



**CITY COUNCIL
REGULAR MEETING PACKET
November 2nd, 2020 @ 7:00pm**

****PLEASE NOTE THAT TONIGHT'S MEETING WILL BE HELD REMOTELY VIA ZOOM****

The public is **highly encouraged** to live stream the meeting at <https://newcarlisle.net/Live-Meeting-Stream> and participate by submitting questions to councilquestions@newcarlisle.net

1. Call to Order: Mayor Mike Lowrey
2. Roll Call: Clerk of Council
3. Invocation: New Carlisle City Council Member
4. Pledge of Allegiance: All Welcome to Participate
5. Action on Minutes: (a). 10.19.2020 Work Session (b) 10.19.2020 Regular Session
6. Communications: None
7. City Manager's Report: Attached
8. Comments from Members of the Public: Please email questions to councilquestions@newcarlisle.net
9. Committee Reports: N/A

10. RESOLUTIONS: (1 - Intro; 2 - Action*)

***A. Resolution 2020-21R (Public Hearing & Action Tonight - Introduced on 10/19/2020)**

A RESOLUTION ADOPTING A CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF NEW CARLISLE, OHIO

***B. Resolution 2020-22R (Introduction, Public Hearing & Action Tonight)**

A RESOLUTION PROVIDING FOR THE PERMANENT TRANSFER OF FUNDS FROM THE CITY'S AMBULANCE CAPITAL AND AMBULANCE OPERATING FUNDS INTO THE FIRE OPERATING FUNDS OF THE CITY OF NEW CARLISLE

11. ORDINANCES: (1 - Intro; 3 - Action*)

***A. Ordinance 2020-39 (Public Hearing & Action Tonight - Introduced on 10/19/2020)**

AN ORDINANCE AMENDING ORDINANCE 2020-35 FOR THE PURPOSE OF CORRECTING A SCRIVENER'S ERROR

***B. Ordinance 2020-40 (Public Hearing & Action Tonight - Introduced on 10/19/20)**

AN ORDINANCE AMENDING CHAPTER 1066 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE, OHIO REGARDING CEMETERIES IN GENERAL

***C. Ordinance 2020-41E (Introduction, Public Hearing & Action Tonight)**

AN ORDINANCE SUPPLEMENTING CERTAIN APPROPRIATIONS CONTAINED IN NEW CARLISLE CITY ORDINANCE 2020-12, AND DECLARING AN EMERGENCY

12. OTHER BUSINESS:

City Offices Closed - Wednesday, November 11, 2020 to observe Veteran's Day

Additional City Business - Open Discussion for City Related Matters

13. Executive Session: None

14. Return to Regular Session: N/A

15. Adjournment

Next **Work Session** of the City Council will be held on Monday, November 16th at 6pm. The public can view the meeting at <https://newcarlisle.net/Live-Meeting-Stream> and submit questions to councilquestions@newcarlisle.net

Next **Regular Meeting** of the City Council will be held on Monday, November 16th at 7pm. The public can view the meeting at <https://newcarlisle.net/Live-Meeting-Stream> and submit questions to councilquestions@newcarlisle.net

RECORD OF PROCEEDINGS

MINUTES: CITY OF NEW CARLISLE, OHIO WORK SESSION MEETING
HELD: Monday, October 19, 2020

1. CALL TO ORDER: Mayor CALLED THE MEETING TO ORDER

2. ROLL CALL: Berner calls the roll. Lowrey, Grimm, Nowakowski, Cobb, Eggleston, Rodewald, Cook. 7 members present. Staff present: Bridge, Berner, Harris, Kitko, Hutchinson, and Trusty

3. INVOCATION: VM Cobb

4. PLEDGE OF ALLEGIANCE

5. ACTION ON MINUTES: NONE

6. COMMUNICATIONS: NONE

7. CITY MANAGER'S REPORT: NONE

8. COMMENTS FROM MEMBERS OF THE PUBLIC: NONE

9. COMMITTEE REPORTS: None

10. RESOLUTIONS: NONE

11. ORDINANCES: NONE

12. OTHER BUSINESS:

A. Legislation Discussion: No discussion on upcoming legislation.

B. CIP Discussion:

-Mayor Lowrey opens up discussion on how to move forward with the new building on Main St and the possible options to move renovate, hold off on renovations, move sub station to the building on Main St. or sell the building on Main St. Due to the Covid pandemic and the uncertainty of funds coming in for the city.

-Bridge supports the idea of using the Main St. building as a sub station and conference center for the City.

-Cobb suggests having a City Hall meeting getting ideas, but he suggests building an entire new complex on Madison St. property.

-CM Rodewald is not in favor of the complex being housed on Madison St. property. He also agrees with Bridge in utilizing the Main St. building for the sub station/conference room.

Lowrey asks about the monthly bills and how well commercial properties are selling.

-Harris notes the estimates are coming in at around \$27,000 to reno. The current sub station is in need of an overhaul, it is in rough shape. She also reminds the Council that records are also stored in the sub station.

-Grimm adds that the downtown buildings do not sell well or quickly. Grimm asks if the \$27,000 is for both the sub station and conference center.

Cook

-Cobb asks what the long-term goal is. States, "We need to sell and cut our loss".

Lowrey asks Kitko the cost of tearing down the old sub station. Kitko adds maybe around \$10,000. Lowrey asks if moving forward with the sub station is it in the budget for 2021? Harris notes yes it is already in there for 2020 and can happen fairly quickly.

-Nowakowski asks if there will be any parking issue? Bridge notes no, deputies take their cars home.

-Eggleston liked the idea of moving the sub station and creating a conference room at the Main St. building.

-Grimm asks if there is room in the downtown building for the records being stored.

-Bridge notes Council members can come look, plenty of room for records storage.

-Grimm asks about a storage locker rental for records. Harris reminds Council the records need to be kept in a facility with heat. Moisture will ruin them.

-Eggleston asks about records at the cemetery and if there will be room for ALL storage.

-Bridge notes there is enough room for all records needing stored.

-Lowrey asks Harris for her honest opinion about moving forward. Harris notes yes, it's a positive move all around. Main St building is "perfect for what we need, hope we move forward, it's a positive".

-Cook asks if this is actually "doable" within our CIP. Bridge notes CIP can be amended, it is a wish list and can be changed.

C. Open discussions related to City business: None

13. EXECUTIVE SESSION: NONE

14. RETURN TO REGULAR SESSION: NONE

15. ADJOURNMENT: 1st Cobb 2nd Eggleston Accepted 7-0

Mayor Mike Lowrey

Clerk of Council Emily Berner

RECORD OF PROCEEDINGS

MINUTES: CITY OF NEW CARLISLE, OHIO **REGULAR MEETING**
HELD: MONDAY, OCTOBER 19, 2020

- 1. CALL TO ORDER:** Mayor LOWREY CALLED THE MEETING TO ORDER
- 2. ROLL CALL:** Berner calls the roll. Lowrey, Grimm, Nowakowski, Cobb, Eggleston, Rodewald, Cook 7 members present. Staff present: Bridge, Berner, Harris, Kitko, Hutchinson, and Trusty
- 3. INVOCATION:** CM Cobb
- 4. PLEDGE OF ALLEGIANCE**
- 5. ACTION ON THE MINUTES:**
9/22/20-1st Eggleston 2nd Grimm Accepted 6-0-1 Abstain: Rodewald (not member)
9/28/20- 1st Eggleston 2nd Nowakowski Accepted 7-0
10/5/20- 1st Nowakowski 2nd Eggleston Accepted 6-0-1 Abstain: Cobb Absent
10/5/20 1st Eggleston 2nd Nowakowski Accepted 6-0-1 Abstain: Cobb Absent
- 6. COMMUNICATIONS: None**
- 7. CITY MANAGER’S REPORT:**



City Manager’s Report

October 17, 2020

- A. FINANCE REPORT - Attached
- B. SERVICE REPORT - Attached
- C. PLANNING & ZONING REPORT - Not Attached - Will Email
- D. FIRE REPORT - Attached

A. Finance:

COUNCIL FINANCIAL REPORT SUMMARY – SEPTEMBER 2020

Estimated Revenue	\$ 5,985,238.00
Amended Est. Resources	\$ 181,211.60
Amended Est. Resources	\$ -
Amended Est. Resources	\$ -
Amended Est. Resources	\$ -
2020 REVISED TOTAL	
EST. REV.	\$ 6,166,449.60

2020 Original Budget	\$ 8,234,032.00
1st Q. Supplemental	\$ 277,874.61
2nd. Q. Supplemental	\$ 45,910.60
3rd. Q. Supplemental	\$ -
4th Q. Supplemental	\$ -
2020 REVISED TOTAL BUDGET	\$ 8,557,817.21

Month	Revenue Received
January	\$ 515,782.19
February	\$ 493,995.70
March	\$ 1,027,058.68
April	\$ 535,196.20
May	\$ 515,284.94
June	\$ 539,659.06
July	\$ 587,149.21
August	\$ 1,439,498.37
September	\$ 703,600.35
October	\$ -
November	\$ -
December	\$ -
Received To Date	\$ 6,357,224.70

Month	Expenses Paid
January	\$ 690,859.93
February	\$ 548,852.74
March	\$ 407,489.80
April	\$ 651,006.39
May	\$ 700,037.60
June	\$ 859,962.31
July	\$ 457,563.83
August	\$ 754,402.59
September	\$ 677,217.77
October	\$ -
November	\$ -
December	\$ -
Expenses to Date	\$ 5,747,392.96

Lowrey asks about revenue loss with the COVID-19 pandemic. Harris notes around \$200,000 not receiving.

B. Service:

To: Mr. Bridge, City Manager
 From: Howard Kitko, Service Director
 Date: October 19, 2020
 Subject: Council Update

Public Works Departments:

- Church St. curb has been replaced. Restoration to be finished up the week of 10/19/20
- Gearing up for leaf pick up season.
- Fenwick/Kennison major repair has been completed.
- Decorative Lights located by CVS and Abe's are out due to a burnt contactor. Miami Valley lighting should be installing the new part early the week of 10/19/20.
- Curb painting has started.
- Catch basin repairs to start withing the next couple of weeks
- We will be measuring the area downtown to see if painting parking spaces will allow for more parking spaces.

Water Department:

- Sanitary Survey; We have received some recommendations and violations. The City already corrected or will have corrective action in place to remedy a particular violation. The one violation of concern is the Adam's Street Water Tower. Tower inspection was completed on August 19th. The City has received the report and shared those findings with council and the Ohio EPA.
- Updating the number of private well locations in order to complete our backflow program.

2020 Road Resurfacing Project:

- Completed. Still awaiting final invoicing to determine final cost of the project.

Traffic Signal Upgrade Project:

Project was awarded to Bansal Construction Co. Construction is approximately 95% complete. Final restoration to take place soon. Also, we will be performing a final inspection soon prior to acceptance.

Grimm asks about curb/street repair on Falcon. Kitko notes he did drive down Falcon. Not sure which streets they will do. He also has S. Scott on his radar for curbs, drains. Lowrey asks about the catch basins will it start before winter? Kitko- will not start at this time. Lowrey asks about the light poles on main needing repair along with other repairs needed.

C. PLANNING AND ZONING: NONE**D. FIRE/EMS:**

City of New Carlisle
City Council Meeting
10-19-2020
Fire-EMS Report

- In the Month of September the New Carlisle Fire Division responded to 74 EMS call in the City an 13 in Elizabeth Township.
- The Division responded to 4 Fire related calls in the City and 2 in Elizabeth Township.
- We had 3 EMS calls answered by mutual aid, either by Pike Township or Bethel Clark, due to medic 52 being on a response.
- We answered 2 mutual aid EMS calls for Pike Township and 3 for Bethel Clark.
- Our crews will be out on Halloween night passing out candy to the kids, crews will be wearing mask and gloves.

Lowrey asks how the new medic is doing. Trusty states great, everyone loves driving it.

