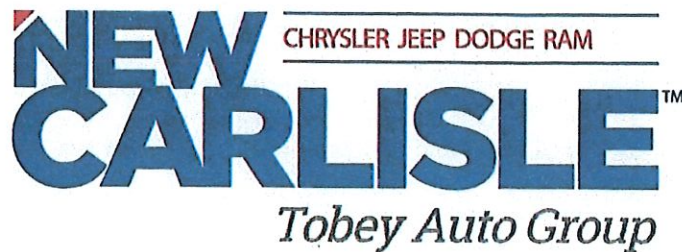
Pass

Fail

Intro: 02/03/2020

Action: 02/18/2020

Effective: 03/04/2020



1/23/2019

City of New Carlisle
331 S Church St
New Carlisle, Ohio 45344

Attn: Howard Kitko,

New Carlisle Chrysler would like to submit the below bid for a new vehicle:

2020 RAM 2500 Tradesman Reg Cab 4x4 (8 foot box)
6.4 L V8
8 Speed Auto Trans
Bright White Clear Coat
Cloth 40/20/40 Bench Seat Dark Gray
Tradesman Level 1 Group
Trailer Brake Control
Rear Backup Alarm
115V Auxiliary Front Power Outlet
18x8.0 Steel Wheels
Elec Shift-on-the-Fly Transfer Case
Snow Chief Group
Spray in Bedliner

Our bid is \$28,797.00 complete. MSRP is \$41,260.00

Thanks again for your time and consideration.

Sincerely,

Bobby Riggs
Briggs@ncchrysler.com
Commercial Manager / New Carlisle Chrysler
580 N Main Street
New Carlisle, Ohio 45344
937-545-1422

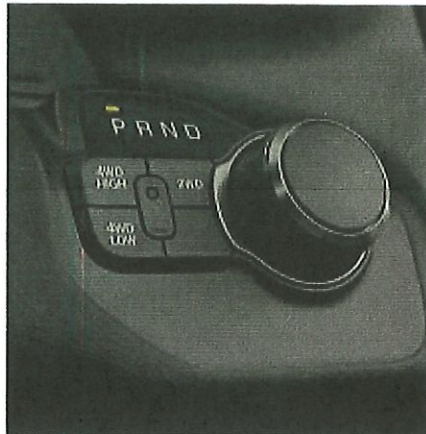
Snow Chief Group (AD2)



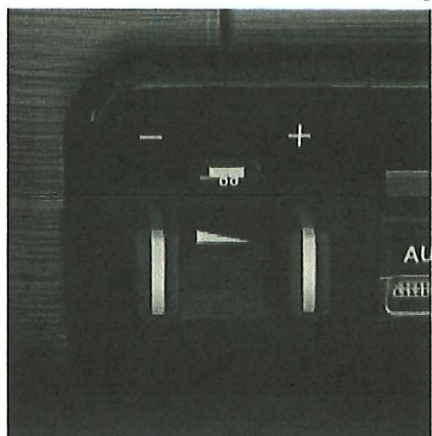
Details:

- Clearance Lamps (LNC)
- LT275/70R18E OWI On/Off Road Tires (TCP)
- Auxiliary Switches - I/P Mounted (LHL)
- Anti-Spin Differential Rear Axle (DSA)
- Transfer Case Skid Plate Shield (XEF)
- 220 Amp Alternator (BAJ)

Elec Shift-On-The-Fly Transfer Case (DK3)



Trailer Brake Control (XHC)



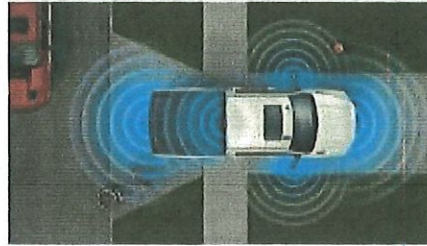
Tradesman Level 1 Equipment Group (A61)



Details:

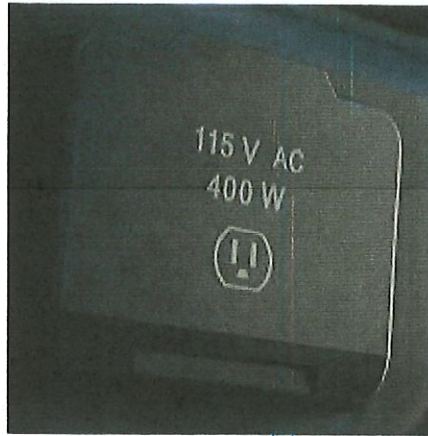
- Exterior Mirrors w/Heating Element (NHJ)
- Pwr Windows, Front 1-Touch Down (JPY)
- Speed Sensitive Power Locks (JPH)
- Satin Chrome Interior Door Handles (MTN)
- Power Heated Mirrors, Fold-Away (GT6)
- Upgraded Door Trim Panel (CTY)
- Black Exterior Mirrors (LE4)
- Overhead Console (CUN)
- Remote Keyless Entry (GXM)
- Overhead Cupholder Lamp (LBT)

Rear Backup Alarm (XAW)



An external backup alarm sounds when the vehicle is shifted into reverse.

