



CITY COUNCIL REGULAR SESSION PACKET

June 01, 2020 @ 7:00pm

****PLEASE NOTE THAT TONIGHT'S MEETING WILL BE HELD REMOTELY VIA ZOOM****

The public is **highly encouraged** to live stream the meeting at <https://newcarlisle.net/Live-Meeting-Stream> and participate by submitting questions to councilquestions@newcarlisle.net

1. Call to Order: Mayor Mike Lowrey
2. Roll Call: Clerk of Council
3. Invocation:
4. Pledge of Allegiance:
5. Action on Minutes: 05/18/2020 Work Session & Regular Session
6. Communications:
7. City Manager's Report: Attached
8. Comments from Members of the Public: Please email questions to councilquestions@newcarlisle.net
9. Committee Reports: None

10. RESOLUTIONS: (1 -Intro; 1 - Action)

A. Resolution 2020-07R (Introduction, Public Hearing and Action Tonight)

A RESOLUTION ADDING AND DELETING AUTHORIZED SIGNATORIES ON ALL FINANCIAL ACCOUNTS OF THE CITY OF NEW CARLISLE, OHIO

11. ORDINANCES: (1 -Intro; 0 - Action)

A. Ordinance 2020-20 (Introduction Tonight, Public Hearing and Action on 06/15/2020)

AN ORDINANCE PERMITTING THE CITY MANAGER TO POST THE FINANCE DIRECTOR POSITION AND SETTING THE POSSIBLE COMPENSATION

12. OTHER BUSINESS:

- Community Garage Sale - Last Weekend in June (27th & 28th)

13. Executive Session: None

14. Return to Regular Session: N/A

15. Adjournment

Next **Work Session** of the City Council will be held on Monday, June 15th at 6pm. The public can view the meeting at <https://newcarlisle.net/Live-Meeting-Stream> and submit questions to councilquestions@newcarlisle.net

Next **Regular Meeting** of the City Council will be held on Monday, June 15 at 7pm. The public can view the meeting at <https://newcarlisle.net/Live-Meeting-Stream> and submit questions to councilquestions@newcarlisle.net

RECORD OF PROCEEDINGSMINUTES: CITY OF NEW CARLISLE, OHIO REGULAR MEETING

HELD: Monday, May 18, 2020

1. CALL TO ORDER: MAYOR LOWREY CALLED THE MEETING TO ORDER**2. ROLL CALL:** Berner calls the roll. Lowrey, Hopkins, Grimm, Nowakowski, Cobb-Eggleston, Cook. 7 members present. Staff present: Bridge, Trusty, Berner, Kitko, Hutchinson, Charles Patterson-Health Department**3. INVOCATION:** CW Hopkins**4. PLEDGE OF ALLEGIANCE****5. ENTER INTO WORK SESSION- TOPICS TO DISCUSS:***Planning and Zoning report: Derek Hutchinson- software developer for code enforcement tracking, reporting. 2 -part time code enforcement officer positions opening.**SWIMMING POOL: Council received multiple guidelines for opening the pool this summer. Discussion from Council on opening. April Lowrey and Charles Patterson in attendance to answer questions.**MEMORIAL DAY WALK: No formal city organized event. Cemetery will be ready and families encouraged to visit.**FIREWORKS: Council Discussions on contract and best scenario to have them.**SPEED LIMIT RESTRICTIONS: Council discussion. Mr. Kitko shared info and will collect crash data for Council. Citizen concerns noted about how fast people drive.**STREET LIGHT LED CHANGE OUT: Still taking place. GRIMM asked about traffic signals, that will happen in 2021.**OTHER CITY RELATED TOPICS: CM Nowakowski shared info on a federal grant opportunity that needs city involvement on composting. CM Nowakowski will share info with Council.**CM Grimm- notes he will have a booth in front of his home for Council to visit with citizens. Nowakowski mentions the cars parked along main during the market.**Discussions on the setup, traffic flow.***6. ENTER IN REGULAR SESSION****7. ACTION ON MINUTES FROM 5/4/20 AND 5/7/20**5/4/20- 1st Grimm 2nd Eggleston Accepted 7-05/7/20- 1st Eggleston 2nd Nowakowski Accepted 7-0**8. COMMUNICATIONS: NONE****9. CITY MANAGER'S REPORT**

FARMERS MARKET AND GARAGE SALE GUIDELINES EXPLAINED/DISCUSSED.