E. POLICE REPORT

- | | |
|--|---|
| <input type="checkbox"/> Miles Patrolled – 3,373 | <input type="checkbox"/> Criminal Arrests – 7 |
| <input type="checkbox"/> Calls of Service – 173 | <input type="checkbox"/> Traffic Stops – 44 |
| <input type="checkbox"/> Reports – 33 | <input type="checkbox"/> Business Checks – 626 |
| <input type="checkbox"/> Assists – 31 | <input type="checkbox"/> Citizen Contacts - 259 |

F. OTHER ITEMS

- Police Sergeant Interviews
 - o Attended on 10/09/2020
 - o Sergeant will be New Carlisle's Police Administrator
 - o Congratulations to Mr. Ronnie Lehman
- PEP Risk Control Visit
 - o Monday, 10/26/20
 - o Visit the City to inspect buildings, playground equipment, other items
 - o Risk Control Visits are done regularly, and recommendations are made to improve for safety reasons
 - o This is part of our liability insurance protocols
- CARES Act
 - o Funding Report due tomorrow, October 20 for activity prior to 09/30/2020
- Adams Tower Inspection Report
 - o Attached
 - o Please begin the review of this document
 - o Discussions will begin after CIP
- 2019 Audit
 - o Wrapping up now
 - o Foresee no additional extensions
 - o Review period afterwards, then final release
- Special Meeting Request - 2021 Appropriations
 - o Monday, 10/26/2020 - Daytime Work Session
 - o Thursday, 10/29/2020 - Daytime Work Session
- Upcoming
 - o Health Insurance Renewals
 - o 2020-2024 CIP Final Amend
 - o 2021 Appropriations
- CCCHD COVID-19 Updates
 - o Attached

Special meetings set for 10/26@ 6:00 pm and 10/28 @ 12:00 to discuss 20/21 appropriations.

8. COMMENTS FROM MEMBERS OF THE PUBLIC: NONE

9. COMMITTEE REPORTS: None

10. RESOLUTIONS:

RESOLUTION 2020-19R

A RESOLUTION ADOPTING A CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF NEW CARLISLE, OHIO Dies for lack of motion

RESOLUTION 2020-20R-

A RESOLUTION DIRECTING THE CITY MANAGER AND DIRECTOR OF PUBLIC SERVICE TO HALT THE BIDDING PROCESS FOR THE RENOVATION OF 101 S. MAIN ST. 1st Grimm 2nd Eggleston *Halt renovation process.* ACCEPTED 7-0

RESOLUTION 2020-21R (action 11/2/20)

A RESOLUTION ADOPTING A CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF NEW CARLISLE, OHIO

11. ORDINANCES:

ORDINANCE 2020-38

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR LIABILITY INSURANCE SERVICES LLC REPRESENTING THE PUBLIC ENTITIES POOL OF OHIO FOR THE ADMINISTRATION OF SAID POLICY 1st Cook 2nd Grimm *Yearly liability insurance with reduction. Nowakowski asks if there is a way to communicate this info with the citizens, so they can see just how much the city is responsible for.* ACCEPTED 7-0

ORDINANCE 2020-39 (action 11/2/20)

AN ORDINANCE AMENDING ORDINANCE 2020-35 FOR THE PURPOSE OF CORRECTING A SCRIVENERS ERROR

ORDINANCE 2020-40 (action 11/2/20)

AN ORDINANCE AMENDING CHAPTER 1066 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE, OHIO REGARDING CEMETERIES IN GENERAL

12. OTHER BUSINESS:

Trick-or-Treat - Saturday, October 31st from 6pm-8pm. Please follow all guidelines issued by State of Ohio Addition City Business

Open Discussion for City Related Matters:

Lowrey asks when we do Town Hall? Bridge states it is around budget time. Lowrey asks about the website update. Hutchinson will be getting with Council to do a bio. It is very close, with a lot of information.

Bridge plans to do administrator bio's. Up to Council as what they would like their bio to look like. Nowakowski suggests having some interests listed for each member. If a citizen would like to contact a member they can look into the best option.

Eggleston thanks Abe, Mayor and Arrowhead Tax service for organizing the evening market, pumpkin carving contest and movie.

13. EXECUTIVE SESSION: NONE

14. RETURN TO REGULAR SESSION: NONE

15. ADJOURNMENT: 1st Cook 2nd Nowakowski Accepted 6-0

Mayor Mike Lowrey

Clerk of Council Emily Berner



City Manager's Report

October 31st, 2020

A. FINANCE REPORT - Next Meeting

B. SERVICE REPORT - Next Meeting

C. PLANNING & ZONING REPORT - Attached

D. FIRE REPORT - Next Meeting

E. POLICE REPORT - Next Meeting

F. OTHER ITEMS

- Clark County Combined Health District COVID-19 Updates
 - Information Attached
- City Operations Alternative Work Schedules
 - Information Attached
- CARES Act Funding Overview
 - HB 481 = \$30,611.49
 - Controlling Board Allocation = \$15,305.75
 - HB 614 = \$200,647.02
 - Total = \$246,564.26
 - Discussion on expenditure of HB 614 Funds
- Adam's Tower
 - Email sent to City Council regarding rate increase scenarios
 - Work Session requested to further discuss - Discussion on dates?
 - Impact on 2021-2025 CIP
- 2019 Audit
 - Completed, Post Audit Conference?
 - Will need a few availability dates
 - Via Zoom
- Sunshine Laws Training
 - City Manager completed on 10/23/2020
- Budget Work Session Items
 - Discussion Points - 2021-2025 CIP
 - Please note, the legislation (Res 2020-21R) will need the following amendments should Council determine they are warranted
 - Decorative Street Lighting Back-Ups
 - Adam's Tower Removal or funds to preserve it
 - Increase Cemetery Road Repairs
 - Savings in CIP for new City Building
 - Savings in CIP for new Fire Station
 - Discussion Points - 2021 Appropriations
 - Add \$15,000 for fireworks
 - \$2,000 Employee Appreciation line item for employee events
 - Remove \$40,000 from Planning Departments "Community Development" budget and transfer to swimming pool for 2021 liner purchase
 - Discussion - General Topic
 - Increase non-residential pool fees
 - 101 South Main Street Uses
- Upcoming
 - Health Insurance Renewals - Locked in at 6.9% Increase
 - 2020-2024 CIP Final Amend - Before year's end
 - 2021 Temporary Appropriations - Next Meeting (11/16/2020)
- Mayor's Court
 - Law Director currently researching
 - More information to come

Derek Hutchinson
Planning Director
City of New Carlisle



Planning Department Update 10/16/2020

Planning/Zoning

- 100 Approved Zoning Permits issued YTD.

Code Enforcement

- 68 Violations issued for the month of September.
- County Auditor assessed \$8,125.00 in “Special Assessments” in result from mowing and clean up abatements conducted by the City from the second half of 2019 and first half of 2020. These fees are man hour labor, removal and administrative fees.
 - These fees do not include the majority of the abatements that have been completed since July.
- A Condemnation Order has been declared for 210 N Pike Street. An Abandoned residential property that has been vacant for a couple of years and condition has deteriorated. Pending Orders, property will be moved into a Nuisance Abatement status and will be bid out for demolition.

Community Development

- Tool Lending Center
 - 12 tools borrowed in September.
 - Added a portable paint sprayer to the inventory.
 - Purchased with rebate credits.

Economic Development

- Whole Sale Auto Parts are relocating from 100 N Main Street to 1833 N Dayton-Lakeview Rd (former Pawsitive Warriors Rescue location).
 - No conformation yet on new business for 100 N Main.



Code Violation Summary Report													
Violation Date 09/01/2020 TO 09/30/2020													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row Total
Abatement Nuisance	0	0	0	0	0	0	0	0	1	0	0	0	1
Exterior Maintenance	0	0	0	0	0	0	0	0	1	0	0	0	1
Exterior Property and Structure Exteriors; Residential	0	0	0	0	0	0	0	0	10	0	0	0	10
Exterior Sanitation	0	0	0	0	0	0	0	0	15	0	0	0	15
Fence Zoning Violation	0	0	0	0	0	0	0	0	1	0	0	0	1
Fences and Walls	0	0	0	0	0	0	0	0	1	0	0	0	1
Gutters	0	0	0	0	0	0	0	0	1	0	0	0	1
Inoperable/Junk Vehicles	0	0	0	0	0	0	0	0	4	0	0	0	4
Prohibited Parking Places	0	0	0	0	0	0	0	0	1	0	0	0	1
Recreational Vehicles	0	0	0	0	0	0	0	0	5	0	0	0	5
Restricted Home Occupations	0	0	0	0	0	0	0	0	1	0	0	0	1
WEEDS AND GRASSES.	0	0	0	0	0	0	0	0	26	0	0	0	26
Zoning Permit Required	0	0	0	0	0	0	0	0	1	0	0	0	1
Totals:	0	0	0	0	0	0	0	0	68	0	0	0	68

PLANNING DEPARTMENT



This report breaks down the Violations issued for each address.

Violation Date	Violation Name	Main Status	Parcel Address
9/28/2020	Recreational Vehicles	Open	302 FALCON DR
9/28/2020	Exterior Property and Structure Exteriors; Residential	Work Order Issued	212 RAWSON DR
9/28/2020	WEEDS AND GRASSES.	Work Order Issued	212 RAWSON DR
9/24/2020	Exterior Property and Structure Exteriors; Residential	Closed	811 APPLEWOOD DR
9/23/2020	Restricted Home Occupations	Closed	122 N CHURCH ST
9/23/2020	Exterior Property and Structure Exteriors; Residential	Closed	322 N SCOTT ST
9/23/2020	WEEDS AND GRASSES.	Closed	311 FUNSTON AVE
9/22/2020	Exterior Sanitation	Closed	108 N SCOTT ST
9/22/2020	Exterior Sanitation	Open	319 N CHURCH ST
9/22/2020	Exterior Sanitation	Open	319 N CHURCH ST
9/22/2020	Inoperable/Junk Vehicles	Open	319 N CHURCH ST
9/21/2020	WEEDS AND GRASSES.	Closed	406 FUNSTON AVE
9/21/2020	WEEDS AND GRASSES.	Closed	304 RAWSON DR
9/18/2020	Exterior Sanitation	Closed	207 S CHURCH ST
9/17/2020	WEEDS AND GRASSES.	Work Order Needed	306 N CHURCH ST
9/17/2020	WEEDS AND GRASSES.	Work Order Needed	312 N CHURCH ST
9/17/2020	Exterior Property and Structure Exteriors; Residential	Work Order Needed	208 W WASHINGTON ST
9/17/2020	Exterior Sanitation	Work Order Needed	208 W WASHINGTON ST
9/16/2020	WEEDS AND GRASSES.	Work Order Issued	523 N CHURCH ST
9/15/2020	Exterior Sanitation	Closed	240-246 ORTH DR
9/15/2020	Exterior Sanitation	Closed	1011 W LAKE AVE
9/14/2020	WEEDS AND GRASSES.	Closed	616 W MADISON ST
9/14/2020	Fence Zoning Violation	Open	418 N CHURCH ST
9/14/2020	Fences and Walls	Open	418 N CHURCH ST
9/14/2020	Zoning Permit Required	Open	418 N CHURCH ST
9/11/2020	WEEDS AND GRASSES.	Closed	106-108 ADAMS ST
9/11/2020	Exterior Sanitation	Closed	106-108 ADAMS ST

