

**NEW CARLISLE CITY COUNCIL**  
**REGULAR MEETING AGENDA and PACKET**  
March 2, 2020 @ 7:00pm

1. Call to Order: Mayor Mike Lowrey
2. Roll Call: Clerk of Council
3. Invocation:
4. Pledge of Allegiance:
5. Action on Minutes: 02/18/2020 - Work Session & Regular Session
6. Communications:
7. City Manager's Report: Attached
8. Comments from Members of the Public: \*Please limit comments to 5 minutes or less
9. Committee Reports:

10. RESOLUTIONS: (1 - Intro; 0 - Action)

**A. Resolution 2020-05R: (Introduction Tonight. Public Hearing and Action on 03/16/2020)**

A RESOLUTION AMENDING RESOLUTION 19-19R, THE CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF NEW CARLISLE, OHIO, FOR ADDITIONAL CAPITAL PURCHASES

11. ORDINANCES: (4 - Intro; 1 - Action)

**A. Ordinance 2020-10E: (Introduction, Public Hearing and Action Tonight)**

AN ORDINANCE AUTHORIZING THE CITY OF NEW CARLISLE, OHIO TO LEASE A PORTION OF THE CITY'S WATERWORKS PROPERTY TO THE NEW CARLISLE BASEBALL/SOFTBALL ASSOCIATION, INC., AN OHIO NON-PROFIT CORPORATION

**B. Ordinance 2020-11: (Introduction Tonight. Public Hearing and Action on 03/16/2020)**

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH STRYKER FOR A POWER LOAD AND COT SYSTEM

**C. Ordinance 2020-12: (Introduction Tonight. Public Hearing and Action on 03/16/2020)**

AN ORDINANCE TO ESTABLISH APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF NEW CARLISLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020

**D. Ordinance 2020-13: (Introduction Tonight. Public Hearing and Action on 03/16/2020)**

AN ORDINANCE EMPLOYING A PLANNING DIRECTOR

12. OTHER BUSINESS:

- A. **Congressman Warren Davidson:** Will hold "Mobile Office Hours" at the City Building on the fourth Tuesday of each month from 1:30PM until 2:00PM.

13. Executive Session:

- To discuss the employment of a public employee
- To discuss the purchase of real property

14. Return to Regular Session: N/A

15. Adjournment

Next **Work Session** of the City Council will be **Monday, March 16, 2020 @ 6:00pm**  
Location: Smith Park Shelter House, 801 West Jefferson Street, New Carlisle, Ohio 45344

Next **Regular Meeting** of the City Council will be **Monday, March 16, 2020 @ 7:00pm**  
Location: Smith Park Shelter House, 801 West Jefferson Street, New Carlisle, Ohio 45344

**RECORD OF PROCEEDINGS****MINUTES: CITY OF NEW CARLISLE, OHIO****Work Session****HELD: TUESDAY, February 18, 2020****1. CALL TO ORDER:** MAYOR LOWREY CALLED THE MEETING TO ORDER**2. ROLL CALL:** CITY MANAGER CALLS THE ROLE MEMBERS PRESENT: 7

COBB, EGGLESTON, COOK, LOWREY, HOPKINS, GRIMM, NOWAKOWSKI STAFF PRESENT: Bridge, Kitko, Watson

**3. INVOCATION:** VM COOK**4. PLEDGE OF ALLEGIANCE****5. ACTION ON MINUTES:** None**6. COMMUNICATIONS:** None**7. CITY MANAGER'S REPORT:** None**8. COMMENTS FROM MEMBERS OF THE PUBLIC:** NONE**9. COMMITTEE REPORTS:** None**10. RESOLUTIONS:** None**11. ORDINANCES:** None**12. OTHER BUSINESS:***VM COOK ASKS CITIZENS IF THEY HAVE SPECIFIC IDEAS TO BRING UP DURING THE BUDGET WORK SESSIONS PLEASE GET THOSE TO COUNCIL.***A. UPCOMING LEGISLATION DISCUSSION (NO VOTING)****RESOLUTION 2020-03R**

A RESOLUTION AMENDING RESOLUTION 19-19R, THE CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF NEW CARLISLE, OHIO, FOR ADDITIONAL CAPITAL PURCHASES

*AMENDS CIP FROM LAST YEAR TO PURCHASE CEMETERY TRUCK. CM COBB ASKS IF WE HAVE ORDERED THE TRUCK YET. BRIDGE NOTES "NOT YET". Once the legislation passes Kitko will order.***RESOLUTION 2020-04R**

A RESOLUTION APPOINTING REPRESENTATIVES TO THE TRANSPORTATION COORDINATION COMMITTEE

*COOK AND NOWAKOWSKI APPOINTED TO THE COMMITTEE***ORDINANCE 2020-03**

AN ORDINANCE AMENDING SECTION 1040 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING THE DELIVERY OF BILLS AND FEES FOR CREDIT CARD AND DEBIT CARD PAYMENTS

EXP: Fee of \$1.95 per for Water dept.

No comments or questions from Council.

**ORDINANCE 2020-04**

AN ORDINANCE AMENDING SECTION 1042 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING THE DELIVERY OF BILLS AND FEES FOR CREDIT CARD AND DEBIT CARD PAYMENTS

EXP: Fee of \$1.95 per Wastewater

No comments or questions from Council.

**ORDINANCE 2020-05**



**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO PURCHASE A NEW TRUCK FOR THE CEMETERY DEPARTMENT**

Bridge notes the truck is over the \$20,000 limit. EITHER F250 OR RAM 500 KITKO WILL DECIDE WHICH TRUCK.

No comments or questions from Council.

**ORDINANCE 2020-06**

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENTS WITH SECURITY NATIONAL BANK FOR DEPOSIT OF PUBLIC FUNDS**

EXP: housekeeping agreements to deposit funds. Mayor Lowrey asks how Ms. Watson likes working with Security National Bank and she notes they are her "pick" b/c being local and easy to work with.

No comments or questions from Council.

**ORDINANCE 2020-07**

**AN ORDINANCE AMENDING CHAPTER 248 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING POLICY**

EXP: IPAD policy work device, not personal. No comments or questions from Council.

**ORDINANCE 2020-08**

**AN ORDINANCE AMENDING CHAPTER 246 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING EMPLOYEES GENERALLY**

EXP: Clean up city policy of password changes. No comments or questions from Council.

**ORDINANCE 2020-09**

**AN ORDINANCE AMENDING CHAPTER 276 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING BOARDS AND COMMISSIONS**

EXP: Nowhere does it say in the Charter you need to be a resident to serve on a board. City can rely on ORC and each board can create their own bylaws. No comments or questions from Council.

**B. DISCUSSION OF CITY BUSINESS:**

*-Bridge recommends appointing 2 people to Parks and Rec board from Council. Council discusses possible members. Hopkins noted food bank did not need another member from Council. Food pantry needs help from 4-5 on Wednesdays and 12-2 on Fridays. Eggleston notes Kroger in Springfield will be closing. Discussions on "food deserts" and that New Carlisle does qualify as a food desert.*

*-Kitko notes the decorative light pole by Studebakers removed. Damaged multiple times a year from Semi backing out from business across the street. Kitko notes they are around \$6,000 each. Lowrey asks about the pole at CVS, Kitko notes it is on order.*

*-Bridge adds he will ask for a motion from Council to donate the bikes to FYI.*

**13. EXECUTIVE SESSION: NONE**

**14. ADJOURNMENT: @ 6:27pm**

**1<sup>st</sup>- CM Cobb**

**2<sup>nd</sup>- CM Eggleston**

**Accepted 7-0**

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Mike Lowrey, Mayor City of New Carlisle

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Emily Berner, Clerk of Council

## RECORD OF PROCEEDINGS

MINUTES: CITY OF NEW CARLISLE, OHIO

REGULAR MEETING

HELD: Tuesday, February 18, 2020

**1. CALL TO ORDER:** MAYOR LOWREY CALLED THE MEETING TO ORDER

**2. ROLL CALL:** Clerk calls the roll. Lowrey, Hopkins, Grimm, Nowakowski, Cobb, Eggleston Cook. 7 members present. Staff present: Berner, Bridge, Kitko, Watson, Trusty, Majercak

**3. INVOCATION:** CW Hopkins

**4. PLEDGE OF ALLEGIANCE**

**5. ACTION ON THE MINUTES:**

**2/3/20-WORK SESSION 1<sup>ST</sup> COBB 2<sup>ND</sup> HOPKINS ACCEPTED 7-0**

**2/3/20-REGULAR SESSION 1<sup>ST</sup> GRIMM 2<sup>ND</sup> NOWAKOWSKI ACCEPTED 7-0**

**6. COMMUNICATIONS: PARKS AND REC BOARD APPROVAL OF MR. NASH**

CM COOK MOTIONS TO ACCEPT NASH TO THE PARKS AND REC BOARD WITH 2<sup>ND</sup> BY CM COBB. GRIMM NOTES THAT MR. NASH HAS 34 YEARS PARKS EXPERIENCE.

JACOB BERNER SPOKE ON BEHALF OF THE TECUMSEH STRONG COMMITTEE. Leadership and Community Service project to help NC, PL, Medway, Donnelsville areas. Tecumseh Local football team and other athletes involved.

**7. CITY MANAGER'S REPORT:**

### City Manager's Report

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**TO:** Mayor, Vice Mayor, City Council, Residents, and Business Owners

**FROM:** Randy Bridge, City Manager

**DATE:** February 13, 2020 for February 18, 2020

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- Items that should be reported to or discussed with Council are indicated with an asterisk (\*) and organized under separate headings.
- Council members may bring any other item up for discussion.

\*A. FINANCE REPORT - At Meeting

\*B. SERVICE REPORT - Attached

\*C. FIRE REPORT - Attached

\*D. POLICE REPORT - At Meeting

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#### **A. FINANCE:**

Monthly total revenue \$ 105,116.51

Monthly total expenses \$ 61,048.09

Income Tax collected \$ 137,018.60

YTD total revenue \$ 377,065.76 (includes some of February)

YTD total expenses \$ 125,053.23



**B. SERVICE:**

To: Mr. Bridge, City Manager  
 From: Howard Kitko, Service Director  
 Date: February 18, 2020  
 Subject: Council Update

**Public Works Departments:**

- Curb areas are marked for OUPS. Weather pending next week, excavation will start.
- Quonset Hut area has been cleaned up.

**Water Department:**

- Water Treatment Plant Old High Service Pump building rehab to start within the next couple of weeks. Project includes all new pipe and pipe fittings, valves, heater, dehumidifier and general clean up. Project materials were purchased through the Water capital outlay fund. Project will be completed in house except for the final pipe painting and furnace install.
- Sanitary survey has been completed and we are awaiting the findings from this inspection.

**2019 Wastewater Plant Influent Building Upgrade:**

- Construction is complete. Making final payment soon.

**2019/2020 Primary #1 Clarifier Project:**

- Demolition and Installation of new Clarifier in existing Concrete structure. Tentative Construction date will be around March 9, 2020.

**2020 Road Project Estimating:**

- Budgeting and estimating for certain roadway overlays in 2020.

**Traffic Signal Upgrade Project:**

- Project was awarded to Bansal Construction Co. Construction is to be completed by 8/31/20. As I get updates, I will pass those along.

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CM COBB ASKS ABOUT THE INSPECTIONS- KITKO NOTES THEY SHOULD BE GOOD. WILL GET DINGED FOR NO BATHROOM AT WASTEWATER AND ADAMS ST. TOWER. IF NOT NEEDED TAKE DOWN PER CITY ORDINANCE WITH THE CHURCH. CM GRIMM ASKS ABOUT THE LIGHTS AT CHURCH AND JEFFERSON GETTING THE UPGRADE. KITKO NOTES THEY ARE NON-CONFORMING AND NOT NEEDED SO THEY DO NOT FALL INTO THE UPGRADE.

**C. FIRE:**

City of New Carlisle  
 City Council Meeting  
 02-17-2020  
 Fire-EMS Report

- In the Month of January the New Carlisle Fire Division responded to 77 EMS call in the City and 14 in Elizabeth Township.
- The Division responded to 4 Fire related calls in the City and 3 in Elizabeth Township.
- We had 3 EMS calls answered by mutual aid, either by Pike Township or Bethel Clark, due to medic 52 being on a response.
- We answered 2 mutual aid EMS calls for Pike Township and 1 for Bethel Clark.
- In the Month of January the Division responded to 3 Overdose calls, on one of the calls it was a double overdose. On both calls the patients were revived with Narcan.
- The Division has partnered with the Red Cross in a new smoke alarm program; we have free smoke alarms that we will install for our city residents. The great thing about the smoke alarms is that they have a 10 year battery in them. We ask that if you need a smoke alarm please call the station at (937)-845-8401, and we will set up an appointment to come out and install the smoke alarm for you. We will be having an event in the spring to go out in a section of the city and go door to door to put smoke alarms in. We are looking into getting donations so we can get CO alarms also to put in for free.

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Steven Trusty  
 Fire Chief  
 City of New Carlisle

CW HOPKINS ABOUT HEARING AIDS FOR THE DEAF.

**D. POLICE:**

**CITY OF NEW CARLISLE  
CLARK COUNTY SHERIFF'S OFFICE**

**PATROL DIVISION**

**January, 2020 Report**

New Carlisle Deputies were dispatched to 131 calls.

Assaults; 0

Domestic Violence; 7

Theft; 2

Non-Injury Crash; 1

Injury Crash; 1 (ATV)

Citations; 10 and 33 warnings

Drug Compliant; 0

Overdose; 0

Suicide Attempted; 1

Criminal Arrest; 44

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On January 27<sup>th</sup> Deputy Anthony Bleything (Tony) started in New Carlisle as the fifth New Carlisle Deputy. Deputy Bleything has worked in the Clark County Jail for the past six years and will go through ten weeks of training before starting his new assignment and shift in New Carlisle.

In January Deputies received a complaint of a suspicious person in one of our parks. Deputies arrived and the subject was gone but left their footprints in the snow. Deputies followed the foot prints to a home in the area and knocked on the door. When a male answered the door the Deputies could see propane heaters in the home and realized they were stolen. Because someone took the time to contact us a crime was solved, an arrest made and stolen property was returned to the lawful owner. One call and one crime solved. Thank you to the caller.

Please contact the Clark County Sheriff's Office at 937-328-2560 if you witness anything suspicious. This could be the phone call we need to solve a crime, or save a life.

Sergeant Ralph Underwood  
Clark County Sheriff's Department

CM GRIMM ASKS SHOULD NOT THE TRAINING BE 13 WEEKS? MAJERCAK WILL FIND OUT  
ACTUAL TIME FRAME.

**\*E. INFORMATIONAL ITEMS**

- **New Building Update**
  - Estimate and Bidding Update
- **2020 Operating Budget**
  - Work Sessions on Thursday, February 20th & Friday, February 21st.
    - From 2:00pm until 6:00pm
    - Fire Station, 315 North Church Street
  - Adoption of Budget
    - Intro at the 3/9/20 Regular Meeting
    - Public Hearing and Action on 3/16/20
- **Meetings Attended**
  - 2/4/20 - Downtown Business Owners. Thank You Stage Coach for hosting and Gateway Business Group for sponsoring
  - 2/6/20 - Strong Communities Meeting w/ Councilwoman Eggleston-Nowakowski
- **iPads**
  - For City Council
  - Training Session March 2 @ 5pm.
- **Tecumseh High School Career & Job Fair**
  - City of New Carlisle will be attending
  - March 16th from 9:00am - 4:00pm
- **Bicycles at Madison Street School**
  - Donate to Dominic's Bikes Road via FYI
  - Motion to Approve

CM GRIMM MOTIONS TO DONATE BIKES TO FYI WITH A SECOND BY CM EGGLESTON.  
ACCEPTED 7-0.



