



CITY COUNCIL
REGULAR MEETING AGENDA & PACKET
January 04, 2021 @ 7:00pm

****PLEASE NOTE THAT TONIGHT'S MEETING WILL BE HELD REMOTELY VIA ZOOM****

The public is highly encouraged to live stream the meeting at <https://newcarlisle.net/Live-Meeting-Stream>
and participate by submitting questions to councilquestions@newcarlisle.net

1. Call to Order: Mayor Mike Lowrey
2. Roll Call: Clerk of Council
3. Invocation: New Carlisle City Council Member
4. Pledge of Allegiance: All Welcome to Participate
5. Action on Minutes: (a). 12.21.2020 Work Session; (b) 12.21.2020 Regular Session
6. Communications: None
7. City Manager's Report: Attached
8. Comments from Members of the Public: Please email questions to councilquestions@newcarlisle.net
9. Committee Reports: N/A

10. RESOLUTIONS: (1 - Intro; 1 - Action*)

***A. Resolution 2021-01R (Introduction, Public Hearing & Action Tonight)**

A RESOLUTION REVISING THE NEW CARLISLE CITY COUNCIL RULES OF COUNCIL

11. ORDINANCES: (1 - Intro; 2 - Action*)

***A. Ordinance 2020-47 (Public Hearing & Action Tonight)**

AN ORDINANCE AMENDING CHAPTER 240 "CITIZENS' PARTICIPATION PLAN" AND CHAPTER 246 "EMPLOYEES GENERALLY" OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE FOR THE PURPOSE OF ADOPTING NON-DISCRIMINATION PROVISIONS FOR CITY EMPLOYEES OF THE CITY OF NEW CARLISLE

***B. Ordinance 2020-48 (Public Hearing & Action Tonight)**

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE CLARK COUNTY SHERIFF'S OFFICE FOR FIRE AND EMS DISPATCHING SERVICES

C. Ordinance 2021-01 (Introduction Tonight, Public Hearing & Action on 01/19/2021)

AN ORDINANCE TO ESTABLISH APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF NEW CARLISLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021

12. OTHER BUSINESS:

City Offices Closed - Monday, January 18, 2021 - MLK Day

Additional City Business - Open Discussion for City Related Matters

13. Executive Session: None

14. Return to Regular Session: N/A

15. Adjournment

Next **Work Session** of the City Council will be held on Tuesday, January 19, 2021 at 6pm.

Next **Regular Meeting** of the City Council will be held on Tuesday, January 19, 2021 at 7pm.

RECORD OF PROCEEDINGS

MINUTES: CITY OF NEW CARLISLE, OHIO WORK SESSION MEETING HELD:
Monday, DECEMBER 21, 2020 @ 6:00PM

1. **Call to Order:** Mayor Lowrey
2. **Roll Call:** Berner calls the roll-7 members present Lowrey, Grimm, Nowakowski, Rodewald, Cobb, Eggleston, Cook Staff present: Bridge, Kitko, Hutchinson, Berner
3. **Invocation:** VM Cook
4. **Pledge of Allegiance:** All Welcome to Participate
5. **Action on Minutes:** None
6. **Communications:** None
7. **City Manager's Report:** None
8. **Comments from Members of the Public:**

Sherri Overhouser

Hello,

Does New Carlisle require pre-sale inspections? Bridge states- "assuming this is for housing, No".

9. **Committee Reports:** None
10. **RESOLUTIONS:** None
11. **ORDINANCES:** None
12. **OTHER BUSINESS:**

A. Upcoming Legislation:

Resolution 2020-26R (Introduction, Public Hearing & Action Tonight) A RESOLUTION AMENDING RESOLUTION 19-19R, THE CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF NEW CARLISLE, OHIO, FOR ADDITIONAL CAPITAL PURCHASES

Ordinance 2020-45 (Public Hearing & Action Tonight) AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE PURCHASE OF WATER SOFTENING ROCK SALT