115V Auxiliary Front Power Outlet (JKV)



Details:

- 400W Inverter (XHR)

18X8.0 Steel Wheels (WBN)



Details:

- Center Hub (WMJ)
- 18" Steel Spare Wheel (WKN)
- LT275/70R18E BSW All Season Tires (TCN)

SPECIFICATIONS

Pickup – 8,500 lb. – 4WD – Reg. Cab – Long Bed--MBE

Item Number 21AT

Line No.	Standard Specification Items	Minimum Requirements	Exceptions
Powertrain			
1.	Engine Type (Liter / Cylinder)	5.7L, V8	
2.	Horsepower (Net HP)	360	
3.	Transmission	Automatic	
4.	Locking Differential	Required	
5.	Alternator (amps)	Manufacturer Standard	
6.	Battery (CCA)	Manufacturer Standard	
7.	Cooling System	Heaviest Duty Available	
8.	Alternative Fuel (Type)	Specify	
9.	Drivetrain	4WD	
Exterior			
10.	Body Side Moldings	Manufacturer Standard	
11.	Rear Door Type	Locking Tailgate	
12.	Bed Length (ft.)	8	
13.	Rear Step Bumper	Manufacturer Standard	
14.	Tires	All Season	
15.	Spare Tire	Full	
Safety			
16.	Restraint System (Driver & Passenger)	Required	
17.	Supplement Restraint System (Driver & Passenger)	Required	
18.	Power Antilock Brakes (Front and Rear)	Required	
19.	Rear Camera	Required	
20.	Factory Installed Running Boards	Required	
Seating			
21.	Seating Capacity	3	
22.	Front Seat Type	Split Bench	
23.	Seat Covering	Vinyl	
24.	Floor Covering	Vinyl	
Dimensions			
25.	Wheelbase (in.)	133	
26.	Fuel Capacity (Gal.)	32	
27.	Headroom (Front) (in.)	40	
28.	Leg Room (Front) (in.)	41	
29.	Hip Room (Front) (in.)	60	
30.	Shoulder Room (Front) (in.)	65	
31.	Cargo Volume (cu. ft.)	75	
32.	Payload (lbs.)	2,600	
33.	Gross Vehicle Weight Rating (GVWR)(lbs.)	8,500	

SPECIFICATIONS (CONT'D)

Pickup – 8,500 lb. – 4WD – Reg. Cab – Long Bed--MBE
 Item Number 21AT

Line No.	Standard Specification Items	Minimum Requirements	Exceptions
Accessories			
34.	Air Conditioning	Required	
35.	Tilt Wheel & Cruise Control	Required	
36.	Power Windows & Door Locks	Required	
37.	Keyed Door Locks	Required	
38.	2 Sets of Keys with FOB Enabling Electronic Keyless Entry	Required	
39.	Intermittent Windshield Wipers	Required	
40.	Radio	Standard AM/FM (less SAT)	
41.	Exterior Rear View Mirror	Dual	
42.	Cargo Dome Light	Automatic	
Warranty			
43.	Rust Proofing	Min. Factory Warranty	
44.	Manufacturer Standard	Min. 3 yr./36,000 Mile	
Optional Equipment Items			
45.	Parts Manual(s)		
46.	Service Manual(s)		
47.	Additional Set of Keys with FOB Enabling Electronic Keyless Entry		
48.	Seat Belt Extender		
49.	Cloth Seat Covering		
50.	Bed Liner (Bidder to Specify Type: _____)		
51.	Tow Hitch / 7-Pin Receptacle / Brake Controller		
52.	7-Pin Trailer Receptacle Wiring (See Supplement A, page 133)		
53.	All Terrain Tires		
54.	Trailer Tow Mirrors		
55.	Backup Alarm		
56.	6-Door Utility Body		
57.	Manufacturer Snow Plow Prep Package (Includes HD Suspension, HD Alternator, HD Transmission Cooling, Skid Plates, Etc.) Does not include Snow Plow		
58.	Snow Plow Package (order w/Snow Plow Prep Package)		

PRICE SCHEDULE

ITEM #21AT PICKUP – 8,500 LB. – 4WD – REG. CAB – LONG BED---MBE

DELIVERY:		INDICATE CITY/STATE OF MANUFACTURER:		
100-120 DAYS A.R.O. (SEE IV.A.)		Louisville, KY		
CONTRACTOR: Middletown Ford		MFG: Ford	MODEL: F-250	MODEL NUMBER F2B
ITEM ID NO.: 37024		UNIT PRICE: \$ 27,785.00		
E85 Compatible? YES				