**8. COMMENTS FROM MEMBERS OF THE PUBLIC:**

JOHN KRABACHER- GIVES MONTHLY GARDEN REPORT. ASKS CHIEF TRUSTY ABOUT 1<sup>ST</sup> RESPONDERS AND CANCER. TRUSTY NOTES 1 OUT OF 5 WILL GET CANCER. DEPT. HAS PROTECTIVE EQUIPMENT, AND PROACTIVE CLEANING PROCEDURES.

BRANDON RAY- PRENTICE DR. NOTES CAT PROBLEM AND HOW HOMES ARE FEEDING UP TO 10 CATS OUTSIDE. THIS IS IN VIOLATION OF VARIOUS CITY ORDINANCES AND HE WOULD LIKE HELP FROM THE CITY TO SOLVE THE ISSUE. BRIDGE NOTES HE WILL HAVE DEPUTIES LOOK INTO THIS. DISCUSSION FROM COUNCIL AND MEMBERS OF THE AUDIENCE ALONG WITH BRANDIE MULLET DISCUSS DIFFERENT WAYS TO SOLVE THE PROBLEM.

**9. COMMITTEE REPORTS:**

**BRANDIE MULLET-** REPORTS ON UPCOMING EASTER EGG HUNT AND IDEAS OF WHAT TO OFFER FOR THE KIDS AT THE EVENT. PARKS AND REC WILL BE WORKING ON MEMORIAL DAY IDEAS ALSO.

**10. RESOLUTIONS:****RESOLUTION 2020-03R**

A RESOLUTION AMENDING RESOLUTION 19-19R, THE CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF NEW CARLISLE, OHIO, FOR ADDITIONAL CAPITAL PURCHASES

1<sup>ST</sup> COBB 2<sup>ND</sup> EGGLESTON NO COMMENTS OR QUESTIONS. ACCEPTED 7-0

**RESOLUTION 2020-04R**

A RESOLUTION APPOINTING REPRESENTATIVES TO THE TRANSPORTATION COORDINATION COMMITTEE

1<sup>ST</sup> COBB 2<sup>ND</sup> EGGLESTON NO COMMENTS OR QUESTIONS. ACCEPTED 7-0

**11. ORDINANCES****ORDINANCE 2020-03**

AN ORDINANCE AMENDING SECTION 1040 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING THE DELIVERY OF BILLS AND FEES FOR CREDIT CARD AND DEBIT CARD PAYMENTS

1<sup>ST</sup> COBB 2<sup>ND</sup> COOK NO COMMENTS OR QUESTIONS FROM COUNCIL. ACCEPTED 7-0

**ORDINANCE 2020-04**

AN ORDINANCE AMENDING SECTION 1042 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING THE DELIVERY OF BILLS AND FEES FOR CREDIT CARD AND DEBIT CARD PAYMENTS

1<sup>ST</sup> EGGLESTON 2<sup>ND</sup> HOPKINS NO COMMENTS OR QUESTIONS. ACCEPTED 7-0

**ORDINANCE 2020-05**

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO PURCHASE A NEW TRUCK FOR THE CEMETERY DEPARTMENT

1<sup>ST</sup> COBB 2<sup>ND</sup> COOK NO COMMENTS OR QUESTIONS. ACCEPTED 7-0

**ORDINANCE 2020-06**

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENTS WITH SECURITY NATIONAL BANK FOR DEPOSIT OF PUBLIC FUNDS

1<sup>ST</sup> EGGLESTON 2<sup>ND</sup> COBB NO COMMENTS OR QUESTIONS. ACCEPTED 7-0

**ORDINANCE 2020-07**

AN ORDINANCE AMENDING CHAPTER 248 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE, OHIO REGARDING POLICY

1<sup>ST</sup> GRIMM 2<sup>ND</sup> EGGLESTON NO COMMENTS OR QUESTIONS FROM COUNCIL.  
ACCEPTED 7-0

**ORDINANCE 2020-08**

AN ORDINANCE AMENDING CHAPTER 246 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE, OHIO REGARDING EMPLOYEES GENERALLY

1<sup>ST</sup> EGGLESTON 2<sup>ND</sup> COOK NO COMMENTS OR QUESTIONS. ACCEPTED 7-0

**ORDINANCE 2020-09**

AN ORDINANCE AMENDING CHAPTER 276 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE, OHIO REGARDING BOARDS AND COMMISSIONS

1<sup>ST</sup> EGGLESTON 2<sup>ND</sup> HOPKINS NO COMMENTS OR QUESTIONS FROM COUNCIL.  
ACCEPTED 7-0

**12. OTHER BUSINESS:**

A. CONGRESSMAN WARREN DAVIDSON WILL HOLD MOBILE OFFICE HOURS ON THE FOURTH TUESDAY OF THE MONTH FROM 1:30PM-2:00PM.

*-CM COBB MOTIONS TO APPOINT 2 COUNCIL MEMBERS HOPKINS AS MAIN AND GRIMM AS ALTERNATE TO THE PARKS AND RECREATION BOARD WITH A SECOND BY CW EGGLESTON.*

*ACCEPTED 7-0*

*-LOWERY NOTES PER BUDGET APPROVAL FIREWORKS WILL BE 6/27/20.*

*-VM COOK NOTED HE ATTENDED THE TCC MEETING.*

**13. EXECUTIVE SESSION:** NONE

**14. ADJOURNMENT:** @ 9:02pm

1<sup>ST</sup> COBB

2<sup>ND</sup> EGGLESTON

ACCEPTED 7-0

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Mike Lowrey, Mayor City of New Carlisle

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Emily Berner, Clerk of Council



## City Manager's Report

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**TO:** Mayor, Vice Mayor, City Council, Residents, and Business Owners

**FROM:** Randy Bridge, City Manager

**DATE:** February 28, 2020 for March 2, 2020

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- Items that should be reported to or discussed with Council are indicated with an asterisk (\*) and organized under separate headings.
- Council members may bring any other item up for discussion.

A. FINANCE REPORT - At Meeting

B. SERVICE REPORT - Attached

C. FIRE REPORT - Attached

D. POLICE REPORT - At Meeting

\*E. INFORMATIONAL ITEMS

- **Latest Budget Work Session**
  - Comments on the session
  - Explanation of certain numbers
- **Tecumseh High School Career & Job Fair**
  - City of New Carlisle will be attending
  - March 16th from 9:00am - 4:00pm
- **Please Note**
  - Past couple weeks focused on Budget and amending CIP
  - Blocked off schedule to accommodate
  - As a result, not much to report this meeting in the City Manager's Report

## **RESOLUTION 2020-05R**

### **A RESOLUTION AMENDING RESOLUTION 19-19R, THE CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF NEW CARLISLE, OHIO, FOR ADDITIONAL CAPITAL PURCHASES**

**WHEREAS**, the Capital Improvement Program (CIP) is the financial plan for the next five years of proposed capital improvements for the City of New Carlisle; and

**WHEREAS**, the City Council approved the 2020-2024 CIP via Resolution 19-19R; and

**WHEREAS**, City Council suggested to City Administration that the City should make additional capital purchases or amend certain capital purchases in 2020; and

**NOW, THEREFORE, BE IT RESOLVED** by the City of New Carlisle City Council that the amended Capital Improvement Program (CIP), attached, shall be adopted.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mike Lowrey, Mayor

\_\_\_\_\_  
Emily Berner, Clerk of Council

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Jacob M. Jeffries, DIRECTOR OF LAW

1st \_\_\_\_\_

2nd: \_\_\_\_\_

<b>Cobb</b>	<b>Y</b>	<b>N</b>
<b>Eggleston</b>	<b>Y</b>	<b>N</b>
<b>Vice Mayor Cook</b>	<b>Y</b>	<b>N</b>
<b>Mayor Lowrey</b>	<b>Y</b>	<b>N</b>
<b>Hopkins</b>	<b>Y</b>	<b>N</b>
<b>Grimm</b>	<b>Y</b>	<b>N</b>
<b>Eggleston-Nowakoski</b>	<b>Y</b>	<b>N</b>

**Totals:**

**Pass**

**Fail**

Intro: 03/02/2020

Action: 03/16/2020

Effective: 03/31/2020





# *NC* City of New Carlisle

## 2020-2024 Capital Improvement Program

Approved: 12/02/2019 - Resolution 19-19R  
Amended: 03/16/2020 - Resolution 2020-05R



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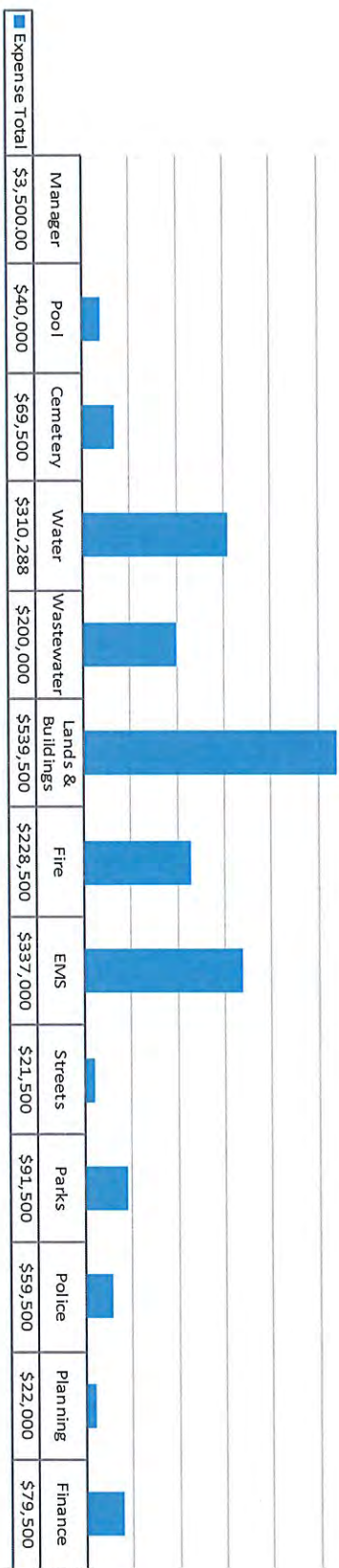
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## 2020-2024 CAPITAL EXPENSES OVERVIEW

General Fund	*Estimated 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024	Cumulative Fund Totals
Finance	79,500	40,000	40,000	40,000	53,000	252,500
Planning	22,000	-	-	-	2,000	24,000
City Council	6,000	-	-	-	-	6,000
City Manager	3,500	-	-	-	3,500	7,000
Lands & Buildings	539,500	20,000	57,500	-	2,500	619,500
Parks	91,500	62,500	11,000	23,000	70,500	258,500
<b>GENERAL FUND TOTAL</b>	<b>\$ 742,000</b>	<b>\$ 122,500</b>	<b>\$ 108,500</b>	<b>\$ 63,000</b>	<b>\$ 131,500</b>	<b>\$ 1,167,500</b>
Special Levy / Tax Funds	*Estimated 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024	Cumulative Fund Totals
Police	59,500	17,500	77,500	20,000	82,000	256,500
Streets	21,500	27,500	60,000	60,000	210,000	379,000
Fire	228,500	171,000	171,000	183,500	58,500	812,500
EMS	337,000	100,000	15,000	15,000	15,000	482,000
<b>SPECIAL LEVY / TAX TOTAL</b>	<b>\$ 646,500</b>	<b>\$ 316,000</b>	<b>\$ 323,500</b>	<b>\$ 278,500</b>	<b>\$ 365,500</b>	<b>\$ 1,930,000</b>
Enterprise Funds	*Estimated 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024	Cumulative Fund Totals
Wastewater	200,000	218,000	101,000	255,000	15,000	789,000
Water	310,288	180,788	160,788	160,788	128,887	941,539
Cemetery	69,500	17,000	95,000	50,000	30,000	261,500
Pool	40,000	10,000	12,000	12,000	12,500	86,500
<b>ENTERPRISE FUNDS TOTAL</b>	<b>\$ 619,788</b>	<b>\$ 425,788</b>	<b>\$ 368,788</b>	<b>\$ 477,788</b>	<b>\$ 186,387</b>	<b>\$ 2,078,539</b>
<b>CUMULATIVE FUND TOTALS</b>	<b>\$2,008,288</b>	<b>\$ 864,288</b>	<b>\$ 800,788</b>	<b>\$ 819,288</b>	<b>\$ 683,387</b>	<b>\$ 5,176,039</b>

## 2020 Capital Expenses by Department

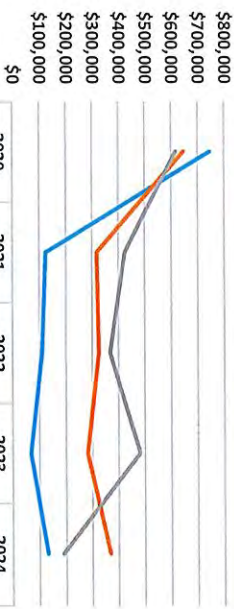


## 2020 Capital Expense by Fund Classification



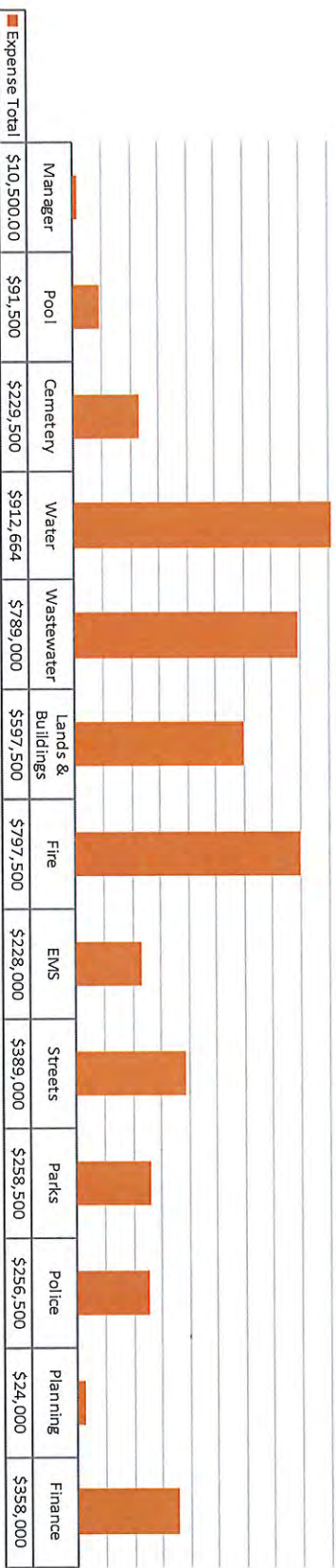
■ General Fund ■ Special Levy / Tax Funds ■ Enterprise Funds

## 2020-2024 Capital Expenses by Fund Classification



Fund Classification	2020	2021	2022	2023	2024
General Fund	\$742,000	\$122,500	\$108,500	\$63,000	\$131,500
Special Levy / Tax Funds	\$646,500	\$316,000	\$323,500	\$278,500	\$365,500
Enterprise Funds	\$619,788	\$425,788	\$368,788	\$477,788	\$186,387

## 2020-2024 Capital Expenses by Department





# General Fund Capital Expenses 2020-2024

## CITY COUNCIL CAPITAL EXPENSES 2020-2024

FUND # 101.1100	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
Technology Updates	6,000	6,000	-	-	-	-
CITY COUNCIL TOTAL	\$ 6,000	\$ 6,000	\$ -	\$ -	\$ -	\$ -

### EXPENSE DESCRIPTIONS

Technology Updates - For the purchase of a technology updates in year 2020. Paid by General Fund.