PLANNING DEPARTMENT

9/11/2020	Prohibited Parking Places	Closed	106-108 ADAMS ST
9/11/2020	Exterior Sanitation	Closed	926 SCARFF RD
9/11/2020	Inoperable/Junk Vehicles	Closed	709 W LAKE AVE
9/10/2020	WEEDS AND GRASSES.	Work Order Needed	322 S ADAMS ST
9/10/2020	WEEDS AND GRASSES.	Work Order Needed	102 HILLCREST AVE
9/10/2020	Exterior Sanitation	Open	108 W WASHINGTON ST
9/10/2020	Recreational Vehicles	Closed	1126 EDGEBROOK AVE
9/10/2020	WEEDS AND GRASSES.	Closed	325 W WASHINGTON ST
9/10/2020	WEEDS AND GRASSES.	Closed	831 BELL OAK ST
9/10/2020	WEEDS AND GRASSES.	Work Order Needed	124 E WASHINGTON ST
9/10/2020	Recreational Vehicles	Closed	407 W JEFFERSON ST
9/9/2020	WEEDS AND GRASSES.	Closed	129 S MAIN ST
9/9/2020	WEEDS AND GRASSES.	Closed	127 S MAIN ST
9/9/2020	Exterior Sanitation	Closed	830 BELL OAK ST
9/9/2020	Exterior Sanitation	Closed	135-141 ORTH DR
9/9/2020	Exterior Sanitation	Closed	211 PRENTICE DR
9/9/2020	Exterior Sanitation	Closed	212 PRENTICE DR
9/9/2020	WEEDS AND GRASSES.	Abatement Complete	226 PRENTICE DR
9/9/2020	WEEDS AND GRASSES.	Work Order Issued	612 WILLOWICK DR
9/9/2020	WEEDS AND GRASSES.	Closed	211 PRENTICE DR
9/8/2020	Exterior Property and Structure Exteriors; Residential	Closed	502 W JEFFERSON ST
9/8/2020	WEEDS AND GRASSES.	Closed	W MADISON ST
9/8/2020	WEEDS AND GRASSES.	Abatement Complete	317 GALEWOOD DR
9/3/2020	WEEDS AND GRASSES.	Closed	111-117 ORTH DR
9/3/2020	Exterior Property and Structure Exteriors; Residential	Closed	111-117 ORTH DR
9/3/2020	Recreational Vehicles	Closed	507 ZIMMERMAN ST
9/2/2020	Recreational Vehicles	Closed	245-247 ORTH DR
9/2/2020	Exterior Property and Structure Exteriors; Residential	Closed	606 W LAKE AVE
9/2/2020	Exterior Property and Structure Exteriors; Residential	Closed	106 SMITH ST
9/2/2020	Inoperable/Junk Vehicles	Closed	200-206 ORTH DR
9/2/2020	Exterior Sanitation	Open	134-140 ORTH DR
9/2/2020	Exterior Property and Structure Exteriors; Residential	Open	134-140 ORTH DR
9/2/2020	Exterior Maintenance	Open	134-140 ORTH DR

PLANNING DEPARTMENT

9/2/2020	Gutters	Open	134-140 ORTH DR
9/8/2020	WEEDS AND GRASSES.	Abatement Complete	219 RAWSON DR
9/2/2020	Abatement Nuisance	Closed	1002 KENNISON AVE
9/1/2020	Exterior Property and Structure Exteriors; Residential	Closed	211 DEERFIELD DR
9/1/2020	Inoperable/Junk Vehicles	Closed	702 W WASHINGTON ST
9/1/2020	WEEDS AND GRASSES.	Closed	211 OHIO ST
9/1/2020	WEEDS AND GRASSES.	Abatement Complete	901 BROOKFIELD DR

Main Status Definitions;

“Open” Violation is still pending correction date

“Closed” Violation has been corrected

“Work Order Needed” A Work Order is ready to be created for Abatement

“Work Order Issued” A Work Order has been issued for City to Abate Violation

“Abatement Completed” Violation has been abated by the City

COVID-19 Update for Community Leaders

October 28, 2020



COVID-19 Updates

- Clark County has **2,378 confirmed and 313 probable**
 - 16 of the probable cases are from anti-body testing
- **83 confirmed, 4 probable deaths**
 - Probable deaths are identified when the person has not been laboratory tested for COVID-19 but they meet one of the following criteria: (1) When a death certificate lists COVID-19 as a cause of death OR (2) when autopsy findings are consistent with pneumonia or acute respiratory distress syndrome without an identifiable cause.



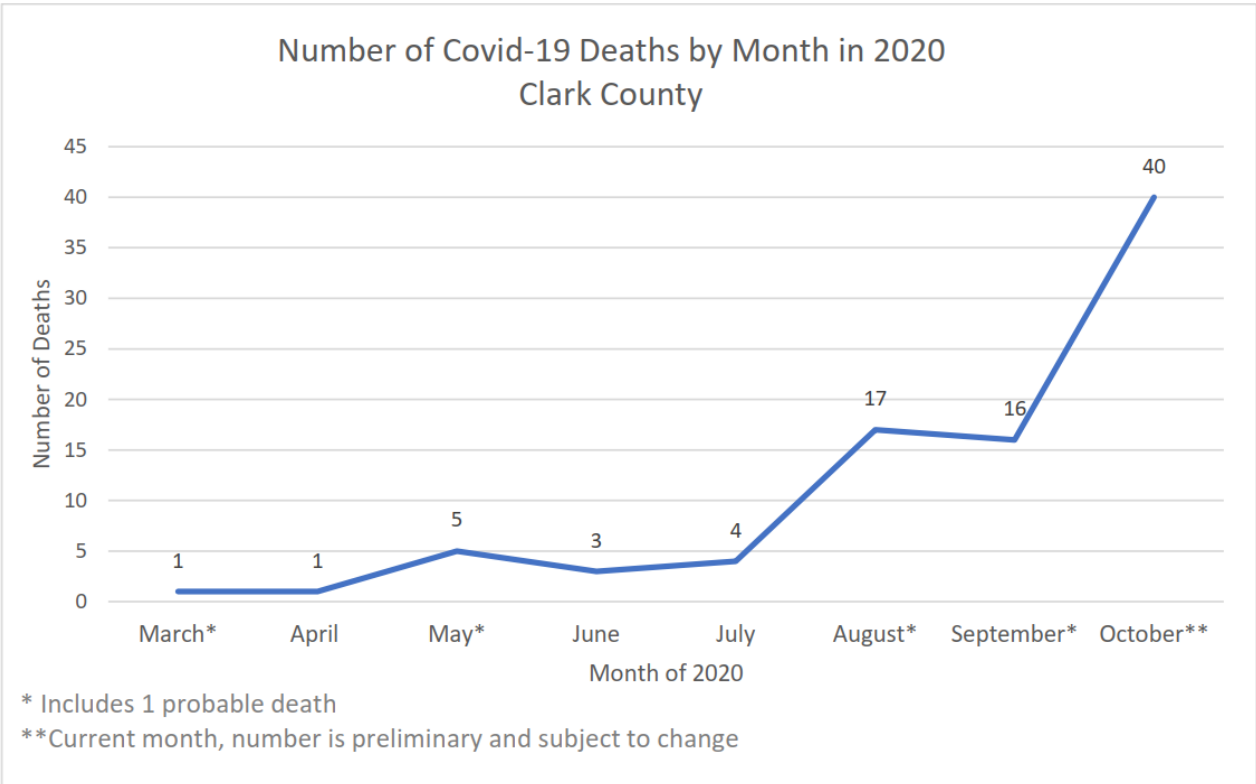
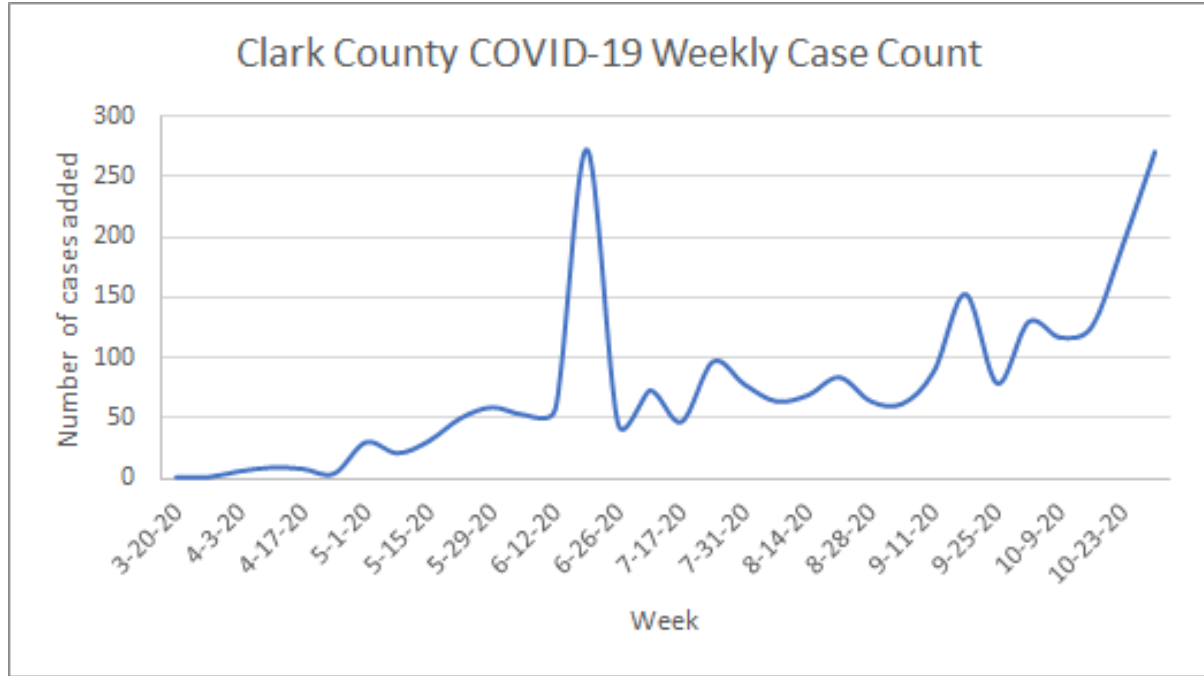


Figure 2 Number of COVID-19 deaths by month in the year 2020, Clark County.



Clark County COVID-19 Data

Includes Confirmed & Probable Cases: Data updated on 10/28/20

Sex		
	# Cases	% Cases
Male	1221	45.4%
Female	1467	54.5%
Unknown	3	0.1%
Total	2691	100.0%

Age		
	# Cases	% Cases
0 to 9	100	3.7%
10 to 19	259	9.6%
20 to 29	577	21.4%
30 to 39	384	14.3%
40 to 49	326	12.1%
50 to 59	333	12.4%
60 to 69	261	9.7%
70 to 79	238	8.8%
80 to 89	133	4.9%
90 to 99	76	2.8%
100 to 109	3	0.1%
Unknown	1	0.0%
Total	2691	100.0%

Zip Code		
	# Cases	% Cases
45323	53	2.0%
45324	20	0.7%
45341	64	2.4%
45344	220	8.2%
45368	70	2.6%
45369	70	2.6%
45502	247	9.2%
45503	800	29.7%
45504	422	15.7%
45505	402	14.9%
45506	285	10.6%
All Others	38	1.4%
Total	2691	100.0%

Symptoms		
	# Cases	% Cases
Yes	2035	75.6%
No	429	15.9%
Unknown	227	8.4%
Total	2691	100.0%

Location		
	# Cases	% Cases
Springfield City	1407	52.3%
Moorefield Township	315	11.7%
Springfield Township	230	8.5%
Bethel Township	169	6.3%
New Carlisle	116	4.3%
Mad River Township	114	4.2%
German Township	85	3.2%
Pleasant Township	53	2.0%
Harmony Township	41	1.5%
Green Township	38	1.4%
Pike Township	38	1.4%
South Charleston	25	0.9%
Enon	24	0.9%
All Others	36	1.3%
Total	2691	100.0%

Released From Isolation		
	# Cases	% Cases
Released	2273	84.5%
Under Isolation	315	11.7%
Deceased	87	3.2%
Antibody Testing	16	0.6%
Total	2691	100.0%

Race	% Cases
American Indian/Alaskan Native	0.1%
Asian	0.4%
Black	8.7%
Hawaiian Native/Pacific Islander	0.0%
White	64.7%
Other	17.6%
Unknown	8.4%
Total	100.0%

Ethnicity	% Cases
Hispanic	16.5%
Non-Hispanic	74.5%
Unknown	8.9%
Total	100.0%

*Since there is no official definition of recovery for COVID-19, the number of individuals released from isolation is provided. The criteria to be released from isolation is at least 3 days (72 hours) fever-free and improvement in respiratory symptoms (e.g., cough, shortness of breath); and, at least 10 days have passed since symptoms first appeared.