ITEM ID NO.	DELIVERY CHARGE	UNIT PRICE
37335	Delivery charge per mile, per vehicle round trip map mileage for delivery by the contractor	\$0.40
37336	Minimum Delivery Charge	\$120.00

ITEM ID NO.	DEALER OPTION/ORDER CODE	OPTION	UNIT PRICE
37605	Parts	Parts Manual: Electronic	\$ 400.00
37321	Service	Service Manual: Electronic	\$ 400.00
37617	KEY	Additional Set of Keys with FOB Enabling Electronic Keyless Entry	\$ 250.00
Specify on P.O.	SBE	Seat Belt Extender (1 Unit)	\$ 0.00
Specify on P.O.	IS	Cloth Seat Covering	\$ 0.00
37357	Bed	Bed Liner: Hard	\$ 145.00
37618	52B	Tow Hitch / 7-Pin Receptacle / Brake Controller	\$ 250.00
37619	7-Pin	7-Pin Traller Receptacle Wiring (See Supplement A, page 133)	\$ 75.00
37616	TBM	All Terrain Tires	\$ 450.00
STD	Standard	Traller Tow Mirrors	STD
37620	76C	Backup Alarm	\$ 127.00
37361	Utility	6-Door Utility Body (removes backup camera)	\$ 5,500.00
37621	473-41P	Manufacturer Snow Plow Prep Package (Includes HD Suspension, HD Alternator, HD Transmission Cooling, Skid Plates, Etc.) Does not include Snow Plow	\$ 320.00
37369	Plow	Snow Plow Package (order w/Snow Plow Prep Package) Indicate Blade Length: 8'	\$ 3,600.00

PRICE SCHEDULE (CONT'D)

ITEM #21AT PICKUP – 8,500 LB. – 4WD – REG. CAB – LONG BED--MBE

INSTRUCTIONS TO STATE AGENCIES REQUESTING UNSPECIFIED OPTIONS: State agencies that require additional equipment that is not listed in the option table above will need to provide the following to the current contract analyst listed on the contract website overview page, for approval;

1. Quote: Lists the unit price and the contents of the option(s). Manufacturer's invoice should be included.
2. Justification: Specific reasoning why the unlisted option is needed to perform job duties.

UNSPECIFIED OPTION PRICE: 3.00% above manufacturer invoice (Not to exceed 3.00%)

List standard paint colors: Agate Black, Race Red, Blue Jeans, Magnetic, Iconic Silver, Velocity Blue, Stone Gray, Oxford White

Contains recycled materials – Y/N: N if Yes ____%. (Will not be part of the evaluation)

ORDINANCE 2020-06

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR DEPOSIT OF PUBLIC FUNDS WITH SECURITY NATIONAL BANK

WHEREAS, the Codified Ordinances of the City of New Carlisle, Section 220.05, grants the City Manager the power, by ordinance, to provide for the custody of all funds of the Municipality and for the deposit of funds in a bank or banks; and

WHEREAS, Ohio Revised Code, Section 135.03, provides that any national bank, any bank doing business under authority granted by the superintendent of financial institutions, or any bank doing business under authority granted by the regulatory authority of another state of the United States, located in Ohio, is eligible to become a public depository; and

WHEREAS, Ohio Revised Code, Section 135.10, provides that if an eligible institution desires to be a public depository of the active and/or inactive deposits of a subdivision, it shall make an application therefore in writing to the proper governing boards; and

WHEREAS, Security National Bank has submitted an application/proposed agreement, attached, to the City of New Carlisle to become its public depository for active deposits, inactive deposits, and interim funds; and

WHEREAS, the Council of the City of New Carlisle desires to enter into an agreement so that Security National Bank shall act as the City of New Carlisle's public depository under Section 220.05 of its Codified Ordinances and Ohio Revised Code Sections 135.01, et al.; and

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that the City Manager be, and hereby is, authorized to enter into an Agreement for Deposit of Public Funds, a copy of which is attached, with Security National Bank for the deposit of public funds.

Passed this _____ day of _____, 2020.

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

Intro: 02/03/2020

Action: 02/18/2020

Effective: 03/04/2020

	1st _____		
	2nd: _____		
Cobb	Y	N	
Eggleston	Y	N	
Vice Mayor Cook	Y	N	
Mayor Lowrey	Y	N	
Hopkins	Y	N	
Grimm	Y	N	
Eggleston-Nowakoski	Y	N	
Totals:			
	Pass	Fail	

Agreement for Deposit of Public Funds

This Agreement for Deposit of Public Funds (this "Agreement") is made as of the date executed by and between Security National Bank, a division of The Park National Bank, a national banking association (the "Financial Institution"), and City of New Carlisle (the "Customer").