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## CITY MANAGER CAPITAL EXPENSES 2020-2024

FUND # 101.1300	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
Office Furniture at New Building	7,000	3,500	-	-	-	-
Technology Upgrades	-	-	-	-	-	3,500
<b>CITY MANAGER TOTAL</b>	<b>\$ 7,000</b>	<b>\$ 3,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,500</b>

### EXPENSE DESCRIPTION

**Office Furniture** - For the purchase of a office furniture in year 2020. Paid by General Fund.

**Technology Upgrades** - For the purchase of a desktop or laptop in year 2023. Paid by General Fund.



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## FINANCE CAPITAL EXPENSES 2020-2024

FUND # 101.1400	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
Software Support	28,000	28,000	28,000	28,000	28,000	28,000
Capital Asset Tracking	20,000	5,000	20,000	20,000	20,000	20,000
Network Server Protection	12,000	12,000	12,000	12,000	12,000	12,000
Furniture for New City Building	35,000	25,000	-	-	-	-
Computer Replacement	7,000	7,000	-	-	-	10,000
Printer Purchase	3,000	2,500	-	-	-	3,000
<b>FINANCE TOTAL</b>	<b>\$ 105,000</b>	<b>\$ 79,500</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 53,000</b>

### EXPENSE DESCRIPTIONS

**Software Support** - Yearly financial software support for accounts payable, accounts receivable, payroll, cashier, water, and sewer. Does not include hardware support or maintenance of the hardware. Paid for by the General Fund.

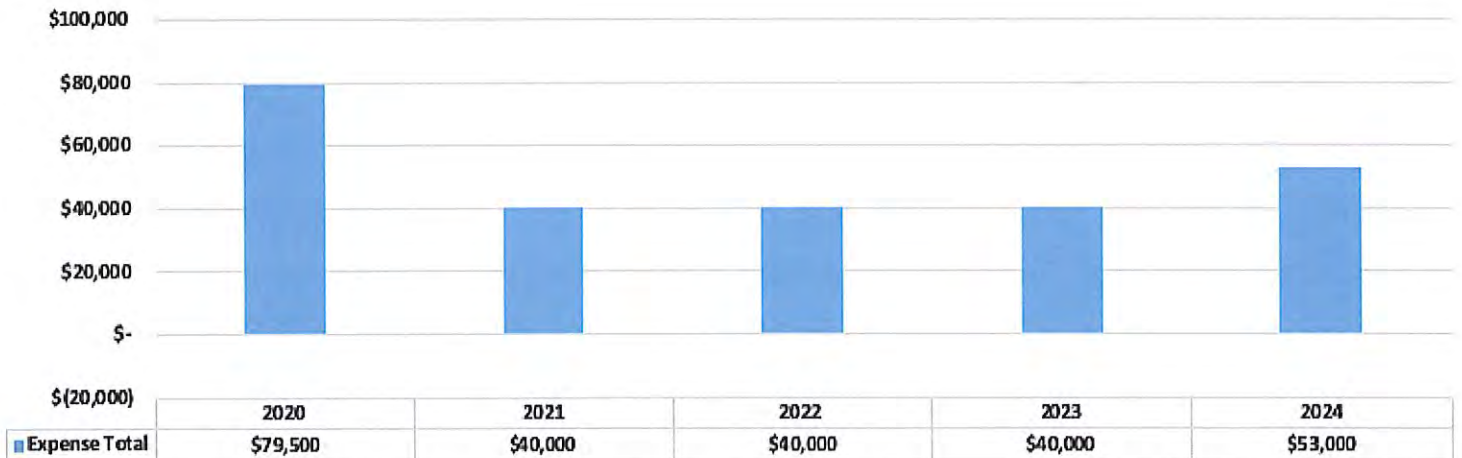
**Capital Asset Tracking** - This is an issue that has been on our Audit Reports for a while now. It was not financially possible until this time. I would like to begin this process in 2020 in phases so we can maintain our financial stability.

**Network Server** - This is a yearly amount for maintaining our server with the Bridge Group.

**Furniture for New City Building** - Two of our offices will have built in furniture, with the need for some file cabinets. The other 4 offices will need new furniture.

**Computer replacement** - Purchase of 7 new computers. The last time the computers were upgraded was in 2014. The average life span of a computer is 3 to 5 years. We are still working on Windows 7 and need to upgrade to Windows 10.

**Printer Purchase** - The move to the new City Building will require a printer that has the capability of scanning and faxing. Would like to purchase this instead of leasing.



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# PLANNING CAPITAL EXPENSES 2020-2024

FUND # 101.1500	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
Office Furniture at New Building	18,000	18,000	-	-	-	-
ArcGIS Software and Upgrades	4,000	4,000	-	-	-	2,000
<b>PLANNING TOTAL</b>	<b>\$ 22,000</b>	<b>\$ 22,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000</b>

## EXPENSE DESCRIPTIONS

**Office Furniture at New Building** - Purchase 2 or 3 used cubical mobile Work Stations for offices on second floor. Saving money with in-house purchase. Paid for by the General Fund.

**ArcGIS Software** - Purchase software in 2020 that will allow the City to map underground utilities, make in house city related maps, and other mapping functions. Update in 2024. Paid for by the General Fund.



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# 2020-2024 PARKS CAPITAL EXPENSES

FUND # 101.1800	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
Shelter House Upgrades / Addition	60,000	60,000	-	-	-	-
Playground Equipment / Fall Protection	15,000	15,000	-	-	15,000	8,500
Bike Trail Exercise Stops	-	-	15,000	8,000	8,000	8,500
Truck	-	-	-	-	-	35,000
Park Upgrades	4,500	4,500	-	3,000	-	3,500
Utility Cart	20,000	-	20,000	-	-	-
Wood chipper	17,500	-	17,500	-	-	-
Trailer	-	-	10,000	-	-	-
Mower	12,000	12,000	-	-	-	15,000
<b>PARKS TOTAL</b>	<b>\$ 129,000</b>	<b>\$ 91,500</b>	<b>\$ 62,500</b>	<b>\$ 11,000</b>	<b>\$ 23,000</b>	<b>\$ 70,500</b>

## EXPENSE DESCRIPTION

**Shelter House Upgrade/Addition** - Improve Parking, Acoustics, Flooring, Tables, Chairs, Kitchenet Addition, Technology Upgrades, and/or General Aesthetics of the building in 2020. Paid for by the General Fund and/or financing.

**Playground Equipment / Fall Protection** - Purchase and/or upgrades of playground equipment and/or fall protection in 2020, 2023 & 2024. Paid for by the General Fund and/or grant funds.

**Bike Trail Exercise Stops** - Purchase exercise stops and place at various locations along the Bike Path. This would be an outdoor exercise system that contains instruction signs and exercise equipment designed for the novice or conditioned athlete. Purchase 2021-2024 and may include other related work such as gravel or concrete pads. Paid for by the General Fund and/or possible grant funds.

**Truck** - Replace truck in 2024. Paid for by the General Fund and/or financing.

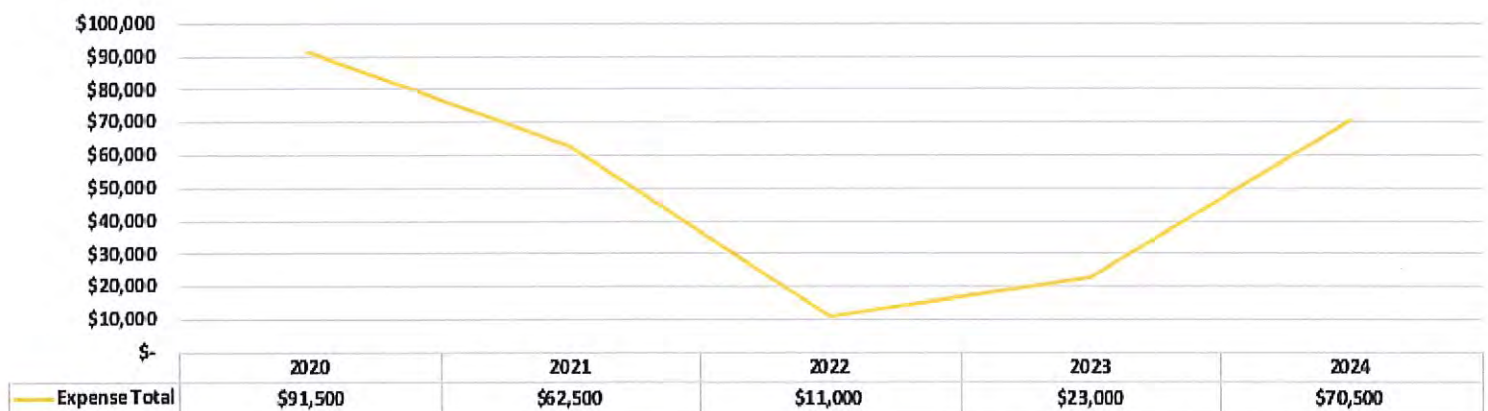
**Park Upgrades** - Purchase Benches, Tables, and other miscellaneous items for general City Parks improvements in 2020, 2022, and 2024. Paid for by the General

**Utility Cart** - Purchase Utility Cart in 2021. Paid for by the General Fund and/or financing.

**Wood Chipper** - Purchase to replace current Wood Chipper in 2021. Expense to be shared with the Street Fund 201. Paid for by the General Fund, Street Fund (201), and/or financing.

**Trailer** - For hauling City-owned operating equipment. Purchase in 2021 by the General Fund.

**Mower** - For cutting grass and weeds in City parks. Purchase in 2020 by the General Fund.



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# 2020-2024 LANDS & BUILDINGS CAPITAL EXPENSES

FUND # 101.2000						
CITY BUILDING	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
Renovation of New City Building Purchased in 2019	430,000	450,000	-	-	-	-
Furniture for New City Building	20,000	10,000	-	-	-	-
CITY BUILDING TOTAL	\$ 450,000	\$ 460,000	\$ -	\$ -	\$ -	\$ -
CITY GARAGE	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
Hand Tools	2,500	2,500	-	2,500	-	2,500
Truck	-	-	-	35,000	-	-
Demo and Addition	25,000	25,000	20,000	20,000	-	-
CITY GARAGE TOTAL	\$ 27,500	\$ 27,500	\$ 20,000	\$ 57,500	\$ -	\$ 2,500
MADISON STREET SCHOOL	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
Asbestos Removal	40,000	40,000	-	-	-	-
MADISON SCHOOL TOTAL	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -
VARIOUS LOCATIONS IN CITY	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
Christmas Decorations	-	12,000	-	-	-	-
MADISON SCHOOL TOTAL	\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$ -
LANDS & BUILDINGS, CITY GARAGE TOTAL	\$ 517,500	\$ 539,500	\$ 20,000	\$ 57,500	\$ -	\$ 2,500

## EXPENSE DESCRIPTIONS

**Renovation of New City Building Purchased in 2019** - Complete renovation of 101 South Main Street for office use. Renovation amount will be determined by bidding. Paid for by the General Fund and/or financing.

**Furniture for New City Building** - Purchase furniture for the Conference Room, Waiting Room, Storage Room, Third Floor Mezzanine, and Service Director's Office of the new City Building. Paid for by the General Fund

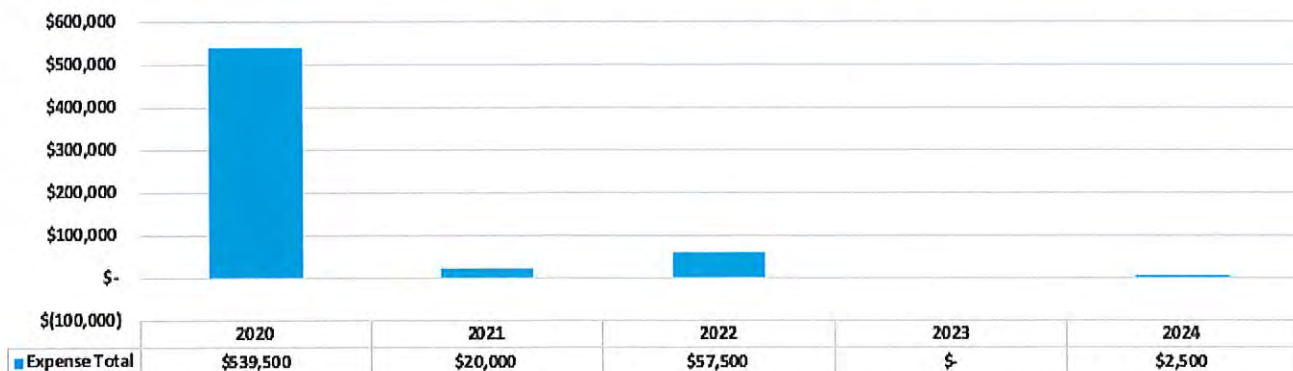
**Hand Tools** - Replace various broken/worn out mechanic tools in 2020, 2022, and 2024. Paid for by the General Fund.

**Truck** - Purchase small 4x4 truck for Public Works Department in 2022. Paid for by the General Fund and/or financing.

**Demo and Addition** - Demo old section of garage and replace with lean-to. Paid for by the General Fund and/or financing.