Long Term Care Facilities Update

Facility Name	Current # of Resident Cases	Cumulative # of Resident Cases	Current # of Staff Cases	Cumulative # of Staff Cases
Allen View Healthcare Center	39	56	6	16
Arbors at Springfield	0	0	0	3
Dayspring of Miami Valley	0	3	1	7
Developmental Disabilities of Clark County	0	4	0	5
Forest Glen Health Campus	26	68	11	38
Fox Run Senior Living	0	0	0	1
Mercy Health Oakwood Village	1	32	0	32
Northwood Skilled Nursing and Rehabilitation	1	44	1	25
Ohio Masonic Home	0	3	0	12
Southbrook Care Center	0	29	0	9
Vancrest at New Carlisle	5	25	2	9
Villa Springfield	48	51	23	25
Wooded Glen Health Campus	0	1	6	6



Additional Updates

- **Ohio Public Health Advisory System**
 - Clark County is at **RED**, Level 3
 - On the watchlist for Level 4 (**Purple**)



INTEROFFICE MEMORANDUM

TO: All City Staff Not in Fire/EMS Departments

FROM: Randy Bridge, City Manager

DATE: October 29, 2020

SUBJECT: COVID-19 Alternative Work Schedules



City Staff,

Thank you for your cooperation during these most difficult times. Clark County is currently experiencing rapid increases in coronavirus cases. Due to the increase, the City must take steps to protect its employees as well as the operational needs of the City itself. As a result, effective Monday, November 2, 2020, we will be again using alternative work schedules.

Earlier in the year we were forced to take similar steps as the State of Ohio mandated Stay-at-Home orders. This time around the decision to commence the alternative work schedules was made by me per recommendation from the Clark County Combined Health District.

Beginning on Monday, we will no longer accept appointments for anyone to enter the City Building. Please note that the foyer of the City Building will still be utilized as it normally has this year. Please continue to self-assess in the mornings before coming to work. If you are not feeling well, please do not report to work and immediately call your department head.

When reporting to work, please continue to follow all protocols (health assessments and temperature checks) and wear a mask when you are not able to maintain social distancing, utilizing common areas of buildings, and when entering any establishment (for example, Speedway). Please do not ride in the same vehicles with other employees when at work, unless necessary. If this is necessary, please wear a mask and keep the windows partially down to assist with air flow. We all need to take precautions to ensure the virus does not infiltrate City operations.

During the alternative work schedules, most of us will still be working from home via remote connections. There are some employees who will not have the capabilities or a need to work remotely. When you are scheduled to not come into work, we are literally paying you to be home. This does not permit you to be "out and about" during work hours. What is the point of doing alternative schedules if this were the case? Please note the alternative schedules do not prevent any employee from using personal time such as comp or vacation.

Following this memo are the alternative schedules for the City Administration Building, the Water Department, Wastewater Departments, and Public Works Department. These schedules will be effective until Thanksgiving. At that point I will re-evaluate the situation for December.

Please continue to sanitize your work areas multiple times daily. If your department needs sanitizing materials, masks, or other personal protective equipment, please see Angela. As always, please contact me or your department head for guidance and thank you for your hard work and dedication to the great people of New Carlisle.

COVID-19 PERSONNEL SCHEDULE

*****STARTS NOVEMBER 2ND*****

City Building

- Group A
 - Every Monday & Tuesday
 - Colleen
 - Howie
 - Victoria
 - Angela
- Group B
 - Every Wednesday & Thursday
 - Randy
 - Derrick
 - Vicki
 - Cathy
- Alternate Fridays
 - Group A = Friday, November 6th
 - Group B = Friday, November 13th
 - Group A = Friday, November 20th
 - Office Closed = Friday, November 27th

Water Department:

Min. 1 operator onsite. Weekend Duties, 1 individual Saturday and Sunday. Operators are to maintain social distancing during plant operations as much as possible. If no other means are available during a certain job, take precautions to limit exposure while close together. Maintain additional cleanliness of the work area. Sanitize all high touch areas multiple times a day.

Schedule:

Bob H.: 7a-11a, M-F.

Team (A) Ryan W., **Team (B)** Ryan R.

Ryan W. and Ryan R. to alternate M-W-F and T-TH every other week.

List of Operators:

(Bob Hoke WS1 [ORC], Ryan Rose),

(Ryan Williams),

(Howie Kitko WS2 [ORC])

****Back Up Operators:** Eligible to be ORC, (Scott Strayer WS1, Jason Rose WS3, Dave Hastings WS2)

Wastewater Department:

Min. 2 operators onsite. Alternate days. Weekend Duties, 1 individual Saturday and Sunday. Operators are to maintain social distancing during plant operations as much as possible. If no other means are available during a certain job, take precautions to limit exposure while close together. Maintain additional cleanliness of the work area. Sanitize all high touch areas multiple times a day.

Schedule:

Team (A) Harvey S. and Jeff C., **Team (B)** Kerri M. and Les E.

Team (A) & (B) will alternate M-W-F and T-TH every other week.

List of Operators:

(Harvey Simmons WW3 [ORC], Jeff Clevenger WW3 [ORC]),

(Les Ellison WW1, Kerri May WW3 [ORC]),

**Back-Up Operators: Eligible to be ORC, (Scott Strayer WW3, Steve Durall WW3)

Public Works Department:

2 personnel needed, 1 in the cemetery operations and 1 for Streets and Parks. Streets Personnel to assist in grave work. On rare or emergency cases, public works personnel can assist water or wastewater in the need of additional assistance. PW personnel to maintain social distancing unless there are no other means of doing so. If no other means are available during a certain job, take precautions to limit exposure while close together. Maintain additional cleanliness of the work area. Sanitize all high touch areas multiple times a day.

Schedule:

Team (A) Greg S. and Tracy S., **Team (B)** Ron W., Dave C., and Scott S.

Team (A) will be M-T, Team (B) will be W-TH, Team (A) & (B) will alternate every other Friday.

Circumstances may occur where individuals may be called in to perform work on their scheduled home day. Please try to keep disinfecting products in stock. You can also work with Angela as she does City-wide orders at times.



RESOLUTION 2020-21R

A RESOLUTION ADOPTING A CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF NEW CARLISLE, OHIO

WHEREAS, the Capital Improvement Program (CIP) is a financial plan for the next five years of proposed capital improvements for the City of New Carlisle; and

WHEREAS, the City Charter, Section 7.06(b) requires that this plan be adopted by Resolution; and

WHEREAS, Council has reviewed such plan in preparation of budget work and found it to be sufficient.

NOW, THEREFORE, BE IT RESOLVED by the City of New Carlisle City Council that the attached Capital Improvement Program (CIP) shall be adopted for use in the preparation of a budget for the City of New Carlisle, Ohio.

Passed this _____ day of _____, 2020.

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jake Jeffries, DIRECTOR OF LAW

1st _____

2cd: _____

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Rodewald	Y	N
Grimm	Y	N
Eggleston-Nowakowski	Y	N

Totals:

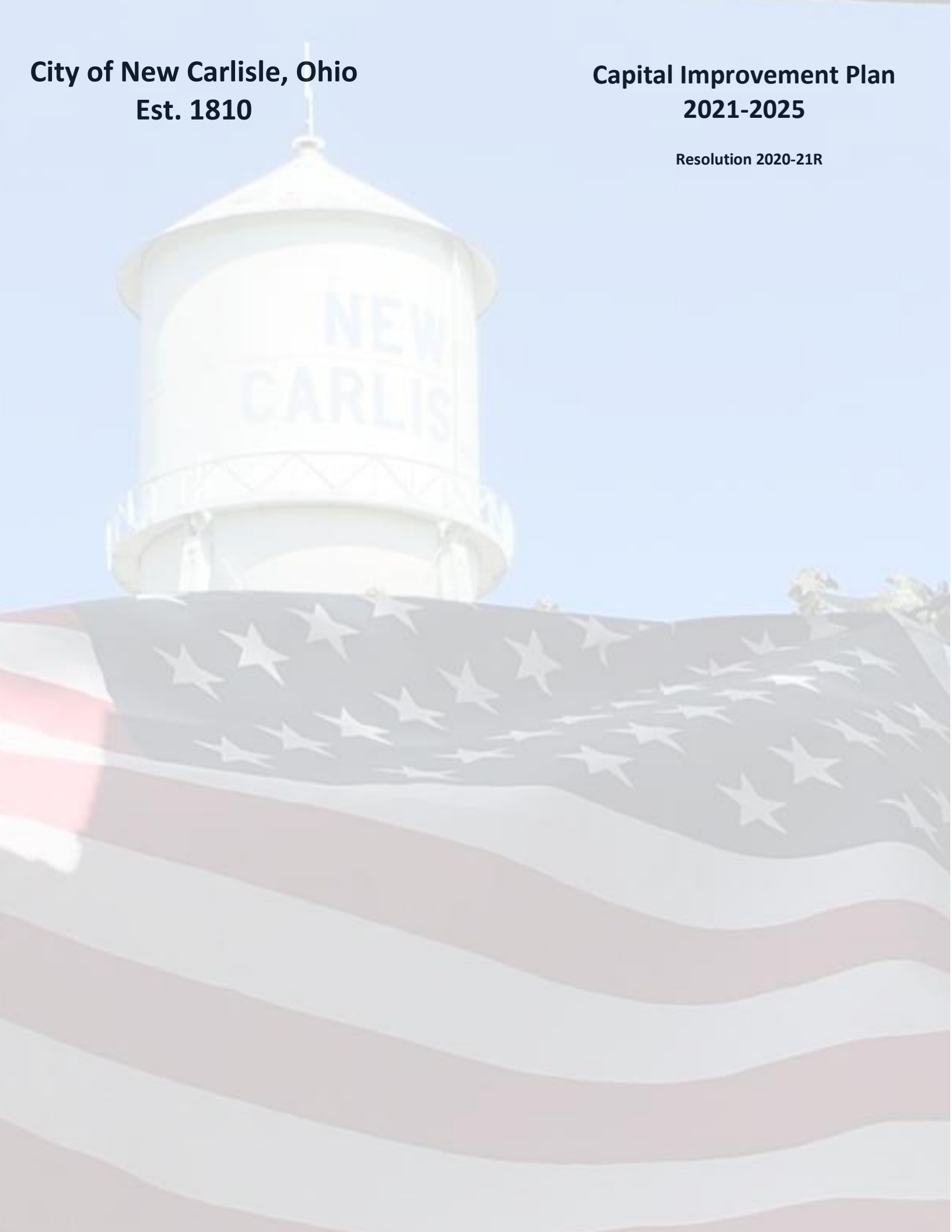
Pass Fail

Intro: 10/19/2020
Action: 11/02/2020
Effective: 11/18/2020

City of New Carlisle, Ohio
Est. 1810

Capital Improvement Plan
2021-2025

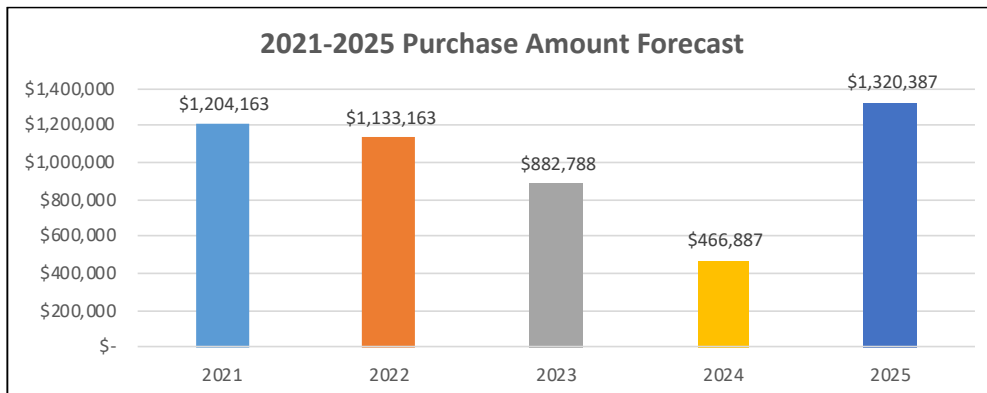
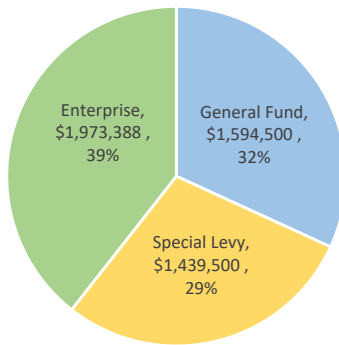
Resolution 2020-21R