WITNESSETH:

WHEREAS, the Financial Institution has proposed to the Customer that the Financial Institution will accept for deposit and safekeeping deposits for the Customer and provide certain other services;

WHEREAS, the Financial Institution has provided the Customer with access to the Financial Institution's balance sheet information as of the date of the latest report filed by the Financial Institution with the Office of the Comptroller of the Currency; and

WHEREAS, pursuant to the Uniform Depository Act of Ohio (the "Depository Act") and in accordance with the rules promulgated under the Depository Act, such proposal requires the Financial Institution to pledge and deposit with one or more qualifying trustees as security for the repayment of all public moneys to be deposited in the Financial Institution by the Customer security of the kinds specified in Section 135.18, Section 135.182 or any other section of the Ohio Revised Code specifying eligible security, as such may be amended from time to time, in a sum equal to or greater than the minimum amount of security required by the Treasurer of the State of Ohio (the "TOS") pursuant to the Depository Act and the rules promulgated under the Depository Act, as such may be amended from time to time;

NOW, THEREFORE, in consideration of the services to be provided by the Financial Institution, including the retention and safekeeping of deposits of the Customer, and the Customer's new or continued award of deposits with the Financial Institution, the Customer and the Financial Institution agree as follows:

- 1. Eligibility to Receive Funds.** The Financial Institution represents that it is eligible to receive public funds pursuant to Ohio Revised Code Chapter 135. This agreement is subject to the Depository Act, all amendments or supplements thereto, and all rules promulgated and policies adopted pursuant thereto, as well as all other applicable laws and regulations.
- 2. Deposits Awarded and Accepted.** The Customer awards to the Financial Institution, and the Financial Institution accepts, all deposits of the Customer. The Customer and the Financial Institution agree that the services may be changed by agreement of the Customer and the Financial Institution from time to time. Such agreement will be evidenced by delivery of written notice of such proposed changes from the Financial Institution to the Customer and failure of the Customer to deliver to the Financial Institution within 30 days after delivery of such notice written objection of the Customer to such changes. The Customer acknowledges having received a copy of the terms and conditions of the accounts into which the Customer's funds will be deposited (the "Accounts") and agrees that the Account terms and conditions are incorporated herein by reference. To the extent the Account terms and conditions are inconsistent with the express terms of this Agreement, this Agreement will control.
- 3. Limit on Amount of Funds.** The acceptance by the Financial Institution of the amount of active, interim and inactive deposits of the Customer for which the Financial Institution has applied will not cause the total of all public funds held by the Financial Institution to exceed the limit set by Section 135.03 of the Ohio Revised Code or rules promulgated under that Section.
- 4. Collateral.** The Financial Institution and the Customer agree that the Financial Institution will pledge to the TOS and deposit with one or more trustees qualified under the Depository Act and designated by the Financial Institution, for the benefit of the Customer and all other public depositors whose money has been deposited with the Financial Institution, eligible securities. Notwithstanding the foregoing, if the charter of the Customer requires a pledge of specific collateral for the benefit of the Customer or applicable federal law designates the pledging of specific collateral for the Customer, the Customer and the Financial Institution will make a good faith effort to submit necessary documents with the TOS to apply for and establish a specific pledge account within the Ohio Pooled Collateral Program (the "OPCP"). The Financial Institution and the Customer will comply in all material respects with their respective duties and obligations under the Depository Act, the rules promulgated by the TOS pursuant to the Depository Act, and the terms, conditions, policies and other requirements of the TOS pursuant to the OPCP, as such laws, rules, terms, conditions, policies and other requirements may be amended from time to time. The terms and conditions of this Agreement are subject to the terms and conditions of any agreement or agreements by and between the Financial Institution and the TOS relating to the Accounts, which agreement or agreements are incorporated herein by reference.
- 5. Amount of Collateral.** Although the Customer has the right to negotiate a "public unit negotiated collateral

Agreement for Deposit of Public Funds

requirement" pursuant to Section 135.182 of the Ohio Revised Code, and the Financial Institution currently intends to pledge collateral equal to 102% of the amount of all uninsured public funds held by the Financial Institution, the Customer consents to the pledging of collateral by the Financial Institution, in the discretion of the Financial Institution and without further consent from the Customer, equal to any minimum amount required by the TOS, as such amount may be changed from time to time, pursuant to such laws and rules and policies of the TOS promulgated or adopted pursuant to such laws. The Financial Institution shall provide the Customer with prior written notice of any proposed adjustment no less than 30 calendar days before the effective date of the adjustment.

6. Trustee. The Customer agrees that the Financial Institution may, in its sole discretion, select one or more trustees qualified under Section 135.182 of the Depository Act to hold collateral for all deposits of public fund depositors held by the Financial Institution, including but not limited to those deposits made by the Customer.

7. Expenses. Each of the Customer and the Financial Institution will be responsible for and assume its respective expenses incurred as a result of compliance with and participation in the OPCP and any successor program pursuant to Ohio Revised Code Section 135.182 or any amendment or successor provision of Ohio law.