Ordinance 2020-47 (Introduction Tonight. Public Hearing & Action on 01/04/2021) AN ORDINANCE AMENDING CHAPTER 240 "CITIZENS' PARTICIPATION PLAN" AND CHAPTER 246 "EMPLOYEES GENERALLY" OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE FOR THE PURPOSE OF ADOPTING NON-DISCRIMINATION PROVISIONS FOR CITY EMPLOYEES OF THE CITY OF NEW CARLISLE *failed about 3 months ago. Ms. Eggleston requested it be voted on again.*

Ordinance 2020-48 (Introduction Tonight. Public Hearing & Action on 01/04/2021) AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE CLARK COUNTY SHERIFF'S OFFICE FOR FIRE AND EMS DISPATCHING SERVICES

Ordinance 2020-49E (Introduction, Public Hearing & Action Tonight) AN ORDINANCE AUTHORIZING THE EXPENDITURE OF FUNDS OF OVER TWENTY THOUSAND DOLLARS (\$20,000) AND ENTER INTO AN AGREEMENT FOR THE DEMOLITION OF ADAM'S STREET WATER TOWER, AND DECLARING AN EMERGENCY

Ordinance 2020-50E (Introduction, Public Hearing & Action Tonight) AN ORDINANCE AMENDING ORDINANCE 2020-46E FOR THE PURPOSE OF AUTHORIZING THE CITY MANAGER TO ENTER INTO A REVISED CONTRACT WITH THE SHERIFF OF CLARK COUNTY, OHIO FOR POLICE PROTECTION WITHIN THE CITY LIMITS OF NEW CARLISLE, OHIO, AND DECLARING AN EMERGENCY *2 not to exceed amounts.*

CM Cobb comments on Ord 2020-47, notes it is an infringement on 1st amendment. He comments noting he can go to his email and say what he wants to. He notes he thinks we will "come close to a lawsuit" passing this legislation. He adds that anyone can comment on Facebook. Lowrey adds that an employer can choose to let a person go due to their behavior and you can be held accountable for it. Cobb adds they are treading on the 1st amendment and the City is making a mistake by adding the last paragraph in the legislation. Bridge notes that the paragraph has been in the code for "quite some time". The last line only adds "sexual orientation, preference." Bridge adds it is only amending a section that has already been in place. This has been reviewed by the law director. Cook comments if the law director really looked at this. Various Council discussions and Bridge reminds that this policy has been in place for quite some time. Lowrey adds in the Charter for Council members that display "misconduct" can be removed from office. Interpretation can vary and he feels the City has every right to protect itself with this ordinance.

B. Open Discussions related to City business:

-VM Cook asks when will the City will discuss the pool. Bridge adds he has it on the CM report. Cooks asks when it can be discussed. Cook asks if we have any numbers as to where we stand with the pool. Bridge notes it is year end and the finance department is shorthanded due to COVID.

-CM Nowakowski notes in January there will be over 20 committee positions open. She suggests having a member of Council recruit some individuals and offer sometime up to meet with members of the Community. Nowakowski has spent her week working through the charter. Lowrey asks what boards we are required to have members. Bridge recaps the current boards and open positions. Those include: BZA (1 vacancy) and Planning Board (2 vacant), Human Rights (CM and Mayor- 3 vacancy never met), Parks and Rec board (1 vacancy), VFB- state mandated , Tax review (1- vacant since Bridge has been employed), Civil Service- does not meet only if we have a police force. VFB never meets, but there are some vacancies. Bridge adds that people do not volunteer anymore but the BZA and Planning should have some citizens. Cobb reminds the Council that he and Mr. Cook have been trying to get someone on the Charter review but no one wants to volunteer. Trusty adds the VFB- Volunteer Firefighter Board just fills a spot and never meets. It was more used in the past when the department was full of volunteers. Grimm asks for a list of these vacancies. Nowakowski will share her list. Grimm asks what happens if "we can't get anyone to be on the Charter review". Bridge and Cook note it would be Council's decision to review/change and then allow citizens to vote on it. Nowakowski wants to see more ways