2021-2025 CAPITAL EXPENSES OVERVIEW

General Fund	2021	2022	2023	2024	2025	Cumulative Fund Totals
Finance	54,000	46,000	46,000	46,000	89,000	\$ 281,000
Planning	22,000	-	-	-	20,000	\$ 42,000
City Council	-	-	-	25,000	-	\$ 25,000
City Manager	-	-	3,500	-	10,000	\$ 13,500
Lands & Buildings	77,500	20,000	57,500	-	852,500	\$ 1,007,500
Parks	77,500	61,000	28,000	35,500	23,500	\$ 225,500
GENERAL FUND TOTAL	\$ 231,000	\$ 127,000	\$ 135,000	\$ 106,500	\$ 995,000	\$ 1,594,500
Special Levy / Tax Funds	2021	2022	2023	2024	2025	Cumulative Fund Totals
Police	42,500	109,500	20,000	20,000	82,000	\$ 274,000
Streets	73,000	84,000	58,000	-	8,000	\$ 223,000
Fire	288,500	154,000	146,000	71,000	46,000	\$ 705,500
EMS	167,000	25,000	15,000	15,000	15,000	\$ 237,000
SPECIAL LEVY / TAX TOTAL	\$ 571,000	\$ 372,500	\$ 239,000	\$ 106,000	\$ 151,000	\$ 1,439,500
Enterprise Funds	2021	2022	2023	2024	2025	Cumulative Fund Totals
Wastewater	66,000	246,000	285,000	95,000	25,000	\$ 717,000
Water	225,163	231,663	166,788	116,887	116,887	\$ 857,388
Cemetery	38,000	99,000	45,000	30,000	20,000	\$ 232,000
Pool	73,000	57,000	12,000	12,500	12,500	\$ 167,000
ENTERPRISE FUNDS TOTAL	\$ 402,163	\$ 633,663	\$ 508,788	\$ 254,387	\$ 174,387	\$ 1,973,388
CUMULATIVE FUND TOTALS	\$1,204,163	\$1,133,163	\$ 882,788	\$ 466,887	\$1,320,387	\$ 5,007,388

Fund Totals and Percentages
\$5,007,388



I. GENERAL FUND

CITY COUNCIL - GENERAL FUND

CAPITAL EXPENSES # 101.1100	2021	2022	2023	2024	2025
Technology Updates	-	-	-	25,000	-
CITY COUNCIL TOTAL	\$ -	\$ -	\$ -	\$ 25,000	\$ -

EXPENSE DESCRIPTIONS

Technology Updates - For the purchase of a technology updates. Paid by General Fund.

CITY MANAGER - GENERAL FUND

CAPITAL EXPENSES # 101.1300	2021	2022	2023	2024	2025
Office Furniture at New Building	-	-	-	-	10,000
Technology Updates	-	-	3,500	-	-
CITY MANAGER TOTAL	\$ -	\$ -	\$ 3,500	\$ -	\$ 10,000

EXPENSE DESCRIPTION

Office Furniture - For the purchase of new office furniture for the new City Hall. Paid for by the General Fund.

Technology Updates - Purchase new Apple laptop and/or desktop. Paid for by the General Fund

FINANCE - GENERAL FUND

CAPITAL EXPENSES # 101.1400	2021	2022	2023	2024	2025
Software Support	30,000	30,000	30,000	30,000	30,000
Network Server Protection	16,000	16,000	16,000	16,000	16,000
Furniture for New City Building	-	-	-	-	30,000
Computer Replacement	8,000	-	-	-	10,000
Printer Purchase	-	-	-	-	3,000
FINANCE TOTAL	\$ 54,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 89,000

EXPENSE DESCRIPTIONS

Software Support - Yearly financial software support for accounts payable, accounts receivable, payroll, cashier, water, and sewer. Does not include hardware support or maintenance of the hardware. Paid for by the General Fund.

Network Server Protection - Provide security for the City's network server. Paid for by the General Fund.

Furniture for New City Building - Two of our offices will have built in furniture, with the need for some file cabinets. The other 4 offices will need new furniture.

Computer replacement - Purchase of new computers. The last time the computers were upgraded was in 2014. The average life span of a computer is 3 to 5 years.

Printer Purchase - The move to the new City Building will require a printer that has the capability of scanning and faxing. Would like to purchase this instead of leasing.

PLANNING - GENERAL FUND

CAPITAL EXPENSES # 101.1500	2021	2022	2023	2024	2025
Office Furniture at New Building	-	-	-	-	20,000
Vehicle	22,000	-	-	-	-
PLANNING TOTAL	\$ 22,000	\$ -	\$ -	\$ -	\$ 20,000

EXPENSE DESCRIPTIONS

Office Furniture at New Building - Purchase 2 or 3 cubical Mobile Work Stations for the new City Hall. Saving money with in-house purchase. Paid for by the General Fund.

Vehicle - Purchase a vehicle for the code enforcers, preferably a pick-up truck. Paid for by the General Fund.

PARKS - GENERAL FUND

CAPITAL EXPENSES # 101.1800	2021	2022	2023	2024	2025
Shelter House Upgrades / Addition	25,000	-	-	-	-
Playground Equipment / Fall Protection	-	5,000	20,000	8,500	-
Park Upgrades	-	3,000	-	3,500	-
Utility Cart	-	20,000	-	-	-
Bike Path Equipment & Repairs	15,000	8,000	8,000	8,500	8,500
Wood chipper	17,500	-	-	-	-
Bucket Truck	10,000	-	-	-	-
Trailer	10,000	-	-	-	-
Mower	-	-	-	15,000	15,000
Tractor Mower	-	25,000	-	-	-
PARKS TOTAL	\$ 77,500	\$ 61,000	\$ 28,000	\$ 35,500	\$ 23,500

EXPENSE DESCRIPTION

Shelter House Upgrade/Addition - Improve Parking, Acoustics, Flooring, Tables, Chairs, Kitchenet Addition, Technology Upgrades, and/or General Aesthetics of the building. Paid for by the General Fund and/or financing.

Playground Equipment / Fall Protection - Purchase and/or upgrades of playground equipment and/or fall protection. Paid for by the General Fund and/or grant funds.

Park Upgrades - Purchase Benches, Tables, and other miscellaneous items for general City Parks improvements. Paid for by the General Fund and/or grant funds.

Utility Cart - Purchase Utility Cart to assist with job tasks. Paid for by the General Fund and/or financing.

Bike Path Repairs/Equipment - Repairs and equipment needed for ongoing maintenance of the bike trail. Paid for by the General Fund.

Wood Chipper - Replacement current Wood Chipper. Expense to be shared with the Street Fund 201. Paid for by the General Fund, Street Fund (201), and/or financing.

Bucket Truck - Needed for the trimming and/or removal of trees and to Service traffic lights. Short Term Loan, payable with Streets and Parks Funds.

Trailer - For hauling City-owned operating equipment. Paid for by the General Fund.

Mower - Replace mower. Paid for by the General Fund.

Tractor Mower - With boom mower. Purchased split 50% with Street Fund and Parks Fund.

LANDS & BUILDINGS - GENERAL FUND

CAPITAL EXPENSES # 101.2000					
CITY BUILDING	2021	2022	2023	2024	2025
Renovation of Downtown Building Purchased in 2019	15,000	-	-	-	-
New City Administration Building/Renovation	-	-	-	-	850,000
CITY BUILDING TOTAL	\$ 15,000	\$ -	\$ -	\$ -	\$ 850,000
CITY GARAGE	2021	2022	2023	2024	2025
Hand Tools	2,500	-	2,500	-	2,500
Truck	-	-	35,000	-	-
Upgrades and Repairs	20,000	20,000	20,000	-	-
CITY GARAGE TOTAL	\$ 22,500	\$ 20,000	\$ 57,500	\$ -	\$ 2,500
MADISON STREET SCHOOL	2021	2022	2023	2024	2025
City Portion of CDBG for Demolition	40,000	-	-	-	-
MADISON SCHOOL TOTAL	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
LANDS & BUILDINGS, CITY GARAGE TOTAL	\$ 77,500	\$ 20,000	\$ 57,500	\$ -	\$ 852,500

EXPENSE DESCRIPTIONS

Renovation of Downtown Building Purchased in 2019 - Renovative, including news floors, office furniture, etc., 101 South Main Street for new City Conference Offices and relocation of current Police Substation. Renovation amount will be determined by bidding. Paid for by the General Fund and Police Levy Funds.

New City Administration Building/Renovation - Relocate the current City Hall for new administrative offices. Paid for by the General Fund and/or financing.

Hand Tools - Replace various broken/worn out mechanic tools. Paid for by the General Fund.

Truck - Purchase small 4x4 truck for Public Works Department. Paid for by the General Fund and/or financing.

Upgrades and Repairs - Repair or replace old section of City Garage. Paid for by the General Fund and/or financing.

City Portion of CDBG for Demolition - Demo Madison Street School. Paid for by the General Fund and/or grant funds.

END OF GENERAL FUND ACCOUNTS

REMAINDER OF PAGE LEFT INTENTIONALLY BLANK

II. SPECIAL LEVY / TAX FUNDS

0.5% POLICE LEVY - SPECIAL LEVY/TAX FUND

CAPITAL EXPENSES FUND 250	2021	2022	2023	2024	2025
Equipment Upgrades	17,500	17,500	20,000	20,000	20,000
New Patrol Vehicle	-	45,000	-	-	45,000
Equipment For New Patrol Vehicles	-	17,000	-	-	17,000
Relocation of Sub-Station to 101 S. Main Street	15,000	-	-	-	-
Cruiser Cams	-	30,000	-	-	-
Demolition of Current Sub-Station	10,000	-	-	-	-
POLICE TOTAL	\$ 42,500	\$ 109,500	\$ 20,000	\$ 20,000	\$ 82,000

EXPENSE DESCRIPTIONS

Equipment Upgrades - Includes computers & software; Tasers; patrolman equipment; and equipment needed to process crime scenes. Paid for by the Police Levy.

New Vehicles - Purchase police cruisers. Paid for by the Police Levy.

Equipment for New Patrol Vehicles - Items necessary to outfit the new cruisers. Paid for by the Police Levy.

Relocation of Sub-Station to 101 S. Main Street - Purchase of new office furniture and other items needed for the relocation of the current sub-station. Paid for by the General Fund and Police Levy Fund.

Cruiser Cams - Purchase for patrol vehicles for additional public safety measures. Paid for by the Police Levy.

Demolition of Current Sub-Station - Demo for expanded parking lot for Fire Department. Paid for by the Police levy and/or General Fund.

REMAINDER OF PAGE LEFT INTENTIONALLY BLANK

STREET CONSTRUCTION - SPECIAL LEVY/TAX FUND

#201.6100.55000 CURRENT CAPITAL PROJECTS					
	2021	2022	2023	2024	2025
New Street Department Building	-	-	-	-	-
Wood Chipper	17,500	-	-	-	-
Street Painting Equipment	-	9,000	-	-	-
Snow Plow	7,500	-	8,000	-	8,000
Bucket Truck	40,000	-	-	-	-
Tractor with Mower	-	25,000	-	-	-
Mower	8,000	-	-	-	-
TOTAL	\$ 73,000	\$ 34,000	\$ 8,000	\$ -	\$ 8,000
#201.6100.55015 FUTURE CAPITAL PROJECTS SAVINGS					
	2021	2022	2023	2024	2025
Dump Truck	-	50,000	50,000	-	-
TOTAL	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -
STREET CONSTRUCTION TOTAL	\$ 73,000	\$ 84,000	\$ 58,000	\$ -	\$ 8,000

EXPENSE DESCRIPTION

New Building - Construction of new Street Department Operations Building including a new Salt Storage Building. Paid for by Street Funds (Non-Levy), General Fund, and/or financing.