8. Termination of Participation in the OPCP. Nothing set forth in this Agreement will require the Financial Institution to continue to participate in the OPCP. If for any reason the Financial Institution is no longer eligible to participate in the OPCP or chooses to opt out of such participation, the Financial Institution will promptly provide the Customer a notice of such event. Upon receipt of such notice, the Customer will provide notice to the Financial Institution within 30 days whether the Customer will withdraw all of its deposits from the Financial Institution or maintain the Customer's deposits at the Financial Institution. If the Customer does not provide such notice to the Financial Institution within the time frame set forth above whether it intends to remove its deposits, the Customer will be deemed to have agreed to maintain the deposits at the Financial Institution, and the Financial Institution will pledge separate collateral for the deposits of the Customer held by the Financial Institution pursuant to the requirements applicable to separate pledging of collateral set forth in Ohio Revised Code Section 135.18 and in accordance with other applicable laws and regulations. The Financial Institution has no further obligation to the Customer with respect to the Financial Institution's termination of participation in the OPCP.

9. Change in Laws. The Financial Institution and the Customer agree that if any state or federal laws, rules or regulations are changed or amended during the term of the Financial Institution's designation as a public depository, and the change of laws, rules, or regulations causes this Agreement to become unlawful, in whole or in part, then this Agreement will be limited so as not to extend beyond the date when such change becomes effective.

10. Customer Privacy. The Customer consents to the Financial Institution's provision to the TOS of information supplied by the Customer to the Financial Institution, as may be required by the TOS or applicable laws, rules and policies in connection with the Accounts. The Financial Institution will not be liable to the Customer for, as a result of, or in connection with the provision of such information to the TOS nor any disclosure of such information by the TOS to any other person.

11. Notices. Any notice or demand required or permitted under this Agreement from the Customer to the Financial Institution must be in writing, shall be sent by United States certified or registered mail, return receipt requested, or by courier, hand delivery or overnight delivery, with all postage and charges prepaid, shall be deemed effective on the date it is actually received by the Bank, and shall be addressed to the Bank, Attention Commercial Cash Management, located at 51 North Third Street, Suite 502, Newark, Ohio 43055. Unless otherwise required by Applicable Law, the Customer agrees that communications from the Financial Institution may be sent electronically to the email address on file in the Financial Institution's records or in writing by regular U.S. mail, courier, hand delivery or overnight delivery at the address on file in the Financial Institution's records.

12. Governing Law and Venue. The internal laws of the State of Ohio will govern the interpretation, construction, and enforcement of this Agreement and all transactions and agreements contemplated by the Agreement, notwithstanding any state's choice of law rules to the contrary, except to the extent federal law governs. The parties agree that the sole and exclusive venue for any legal action arising out of, in connection with, or relating to this Agreement and/or the transactions and relationships between the parties contemplated by this Agreement, will be the federal district court for the Southern District of Ohio, Columbus Division, or any court of general jurisdiction of Licking County, Ohio. The parties consent to the jurisdiction of such courts and waive any claim of lack of personal jurisdiction, improper venue, and forum non conveniens.

13. Assignment. This Agreement may not be assigned by either party without prior written consent of the other party. Notwithstanding the foregoing, neither a merger of the Financial Institution into another financial institution, nor a sale of the Accounts to another financial institution eligible to receive public funds pursuant to Ohio Revised Code Chapter 135,

Agreement for Deposit of Public Funds

along with an assignment of this Agreement, will be deemed to be an assignment.

14. Waivers. The waiver by either party of a breach of any provision of this Agreement by the other party or its assignee will not operate or be construed as a waiver of any subsequent breach by the breaching party. A waiver by either party will only be valid if it is in writing and signed by an authorized officer of the party making the waiver.

15. Execution and Delivery. The execution of this Agreement or any amendment to this Agreement in one or more counterparts and the delivery of copies and of scanned or photocopied signature pages by facsimile, electronic mail or other electronic delivery will constitute effective execution and delivery of this Agreement or any amendment.

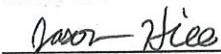
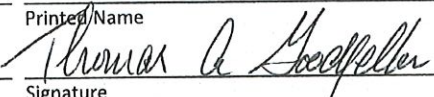
16. Agreements Superseded. With respect to the subject matter of this Agreement, to the extent that there is any inconsistency between this Agreement and any other agreement between the Customer and the Financial Institution, the terms of this Agreement supersedes all previous agreements. For purposes of clarification, with respect to any previous agreement between the Financial Institution and the Customer regarding the types and maximum amount of deposits to be received by the Financial Institution from the Customer, compliance with the Depository Act, and participation by the Financial Institution and the Customer in the OCP, this Agreement supersedes all previous oral and written agreements.