MOTION TO APPROVE:**EXTENSION ON HINKLE SYSTEM REPORTING****1ST Cobb 2nd Nowakowski motion accepted 6-0-1 (Abstain: Nowakowski internet issues)****MOTION TO APPROVE:****MEMBER OF COUNCIL TO JOIN THE TAX INCENTIVE REVIEW COUNCIL- REQUIRED BY ORC.****1st Cobb 2nd Eggleston motion accepted 6-0-1 (Abstain: Nowakowski internet issues)**

8. COMMENTS FROM MEMBERS OF THE PUBLIC: Questions
emailed in from citizen Brandie Mullett, Hamilton Dr.

1. In order for chlorine to be effective in killing the virus, would it have to come into direct contact? Example - the chlorine within the pool water would be effective for any viral droplet particles; however, droplets expelled into the air by a cough or sneeze would not be affected by the chlorinated water.

2. How would social distancing guidelines be maintained among those going to the pool?

3. During the news conference today, Governor Dewine mentioned issuing citations and fines to any business found to be in violation of the current mandated guidelines. Is the City of New Carlisle prepared to pay any such fines if the pool is found to be out of compliance?

Questions answered during pool discussion with Charles Patterson and April Lowrey.

9. COMMITTEE REPORTS: None

10. RESOLUTIONS: NONE

11. ORDINANCES:

A. ORDINANCE 2020-15

AN ORDINANCE GIVING CITY MANAGER AUTHORITY TO NEGOTIATE THE PURCHASE OF REAL PROPERTY

Purchase current city building.

1st Cobb 2nd Eggleston motion accepted 7-0

12. OTHER BUSINESS:

CITY OFFICES CLOSED 5/25/20 TO OBSERVE MEMORIAL DAY

-VM Cook asks if operating budget was still available for 2020 season- Yes

Grimm motions to open pool for the 2020 season as soon as practical while following the guidelines given by the health department with a 2nd by CW Hopkins.

Motion accepted 4-2 (Nay: Cobb, Cook)-1 (Abstain: Lowrey- did vote yes but immediately changed vote to Abstain after CM Cobb noted he should due to conflict of interest)

Grimm motions to postpone fireworks until a later date with a 2nd by CM Hopkins.

Motion accepted 6-1 (Nay: Cobb)

13. EXECUTIVE SESSION @ 9:17pm

1st Nowakowski 2nd Grimm motion accepted 7-0.

14. RETURN TO REGULAR SESSION: @ 9:45

1st Cook 2nd Eggleston motion accepted 7-0

15. ADJOURNMENT: @ 9:45

1st Cook

2nd Grimm

Accepted 7-0

Mayor Mike Lowrey

Clerk of Council Emily Berner

City Manager's Report

TO: Mayor, Vice Mayor, City Council, Residents, and Business Owners

FROM: Randy Bridge, City Manager

DATE: May 29, 2020 for June 1, 2020

- Items that should be reported to or discussed with Council are indicated with an asterisk (*) and organized under separate headings.
- Council members may bring any other item up for discussion.

A. FINANCE REPORT

B. SERVICE REPORT

C. PLANNING & ZONING REPORT

C. FIRE REPORT

D. POLICE REPORT

*E. INFORMATIONAL ITEMS

- Current City Building Purchase
- City Building Operations
 - Current Clark County COVID-19 Cases; Attached
- Community Clean-Up
- Community Tool Lending Shed
 - More Information at the 6.15.20 Meeting
- Bank Account Reconciliations Update
- Upcoming
 - 2021 Tax Budget
 - Street Light Assessments
 - Grass Cutting & Nuisance Abatements & Utility Assessments



Clark County COVID-19 Cases by Age Range

Updated as of 5/28/20

Age Range	# Cases	% Cases
0-19	16	5.90%
20-29	57	21.03%
30-39	50	18.45%
40-49	47	17.34%
50-59	30	11.07%
60-69	25	9.23%
70-79	24	8.86%
80+	18	6.64%
Unknown	4	1.48%
TOTAL	271	100.00%



Clark County COVID-19 Cases by Zip Code

Updated as of 5/28/20

ZIP Code	# Cases	% Cases
45502	18	6.64%
45503	51	18.82%
45504	25	9.23%
45505	60	22.14%
45506	76	28.04%
45344	16	5.90%
All other	25	9.23%
TOTAL	271	100.00%

*Zip codes with less than 10 cases are not included to protect privacy



Clark County COVID-19 Cases by City/Township

Updated as of 5/28/20

Location	# Cases	% Cases
Springfield City	157	57.93%
Springfield Township	38	14.02%
Moorfield Township	13	4.80%
Mad River Township	12	4.43%
New Carlisle	11	4.06%
German Township	11	4.06%
All Other	29	10.70%
TOTAL	271	100.00%