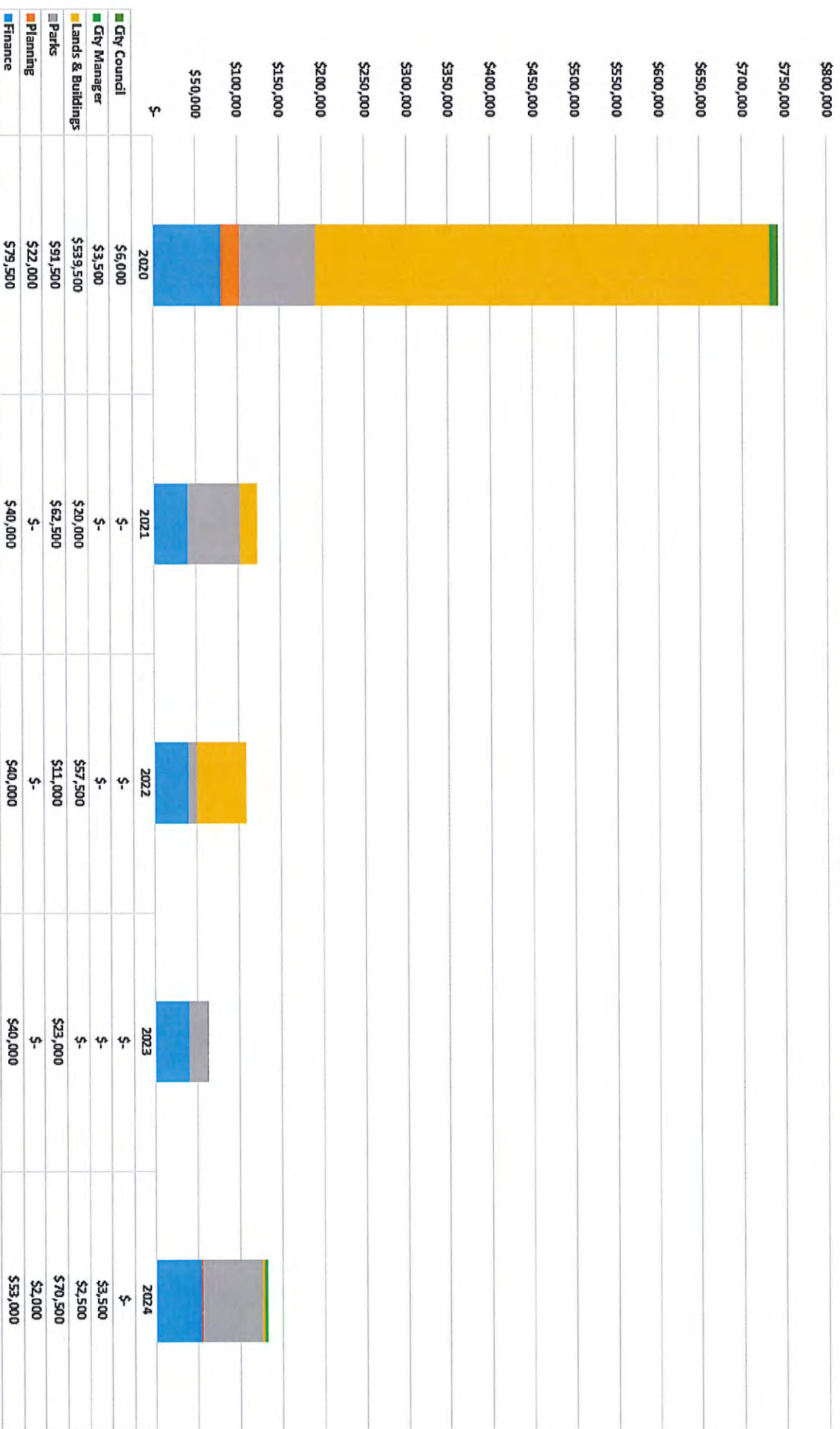
**Asbestos Removal** - Remove Asbestos from school in 2020. Paid for by the General Fund and/or grant funds.

**Christmas Decorations** - Purchase Christmas Decorations in 2020 for various light poles in the City. Paid for by the General Fund and/or grant funds.





# 2020-2024 General Fund Capital Expenses



# Special Levy / Tax Funds Capital Expenses 2020-2024

## 2020-2024 POLICE CAPITAL EXPENSES

FUND # 250	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
Equipment Upgrades	17,500	17,500	17,500	20,000	20,000	20,000
New Patrol Vehicle		-	-	42,500	-	45,000
Equipment For New Patrol Vehicles		-	-	15,000	-	17,000
Sub-Station Relocation or Renovation	12,000	12,000	-	-	-	-
Cruiser Cams	30,000	30,000	-	-	-	-
<b>POLICE TOTAL</b>	<b>\$ 59,500</b>	<b>\$ 59,500</b>	<b>\$ 17,500</b>	<b>\$ 77,500</b>	<b>\$ 20,000</b>	<b>\$ 82,000</b>

### EXPENSE DESCRIPTIONS

**Equipment Upgrades** - Includes computers & software; Tasers; patrolman equipment; and equipment needed to process crime scenes. Paid for by the Police Levy.

**New Vehicles** - Purchase police cruisers in year 2022 and 2024. Paid for by the Police Levy.

**Equipment for New Patrol Vehicles** - Items necessary to outfit the new cruisers in 2022 and 2024. Paid for by the Police Levy.

**Sub-Station Relocation or Renovation** - New Flooring, paint, and other miscellaneous items for a Sub-Station mini renovation. Determine feasibility for new location. Paid for by Police Levy Funds.

**Cruiser Cams** - Purchase for patrol vehicles in 2020 for additional public safety measures. Paid for by the Police Levy.



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## 2020-2024 STREETS CAPITAL EXPENSES

FUND # 201	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
New Street Department Building		-	-	-	-	200,000
Dump Truck		-	-	50,000	50,000	-
Wood Chipper	17,500	-	17,500	-	-	-
Street Painting Equipment	9,000	9,000	-	-	-	-
Snow Plow	7,500	7,500	-	-	-	-
Bucket Truck	5,000	5,000	10,000	10,000	10,000	10,000
LED Street Light Change-Out	10,000	-	-	-	-	-
<b>STREET TOTAL</b>	<b>\$ 49,000</b>	<b>\$ 21,500</b>	<b>\$ 27,500</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 210,000</b>

### EXPENSE DESCRIPTION

**New Building** - Construction of new Street Department Operations Building including a new Salt Storage Building in 2024. Paid for by Street Funds (Non-Levy), General Fund, and/or financing.

**Dump Truck** - Purchase in 2022 and 2023 to replace current dump truck. Paid for by Street Funds (Non-Levy), General Fund, and/or financing.

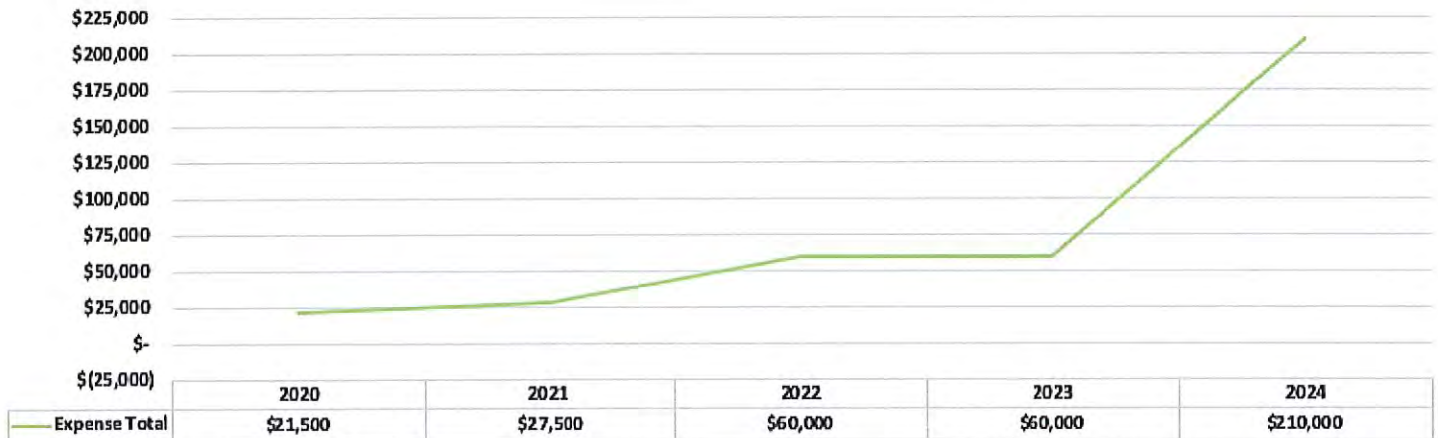
**Wood Chipper** - Replace old Wood Chipper in 2021. Expense to be shared and co-purchased with Park Fund (General Fund).

**Street Painting Equipment** - Replace current street and curb painting equipment in 2020. Paid for by Street Funds (Non-Levy).

**Snow Plow** - Purchase new Snow Plow for increased operational performance. Paid for by Street Funds (Non-Levy)

**Bucket Truck** - Replace current bucket truck starting in 2020. Paid for by Street Funds (Non-Levy), General Fund, and/or financing. Shown above with cost spread out over 4 to 5 years.

**LED Street Light Change-Out** - Option for LED Change-Out Program with Miami Valley Lighting. Purchase in 2020. Paid for by the General Fund, Street Funds, Special Assessments, and/or grant funds.



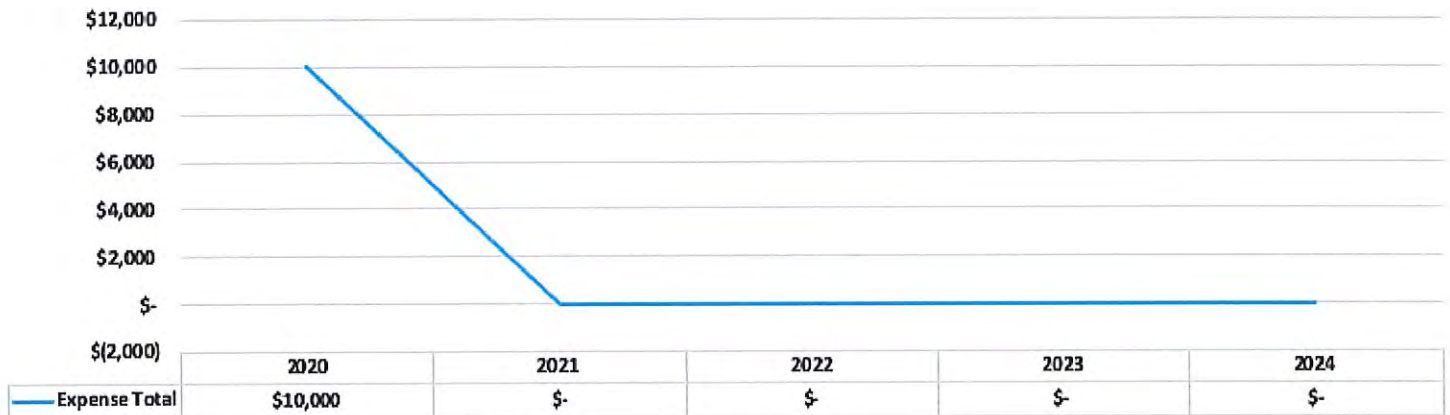
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# 2020-2024 STREET LIGHTING CAPITAL EXPENSES

FUND # 802	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
LED Street Light Change-Out	-	10,000	-	-	-	-
<b>STREET LIGHTING TOTAL</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## EXPENSE DESCRIPTION

**LED Street Light Change-Out** - Option for LED Change-Out Program with Miami Valley Lightng. Purchase in 2020. Paid for by the General Fund, Street Lighting Fund, and/or grant funds.



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## 2020-2024 EMS CAPITAL EXPENSES

EMERGENCY AMBULANCE CAPITAL - FUND 212	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
Cot for Medic 52 and 52A	19,000	22,000	19,000	-	-	-
Load System for Medic 52 and 52A	26,000	26,000	26,000	-	-	-
Lucas Chest Compression System for Medic 52	-	-	15,000	-	-	-
Maintenance and Equipment Upgrades	15,000	15,000	15,000	15,000	15,000	15,000
New Medic Purchase	-	200,000	-	-	-	-
<b>FUND 214 TOTAL</b>	<b>\$ 60,000</b>	<b>\$ 263,000</b>	<b>\$ 75,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>
EMERGENCY AMBULANCE OPERATING - FUND 213	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
First Response / Command Vehicle	-	35,000	15,000	15,000	-	-
Radio Upgrades (EDACS & MARCS)	9,000	9,000	10,000	-	-	-
New Medic Purchase	-	30,000	10,000	-	-	-
<b>FUND 213 TOTAL</b>	<b>\$ -</b>	<b>\$ 74,000</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EMS TOTAL (ALL FUNDS)</b>	<b>\$ 60,000</b>	<b>\$ 337,000</b>	<b>\$ 100,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>

### EXPENSES DESCRIPTIONS

**Cot for Medic 52 and 52A** - The 2020 Cot purchase is for the new medic currently in production. The 2021 Cot purchase is for back-up Medic 52A. Will be applying for a Workmen's Comp Grant for the 2021 Cot purchase. If awarded, will only be responsible for 10% of total cost. Amount above assumes no grant money awarded. Paid for by EMS/Fire Funds and/or grant funds.

**Load System for Medic 52 and 52A** - The 2020 Load System purchase is for the new medic currently in production. The 2021 Load System purchase is for back-up Medic 52A. Will be applying for a Workmen's Comp Grant for the 2021 Cot purchase. If awarded, will only be responsible for 10% of total cost. Amount above assumes no grant money awarded. Paid for by EMS/Fire Funds and/or grant funds.

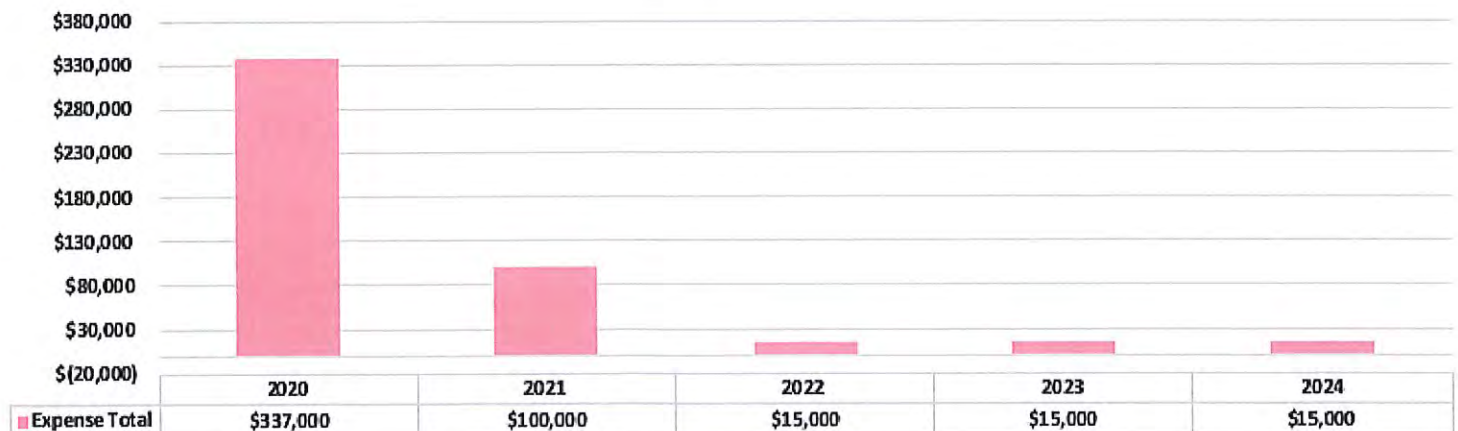
**Lucas Chest Compression System for Medic 52** - Purchase new Lucas Chest Compression System in 2021. Paid for by EMS/Fire Funds and/or grant funds.

**Maintenance and Equipment Upgrades** - Allows for maintenance and equipment upgrades in each year of 2020-2024. Paid for by EMS/Fire Fund and/or grant funds.

**First Response / Command Vehicle** - Purchase in 2021 with saved funds from 2020 & 2021. Paid for by the EMS/Fire Fund and or/ grant funds.