Dump Truck - Purchase to replace current dump truck. Paid for by Street Funds (Non-Levy), General Fund, and/or financing.

Wood Chipper - Replace old Wood Chipper. Expense to be shared and co-purchased with Park Fund (General Fund).

Street Painting Equipment - Replace current street and curb painting equipment. Paid for by Street Funds (Non-Levy).

Snow Plow - Purchase new Snow Plow for increased operational performance. Paid for by Street Funds (Non-Levy)

Bucket Truck - Needed for the trimming and/or removal of trees and to Service traffic lights. Short Term Loan, payable with Streets and Parks Funds.

Tractor Mower - With boom mower. Purchased split 50% with Street Fund and Parks Fund.

Mower - Purchase new mower to assists with the clean-up of overgrown properties. Paid for by the Street Department.

REMAINDER OF PAGE LEFT INTENTIONALLY BLANK

EMS - SPECIAL LEVY/TAX FUND

EMERGENCY AMBULANCE CAPITAL - FUND 212 FUTURE CAPITAL PROJECTS SAVINGS		2021	2022	2023	2024	2025
		-	-	-	-	-
FUND 212 TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -
<hr/>						
EMERGENCY AMBULANCE OPERATING FUND 213		2021	2022	2023	2024	2025
Cot for Medic 52A		22,000	-	-	-	-
Load System for Medic 52A		30,000	-	-	-	-
Lucas Chest Compression System		15,000	-	-	-	-
New Roof		40,000	-	-	-	-
Maintenance and Equipment Upgrades		15,000	15,000	15,000	15,000	15,000
First Response / Command Vehicle		35,000	-	-	-	-
Radio Upgrades (EDACS & MARCS)		10,000	10,000	-	-	-
FUND 213 TOTAL		\$ 167,000	\$ 25,000	\$ 15,000	\$ 15,000	\$ 15,000
<hr/>						
EMS TOTAL (ALL FUNDS)		\$ 167,000	\$ 25,000	\$ 15,000	\$ 15,000	\$ 15,000

EXPENSES DESCRIPTIONS

Cot for Medic 52A - The Cot purchase is for back-up Medic 52A. Paid for by EMS/Fire Funds and/or grant funds.

Load System for Medic 52A - The Load System purchase is for back-up Medic 52A. Paid for by EMS/Fire Funds and/or grant funds.

Lucas Chest Compression System - Purchase new Lucas Chest Compression System for Medic 52A in 2021. Paid for by EMS/Fire Funds and/or grant funds.

New Roof - Replace roof on the station. Paid for by Fire/EMS Funds.

Maintenance and Equipment Upgrades - Allows for maintenance and equipment upgrades. Paid for by EMS/Fire Fund and/or grant funds.

First Response / Command Vehicle - New Battalion Vehicle. Paid for by the EMS/Fire Fund and or/ grant funds.

Radio Upgrades (EDACS & MARCS) - Upgrade equipment in years indicated above. Paid for by EMS/Fire Fund and/or grant funds.

REMAINDER OF PAGE LEFT INTENTIONALLY BLANK

FIRE - SPECIAL LEVY/TAX FUND

FIRE CAPITAL - FUND 214 FUTURE CAPITAL PURCHASES SAVINGS	2021	2022	2023	2024	2025
New Fire Engine	100,000	100,000	100,000	-	-
FUND 214 TOTAL	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ -</u>	<u>\$ -</u>

FIRE OPERATING FUND 215	2021	2022	2023	2024	2025
New Structural Firefighting Gear	30,000	25,000	25,000	25,000	25,000
New Power Tools	50,000	-	-	25,000	-
Radio Upgrades (EDACS & MARCS)	6,000	6,000	6,000	6,000	6,000
Tools and Misc. Equipment	25,000	15,000	15,000	15,000	15,000
Fire Station Renovations/Demolition	20,000	8,000	-	-	-
New Computers and Equipment	10,000	-	-	-	-
Thermal Imaging Camera	7,500	-	-	-	-
New Roof	40,000	-	-	-	-
FUND 215 TOTAL	<u>\$ 188,500</u>	<u>\$ 54,000</u>	<u>\$ 46,000</u>	<u>\$ 71,000</u>	<u>\$ 46,000</u>

FIRE TOTAL (ALL FUNDS)	<u>\$ 288,500</u>	<u>\$ 154,000</u>	<u>\$ 146,000</u>	<u>\$ 71,000</u>	<u>\$ 46,000</u>
-------------------------------	--------------------------	--------------------------	--------------------------	-------------------------	-------------------------

EXPENSE DESCRIPTIONS

- New Fire Engine** - Saving of Fire funds to purchase a new Fire Rescue Engine In 2023. Paid for by Fire Funds and/or grant funds.
- New Structural Firefighting Gear** - Purchase 5 new sets Turn Out Gear as old gear expires. We need to purchase 5 sets each year as old gear expires. Paid for by Fire funds and/or grant funds.
- New Power Tools** - Purchase new power tools such as jaws of life, spreaders and rams. Paid for by Fire funds and/or grant funds.
- Radio Upgrades (EDACS & MARCS)** - Maintain and upgrade radio equipment for hand held radios. Paid for by Fire funds and /or grant funds.
- Tools and Misc. Equipment** - Purchase new hand tools and equipment for the fire engine and truck. Paid by the Fire/EMS funds and/or grant funds.
- Fire Station Renovations/Demolition** - Updates to Fire Station to improve employee comfort and operations. Demo current sub-station when relocated to current City Building. Paid for by Fire/EMS funds and/or grant funds.
- New Computers and Equipment** - Purchase 5 new desktop computers for the Fire Station as the newest computer is 8 years old. Paid for by Fire funds and/or grant funds.
- Thermal Imaging Camera** - Purchase a new Thermal Imaging Camera in order to have one on the engine and one on the truck. Paid for by Fire funds and/or grant funds.
- New Roof** - Replace roof on the station. Paid for by Fire/EMS Funds.

END OF SPECIAL LEVY / TAX FUNDS

REMAINDER OF PAGE LEFT INTENTIONALLY BLANK

III. ENTERPRISE FUNDS

WATER - ENTERPRISE FUND

WATER WORKS CAPITAL IMPROVEMENT - FUND 550 FUTURE CAPITAL PROJECTS SAVINGS	2021	2022	2023	2024	2025
Mainline Valve Replacement	10,000	3,500	3,500	3,500	3,500
FUND 550 TOTAL	\$ 10,000	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
WATER OPERATING - FUND 501 CURRENT CAPITAL PROJECTS	2021	2022	2023	2024	2025
F-450 Dump Truck	-	36,000	-	-	-
Repayment to General Fund	28,875	28,875	-	-	-
Hydraulic Study / GPS location	20,000	-	-	-	-
Tower Controls	5,000	-	-	-	-
Water Main Replacement	-	10,000	10,000	10,000	10,000
New Well Field	-	20,000	20,000	50,000	50,000
New Box Utility Truck	18,000	18,000	18,000	-	-
Industrial Pipe Saw	4,000	-	-	-	-
Tower Maintenance Program & Removal of Adam's Tower	115,288	115,288	115,288	53,387	53,387
6 New 5-1/4 Fire Hydrants	14,000	-	-	-	-
Trench Shoring System	4,000	-	-	-	-
Technology Upgrades	6,000	-	-	-	-
FUND 501 TOTAL	\$ 215,163	\$ 228,163	\$ 163,288	\$ 113,387	\$ 113,387
WATER - GRAND TOTAL	\$ 225,163	\$ 231,663	\$ 166,788	\$ 116,887	\$ 116,887

EXPENSE DESCRIPTIONS

Mainline Valve Replacement - Set funds aside to start replacement of mainline water valves. Paid by Water Fund.

F-450 Dump Truck - Replace the current 2001 dump truck with new truck. Dump body on current truck to be transferred to new truck. Paid for by Water fund.

Repayment to General Fund - Repayment of the \$125,000 loan for the first year of the Tower Maintenance Program. Paid by Water Fund.

Hydraulic Study / GPS Location - To ensure Scarff Tower meets all fire and service water flows prior to Adam's Tower removal. Paid by Water Fund and/or possible grant monies.

Tower Controls - Replace, repair, or upgrade tower controls. Paid by Water Fund.

Water Main Replacement - Replace old water mains. Paid by Water Fund and/or possible grant monies.

New Well Field - Develop a new well field at an approximate cost of \$350,000. City will need to purchase approximately 10 acres of land. Financed and repaid over the loan term by Water Fund and/or possible grant monies.

New Box Utility Truck - Replace the current worn out van. A utility style box truck will better serve the Water Dept. Payable utilizing a 3 year low interest loan.

Industrial Pipe Saw - This saw is designed to cut through pipes in a confined space. It would be used in various projects including mainline breaks, mainline replacements and mainline valve replacements.

Tower Maintenance Program and Removal of Adam's Tower - Est. \$115,288/yr. for 5 years, then maintenance cost. Paid by Water Fund and/or possible grant monies and/or bank financing.

6 New 5-1/4 Fire Hydrants - Necessary for replacing

Trench Shoring System - Aluminum speed shoring system is extremely necessary to protect employees that have to be in a hole 3'-5' deep. This shoring will increase the safety of employees while in a trench. Paid for by the water fund

Technology Upgrades - Update Utility Clerk's water meter software to a web- based system. Cost shared with Wastewater.

WASTEWATER - ENTERPRISE FUND

WASTEWATER OPERATING FUND 502	2021	2022	2023	2024	2025
Primary Clarifier #2	-	-	180,000	-	-
Bio-Tower Pump	-	16,000	-	-	-
Bio-Tower Distributor	-	5,000	5,000	5,000	-
Secondary #1 Clarifier	-	180,000	-	-	-
Rotating Biological Contactor	10,000	10,000	10,000	10,000	10,000
Utility Crane Truck	40,000	10,000	10,000	-	-
Equipment Storage Building	-	-	65,000	65,000	-
Technology Upgrades	6,000	-	-	-	-
FUND 502 TOTAL	\$ 56,000.00	\$ 221,000.00	\$ 270,000.00	\$ 80,000.00	\$ 10,000.00
WASTEWATER CAPITAL IMPROVEMENT FUND 560	2021	2022	2023	2024	2025
Drying Bed Rehab	-	5,000	5,000	5,000	5,000
Roadway Resurface	-	10,000	-	-	-
FUND 560 TOTAL	\$ -	\$ 15,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
WASTEWATER CAPITAL CONTINGENCY FUND 562	2021	2022	2023	2024	2025
Lift Station Pumps	10,000	10,000	10,000	10,000	10,000
WW CAPITAL CONTINGENCY FUND 562 - TOTAL	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
TOTAL - ALL FUNDS	\$ 66,000	\$ 246,000	\$ 285,000	\$ 95,000	\$ 25,000

EXPENSE DESCRIPTIONS

- Primary #2 Clarifier** – Replace, with new, existing 40 yr. old operable clarifier. Paid by Wastewater Fund and/or possible grant money and/or bank financing.
- Bio-Tower Pump** – Replace with new pump. Paid for by Wastewater Fund.
- Bio Tower Distributor** - Miscellaneous repairs to tower. Paid for by Wastewater Fund.
- Secondary #1 Clarifier** - Clarifier will have been utilized past its useful life and will need replaced. Paid for by Wastewater Fund and/or grant money and/or bank
- Rotating Biological Contactor** – Various maintenance and repairs. Paid for by Wastewater Fund.
- Utility Crane Truck** – Purchase replacement truck with crane attachment. Paid for by Wastewater Funds.
- Equipment Storage Building** – Construction of new heated building to store equipment such as the new Vac-Con Truck. Bank financed over a two-year period; Repaid by Wastewater Funds.
- Technology Upgrades** - Update Utility Clerk's water meter software to a web- based system. Cost shared with Water.
- Drying Bed Rehab** – Install concrete into existing drying bed in order to load pressed sludge on and off the beds. Paid by Wastewater Fund.
- Roadway Resurface** – Complete the rest of the Wastewater Plant roadway resurfacing. Paid by Wastewater Fund.
- Lift Station Pumps** – Upgrade all City-owned lift stations to the same pump and mounting system. Paid by Wastewater Fund and/or possible grant money and/or bank

REMAINDER OF PAGE LEFT INTENTIONALLY BLANK

POOL - ENTERPRISE FUND

Pool Capital Savings Account #505.3400.55001		2021	2022	2023	2024	2025
Pool Liner		40,000	-	-	-	-
	TOTAL	\$ 40,000	\$ -	\$ -	\$ -	\$ -
POOL FUND 505		2021	2022	2023	2024	2025
Pool Maintenance		10,000	12,000	12,000	12,500	12,500
AED Defibrillator		3,000	-	-	-	-
Pool Liner		-	45,000	-	-	-
Security System		5,000	-	-	-	-
Building Upgrades		15,000	-	-	-	-
	TOTAL	\$ 33,000	\$ 57,000	\$ 12,000	\$ 12,500	\$ 12,500
	POOL TOTAL	\$ 73,000	\$ 57,000	\$ 12,000	\$ 12,500	\$ 12,500

EXPENSE DESCRIPTION

Pool Maintenance - Repair of unforeseen weather damage, including equipment, and other miscellaneous repairs. Paid for by Pool Fund and/or General Fund.