we can engage the citizens. She notes the charter requires a post in the newspaper. She thinks it needs changed to use emails, or some other forms of media. She wants the Council to think of how we can connect with the community. Rodewald notes social media is the new "newspaper". Bridge adds the state still mandates publishing in the newspaper. He likes the ideas of email lists. Nowakowski adds having a state representative attend a council meeting might help. Grimm notes the legislature in the past tried to remove it but a newspaper group lobbied to keep it in. Cook likes Nowakowski's idea but thinks we are "fighting an uphill battle" until this COVID thing is over. Zoom is good but doesn't work for this type of stuff. Grimm suggests using water bills or asks if we have the capability to send mass emails to the city. Bridge notes he will look into a mass email or mass text communication platform. Cobb notes a new virus coming and is worse than the current. Rodewald adds it is a mutated strain but the Moderna vaccine claims it will fight off the new strain.

-Lowrey and Cook attended the Enon magistrate court and it was very informative. Cook adds it is the 1st and 3rd Thursday of every month and very top class operation.

-Cobb asks what we have lost for the long time, cases not taken into court. Bridge asks as far as property violations. He notes since we are a City we must enforce that ourselves. Cobb asks what have we lost? Bridge notes we would have to reissue violations with the current date as long as they have not corrected the problem. Cobb suggests just using a magistrate not getting the Mayor involved. Discussions on types of court the City can have take place. Bridge notes he has data for the types of court and the pool and it is a "no brainer" to have the magistrate court.

-Cobb asks about putting a pool at the school? Bridge notes it is up to Council and states there are professional companies that can do the feasibility study to determine the future of the pool. This will be brought to Council after the 1st of the year. Bridge adds with the CARES ACT the admin having been working on that and year end items.

-Nowakowski states she contacted all municipalities that have magistrate courts. Enon and South Charleston returned her calls. She felt it would be a value to the city and also a "no brainer".

13. Executive Session: None

14. Return to Regular Session: N/A

15. Adjournment 1st Cobb 2nd Grimm Accepted 7-0 Yes: 7 Lowrey, Grimm, Nowakowski, Rodewald, Cobb, Eggleston, Cook Nay: 0

MAYOR MIKE LOWREY

CLERK OF COUNCIL EMILY BERNER

RECORD OF PROCEEDINGS

MINUTES: CITY OF NEW CARLISLE, OHIO REGULAR SESSION MEETING

HELD: Monday, DECEMBER 21, 2020 @ 7:00PM

1. Call to Order: Mayor Lowrey

2. Roll Call: Berner calls the roll-7 members present Lowrey, Grimm, Nowakowski, Rodewald, Cobb, Eggleston, Cook Staff present: Bridge, Berner, Hutchinson, Kitko, Harris, Lemen

3. Invocation: CM Cobb

4. Pledge of Allegiance: All Welcome to Participate

5. Action on Minutes:

12/7/20 work session: 1st Cobb 2nd Eggleston Yes: 7 Lowrey, Grimm, Nowakowski, Rodewald, Cobb, Eggleston, Cook Nay: 0 Accepted 7-0

12/7/20 regular session: 1st Cobb 2nd Eggleston Yes: 7 Lowrey, Grimm, Nowakowski, Rodewald, Cobb, Eggleston, Cook Nay: 0 Accepted 7-0

6. Communications: None

7. City Manager's Report: Bridge introduces the new Police Administrator Sgt. Lemen. Bridge thanks Sgt. Lemen for attending the meeting this evening.

City Manager's Report

A. CITY MANAGER:reads his 2020 Town Hall announcement:

My name is Randy Bridge, your City Manager. Since taking on this position in April of 2015, we have made great strides in fiscal responsibility, road repairs, and overall City operations. Being a City Manager is a job that requires a vastly diverse skill set, but I do not do this alone.

I want to thank our City Council for the hard work and dedication that have each exhibited this past year. The relationship between any City Manager and any City Council is paramount to the overall success of any municipality. I enjoy the fact that I work well with each of you.