**Radio Upgrades (EDACS & MARCS)** - Upgrade equipment in 2021. Paid for by EMS/Fire Fund and/or grant funds.

**New Medic Purchase** - Purchase new medic in 2020. Paid for by EMS Funds and/or grant funds.





## 2020-2024 FIRE CAPITAL EXPENSES

FIRE CAPITAL - FUND 214	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
New Structural Firefighting Gear	25,000	30,000	25,000	25,000	25,000	25,000
New Fire Engine	100,000	100,000	100,000	100,000	100,000	-
New Power Tools	-	-	-	-	25,000	-
Radio Upgrades (EDACS & MARCS)	6,000	6,000	6,000	6,000	6,000	6,000
FUND 214 TOTAL	\$ 131,000	\$ 136,000	\$ 131,000	\$ 131,000	\$ 156,000	\$ 31,000

FIRE OPERATING - FUND 215	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
Tools and Misc. Equipment	15,000	25,000	15,000	15,000	15,000	15,000
Fire Station Renovations	25,000	25,000	25,000	25,000	12,500	12,500
New Computers and Equipment	10,000	10,000	-	-	-	-
Thermal Imaging Camera	7,500	7,500	-	-	-	-
Roof Repairs	25,000	25,000	-	-	-	-
FUND 215 TOTAL	\$ 82,500	\$ 92,500	\$ 40,000	\$ 40,000	\$ 27,500	\$ 27,500

<b>FIRE TOTAL (ALL FUNDS)</b>	<b>\$ 213,500</b>	<b>\$ 228,500</b>	<b>\$ 171,000</b>	<b>\$ 171,000</b>	<b>\$ 183,500</b>	<b>\$ 58,500</b>
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### EXPENSE DESCRIPTIONS

**New Structural Firefighting Gear** - Purchase 5 TO 10 new sets Turn Out Gear as old gear expires. We need to purchase 5 to 10 sets each year as old gear expires. Paid for by Fire funds and/or grant funds.

**New Fire Engine** - Save 4 years of Fire funds to purchase a new Fire Rescue Engine In 2023. Paid for by Fire Funds and/or grant funds.

**New Power Tools** - Purchase new power tools such as jaws of life, spreaders and rams. Paid for by Fire funds and/or grant funds.

**Radio Upgrades (EDACS & MARCS)** - Maintain and upgrade radio equipment for hand held radios. Paid for by Fire funds and /or grant funds.

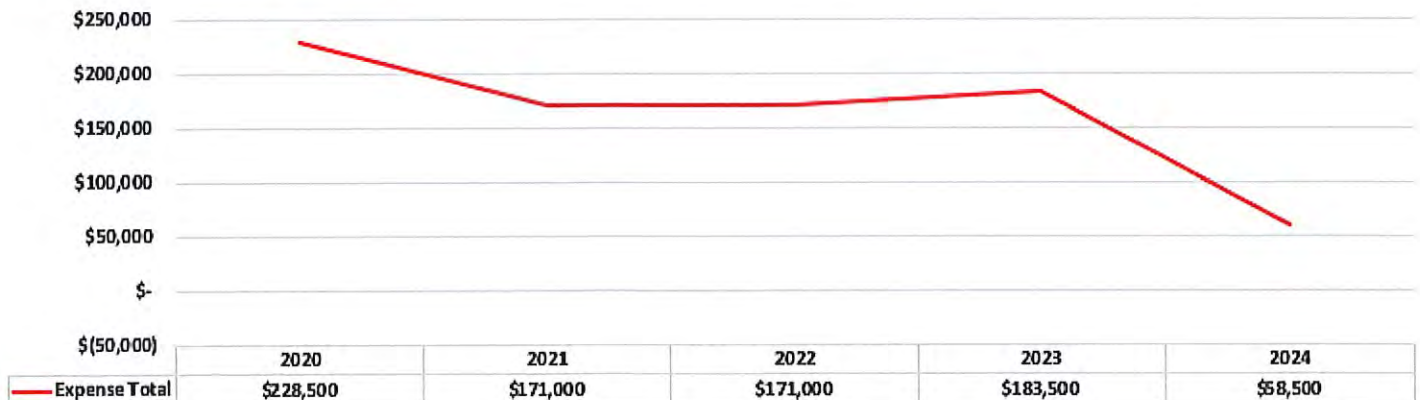
**Tools and Misc. Equipment** - Purchase new hand tools and equipment for the fire engine and truck. Paid by the Fire/EMS funds and/or grant funds.

**Fire Station Renovations** - Begin a 4-year remodeling project for the Fire Station to improve employee comfort and operations. Paid for by Fire/EMS funds and/or grant funds.

**New Computers and Equipment** - Purchase 5 new desktop computers for the Fire Station as the newest computer is 8 years old. Paid for by Fire funds and/or grant funds.

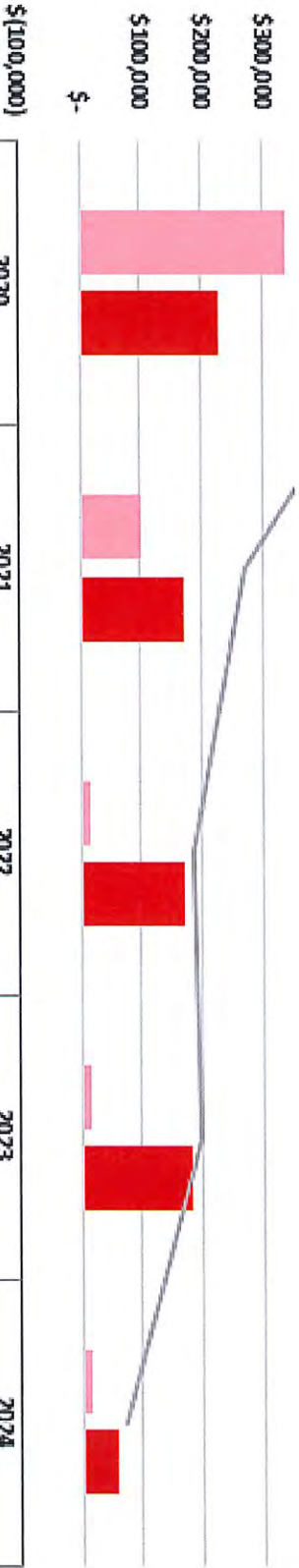
**Thermal Imaging Camera** - Purchase a new Thermal Imaging Camera in order to have one on the engine and one on the truck. Paid for by Fire funds and/or grant funds.

**Roof Repairs** - Repair leaking roof in the Fire Station. The older section recently started leaking. Paid for by Fire funds and/or grant funds.



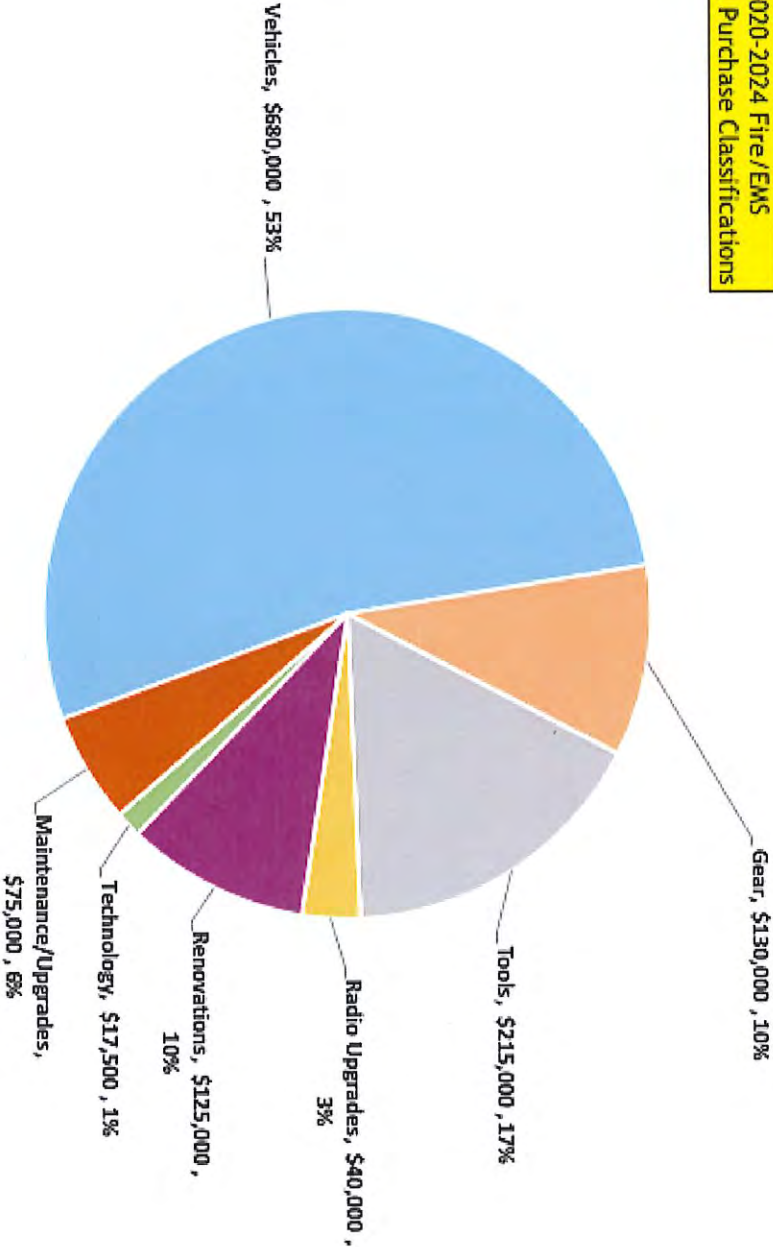


2020-2024 FIRE AND EMERGENCY AMBULANCE CAPITAL EXPENSES COMBINED

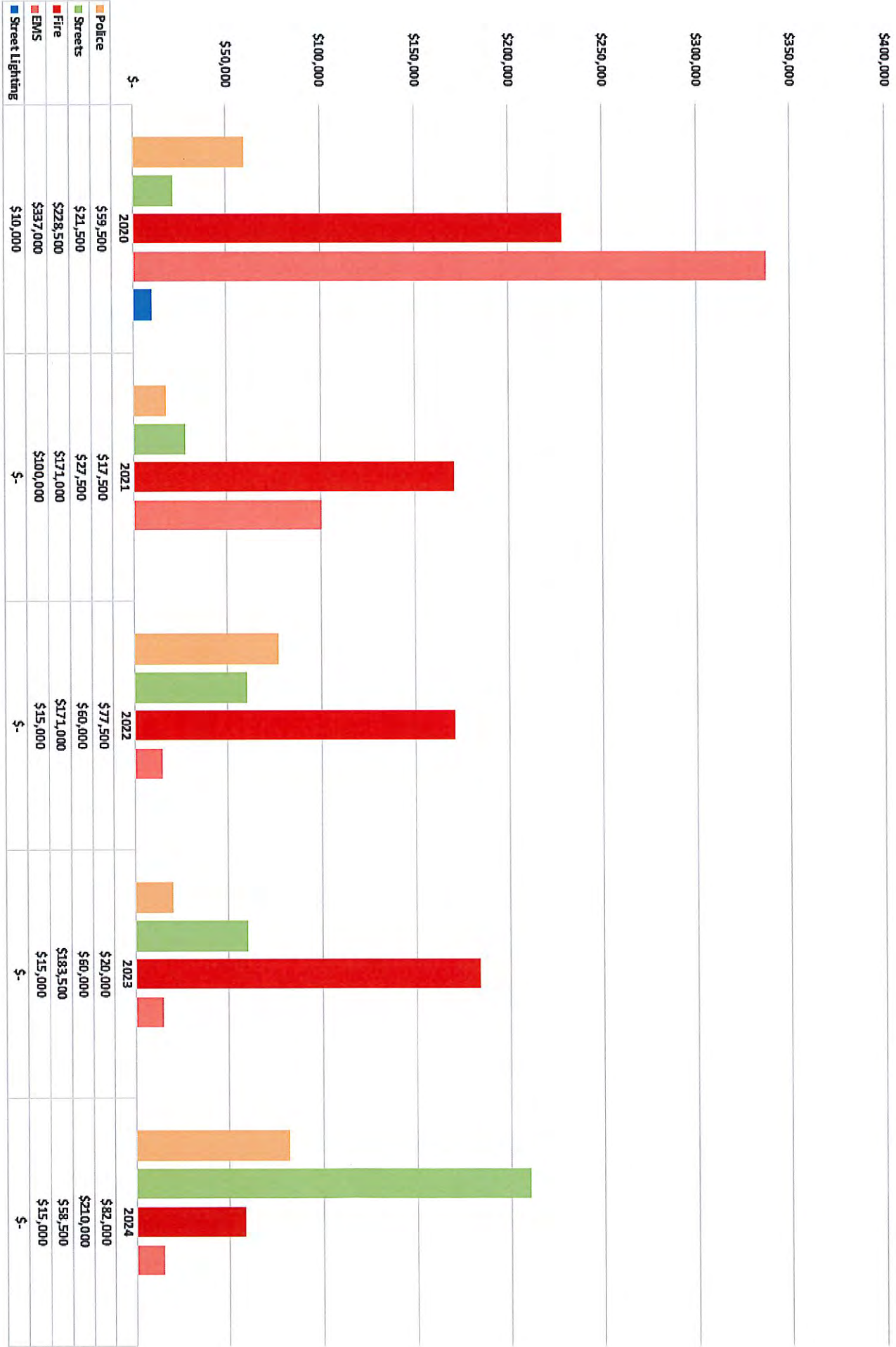


	2020	2021	2022	2023	2024
EMS	\$337,000	\$100,000	\$15,000	\$15,000	\$15,000
Fire	\$228,500	\$171,000	\$171,000	\$183,500	\$58,500
Combined Funds Total	\$565,500	\$271,000	\$186,000	\$198,500	\$73,500

2020-2024 Fire/EMS  
Capital Purchase Classifications



2020-2024 Special Levy / Tax Funds Capital Expenses





# Enterprise Funds Capital Expenses 2020-2024

## 2020-2024 WATER CAPITAL EXPENSES

WATER OPERATING - FUND 501	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
Rehab High Service Pump Building	5,000	5,000	-	-	-	-
Repayment to General Fund	28,875	115,500	28,875	28,875	-	-
Hydraulic Study / GPS location	20,000	20,000	20,000	-	-	-
Tower Controls	5,000	5,000	-	-	-	-
Mainline Valve Replacement	3,500	3,500	3,500	3,500	3,500	3,500
Water Main Replacement	10,000	10,000	10,000	10,000	10,000	10,000
New Well Field	20,000	20,000	20,000	20,000	20,000	50,000
New Box Utility Truck	12,000	12,000	12,000	12,000	12,000	12,000
Industrial Pipe Saw	4,000	4,000	-	-	-	-
Tower Maintenance Program & Removal of Adam's Tower	115,288	115,288	115,288	115,288	115,288	53,387
<b>WATER TOTAL</b>	<b>\$ 223,663</b>	<b>\$ 310,288</b>	<b>\$ 180,788</b>	<b>\$ 160,788</b>	<b>\$ 160,788</b>	<b>\$ 128,887</b>

### EXPENSE DESCRIPTIONS

**Rehabilitation of Old High Service Pump Building** - The critical need for this rehabilitation will include the replacement of all pipes, joints, valves, support brackets and paint above ground within the old building. Paid by Water Fund.