AED Defibrillator - A lightweight, battery-operated, portable device that checks the heart's rhythm and sends a shock to the heart to restore a normal rhythm. Paid for with Pool funds.

Pool Liner - Save \$40,000 in year 2021. Completely line the pool floor to stop leaks from cracks and biannual Painting in 2022 with saved funds and current year funds. Paid with Pool funds and/or General Fund

Security System - Purchase to enhance public safety and the pool. Will include a camera system and possible door alarms.

Building Upgrades - Replace entryway floor, Wireless sound system, Exterior Lighting, to enhance visual appeal, Men's changing station, sound quality and safety. Purchase in 2021 with Pool funds.

REMAINDER OF PAGE LEFT INTENTIONALLY BLANK

CEMETERY - ENTERPRISE FUND

CEMETERY FUND 510	2021	2022	2023	2024	2025
Roadway Repair	5,000	5,000	5,000	5,000	5,000
Cemetery Building Repairs	25,000	-	10,000	-	-
Barn	-	-	30,000	-	-
Mower	-	14,000	-	-	15,000
Dump Truck	-	80,000	-	-	-
Backhoe	-	-	-	20,000	20,000
Utility Cart	-	-	-	20,000	-
Attachments / Accessories	8,000	-	-	5,000	-
CEMETERY TOTAL	<u>\$ 38,000</u>	<u>\$ 99,000</u>	<u>\$ 45,000</u>	<u>\$ 30,000</u>	<u>\$ 20,000</u>

EXPENSE DESCRIPTIONS

Roadway Repair - Upkeep/repair of Cemetery roadways in each year of 2020-2023. Paid by Cemetery Fund and/or General Fund.

Cemetery Building Repairs - Fix roof and structural damage. \$15,000 carry-over from 2019. Paid by Cemetery Fund and/or General Fund.

Barn - Replace old barn. Paid for by the Cemetery Fund and/or General Fund.

Mower - Replace mower. Paid for by Cemetery Fund and/or General Fund.

Dump Truck - Purchase new dump truck. Bank finance with payments from Cemetery Fund and/or General Fund.

Backhoe - Replace 20 year old backhoe. Paid for by Cemetery Fund and/or General Fund.

Utility Cart - Replace utility cart. Paid for by Cemetery Fund and/or General Fund.

Attachments / Accessories - Purchase of various equipment and snow plow. Paid for by Cemetery Fund and/or General Fund.



RESOLUTION 2020-22R

A RESOLUTION PROVIDING FOR THE PERMANENT TRANSFER OF FUNDS FROM THE CITY'S AMBULANCE CAPITAL AND AMBULANCE OPERATING FUNDS INTO THE FIRE OPERATING FUNDS OF THE CITY OF NEW CARLISLE

WHEREAS, sections 5705.14, 5705.15, and 5705.16 of the Ohio Revised Code provide procedures for the legal transfer of funds; and

WHEREAS, legal transfers of funds by resolution are intended as a means of providing additional revenues to certain other funds that are in a negative fund balance status or that require additional funding for anticipated expenses; and

WHEREAS, the City Finance Director has determined the necessity to perform a transfer of funds from the City's Ambulance Capital and Ambulance Operating Funds into the Fire Operating Fund in order to correct an accounting booking error.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY RESOLVES:

SECTION 1. To permanently transfer funds from the City's Ambulance Capital and Operating Funds to the Fire Operating Funds, in the amounts as indicated below:

FUND #	FUND NAME	TRANSFER-OUT	TRANSFER-IN
TO CORRECT POSTING ERRORS			
212	AMBULANCE CAPITAL		
	212.0000.41110	\$ (85,199.00)	
	212.0000.41280	\$ (5,356.00)	
213	AMBULANCE OPERATING		
	213.0000.41110	\$ (51,458.00)	
	213.0000.41280	\$ (7,200.00)	
215	FIRE OPERATING		
	215.0000.41110		\$ 136,657.00
	215.0000.41280		\$ 12,556.00
TOTAL ALL FUNDS		\$ (149,213.00)	\$ 149,213.00

SECTION 2. The Finance Director is hereby authorized and directed to enter the foregoing transactions upon the books and accounts of the City of New Carlisle.

Passed this _____ day of _____, 2020

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jake Jeffries, DIRECTOR OF LAW

1st _____

2cd: _____

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Rodewald	Y	N
Grimm	Y	N
Eggleston-Nowakowski	Y	N

Totals:

Pass

Fail

Intro: 11/02/2020

Action: 11/02/2020

Effective: 11/02/2020



ORDINANCE 2020-39R

AN ORDINANCE AMENDING ORDINANCE 2020-35 FOR THE PURPOSE OF CORRECTING A SCRIVENER’S ERROR

WHEREAS, Ordinance 2020-35, which was approved by City Council on October 5, 2020, authorizes the City Manager to enter into a contract for sludge removal for the City's Wastewater Treatment Plant; and

WHEREAS, it has been determined that an incorrect amount was included in Section 2 of Ordinance 2020-35 because of a scrivener’s error; and

WHEREAS, the amount included in Section 2 of Ordinance 2020-35 should have been “Fifty Thousand” instead of “One Hundred Fifty Thousand”; and

WHEREAS, City Council desires to correct the scrivener’s error by amending Section 2 of Ordinance 2020-35.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS, that Section 2 of Ordinance 2020-35 be amended as follows:

SECTION 2. The amount to remove non-conforming sludge shall not exceed ~~One Hundred Fifty Thousand~~ Fifty Thousand Dollars (\$50,000) yearly.

Passed this _____ day of _____, 2020

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jake Jeffries, DIRECTOR OF LAW

1st _____

2cd: _____

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Rodewald	Y	N
Grimm	Y	N
Eggleston-Nowakowski	Y	N

Totals:

Pass

Fail

Intro: 10/19/2020

Action: 11/02/2020

Effective: 11/18/2020



ORDINANCE 2020-40

AN ORDINANCE AMENDING CHAPTER 1066 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE, OHIO REGARDING CEMETERIES IN GENERAL

WHEREAS, Chapter 1066 of the Codified Ordinances of New Carlisle establishes cemetery fees and general operating procedures for the New Carlisle Cemetery; and

WHEREAS, Section 1066.08 of the Codified Ordinances of New Carlisle sets forth the charges for lot purchase, opening and closing of graves, and cremations, while Section 1066.13 of the Codified Ordinances of New Carlisle does the same for markers and headstones; and

WHEREAS, the cemetery fees have not changed since 2015; and

WHEREAS, a review has been conducted of the cemetery fees and it has been determined that an increase is needed to avoid shortfalls.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that:

SECTION 1. Sections 1066.08 and 1066.13 of Chapter 1066 of the Codified Ordinances of the City of New Carlisle shall be amended as shown in the attached Exhibit A.

SECTION 2. Such rates will become effective on January 1, 2021.

Passed this _____ day of _____, 2020

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jake Jeffries, DIRECTOR OF LAW

1st _____

2cd: _____

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Rodewald	Y	N
Grimm	Y	N
Eggleston-Nowakowski	Y	N

Totals: _____

Pass Fail

Intro: 10/19/2020
Action: 11/02/2020
Effective: 11/18/2020

CHAPTER 1066

Cemeteries

- 1066.01 Cemetery Superintendent; duties.
- 1066.02 Additional employees. (Repealed)
- 1066.03 Interments and disinterments. (Repealed)
- 1066.04 Additional fees; days interment prohibited. (Repealed)
- 1066.05 Maintenance of roadway; flower receptacles, plantings, and other decorations.
- 1066.06 Sale of lots.
- 1066.07 Law enforcement.
- 1066.08 Charges for lot purchase, opening and closing of graves, and cremations.
- 1066.09 Monies for perpetual care.
- 1066.10 Payment by installment; defaults.
- 1066.11 Sale, forfeiture or transfer of lots.
- 1066.12 Burial permits. (Repealed)
- 1066.13 Markers and headstones.
- 1066.14 Indigent burials.
- 1066.99 Penalty.

CROSS REFERENCES

Burials may be prohibited - see Ohio R.C. 759.05

Management and control of cemeteries - see Ohio R.C. 759.09

Union cemeteries - see Ohio R.C. 759.27 et seq.

Burial permits - see Ohio R.C. 3705.24 et seq.

Burial of indigent persons - see Ohio R.C. 5113.15

1066.01 CEMETERY SUPERINTENDENT; DUTIES.

(a) A Cemetery Superintendent shall be appointed by the City Manager, shall be employed regularly and shall give his or her full time and shall perform duties as hereinafter described.

(b) Under the direction and control of the Public Service Director, the Superintendent shall have full charge and control of, and shall direct all improvements in the public cemeteries of the City, such as grading, laying out of avenues, roadways and grounds, and keeping the above in proper condition, and shall direct the care and culture of trees, shrubbery and flowers as may be permitted in the cemetery.

(c) The Superintendent shall at all times be charged with, have custody and control of and keep in good order and repair, all personal property, tools, implements, supplies, materials and effects belonging to the City or in any way pertaining to the use and management of the cemetery, and shall be responsible under his or her bond for the proper care, preservation and safekeeping of the same. He or she shall prepare, and keep continuously up to date an inventory of all such property.

(d) He or she shall keep a written record of lot ownership.

(Ord. 99-05. Passed 4-5-99; Ord. 99-25. Passed 9-20-99; Ord. 02-06. Passed 3-4-02; Ord. 03-16. Passed 8-4-03; Ord. 08-47. Passed 9-2-08; Ord. 08-48. Passed 10-6-08.)

1066.02 ADDITIONAL EMPLOYEES. (REPEALED)

(EDITOR'S NOTE: Section 1066.02 was repealed by Ordinance 87-20, passed June 1, 1987.)

1066.03 INTERMENTS AND DISINTERMENTS. (REPEALED)

(EDITOR'S NOTE: Section 1066.03 was repealed by Ordinance 99-25, passed September 20, 1999.)

1066.04 ADDITIONAL FEES; DAYS INTERMENT PROHIBITED. (REPEALED)

(EDITOR'S NOTE: Section 1066.04 was repealed by Ordinance 87-20, passed June 1, 1987.)