I also want to thank the real heroes of the City, the staff. As a municipality, we have a wide numerous skilled and qualified individuals who are responsible for a wide range of services that are provided here in the City of New Carlisle. From responding to medical emergencies to ensuring that our wastewater is processed into clean water suitable for deployment back into the environment, to monitoring the swimming pool in sweltering heat, each of our City employees are dedicated public servants who should be continually recognized for the sacrifices they make to ensure a comfortable community for all of us.

12/21/20

Needless to say, but what a year 2020 has been. This is a year that has forced society to operate differently. From mandating mask wearing to encouraging social distancing, at some point we all have struggled to make sense or balance this new reality we live in.

This was no different for City operations. Early in the year when COVID-19 became a significant health issue, we were quickly to administer new operational policies that were put in place to protect our valued employees and those who interact directly with City staff. In early April, the City entered into a State of Emergency and followed suit with just about any other municipality across this great nation. I want to thank the Clark County Health Department for their assistance with this pandemic. They have been a great resource to the City by offering operational guidance, educational materials, and county updates regarding the coronavirus.

I also would like to extend a sincere thank you to Casey Kitko of the Bridge Group. Mr. Kitko is very active behind the scenes of each meeting of the City Council and also provides superior IT work/guidance for the City.

2020 was not all depressing for the City I am happy to report. Despite the pandemic, we were able to expand our Planning Department and hire two part-time code enforcement officers. We will be hearing from Derek Hutchinson, Planning Director, here in a few moments. We also welcomed back our previous Finance Director, Colleen Harris, who graciously came back to work for our City after serving the Village of Yellow Springs. Welcome Back Mrs. Harris!

On top of these stellar new hires, we also made advancements with the Madison Street School which will be demolished in 2021. Thank you to Mr. Kitko for providing assistance on this project.

We also installed new traffic signals in the City on ST. RTS. 235/571 and St. Rt. 235/Lake Ave. Dubbed the "eye lashes" of the City, these were 100% federally funded and have already made a positive impact in the areas where they are located.

We also will be moving the Police Sub-station downtown in the former World Threads building. This site will co-exist with a professional conference center for the City use. We currently do not have a space big enough in our current City Building to house such a room.

A few months ago, work was completed on the LED streetlight change out, mostly in our residential areas of town, that will enhance security by providing much cleaner and natural light.

The City also received CARES Act funding from the Federal government in two deposits in 2020. These funds were labeled as "use it or lose it" and had to be spent on items to help fight the spread of COVID-19.

These funds permitted the City to purchase iPads for remote meetings, keyless entry for all City Buildings, touchless sinks, toilets, paper towel dispensers for each unit in the City including the Shelter House and City parks, a wireless messaging system that will be placed downtown and at the pool that will play music and issue coronavirus warnings, hand sanitizing stations that will be placed in City parks and the pool, back-pack foggers that spray a mist and are used to sanitize City buildings and vehicles, hands free clock in stations for employees, mobile readers boards that will be placed along vehicular traffic routes, upgrades to the current City building to further protect employees, and other smaller items like masks or other personal protective equipment type purchases.

In a few moments, you will hear from each of the administrators for the City of New Carlisle. Mrs. Colleen Harris, Finance Director, and Sgt. Ronnie Lemen, Police Administrator, will discuss their November monthly reports while Mr. Howard Kitko, Service Director, Mr. Derek Hutchinson, Planning Director, and Mr. Steve Trusty, Fire Chief, will give their November monthly report as well as their respected 2020 Town Hall Reports.

It has been a pleasure serving as your City Manager for these past 4.5/5 years. I am very proud of the progress that we have made, but there is still more to achieve that will make New Carlisle the premier place to live, work, or play in the Miami Valley. Thank you to the citizens who have shown support for the City and thank you to the business owners who choose to operate within our boundaries. Last, and certainly not least, thank you to my staff. Each of you are valued and respected and I do hope that is understood. I would not be the success that I am without each of you.