**Repayment to General Fund** - Repayment of the \$115,500 loan from the General Fund for the first year of the Tower Maintenance Program in 2020. Paid by Water Fund.

**Hydraulic Study / GPS Location** - To ensure Scarff Tower meets all fire and service water flows prior to Adam's Tower removal. Paid by Water Fund and/or possible grant monies.

**Tower Controls** - Replace, repair, or upgrade tower controls in 2020. Paid by Water Fund.

**Mainline Valve Replacement** - Set funds aside to start replacement of mainline water valves 2020. Paid by Water Fund.

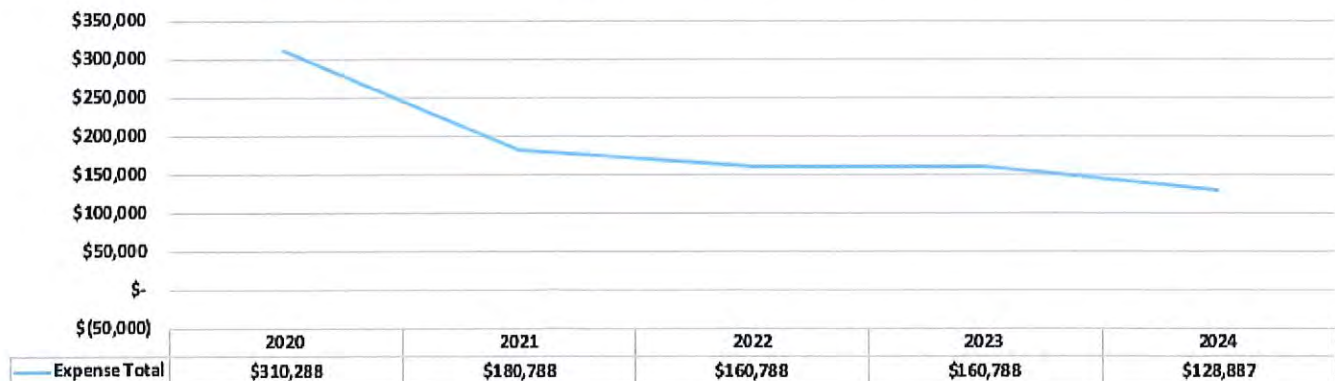
**Water Main Replacement** - Replace old water mains in years 2020-2024. Paid by Water Fund and/or possible grant monies.

**New Well Field** - Develop a new well field at an approximate cost of \$350,000. City will need to purchase approximately 10 acres of land. Financed and repaid over the loan term by Water Fund and/or possible grant monies.

**New Box Utility Truck** - This will replace one of the current Water Departments aging vehicles. A utility style box truck will better serve the Water Department's needs to be more efficient and better prepared for their various water duties.

**Industrial Pipe Saw** - This saw is designed to cut through pipes in a confined space. It would be used in various projects including mainline breaks, mainline replacements and mainline valve replacements.

**Tower Maintenance Program & Removal of Adam's Tower** - Estimated \$115,288 annual payments for each year 2020-2023, an estimated payment of \$53,387 in 2024, and then maintenance cost. Paid by the Water Fund, grant funds, and/or financing.





### 2020-2024 WASTEWATER CAPITAL EXPENSES

WASTEWATER OPERATING - FUND 502	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
Primary Clarifier #1 Replacement	160,000	160,000	-	-	-	-
Bio-Tower Pump Replacement	-	-	-	16,000	-	-
Bio-Tower Distributor Repair	-	-	5,000	5,000	5,000	-
Secondary Clarifier #1 Replacement	-	-	180,000	-	-	-
Recirculation Sludge Pump Replacement	-	-	-	-	20,000	-
Raw Influent Pump #3	-	-	-	-	150,000	-
Van / Utility Crane Truck	40,000	40,000	-	-	-	-
Equipment Storage Building	-	-	-	65,000	65,000	-
<b>FUND 502 TOTAL</b>	<b>\$ 200,000.00</b>	<b>\$ 200,000.00</b>	<b>\$ 185,000.00</b>	<b>\$ 86,000.00</b>	<b>\$ 240,000.00</b>	<b>\$ -</b>
WASTEWATER CAPITAL IMPROVEMENT - FUND 560	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
Drying Bed Rehab	-	-	5,000	5,000	5,000	5,000
Clarifier Skimmer Box replacement	-	-	8,000	-	-	-
Roadway Resurface	-	-	10,000	-	-	-
<b>FUND 560 TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>
WASTEWATER CAPITAL CONTINGENCY - FUND 562	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
Lift Station Pumps & Upgrades	-	-	10,000.00	10,000.00	10,000.00	10,000.00
<b>FUND 562 TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>
<b>TOTAL - ALL FUNDS</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 218,000</b>	<b>\$ 101,000</b>	<b>\$ 255,000</b>	<b>\$ 15,000</b>

#### EXPENSE DESCRIPTIONS

**Primary Clarifier Replacement** – Replace existing inoperable primary clarifier new in 2020. Paid by Waste Water Fund and/or possible grant money and/or bank financing.

**Bio Tower Pump Replacement** – Replace with new pump in 2022. Paid for by Waste Water Fund.

**Bio Tower Distributor Repair** – Repairs to tower in 2021, 2022 & 2023. Paid for by Waste Water Fund.

**Secondary Clarifier #1 Replacement** – Replace old and worn out clarifier in 2021. Paid for by Waste Water Fund and/or grant money and/or bank financing.

**Recirculation Sludge Pump Replacement** – Replace with new pump in 2023. Paid for by Waste Water Fund.

**Raw Influent Pump #3** – Install a 3<sup>rd</sup> new variable frequency drive raw influent pump in 2022. Apply for OPWC Grant Paid by Waste Water Fund Revenues and/or possible grant money and/or bank financing. City could apply for an OPWC repayable grant and use Waste Water Funds to for repayment.

**Van/Utility Crane Truck** – Purchase replacement truck with crane attachment in 2020. Paid for by Waste Water Funds.

**Equipment Storage Building** – Construction of new heated building to store equipment such as the new Vac-Con Truck in 2020. Bank financed over a two-year period; Repaid by Waste Water Funds.

**Drying Bed Rehab** – Install concrete into existing drying bed in order to load pressed sludge on and off the beds in years 2021-2022. Paid by Waste Water Fund.

**Clarifier Skimmer Box Replacement** – Replaced worn out aluminum box with stainless steel in 2021. Paid for by Waste Water Fund.

**Roadway Resurface** – Complete the rest of the roadway resurfacing in 2021. Paid by Waste Water Fund.

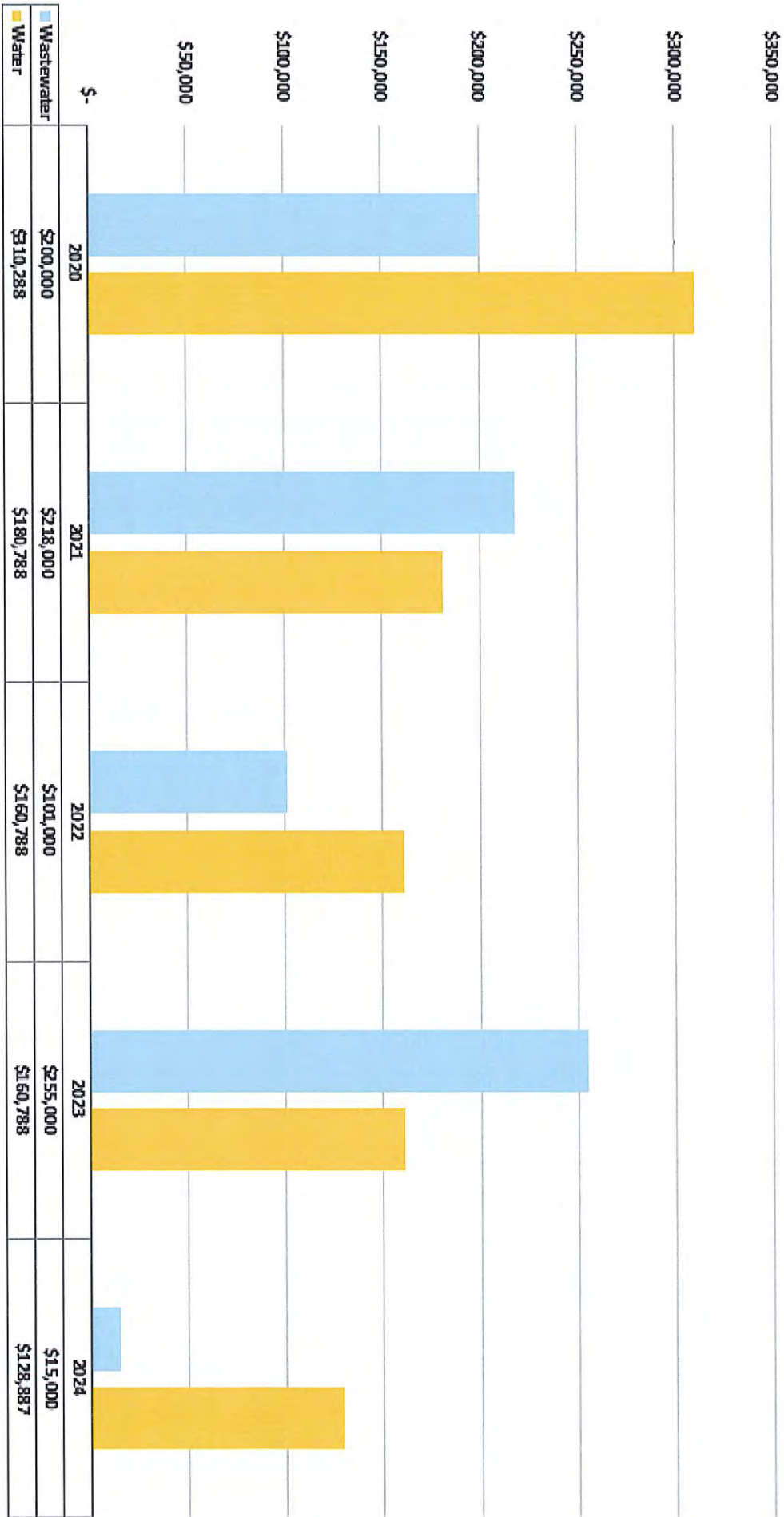
**Lift Station Pump Upgrades** – Upgrade all lift stations to the same pump and mounting system in years 2021-2024. Paid by Waste Water Fund and/or possible grant money and/or bank financing.

### 2020-2024 WASTEWATER CAPITAL EXPENSES





2020-2024 WASTEWATER V. WATER CAPITAL EXPENSE COMPARISON



## 2020-2024 POOL CAPITAL EXPENSES

SWIMMING POOL - FUND 505	*Budgeted 2020	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
Pool Maintenance	25,000	20,000	10,000	12,000	12,000	12,500
AED Defibrillator	3,000	3,000	-	-	-	-
Pump and Related Equipment	7,000	7,000	-	-	-	-
Security System	5,000	5,000	-	-	-	-
Entryway Floor Renovation	5,000	5,000	-	-	-	-
<b>POOL TOTAL</b>	<b>\$ 45,000</b>	<b>\$ 40,000</b>	<b>\$ 10,000</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>	<b>\$ 12,500</b>

### EXPENSE DESCRIPTION

**Pool Maintenance** - Repair of unforeseen weather damage, including equipment, and other miscellaneous repairs in each year 2020-2024. Paid for by Pool Fund and/or General Fund.

**AED Defibrillator** - A lightweight, battery-operated, portable device that checks the heart's rhythm and sends a shock to the heart to restore a normal rhythm. Purchase is 2020 with Pool funds.

**Pump and Related Equipment** - Purchase in 2020 if needs replaced and/or maintained. Paid with Pool funds.

**Security System** - Purchase in 2020 to enhance public safety and the pool. Will include a camera system and possible door alarms.

**Entryway Floor Replacement** - Replace entryway floor to enhance visual appeal and safety. Purchase in 2020 with Pool funds.



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## 2020-2024 CEMETERY CAPITAL EXPENSES

CEMETERY - FUND 510	*Budgeted- 2020-	*Amended 2020	*Projected 2021	*Projected 2022	*Projected 2023	*Projected 2024
Roadway Repair	5,000	5,000	5,000	5,000	5,000	5,000
Truck		32,000	-	-	-	-
Cemetery Building Repairs	25,000	25,000	-	10,000	-	10,000
Barn		-	-	-	20,000	-
Mower		-	12,000	-	-	15,000
Dump Truck		-	-	80,000	-	-
Utility Cart		-	-	-	20,000	-
Attachments / Accessories	7,500	7,500	-	-	5,000	-
<b>CEMETERY TOTAL</b>	<b>\$ 37,500</b>	<b>\$ 69,500</b>	<b>\$ 17,000</b>	<b>\$ 95,000</b>	<b>\$ 50,000</b>	<b>\$ 30,000</b>

### EXPENSE DESCRIPTIONS

**Roadway Repair** - Upkeep/repair of Cemetery roadways in each year of 2020-2023. Paid by Cemetery Fund and/or General Fund.

**Truck** - Purchase new truck for Cemetery operations in 2020. Paid for by the Cemetery and/or General Fund

**Cemetery Building Repairs** - Fix roof and structural damage. \$15,000 carry-over from 2019. Paid by Cemetery Fund and/or General Fund.

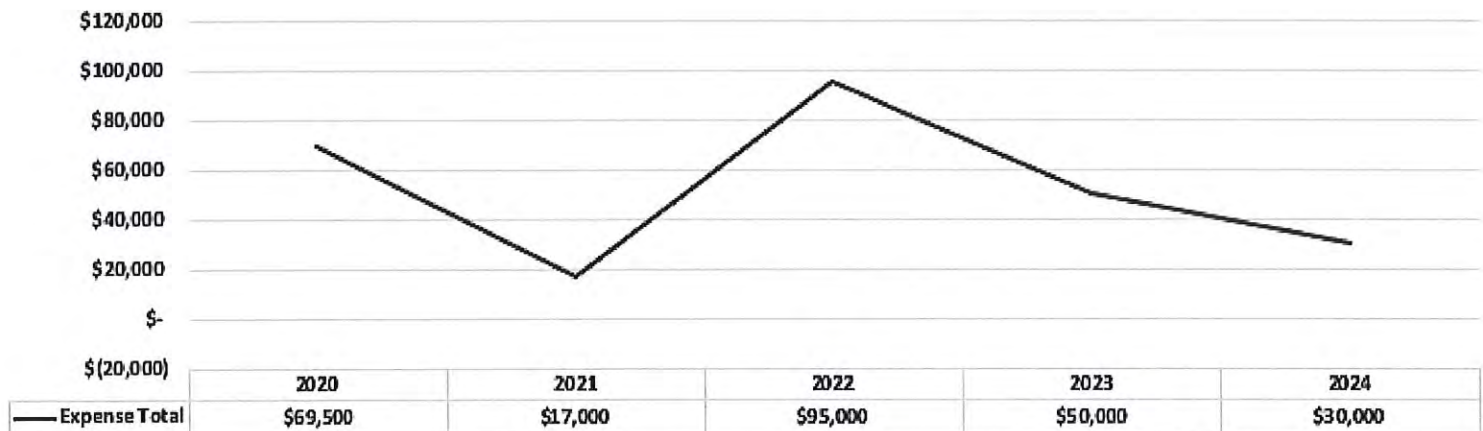
**Barn** - Replace old barn in 2023. Paid for by the Cemetery Fund and/or General Fund.