*Cities/townships with less than 10 cases are not included to protect privacy



Clark County COVID-19 Cases Released from Isolation*

Updated as of 5/28/20

Isolation	# Cases	% Cases
Released	113	41.85%
Under Isolation	152	56.30%
Deceased	5	1.85%
TOTAL	270	100.00%

*Since there is no official definition of recovery for COVID-19, the number of individuals released from isolation is provided. The criteria to be released from isolation is at least 3 days (72 hours) fever-free and improvement in respiratory symptoms (e.g., cough, shortness of breath); and, at least 10 days have passed since symptoms first appeared.



Clark County COVID-19 Cases by Race

Updated as of 5/28/20

Race	# Cases	% Cases
Black	29	10.70%
White	101	37.27%
Other	100	36.90%
Unknown	41	15.13%
TOTAL	271	100.00%

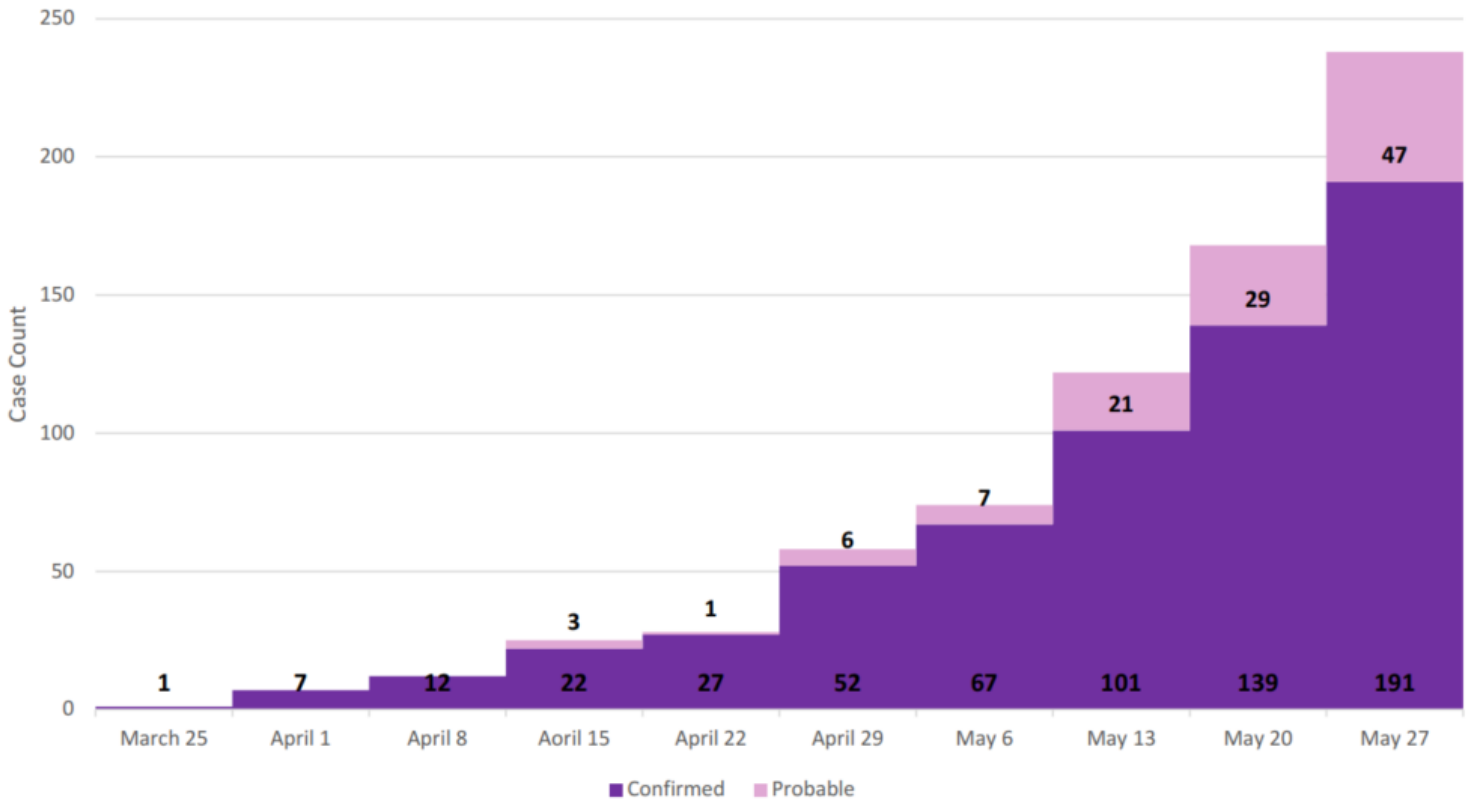


Clark County COVID-19 Cases by Ethnicity

Updated as of 5/28/20

Ethnicity	# Cases	% Cases
Hispanic or Latino	98	36.16%
Non-Hispanic or non-Latino	131	48.34%
Unknown	42	15.50%
TOTAL	271	100.00%