17. Contact Persons. Information regarding the Customer's contact persons with respect to this Agreement is set forth below. The Customer may designate substitute contact persons as the Customer deems necessary or appropriate. The Customer will promptly notify the Financial Institution of such substitutions and changes in contact persons and information. Deborah A Watson dwatson@newcarlisle.net

18. Term. The term of this Agreement is five years from the later of the date of execution of this Agreement or the first deposit of funds pursuant to this Agreement. Notwithstanding the foregoing, the parties to this Agreement may agree to renew the Agreement for a new term without execution of a new agreement by execution and delivery of a writing signed by both parties or by delivery of a written notice of changed terms by the Financial Institution to the Customer to which the Customer does not deliver written notice of objection to the Financial Institution within 30 days after delivery of the notice from the Financial Institution to the Customer.

IN WITNESS WHEREOF, the undersigned have caused this Agreement for the Deposit of Public Funds to be executed by their authorized officers as of the day and year first above written.

Security National Bank, a division of The Park National Bank

Jason Hill	Banking Officer	Thomas Goodfellow	SVP
Printed Name	Title	Printed Name	Title
	12/03/2019		12/03/2019
Signature	Date	Signature	Date

City of New Carlisle

Randall S Bridge	City Manager	Deborah A Watson	Finance Director
Printed Name	Title	Printed Name	Title
Signature	Date	Signature	Date
Printed Name	Title	Printed Name	Title
Signature	Date	Signature	Date

ORDINANCE 2020-07

AN ORDINANCE AMENDING CHAPTER 248 OF THE CODIFIED ORDINANCES
OF THE CITY OF NEW CARLISLE REGARDING CITY POLICY

WHEREAS, Chapter 248 of the Codified Ordinances of the City of New Carlisle addresses various City policies; and

WHEREAS, the City Council instructed the City Manager to purchase iPads for Council member use for City Business; and

WHEREAS, the iPads will improve the efficiency of Council member work while also reducing the cost of paper associated with meeting packets; and

WHEREAS, there is currently no policy addressing Council member use of City owned iPads.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that Chapter 248 of the Codified Ordinances of the City of New Carlisle be amended to add the City Council iPad Policy, attached as Exhibit A.

Passed this _____ day of _____, 2020.

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

1st _____

2cd: _____

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Hopkins	Y	N
Grimm	Y	N
Eggleston-Nowakoski	Y	N

Totals:

Pass

Fail

Intro: 02/03/2020

Action: 02/18/2020

Effective: 03/04/2020

248.13 City Council iPad Policy and iPad Device Agreement

(a) Purpose

- (1) The City Council acknowledges and agrees that the provision and use of an iPad will assist the members of the City Council in the efficient performance of their duties as City Council members and thereby improve their service to the public. iPad use will also reduce paper and photocopying costs.*
- (2) This policy is adopted by the City Council and constitutes its mutual statement of what are and are not appropriate uses for this important technology tool.*
- (3) The explicit privileges and restrictions set forth in this policy do not attempt to cover every situation that may arise in connection with the use of this new form of electronic communication.*
- (4) City Council members acknowledge, understand and respect the underlying iPad, Internet and usage philosophy that forms the basis of this policy, including the understanding that only City e-mail accounts will be used to conduct City business, and that the City will no longer provide paper meeting packets to City Council members unless otherwise requested.*

(b) Receipt of iPad

- (1) The City of New Carlisle Administration shall issue each City Council member an iPad with a cover or case. Any additional iPad accessories, such as keyboards, styluses, screen protectors, cables or adapters, shall be at an individual City Council member's own expense and shall remain the property of that City Council member at the end of that Council member's term and service.*
- (2) City Council members have already or will each receive a separate e-mail account that shall be used to receive City Council member official City documents, including, without limitation, City Council agendas, staff reports, packets and the like, and used by City Council members to send all e-mails relating to City business.*
- (3) The iPad will serve as the City Council member's sole source of meeting packets because paper meeting packets will not be provided to City Council members.*
- (4) City Council members will have access to the Internet through the iPad. However, before being authorized to access and utilize City computer and iPad equipment for Internet and e-mail communication, the City Council member shall sign the City's iPad Device Agreement, a copy of which is attached hereto, and also comply with this section of the New Carlisle City Ordinances (City Council iPad Policy) and Chapter 246, Appendix E (Internet and E-mail Use Policy) .*

(c) Care of iPad

- (1) City Council members are responsible for the general care of the iPad issued to them by the City.*
- (2) iPads that are broken or that fail to work properly must be taken to the City Manager, who will provide the device for an evaluation by the Bridge Group.*
- (3) iPads must remain free of any writing, drawing, stickers or labels that are not the property of the City. Only a clean, soft cloth should be used to clean the screen.*

(d) Software on iPad

- (1) The software and applications installed by the City must remain on the iPad in usable condition and be readily accessible at all times.*
- (2) From time to time, the City may add or upgrade software applications, which will require City Council members to check in their iPads with the Bridge Group for periodic updates and synching.*
- (3) Any software, e- mail messages or files downloaded via the Internet into the City systems become the property of the City and may only be used in ways that are consistent with applicable licenses, trademarks or copyrights.*
- (4) Files from sources that a City Council member may have any reason to believe may be untrustworthy shall not be downloaded, nor shall files attached to e-mail transmissions be opened and read unless the City Council member has knowledge that they originate from a trustworthy source.*

(A) Downloaded files and attachments may contain viruses or hostile applications that could damage the City's information systems. City Council members will be held accountable for any breaches of security caused by files obtained for non-City business purposes.