**Mowers** - Replace mower in 2021 and 2024. Paid for by Cemetery Fund and/or General Fund.

**Dump Truck** - Purchase new dump truck in 2022. Bank finance with payments from Cemetery Fund and/or General Fund.

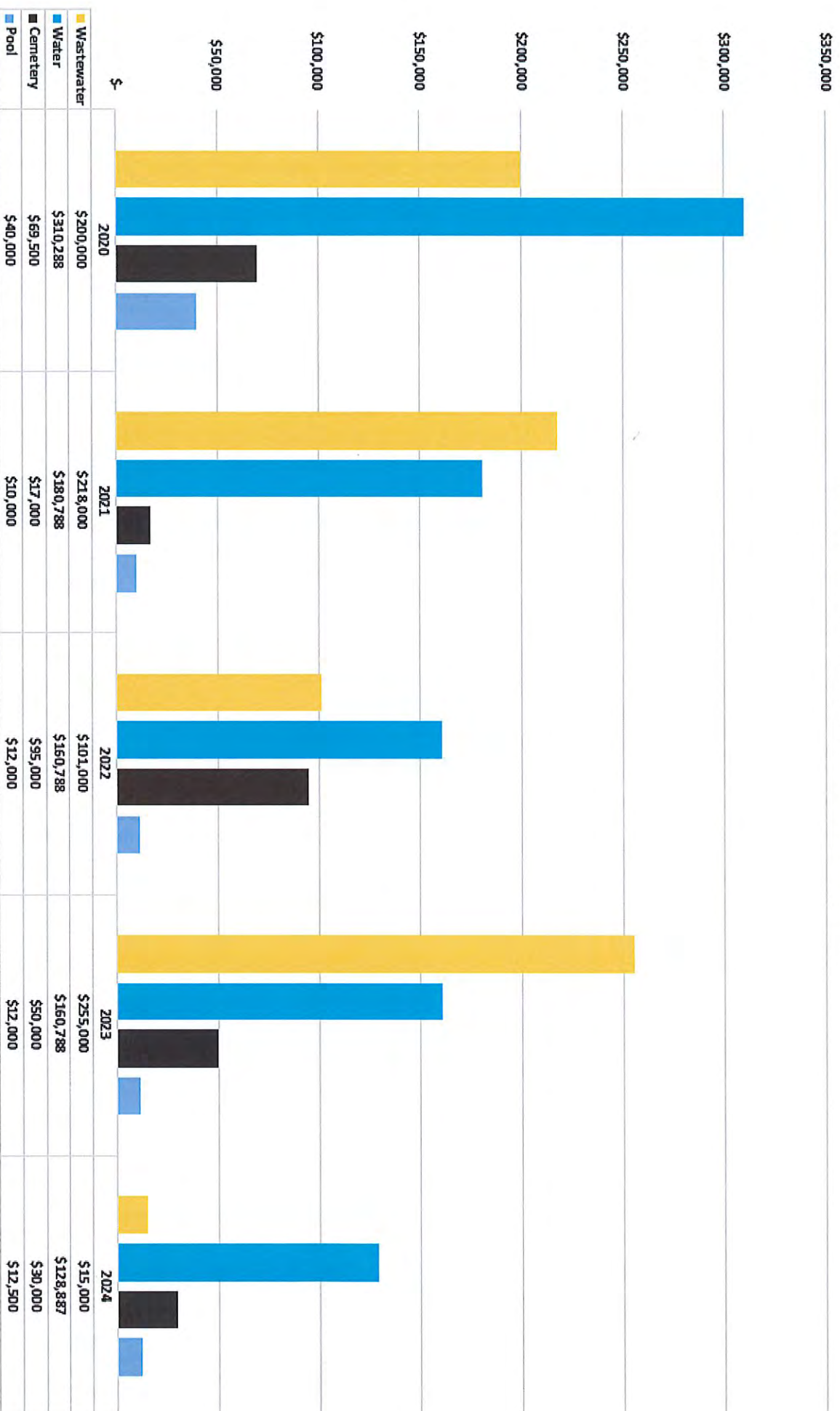
**Utility Cart** - Replace utility cart in 2023. Paid for by Cemetery Fund and/or General Fund.

**Attachments / Accessories** - Purchase of various equipment and snow plow in 2020 and 2023. Paid for by Cemetery Fund and/or General Fund.



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# 2020-2024 Enterprise Funds Capital Expenses





## ORDINANCE 2020-10E

AN ORDINANCE AUTHORIZING THE CITY OF NEW CARLISLE, OHIO TO LEASE A PORTION OF THE CITY'S WATERWORKS PROPERTY TO THE NEW CARLISLE BASEBALL/SOFTBALL ASSOCIATION, INC., AN OHIO NON-PROFIT CORPORATION

**WHEREAS**, it has been determined that it would be in the City's best interest for it to continue leasing a portion of the City's waterworks property to the New Carlisle Baseball/Softball Association, Inc.; and

**WHEREAS**, Section 4.13(e) of the Charter of the City of New Carlisle, Ohio, requires an ordinance for the leasing of any City land.

**NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS**, that:

Authority is hereby granted to the City Manager, on behalf of the City of New Carlisle, to lease a portion of its waterworks property to the New Carlisle Baseball/Softball Association, Inc. commencing on the 1<sup>st</sup> day of January through the 31<sup>st</sup> day of December of each year for the years 2020, 2021 and 2022, subject to the covenants in said Lease Agreement, attached hereto. The annual rent of One Dollar (\$1.00) is to be paid to the City by January 1<sup>st</sup> of each lease year.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mike Lowrey, Mayor

\_\_\_\_\_  
Emily Berner, Clerk of Council

APPROVED AS TO FORM:

\_\_\_\_\_  
Jacob M. Jeffries, DIRECTOR OF LAW

1st \_\_\_\_\_

2nd: \_\_\_\_\_

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Hopkins	Y	N
Grimm	Y	N
Eggleston-Nowakoski	Y	N

Totals:

Pass

Fail

Intro: 03/02/2020

Action: 03/02//2020

Effective: 03/02/2020

## LEASE AGREEMENT

The CITY OF NEW CARLISLE, OHIO, hereinafter referred to as "CITY" and/or "Lessor", in consideration of the covenants herein below set forth, does hereby grant, demise, let and lease unto the NEW CARLISLE BASEBALL/SOFTBALL ASSOCIATION, INC., an Ohio non-profit corporation, hereinafter referred to as "ASSOCIATION" and/or "Lessee", a strip of land that is approximately six hundred (600) feet off the North end of the Waterworks property of the City of New Carlisle, Ohio ("leased premises").

TO HAVE AND TO HOLD the same with all appurtenances thereunto belonging to said ASSOCIATION for and during the period of time commencing on the 1st day of January through the 31st day of December of each year for the years 2020, 2021 and 2022. The annual rent, in the amount of One Dollar (\$1.00), is to be paid by the ASSOCIATION to the CITY, by January 1st of each lease year.

As further consideration, said ASSOCIATION hereby covenants and agrees with the CITY as follows:

1. The ASSOCIATION shall maintain upon the leased premises suitable facilities for the encouragement and playing of baseball and softball in conformity with the purposes for which the ASSOCIATION was organized, subject to approval by the CITY.
2. The ASSOCIATION shall not use or occupy said leased premises or permit the same to be used or occupied for any purpose other than those specified in its corporate charter except as otherwise agreed to by the CITY.
3. This Lease may not be assigned, nor may said leased premises be subleased, without the prior written consent of the CITY.
4. The ASSOCIATION shall make no alterations or additions in or to said leased premises without the prior written consent of the CITY.
5. The ASSOCIATION shall maintain upon the leased premises a roadway suitable for the purpose of ingress and egress by users thereof, subject to approval by the CITY.



6. The ASSOCIATION shall maintain during the term of this Lease all fences erected on the leased premises, subject to approval by the CITY.
7. The ASSOCIATION shall maintain the leased premises in a nuisance-free condition and be responsible for mowing all portions of the leased premises during the term of the lease. The ASSOCIATION shall not use any fertilizer, pesticide, herbicide or any other chemical application on the leased premises without the prior written consent of the CITY, which likely will not be granted.
8. The ASSOCIATION shall do all things necessary to protect the leased property and nearby municipal property from damage by all persons who come upon said leased premises.
9. Each ASSOCIATION league participant shall sign a waiver of responsibility form, reviewed and approved by the City Law Director, which releases the CITY from all claims resulting from any and all injuries sustained while participating in the ASSOCIATION league sponsored activities. These signed forms shall be maintained and kept on file by the ASSOCIATION for a period of at least two years beyond the 18<sup>th</sup> birthday of each player. No league participants shall be allowed to participate in ASSOCIATION events at the leased premises until this waiver of responsibility forms have been signed. Current copies of such forms must be submitted to the CITY for recordkeeping.
10. The ASSOCIATION agrees to hold the CITY and the CITY'S officials, employees, agents and Staff harmless, from any and all liability arising out of ASSOCIATION activities at the leased premises.
11. The ASSOCIATION shall maintain in force and effect for the term of this Lease a policy of liability insurance in the minimum amount of Two Million Dollars (\$2,000,000) with the CITY named as an additional named insured. The Association shall provide the City with a current Certificate of Insurance by January 1st of each year during the aforesaid term.
12. The ASSOCIATION shall surrender and deliver up said leased premises at the end of said term in as good a condition as existed at the beginning of the term, reasonable wear and tear, and unavoidable casualty excepted.

13. The CITY, upon sixty (60) days' notice to the ASSOCIATION, may terminate this Lease if in CITY'S sole judgment it determines the use of any part of the leased premises is necessary for municipal purposes. During such sixty (60) day period, the ASSOCIATION shall have the right to remove any improvements such as fences, lights, or buildings which it may have erected or installed thereon if those improvements will not be needed by the CITY in its future use of the leased premises. At the expiration of said sixty (60) day period, the CITY shall have the right to re-enter said premises for any purpose without resorting to any further proceedings of any kind.
14. It is expressly understood that the leased premises is on the CITY water well fields. It could, therefore, be necessary for the CITY to require the ASSOCIATION to immediately vacate all or part of the leased premises. The CITY reserves the right, in its sole discretion, to require the ASSOCIATION to immediately vacate the leased premises notwithstanding any other provision of this lease to the contrary.
15. The ASSOCIATION, upon sixty (60) days' written notice to the City Manager of the CITY, may terminate this Lease.

IN WITNESS WHEREOF, the CITY OF NEW CARLISLE, OHIO, Lessor herein, by its City Manager, and the NEW CARLISLE BASEBALL/SOFTBALL ASSOCIATION, Lessee herein, by its President and its Secretary, have set their hands below to duplicate originals hereof, on this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

CITY OF NEW CARLISLE, OH:

\_\_\_\_\_  
Randy Bridge, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
Jake Jeffries, Director of Law

NEW CARLISLE BASEBALL/SOFTBALL  
ASSOCIATION:

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
SECRETARY



## **ORDINANCE 2020-11**

### **AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH STRYKER FOR A POWER LOAD AND COT SYSTEM**

**WHEREAS**, the City of New Carlisle Fire and EMS Division provides lifesaving services to the City's residents and business owners; and

**WHEREAS**, it is necessary at times to purchase and/or replace certain equipment for the Medic Units and Fire Engines; and

**WHEREAS**, the City wishes to purchase a new power load and cot system for the purpose of reducing the risk of injury to City crews and providing better care to the patients that are served.

**NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS** that the City Manager is authorized to enter into the attached agreement to purchase a new power load and cot system, which such purchase shall not exceed \$44,000.00.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mike Lowery, MAYOR

\_\_\_\_\_  
Emily Berner, CLERK OF COUNCIL

APPROVED AS TO FORM:

\_\_\_\_\_  
Jacob M. Jeffries, DIRECTOR OF LAW

1st \_\_\_\_\_

2nd: \_\_\_\_\_

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Hopkins	Y	N
Grimm	Y	N
Eggleston-Nowakoski	Y	N

Totals:

Pass

Fail

Intro: 03/02/2020

Action: 03/16/2020

Effective: 03/31/2020



## New Carlisle POWER COT -POWER LOAD

Quote Number: 10035220  
Version: 1  
Prepared For: NEW CARLISLE FIRE DIV  
Attn:

Remit to: P.O. Box 93308  
Chicago, IL 60673-3308  
Rep: Peter Landry  
Email: peter.landry@stryker.com  
Phone Number:

Quote Date: 02/26/2020  
Expiration Date: 03/27/2020

Delivery Address		End User - Shipping - Billing		Bill To Account	
Name:	NEW CARLISLE FIRE DIV	Name:	NEW CARLISLE FIRE DIV	Name:	NEW CARLISLE FIRE DIV
Account #:	1326097	Account #:	1326097	Account #:	1326097
Address:	315 N CHURCH ST	Address:	315 N CHURCH ST	Address:	315 N CHURCH ST
	NEW CARLISLE		NEW CARLISLE		NEW CARLISLE
	Ohio 45344		Ohio 45344		Ohio 45344

### Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	6506000000	Power-PRO XT	1	\$15,024.33	\$15,024.33
1.1	6085033000	PR Cot Retaining Post		\$0.00	\$0.00
1.2	7777881669	3 Yr X-Frame Powertrain Wrnty		\$0.00	\$0.00
1.3	7777881670	2 Yr Bumper to Bumper Warranty		\$0.00	\$0.00
1.4	6506026000	Power Pro Standard Components		\$0.00	\$0.00
1.5	6500001430	X-RESTRAINT PACKAGE		\$0.00	\$0.00
1.6	0054030000	DOM SHIP (NOT HI, AK, PR, GM)		\$0.00	\$0.00
1.7	6506600000	English Manual		\$0.00	\$0.00
1.8	6506038000	Steer Lock Option		\$724.54	\$724.54
1.9	6092036018	J Hook		\$0.00	\$0.00
1.10	6506127000	Power-LOAD Compatible Option		\$1,601.39	\$1,601.39
1.11	6500028000	120V AC SMRT Charging Kit		\$0.00	\$0.00
1.12	6500003130	KNEE GATCH BOLSTER MATRSS, XPS		\$0.00	\$0.00
1.13	6506040000	XPS Option		\$1,890.52	\$1,890.52
1.14	6085046000	Retractable Head Section O2		\$173.82	\$173.82
1.15	0054200994	NO RUNNER		\$0.00	\$0.00
1.16	6500318000	NO IV POLE		\$0.00	\$0.00
1.17	6506012003	STANDARD FOWLER		\$0.00	\$0.00
1.18	6500128000	Head End Storage Flat		\$131.66	\$131.66
1.19	6500034000	SMRT Charger Mounting Bracket		\$34.42	\$34.42





## New Carlisle POWER COT -POWER LOAD

Quote Number: 10035220  
Version: 1  
Prepared For: NEW CARLISLE FIRE DIV  
Attn:

Remit to: P.O. Box 93308  
Chicago, IL 60673-3308  
Rep: Peter Landry  
Email: peter.landry@stryker.com  
Phone Number:

Quote Date: 02/26/2020  
Expiration Date: 03/27/2020

#	Product	Description	Qty	Sell Price	Total
1.20	6500147000	Equipment Hook		\$49.91	\$49.91
1.21	6085031000	Trendelenburg		\$0.00	\$0.00
1.22	639000010902	LABEL, WIRELESS		\$0.00	\$0.00
2.0	639005550001	MTS POWER LOAD	1	\$24,346.37	\$24,346.37
Equipment Total:					\$43,976.96

### Price Totals:

Grand Total: \$43,976.96

#### Comments:

**LOAD INSTALLATON IS NOT INCLUDED**

Prices: In effect for 60 days.