COVID-19 Cases in Clark County 3/18/20 - 5/27/20



RESOLUTION 2020-07R

A RESOLUTION ADDING AND DELETING AUTHORIZED SIGNATORIES ON ALL FINANCIAL ACCOUNTS OF THE CITY OF NEW CARLISLE, OHIO

WHEREAS, it is the desire of the City to designate signatories for its financial accounts, and

WHEREAS, City Manager Randall S. Bridge, former Finance Director Debbie Watson, Tax Administrator Vicki L. Taylor, and Service Director Howard Kitko are currently authorized as signatories; and

WHEREAS, it is the desire of the City to remove Debbie Watson as a signatory for its financial documents and accounts; and

WHEREAS, it is the desire of the City to add Planning Director Derek Hutchinson as a secondary signatory; and

WHEREAS, it is necessary to designate duly authorized signatories on all financial accounts of the City of New Carlisle by ordinance or resolution.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY RESOLVES that:

Section 1. Council confirms that, insofar as two authorized signatures are required on every negotiable instrument of the City, City Manager Randall S. Bridge and Service Director Howard Kitko are hereby authorized to act as signatories on all financial accounts of the City of New Carlisle, including, without intending limitation, accounts now held or to be held in the future at the following institutions, to-wit: National City Bank/PNC, New Carlisle Federal Savings Bank, Security National Bank, and Star Ohio. One of their two signatures must appear on every negotiable instrument of the City.

Section 2. Council hereby authorizes Planning Director Derek Hutchinson and Tax Administrator Vicki L. Taylor as secondary signatories on any negotiable instrument of the City EXCEPT for instruments that would change any of the financial accounts of the City of New Carlisle.

Section 3. Only City Manager Randall S. Bridge has ordinance power to make changes to any financial accounts of the City of New Carlisle. This Resolution does not change or alter that existing stipulation.

Section 4. Once the City has hired a Finance Director, new legislation will be brought to City Council that replaces Howard Kitko as one the main signatories.

Section 5. Once the City has hired a Finance Director, new legislation will be brought to City Council that names Howard Kitko as a secondary signatory while removing Derek Hutchinson as a secondary signatory.

Passed this _____ day of _____, 2020.

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

1st _____

2cd: _____

APPROVED AS TO FORM:

Jake Jeffries., DIRECTOR OF LAW

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Hopkins	Y	N
Grimm	Y	N
Eggleston-Nowakowski	Y	N

Totals:		
	Pass	Fail

Intro: 06/01/2020
Action: 06/01/2020
Effective: 06/16/2020

ORDINANCE 2020-20

AN ORDINANCE PERMITTING THE CITY MANAGER TO POST THE FINANCE DIRECTOR POSITION AND SETTING THE POSSIBLE COMPENSATION

WHEREAS, a vacancy exists in the office of Finance Director; and

WHEREAS, the City will be seeking a qualified person to fill the vacancy; and

WHEREAS, it is the desire of the City Manager to post the Finance Director job opening on various employment boards with a salary not to exceed \$78,000.00 annually; and

WHEREAS, Section 6.07 of the City Charter authorizes the City Manager to appoint the Director of Finance with the consent of Council; and

WHEREAS, the City Manager will present his final choice of candidates to the City Council to satisfy the requirements of Section 6.07 of the City Charter.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS as follows:

Section 1. The City Manager is hereby authorized to employ a Finance Director with a salary not to exceed \$78,000.00 annually.

Section 2. The City Manager is hereby authorized to submit a Finance Director job posting to various employment boards.

Passed this _____ day of _____, 2020

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jake Jeffries, DIRECTOR OF LAW

1st _____

2cd: _____

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Hopkins	Y	N
Grimm	Y	N
Eggleston-Nowakowski	Y	N

Totals: _____

Pass Fail

Intro: 06/01/2020
Action: 06/15/2020
Effective: 06/30/2020