(B) If technical difficulties occur or illegal software is discovered, the iPad will be restored from backup. The City does not accept responsibility for the loss of any software or documents due to a re-format and re-image.

(e) Acceptable Use

- (1) The iPad, Internet and e-mail access provided by the City are tools for conducting City business. Thus, City Council member use of such tools will be primarily for City business related purposes, i.e., reviewing City Council agenda materials, obtaining useful information for City related business, and conducting appropriate City related business communications.*
- (2) All of the City's computer systems, including the iPad, are considered to be public property.*

(3) All documents, files and e-mail messages created, received, stored in, or sent from any City iPad are considered public records, subject to disclosure to the public pursuant to the Ohio Public Records Act, and are considered to be the property of the City of New Carlisle, Ohio.

(4) All existing City policies will continue to apply to City Council member conduct on the Internet and in the use of e-mail, including, but not limited to, those that deal with misuse of City resources, sexual harassment, electronic communications, information and data security, and confidentiality.

(A) iPad, Internet and e-mail activities will be traceable to the City of New Carlisle, Ohio and will impact the City's reputation.

(B) City Council members are to refrain from making any false or defamatory statements in any Internet forum or from committing any other acts that could expose the City to liability.

(5) City Council members shall not use e-mail, instant messaging, text messaging or similar forms of electronic communications at any time during a meeting of the City Council at which he or she is in attendance. This limitation shall not apply to communications received from family members in the event of an urgent family matter. A City Council member wishing to respond to an urgent family matter during a meeting shall do so during a recess or shall excuse himself or herself from the meeting in a non-disruptive manner.

(6) City Council members shall not use the iPad in violation of the public meeting requirements of the Ohio Open Meetings Act.

(7) City Council members shall not use City issued iPads for operating a business for personal gain, sending chain letters, soliciting money for religious or political causes, or any or other purpose that interferes with normal City business activities.

(8) City Council members shall not use City issued iPads for any illegal activity.

(9) City Council members shall not use City issued iPads to deliberately propagate any virus or other hostile computer program or file, to disable or overload any computer system or network, or to circumvent any system intended to protect the privacy or security of another user.

(f) Repairing and Replacing iPad

(1) iPads that malfunction or are damaged must be reported to the City Manager and the Bridge Group.

(2) The City will be responsible for repairing iPads that malfunction.

(A) iPads that have been damaged from misuse or neglect, or have been accidentally damaged by a City Council member will be repaired by the City, with the cost borne by the responsible City Council member in the sole and exclusive judgment of the City Manager and/or the Bridge Group.

(B) Damage includes, but is not limited to, broken screens, cracked plastic pieces, and inoperability.

(C) If the cost to repair the iPad exceeds the cost of purchasing a new device, then the responsible City Council member shall pay the full replacement value.

(D) If the iPad is stolen from or lost by a City Council member, then that City Council member shall pay an amount deemed appropriate by the balance of the City Council.

(g) Return of iPad

(1) A City Council member shall return his or her iPad to the City Manager when that individual Council member's term and service on the City Council has ended.

(2) Upon return of the iPad to the City and following the preparation of any appropriate backup files, the iPad will be wiped clean of any and all information at the end of a Council member's term and service, subject to the Records Retention Policy of the City of New Carlisle and/or any similar Ohio law

(h) Compliance with Policy

(1) The City reserves the right to inspect any and all files stored on iPads that are the property of the City to ensure compliance with this policy.

(2) City Council members do not have any personal privacy right in any matter created, received, stored in, or sent from any City issued iPad, and the City Manager is hereby authorized to institute appropriate practices and procedures to ensure compliance with this policy.

(3) Any violation of this policy may result in discipline as deemed appropriate by the balance of the City Council.

Appendix A - City Council iPad Device Agreement

I, the undersigned, City Council member of the City of New Carlisle, have been provided a copy of the City of New Carlisle's iPad Policy and iPad Device Agreement (below) and understand its contents fully. I accept and understand the terms of the policy and agree to abide by all terms contained therein.