B. FINANCE DISCUSSION: November 2020 Financial Report

COUNCIL FINANCIAL REPORT SUMMARY – NOVEMBER 2020

Estimated Revenue	\$ 5,985,238.00
Amended Est. Resources	\$ 181,211.60
Amended Est. Resources	\$ -
Amended Est. Resources	\$ -
Amended Est. Resources	\$ -
2020 REVISED TOTAL EST. REV.	\$ 6,166,449.60

2020 Original Budget	\$ 8,234,032.00
1st Q. Supplemental	\$ 277,874.61
2nd. Q. Supplemental	\$ 45,910.60
3rd. Q. Supplemental	\$ (43,200.00)
4th Q. Supplemental	\$ 200,647.02
2020 REVISED TOTAL BUDGET	\$ 8,715,264.23

Month	Revenue Received
January	\$ 515,782.19
February	\$ 493,995.70
March	\$ 1,027,058.68
April	\$ 535,196.20
May	\$ 515,284.94
June	\$ 539,659.06
July	\$ 587,149.21
August	\$ 1,439,498.37
September	\$ 703,600.35
Quarterly Adjustment	\$ 8,325.00
October	\$ 824,743.56
November	\$ 562,037.38
December	\$ -
Received To Date	\$ 7,752,330.64

Month	Expenses Paid
January	\$ 690,859.93
February	\$ 548,852.74
March	\$ 407,489.80
April	\$ 651,006.39
May	\$ 700,037.60
June	\$ 859,962.31
July	\$ 457,563.83
August	\$ 754,402.59
September	\$ 677,217.77
Quarterly Adjustment	\$ 730.76
October	\$ 813,258.80
November	\$ 411,919.28
December	\$ -
Expenses to Date	\$ 6,973,301.80

CM Rodewald thanks Ms. Harris and Mr. Bridge. He noted there are some cities going into 2021 in bad shape and not with positive revenue. He thanks them for their hard work.

C. SERVICE DISCUSSION:

Director of Public Service 2020 Town Hall Meeting Update

2020

*Completed wastewater influent building upgrade project which included replacing both raw influent pumps and influent barscreen. Cost \$439,700. Paid for by wastewater capital funds and low interest loan, to be paid back with wastewater operational funds.

*Completed wastewater primary clarifier #1 project. Cost \$155,493. Constructed with low interest loan to be paid back with wastewater operational funds.

Completed water treatment plant old high service pump building upgrade project. Cost \$20,000. Paid with water capital funds.

*Upgraded both traffic signals to decorative traffic signals with upgraded technology. Completed with 100% Federal Funds. Estimated cost to complete with engineering and inspection was \$700,000

*Completed asphalt overlay project in conjunction with the Clark County roadway contract. Project included overlay of Hamilton, Langdale, Glen, Corona Cir., Clayton Ct. and Washington streets plus chip seal/fog of Tal Shroyer/Short Dr. and Hilcrest. Total Cost \$176,897.79(Street Levy Fund)

*Scarff Rd. Water Tower Project. The tower received a new interior coating, Annual payments of \$115,500 until 2024.

*Road de-icing salt – we used 100 tons for the year. We normally bid for 300 tons per year.

2021

*Adam's Street Water Tower. If not completed in 2020, to be completed in early 2021.

*Application for reconstruction of the 200 block of Fenwick Dr. Applying for CDBG Critical Infrastructure Grant by January 15, 2021. Construction cost estimated to be \$372,000 with New Carlisle contributing \$59,000 in engineering and construction funding.

*Madison Street School demolition and funding sources

*GIS Mapping of the City's infrastructure.

*Preliminary budgeting to overlay, undetermined streets, through the Clark County Engineer's Office.

*Continue to study ways to keep investing in our current infrastructure to save cost in the long run.

*Apply and utilize grant funds where applicable.

* Increasing our efforts to improve the appearance of the City.

Public Service announcements

*Stop flushing "flushable wipes" down the toilet.

*Place cooking oils and greases in proper containers for trash disposal instead of dumping down the drain.

Cobb asks about painting the center red and blue line on Washington St. Cobb would like to show some sort of honor for our fire/ems and law enforcement. Bridge notes it will be discussed after the first of the year.

Cook asks about Deerfield and Falcon. He notes both needs some repairs. Bridge notes they will discuss street repairs at the admin. meeting.