1066.05 MAINTENANCE OF ROADWAYS; FLOWER RECEPTACLES, PLANTINGS AND OTHER DECORATIONS.

- (a) The Street Division shall maintain roadways and drives and shall provide the labor and materials for the construction of new roadways and drives with the approval of the Public Service Director.
- (b) Grave decorations are permitted on the headstone or headstone base at any time.
- (c) Winter decorations may be placed on the ground from October 15 until March 1; however, if such decorations are not removed by such date they may be considered abandoned and will be disposed of by the Cemetery Management.
- (d) Decorations are permitted on the ground from the observed Memorial Day and for ten days following. All decorations on the ground after these ten days will be removed.
- (e) All urns used on a grave must be on a base designated by the cemetery management. All contents of urns shall be removed by September 15. If the contents are not removed by such date, they shall be considered abandoned and will be disposed of by the cemetery management.
- (f) Plantings shall be permitted only after receiving written permission from the Superintendent. Plantings placed on a lot without written permission will be removed without notice.
- (g) The Superintendent shall remove all flowers, trees, shrubs and other decorations that are dangerous or unsightly.
- (h) Due to safety concerns, the following items are not permitted on the ground of the cemetery at any time: fences, coat hangers, rocks, stones, wires, ceramics, glass, shells, signs, tires, and anything deemed unsafe. If these items are found, they will be removed by the cemetery staff.

(Ord. 99-25. Passed 9-20-99; Ord. 02-06. Passed 3-4-02; Ord. 03-16. Passed 8-4-03; Ord. 08-47. Passed 9-2-08; Ord. 08-48. Passed 10-6-08; Ord. 12-14. Passed 5-7-12.)

1066.06 SALE OF LOTS.

- (a) The Cemetery Superintendent shall exhibit the lots for sale to persons wishing to purchase the same. Upon selection of a lot or part thereof and full payment of the purchase price, a deed therefor shall be executed and delivered to the purchaser.
- (b) No cemetery lot or part thereof shall be sold until the ground has been surveyed, platted and recorded in a plat book provided for that purpose and kept in the office of the Superintendent.
- (c) Only the deeded owner of the lot may sell or transfer ownership of any graves.
- (d) The City may buy back graves at the original selling price.

(Ord. 99-25. Passed 9-20-99; Ord. 02-06. Passed 3-4-02; Ord. 03-16. Passed 8-4-03; Ord. 08-47. Passed 9-2-08.)

1066.07 LAW ENFORCEMENT.

Law enforcement will be provided by the City.

(Ord. 99-25. Passed 9-20-99; Ord. 02-06. Passed 3-4-02; Ord. 03-16. Passed 8-4-03.)

1066.08 CHARGES FOR LOT PURCHASE, OPENING AND CLOSING OF GRAVES, AND CREMATIONS.

- (a) Charges for lot purchase, opening and closing of graves and cremation shall be reviewed annually by the City Manager.
- (b) The charges for interments, disinterments and cremations are as follows:

Interment	Monday through Friday	\$750.00	\$800.00
	Saturday (see division (d))	\$1,000.00	\$1,100.00
	Sunday/Holiday (see division (d))*	\$1,150.00	\$1,300.00
Cremation/Infant Interment:	Monday through Friday	\$250.00	\$300.00
	Saturday (see division (d))	\$350.00	\$400.00
	Sunday/Holiday (see division (d))*	\$450.00	\$500.00
Disinterment:	Regular	\$2,000.00	
	Infant/cremation	\$800.00	
*Holiday fees prevail on all legally observed holidays.			

(c) Funerals entering the cemetery before 10:00 a.m. or after 4:00 p.m. shall be charged an additional fee of ~~one hundred dollars (\$100.00)~~ two hundred dollars (\$200.00).

(d) Funerals entering the cemetery on Saturday or Sunday/Holiday after 2:00 p.m. add ~~one hundred dollars (\$100.00)~~ two hundred dollars (\$200.00).

(e) The prices of lots are as follows:

	<u>Resident</u>	<u>Nonresident</u>
Grave	\$550.00 \$600.00	\$600.00 \$650.00
Infant grave (Infant Section)	\$150.00	\$150.00
Infant grave (Regular Section)	\$550.00 \$600.00	\$600.00 \$650.00

(Ord. 99-25. Passed 9-20-99; Ord. 02-06. Passed 3-4-02; Ord. 03-16. Passed 8-4-03; Ord. 06-09. Passed 3-6-06; Ord. 06-18. Passed 4-3-06; Ord. 08-47. Passed 9-2-08; Ord. 12-14. Passed 5-7-12; Ord. 14-57. Passed 1-5-15.)

1066.09 MONIES FOR PERPETUAL CARE.

Ten percent of all grave sales, except for those graves located in Section M and after, shall be placed in a perpetual care fund. For those graves located in Section M and after, 25% of all grave sales shall be placed in said perpetual care fund.

(Ord. 99-25. Passed 9-20-99; Ord. 02-06. Passed 3-4-02; Ord. 03-16. Passed 8-4-03; Ord. 08-47. Passed 9-2-08; Ord. 12-14. Passed 5-7-12; Ord. 14-57. Passed 1-5-15.)

1066.10 PAYMENT BY INSTALLMENT; DEFAULTS.

(a) Lots and/or individual graves may be purchased on an installment basis, with a minimum of 20% down payment and the balance in ten equal installments, payable monthly. If there is an immediate need for the grave site purchased, the Director of Public Service is hereby granted discretion as to the payment terms, as set forth in division (b) of this section. However, if the purchase price is paid in full within 12 months, division (b) of this section shall not apply.

(b) No deed shall be delivered, or burial authorization given, until the full purchase price has been paid. However, authorization may be given for the use of a grave which is a portion of a lot under sales contract if the proportion of the amount prepaid to the total sale price is equal to or greater than the proportion of the number of graves requested to the total number of graves included in the lot.

(c) Upon default in the payment of the purchase price of a lot or grave purchased for a period in excess of 30 days, the City may, upon first giving 30 days written notice by registered mail, addressed to the purchaser of record, or, if the name and/or address of such purchaser cannot be ascertained, by publication for one time in a newspaper of local circulation, declare the sale of such grave or lot cancelled. Thereupon, all rights of such purchaser to such lot or grave shall be terminated, and payments thereon shall stand forfeit to the City as liquidated damages for failure to purchase such grave or lot.

(Ord. 99-25. Passed 9-20-99; Ord. 02-06. Passed 3-4-02; Ord. 03-16. Passed 8-4-03.)

1066.11 SALE, FORFEITURE OR TRANSFER OF LOTS.

(a) Duplicate records of all sales and transfers and of ownership of all lots shall be made, one of which shall be kept in the office of the Director of Public Service and the other in the office of the Cemetery Superintendent. The Superintendent shall promptly report to the Director all sales, forfeitures and transfers of lots, so that such duplicate records shall correspond.

(b) No sale or transfer of a lot by a lot owner, except by descent, shall be effective or binding upon the City until the instrument of conveyance thereof has been presented to the Superintendent for transfer to his or her records and notice thereof has been given to the Director. A fee of twenty-five dollars (\$25.00) shall be charged for making such a transfer.

(Ord. 99-25. Passed 9-20-99; Ord. 02-06. Passed 3-4-02; Ord. 03-16. Passed 8-4-03.)

1066.12 BURIAL PERMITS. (REPEALED)

(EDITOR'S NOTE: Section 1066.12 was repealed by Ordinance 99-25, passed September 20, 1999.)

1066.13 MARKERS AND HEADSTONES.

(a) Headstones are permitted in the cemetery according to plat plans in use as of the effective date of this chapter.

(b) Charges for markers and foundations are as follows:

Foundations	\$0.65 \$0.70 per square inch
Lawn markers without cement	\$150.00 \$175.00
Government markers	\$150.00

(c) Section M graves and after will have an added price of ~~\$150.00~~ \$175.00 for each grave, to cover the cost of the foundations. (Ord. 99-25. Passed 9-20-99; Ord. 02-06. Passed 3-4-02; Ord. 03-16. Passed 8-4-03; Ord. 06-09. Passed 3-6-06; Ord. 08-47. Passed 9-2-08; Ord. 12-14. Passed 5-7-12; Ord. 14-57. Passed 1-5-15.)

1066.14 INDIGENT BURIALS.

(a) The City will pay to have indigent people cremated, up to a maximum cost of seven hundred fifty dollars (\$750.00) or amount set by the Ohio Revised Code, and will designate a burial site, as per Ohio R.C. 9.15 and 2108.70 to 2108.90.

(b) All indigent burials will be made by cremation. To qualify for indigent burial, the deceased must meet all of the following criteria.

(1) Was a resident of the City at the time of death; and

(2) Has no estate (cash, property or insurances, etc.) from which to pay the cost of a funeral whose income does not exceed 150% of the federal poverty lines, as revised annually by the United States Department of Health and Human Services in accordance with section 673(2) of the "Omnibus Budget Reconciliation Act of 1981" 95 Stat. 511, 42 U.S.C. 9902, as amended, for a family size equal to the size of the deceased's family ; and

(3) Is not eligible for burial assistance from the Social Security Administration or Veterans' Administration, as per Ohio R.C. 9.15 and 2108.70 to 2108.90; and

(4) Has no family, next of kin, to pay the cost.

(c) When a dead person is found in the City of New Carlisle and such person was not an inmate of a correctional, benevolent, or charitable institution of this state, and the body is not claimed by any person for private interment or cremation at the deceased's own expense, or delivered for the purpose of medical or surgical study or dissection in accordance with R.C. § 1713.34, it shall be disposed of by the City of New Carlisle. If the deceased was not a resident of the City of New Carlisle (as in (b)(1) above), the City shall seek reimbursement for the cost of said expenses from the township or municipality of their legal residence.

(d) The City Manager will have final say on indigent status.

(e) The City will provide a metal, stone, or concrete marker on which the person's name and age, if known, and date of death shall be inscribed. The material of the marker will be at the discretion of the City Manager. If the deceased was not a resident of the City of New Carlisle, the City shall seek reimbursement for the cost of said marker from the township or municipality of their legal residence.

(Ord. 08-47. Passed 9-2-08; Ord. 10-15. Passed 5-3-10; Ord. 12-14. Passed 5-7-12; Ord. 14-30. Passed 6-2-14.)

1066.99 PENALTY.

Whoever violates or fails to comply with any of the provisions of this chapter is guilty of a minor misdemeanor and shall be fined one hundred dollars (\$100.00) for each offense. A separate offense shall be deemed committed each day during or on which a violation or noncompliance occurs or continues.



ORDINANCE 2020-41E

AN ORDINANCE SUPPLEMENTING CERTAIN APPROPRIATIONS CONTAINED IN NEW CARLISLE CITY ORDINANCE 2020-12, AND DECLARING AN EMERGENCY

WHEREAS, Ordinance 2020-12 is the Annual Appropriations Ordinance for the City of New Carlisle for the fiscal year ending December 31, 2020; and

WHEREAS, it is necessary to amend certain appropriations contained therein pursuant to Sections 7.09 (a) and 7.09 (c) of the Municipal Charter.

NOW, THEREFORE THE CITY OF NEW CARLISLE HEREBY ORDAINS that the annual appropriations shall be supplemented as follows:

SECTION 1. To bring the City's appropriations in line with the required expenses of the City of New Carlisle during the fiscal period ending December 31, 2020, the 2020 appropriations are hereby **increased** for the following fund/fund types by the amounts shown.

	DESCRIPTION	INCREASE	REASON
245	CARES ACT GRANT 245.2800.54200	\$ 200,647.02	Received from the County 10-13-20
245	TOTAL CARES ACT GRANT	\$ 200,647.02	
TOTAL INCREASED APPROPRIATIONS		\$ 200,647.02	

SECTION 2. The Finance Director is hereby authorized and directed to enter the foregoing supplemental appropriations upon the books and accounts of the City of New Carlisle, and issue warrants pursuant to such authorization.

SECTION 3. Due to the deadline requiring the HB 614 (Cares Act) funds to be encumbered by the end of the year, and to ensure the funds are expended to safeguard the public health of the City of New Carlisle by preventing the spread of COVID-19, this ordinance is declared an emergency and shall become effective immediately upon passage by City Council.

Passed this _____ day of _____, 2020

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jake Jeffries, DIRECTOR OF LAW

1st _____

2cd: _____

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Rodewald	Y	N
Grimm	Y	N
Eggleston-Nowakowski	Y	N

Totals:

Pass

Fail

Intro: 11/02/2020

Action: 11/02/2020

Effective: 11/02/2020