**iPad
Device Agreement**

I, _____, agree to use my City of New Carlisle, Ohio issued iPad device under the following conditions and under the conditions described in Section 248.13 (City Council iPad Policy) and Chapter 246, Appendix E (Internet and E-mail Use Policy) of the Codified Ordinances of the City of New Carlisle, Ohio:

Security

1. I will only let City of New Carlisle employees, including other City Council members, use my device unless otherwise approved by the City Manager.
2. I will not leave my device unattended in public areas, in vehicles or other unsecure locations.
3. I will exercise due diligence when working on confidential material in public areas as to not let others view the information on my screen.
4. I understand that external storage devices are not to be used on the device at any time.
5. I understand that all assigned devices remain the property of the City of New Carlisle, Ohio
6. If my device is lost or stolen, I will notify the Bridge Group immediately by calling the emergency number: 937-845-3626.

Physical Condition

1. I will be cautious around food and drink so as to not cause damage to my issued device.
2. I will report any damage to the device to the City Manager so he or she can immediately contact the Bridge Group.
3. I will transport the device in its case at all times.
4. I will be cautious while plugging the City of New Carlisle's approved peripherals, power and network cables into the device.
5. I will keep the device out of the reach of children.
6. I will not connect personal devices to the device.

City Council Member

Printed Name

Date

Assigned Mobile Device

Type	Make	Model	SN/Service Tag	Description

ORDINANCE 2020-08

**AN ORDINANCE AMENDING CHAPTER 246 OF THE CODIFIED ORDINANCES
OF THE CITY OF NEW CARLISLE REGARDING EMPLOYEES GENERALLY**

WHEREAS, Chapter 246 of the Codified Ordinances of the City of New Carlisle addresses various City policies regarding employees generally; and

WHEREAS, Chapter 246 - Appendix E governs the City employees' use of the City provided internet and e-mail addresses; and

WHEREAS, the City Manager is the administrator of all City e-mail accounts; and

WHEREAS, the City Manager should be the person responsible for the changing of all City e-mail account passwords due to his role as administrator.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that Chapter 246 - Appendix E of the Codified Ordinances of the City of New Carlisle be amended as described in the attached Exhibit A.

Passed this _____ day of _____, 2020.

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

1st _____

2nd: _____

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Hopkins	Y	N
Grimm	Y	N
Eggleston-Nowakoski	Y	N

Totals:

Pass

Fail

Intro: 02/03/2020

Action: 02/18/2020

Effective: 03/04/2020

APPENDIX E: INTERNET AND E-MAIL USE POLICY

2. Computer systems

A. The City of New Carlisle has a variety of computer systems that facilitate normal day-to-day operations.

B. Any computer system, P.C. system, portable device, or any other information holding device used for management of City of New Carlisle information issued by the City to a user, is the property of the City and is subject to inspection, maintenance, and removal at any time.

C. All passwords must be set and changed through the ~~Finance Director~~ *City Manager*.

D. Authorization must be obtained from the ~~Finance Director~~ *City Manager, after the City Manager consults with the City's contracted IT Professionals, before any* changes are made to any City owned device in regard to settings, passwords, software, hardware, or any other change.

E. Employees are forbidden to access or modify any information systems or files to which they have no official permission or authority to enter.

This policy applies to all employees (full or part-time) and others, *including City Council members*, who are provided access to the City's technology systems. The use of the City's technology systems shall constitute agreement that the user is aware of this policy and consents to the terms outlined above. Contractors, volunteers, and other outside parties should only be provided access to the City's technology systems when it is necessary for business purposes of the City, and only if such access is approved by the appropriate Department or Division head, who shall be responsible to enforce this policy for all technology users.

ORDINANCE 2020-09

AN ORDINANCE AMENDING CHAPTER 276 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE, OHIO REGARDING BOARDS AND COMMISSIONS

WHEREAS, Chapter 276 of the Codified Ordinances of the City of New Carlisle addresses various City Boards and Commissions; and

WHEREAS, the City Council believes it is in the best interest of the City of New Carlisle to require a person to be a resident of the City of New Carlisle to be eligible to serve on any Board or Commission regulated by the Charter and/or Codified Ordinances of the City of New Carlisle; and

WHEREAS, a new Section 276.02 must be enacted to ensure that only City of New Carlisle residents are eligible to serve on any Board or Commission regulated by the Charter and/or Codified Ordinances of the City of New Carlisle.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that Section 276.02 of the New Carlisle Codified Ordinances is enacted as shown in the attached Exhibit A.

Passed this _____ day of _____, 2020.

Mike Lowery, MAYOR

Emily Berner, CLERK OF COUNCIL

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

1st _____

2cd: _____

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Hopkins	Y	N
Grimm	Y	N
Eggleston-Nowakoski	Y	N

Totals:

Pass

Fail

Intro: 02/03/2020

Action: 02/18/2020

Effective: 03/04/2020

276.02 *Eligibility for Boards and Commissions*

Each Title Eight Board or Commission member at the time of his or her appointment and throughout the term of his or her appointment shall be a registered voter in and a resident of the City of New Carlisle. The Council shall be the sole judge of the eligibility required by this section.