Terms: Net 30 Days

Ask your Stryker Sales Rep about our flexible financing options.

---

AUTHORIZED CUSTOMER SIGNATURE

## ORDINANCE 2020-12

### ANNUAL APPROPRIATIONS ORDINANCE (Ohio Revised Code Section 5705.38)

#### AN ORDINANCE TO ESTABLISH APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF NEW CARLISLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020

Section 1. Be it ordained by the Council of the City of New Carlisle, State of Ohio, that to provide for the current expenses and other expenses of the City of New Carlisle, during the fiscal year ending December 31, 2020, the following sums be and are hereby set aside and appropriated as follows:

Section 2. That there be appropriated from each of the following corresponding funds and fund types, the appropriation amounts specified, for the fiscal year ending December 31, 2020:

### 2020 APPROPRIATIONS

CODE/FUND DEPARTMENT/PURPOSE	Amounts
<b>I. 101 - GENERAL FUND</b>	
1100 - CITY COUNCIL	
Personnel Service	\$56,500
Contractual	\$4,500
Other	\$7,000
Capital Outlay	\$6,000
<i>City Council Total:</i>	<b>\$74,000</b>
1300 - CITY MANAGER	
Personnel Service	\$116,300
Contractual	\$4,650
Other	\$5,600
Capital Outlay	\$3,500
<i>City Manager Total:</i>	<b>\$130,050</b>
1400 - FINANCE	
Personnel Service	\$249,200
Other	\$93,500
Contractual	\$97,000
Capital Outlay	\$79,500
<i>Finance Total:</i>	<b>\$519,200</b>



<b>1500 - PLANNING</b>	
Personnel Service	\$161,600
Other	\$15,500
Contractual	\$89,500
Capital Outlay	\$22,000
<i>Planning Total:</i>	<b>\$288,600</b>
<b>1600 - LAW DIRECTOR</b>	
Contractual	\$60,000
<i>Law Director Total:</i>	<b>\$60,000</b>
<b>1800 - PARKS</b>	
Personnel Service	\$56,700
Contractual	\$28,400
Other	\$6,500
Capital Outlay	\$91,500
<i>Parks Total:</i>	<b>\$183,100</b>
<b>1900 - SPECIAL EVENTS - Parks &amp; Recreation Board</b>	
Miscellaneous - Special Events	\$10,000
Miscellaneous - Fireworks	\$17,500
<i>Special Events Total:</i>	<b>\$27,500</b>
<b>2000 - LANDS &amp; BUILDINGS</b>	
Contractual	\$107,940
Other	\$3,000
Capital Outlay	\$539,500
<i>Lands &amp; Buildings Total:</i>	<b>\$650,440</b>
<b>2400 - MISCELLANEOUS</b>	
Contractual	\$93,200
Other	\$16,500
<i>Miscellaneous Total:</i>	<b>\$109,700</b>
<b>2500 - TRANSFERS</b>	
Transfers	\$227,662
<i>Transfers Totals</i>	<b>\$227,662</b>
<b>General Fund Total:</b>	<b><u>\$2,270,252</u></b>

## II. SPECIAL REVENUE FUNDS

CODE/FUND DEPARTMENT/PURPOSE	Amounts
<b>201 - STREET CONSTRUCTION</b>	
Personnel Service	\$225,850
Contractual	\$39,500
Other	\$72,000
Capital Outlay	\$21,500
<i>Street Construction Total:</i>	<b>\$358,850</b>
<b>202 - STATE HIGHWAY</b>	
Contractual	\$5,700
Other	\$6,000
<i>State Highway Total:</i>	<b>\$11,700</b>
<b>203 - STREET PERMISSIVE TAX</b>	
Personnel Service	\$73,550
<i>Street Permissive Tax Total:</i>	<b>\$73,550</b>
<b>204 - STREET IMPROVEMENT LEVY</b>	
Contractual	\$182,500
Other	\$1,000
<i>Street Improvement Levy Total:</i>	<b>\$183,500</b>
<b>212 - EMERGENCY AMBULANCE CAPITAL</b>	
Contractual	\$3,000
Capital	\$260,000
<i>Emergency Ambulance Capital Total:</i>	<b>\$263,000</b>
<b>213 - EMERGENCY AMBULANCE OPERATING</b>	
Personnel Service	\$685,010
Contractual	\$104,100
Other	\$40,000
Capital Outlay	\$74,000
<i>Emergency Ambulance Operating Total:</i>	<b>\$903,110</b>



<b>CODE/FUND</b>	
<b>DEPARTMENT/PURPOSE</b>	<b>Amounts</b>
<b>214 - FIRE CAPITAL EQUIPMENT</b>	
Contractual	\$1,200
Capital	\$136,000
Debt Service	\$0
<i>Fire Capital Equipment Total:</i>	<b><i>\$137,200</i></b>
<b>215 - FIRE OPERATING</b>	
Personnel Service	\$98,210
Contractual	\$69,950
Other	\$30,000
Capital Outlay	\$92,500
<i>Fire Operating Total:</i>	<b><i>\$290,660</i></b>
<b>225 - HEALTH LEVY</b>	
Contractual	\$64,977
<i>Health Levy Total:</i>	<b><i>\$64,977</i></b>
<b>250 - 0.5% Police Levy</b>	
Contractual	\$598,410
Other	\$43,000
Capital Outlay	\$59,500
<i>0.5% Police Levy Total:</i>	<b><i>\$700,910</i></b>
<b>802 - Street Lighting</b>	
Contractual	\$114,000
<i>Street Lighting Total:</i>	<b><i>\$114,000</i></b>
<b>SPECIAL REVENUE FUND TOTAL:</b>	<b><i>\$3,101,457</i></b>

### **III. DEBT SERVICE FUNDS**

<b>CODE/FUND</b>	
<b>DEPARTMENT/PURPOSE</b>	<b>Amounts</b>
<b>301 - General Bond Retirement</b>	
Contractual	\$150
Debt Service	\$112,800
<i>General Bond Retirement Total:</i>	<b><i>\$112,950</i></b>
<b>302 - Twin Creeks Infrastructure Bond Retirement</b>	
Contractual	\$750
Debt Service	\$76,816
<i>Twin Creeks Infrastructure Bond Retirement Total:</i>	<b><i>\$77,566</i></b>
<b>DEBT SERVICE FUNDS TOTAL:</b>	<b><i>\$190,516</i></b>

#### IV. ENTERPRISE FUNDS

<u>501 - Water Operating</u>	
Personnel Service	\$350,500
Contractual	\$158,350
Other	\$103,800
Capital Outlay	\$310,288
Debt Service	<u>\$239,951</u>
<i>Water Operating Total:</i>	<b><u>\$1,162,889</u></b>
<b>CODE/FUND</b>	<b>Amounts</b>
<b>DEPARTMENT/PURPOSE</b>	
<u>502 - Wastewater Operating</u>	
Personnel Service	\$474,000
Contractual	\$258,250
Other	\$39,250
Capital Outlay	\$362,000
Debt Service	<u>\$78,324</u>
<i>Wastewater Operating Total:</i>	<b><u>\$1,211,824</u></b>
<u>505 - SWIMMING POOL</u>	
Personnel Service	\$61,950
Contractual	\$22,000
Other	\$29,250
Capital Outlay	<u>\$40,000</u>
<i>Swimming Pool Total:</i>	<b><u>\$153,200</u></b>
<u>510 - CEMETERY</u>	
Personnel Service	\$38,200
Contractual	\$16,200
Other	\$9,250
Capital Outlay	<u>\$69,500</u>
<i>Cemetery Total:</i>	<b><u>\$133,150</u></b>
<b>ENTERPRISE FUNDS TOTAL:</b>	<b><u>\$2,661,063</u></b>



## V. CAPITAL PROJECTS FUND

CODE/FUND DEPARTMENT/PURPOSE	Amounts
<hr/>	
560 - WASTEWATER CAPITAL EQUIPMENT	
Capital Outlay	\$4,744
<i>Wastewater Capital Equipment Total:</i>	<b>\$4,744</b>
<hr/>	
561 - WASTEWATER EQUIPMENT REPLACEMENT	
Contractual	\$5,000
<i>Wastewater Capital Equipment Total:</i>	<b>\$5,000</b>
<b><i>CAPITAL PROJECTS FUND TOTAL:</i></b>	<b><u>\$9,744</u></b>

## VI. TRUST & AGENCY FUND

705 - CEMETERY PERPETUAL CARE	
Materials & Supplies	\$1,000
<i>Cemetery Perpetual Care Total:</i>	<b>\$1,000</b>
<b>TRUST &amp; AGENCY FUND TOTAL:</b>	<b><u>\$1,000</u></b>
<hr/>	
<b>ALL FUNDS TOTAL:</b>	<b><u>\$8,234,032</u></b>

SIGNATURE PAGE FOLLOWS

Section 3. The City Finance Director is hereby authorized to draw her warrants on the city treasury for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers thereof constituting a legal obligation against the city, approved by the board and officers authorized by law to approve the same or an ordinance or resolution of the council to make expenditures; provided that no warrants shall be drawn or paid for salaries or wages except the persons employed by authority of and in accordance with law or ordinance.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mike Lowery, MAYOR

\_\_\_\_\_  
Emily Berner, CLERK OF COUNCIL

APPROVED AS TO FORM:

\_\_\_\_\_  
Jacob M. Jeffries, DIRECTOR OF LAW

1st \_\_\_\_\_

2cd: \_\_\_\_\_

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Hopkins	Y	N
Grimm	Y	N
Eggleston-Nowakoski	Y	N

Totals:

Pass

Fail

Intro: 03/02/2020

Action: 03/16/2020

Effective: 03/31/2020



## **ORDINANCE 2020-13**

### **AN ORDINANCE EMPLOYING A PLANNING DIRECTOR**

**WHEREAS**, the City Manager is currently acting as the Planning Director; and

**WHEREAS**, the City Manager and City Council wish to employ a dedicated Planning Director; and

**WHEREAS**, Derek Hutchinson is qualified and willing to be the City's next Planning Director; and

**WHEREAS**, it is the desire of the City Manager to appoint Mr. Hutchinson as Planning Director and to have him start his employment at the earliest available date; and

**WHEREAS**, Section 4.13 of the Charter requires City Council to fix the initial compensation of City Administrators.

**NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS** as follows:

- Section 1. Derek Hutchinson is hereby appointed to the position of Planning Director, effective as of the earliest possible date.
- Section 2. The compensation to be paid to Mr. Hutchinson for his service as Planning Director shall be \$55,000 annually, and he will be entitled to the fringe benefits stated in the personnel ordinance.
- Section 3. Mr. Hutchinson's resume is attached.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mike Lowery, MAYOR

\_\_\_\_\_  
Emily Berner, CLERK OF COUNCIL

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Jacob M. Jeffries, DIRECTOR OF LAW

1st \_\_\_\_\_

2cd: \_\_\_\_\_

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Hopkins	Y	N
Grimm	Y	N
Eggleston-Nowakoski	Y	N
Totals:		

Intro: 03/02/2020  
Action: 03/16/2020  
Effective: 03/31/2020

Pass Fail

DH

# Derek Hutchinson

ADDRESS

PHONE

EMAIL

## OBJECTIVE

Business Professional that strives on being part of a team whose focus is to set and work together to accomplish those goals.

## SKILLS & KNOWLEDGE

Management	Leadership
Organization	Code Writing
Grant Administration	Communication
Zoning	Planning
Property Maintenance	Plan Review
GIS	Building Code
Computer Software	Ohio Revised Code
Legal & Court Procedures	

## EXPERIENCE

Sept. 2018 - Present

Water Treatment Plant Operator

City of New Carlisle

Operates the mechanical equipment at the Water Plant. Monitors and records the operations of the Water Plant. Maintains the land and buildings of the Department. Reads and records water meters for residential and commercial properties. Conducts repairs on water main breaks, water service valve connections and related equipment. Creates documents related to inventory, procedure, work performed and other documents required by the EPA.

## EXPERIENCE

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Aug. 2017 – Sept. 2018

Department Manager

Home Depot

Managing all day to day operations of the three busiest departments in the store (Lumber, Millwork and Doors & Windows).

Jan. 2015 – Present

Owner / Operator

Rustic Designs

This is a company I started from one of my biggest passions, woodworking. I went full time January of 2015. I have been pretty successful since the start. It has its ups and down time which lead me to take on a part time job with Home Depot. Its there where I realized that I missed the interactions with people on a daily basis. I knew going back to the Government sector was where I wanted to be. Now just operating Rustic Designs as a side business.

Feb. 2012 – Dec. 2015

Zoning Administrator

City of Marysville

I was actually recruited by the City of Marysville to overhaul their Property Maintenance Program. It started out as myself being the sole Code Enforcement Officer, to less than 3 years, creating an entire Zoning & Property Maintenance Department. I re-wrote the entire Zoning & Property Maintenance Codes, established an Abandoned Property Registry and hiring multiple Code Enforcement Officers. I performed all Planning & Zoning Plan reviews, issued and approved all Zoning Permits. I organized the Planning Board, Board of Zoning Appeals and the Design Review Board. I conducted these monthly meetings to ensure all board members were equip with the correct information and guidance.



## **EXPERIENCE**

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**May 2005 – Feb. 2012**

**Chief Code Enforcement Officer**

**City of Fairborn**

Fairborn is where I started my Government Career. I was hired as a Code Enforcement Officer to replace a retiring employee. At this time, it was primarily tall grass and parking on the lawn complaints. I soon realized the need for stronger and more up to date codes to be able to really make a difference. After extensive research and study, I began to re-write and develop new Ordinances. I received my National Certification for Zoning, Housing and Property Maintenance Inspector through the International Code Council. I was one of the first in the State of Ohio to write and pass a Vacant & Abandoned Property Registry. I organized and operated a Community Tool Lending Program that gave residents access to yard and housing tools and equipment to allow them to perform their own maintenance and repairs. I also was involved with the City's Community Development Block Grants and Programs. These programs included Downtown Revitalization, Store Front Façade Rehab, Home Owner Residential Rehab, First Time Home Buyers, Nuisance Abatements and Code Enforcement Activities.

Prior to my Government Career, I spent 8 years Managing retail automotive parts stores. These businesses included Advance Auto Parts and Napa Auto Parts. Following my automotive career, I worked as a Job Site Forman for a local construction company for 3 years.

## **EDUCATION**

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**Fairborn High School Graduate**

**Greene County Career Center Graduate**

## **CERTIFICATIONS & LICENSES**

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**ICC Nationally Certified Zoning, Housing & Property Maintenance**

**Water Plant Operator OIT**

## **REFERENCES**

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[Available upon  
request.]