Rodewald asks about the Madison St. demolition. Kitko explains the county will do an environmental review, out for bid in spring and demo to begin in summer. The city will cover around \$60,000 of the cost. Bridge thanks Kitko on writing that block grant and helping get it approved. Lowrey thanks Kitko and adds it is impressive how many roads they get repaired and thankful for the service department efforts.

D. PLANNING & ZONING DISCUSSION: Discussion Points

Planning Department Update 12/21/2020

Zoning

- 111 Approved Zoning Permits issued YTD.

Code Enforcement

- Month ending of November
- 12 New Cases Opened
- 24 Re-inspections, resulting in compliance
- 2 Compliance Agreements

Community Development

- Tool Lending Center
 - 7 tools borrowed in November

Economic Development

New Business Coming Soon!

- Tacos & Paletas – 401 N. Main
(Former Family Video location)
- Floral & Gifts – 103 W Lake, Corner of Lake & Main
(Former Shear Madness location)

Planning Department Update 12/21/2020

Planning Department - 2020 Highlights Review

- o New Planning Director
- o Permit and Code Enforcement management software installed
- o Updated all the technology for the Planning and Code Enforcement
- o Hired two part-time Code Enforcement Officers
- o Opened the City's Tool Lending Center

Planning Department - A Look Ahead to 2021

- o New Code Enforcement Vehicle
- o The removal of Nuisance Structures
- o Introducing new Exterior Property Maintenance Codes to Council
- o Establish a Civil Fine Process for non-compliance Zoning and PM violations
- o New City Website
- o Downtown enhancements
- o City Park Additions/Improvements
- o Economic Development programs to help strengthen relationship between local new/existing businesses and the City

CM Rodewald asked if the new taco shop applied for a liquor license. Bridge notes they have not but welcomes it. It would have to be put on the ballot. Hutchinson notes it will be limited seating, mainly carry out.

E. FIRE/EMS DISCUSSION: Discussion Points

- In the Year 2020 the New Carlisle Fire Division responded to 982 EMS call in the City an 185 in Elizabeth Township.
- The Division responded to 72 Fire related calls in the City and 13 in Elizabeth Township.
- That gave the Division a run total of 1252 calls for the year so far.
- This year we purchased our new medic. We also were able to get Elizabeth Township to purchase a new medic that will be delivered after the first of the year.
- We replaced all fire attack hose one engine and truck 52, (the new hose will ensure accurate fire flows at better handling pressures for firefighters.)
- We replaced and updated all nozzles (previous were 25+ years old)
- We added a ground monitor nozzle.
- We replaced and updated all hand tools on engine and truck 52
- Goals for 2021
- To purchase a new staff vehicle
- Replace and update rescue tools that can handle new metal technology in cars. (spreaders, cutters, etc.)
- Purchase battery-operated ventilation fan for engine 52.
- Update thermal imaging camera (TIC).
- Seek out grant opportunities for new fire engine, turnout gear washer, and or replace SCBAs.

Nowakowski gives Trusty a thumbs up. Lowrey thanked the chief for his hard work and notes, "it's an honor to get to know him". Cobb also thanks Chief Trusty and adds "he has always been there when I needed him".

F. POLICE DISCUSSION: Discussion Points -Bridge adds he is a great guy and very educated Sgt. Sgt. Lemen introduces himself and notes he is a 20+ year

deputy. He briefly adds by Jan. 11 the city will have all 5 deputies in the city. Sgt. Lemen added a goal of his is to "go up and down Main St. and have all business owners know him on a personal level".

Deputies dispatched to 114 calls for November.

Miles Patrolled: 3158 Calls Taken: 114 Reports: 24 Assists: 30 Criminal Arrest: 48 Felony Arrest: 18 Misdemeanor Arrest: 12	Warrants: 18 Traffic Stops: 36 Traffic Warnings: 23 Moving Citations: 9 Non- Moving Citations: 4 Business Checks: 333 Citizen Contacts: 57
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CM Cobb welcomes Lemen to New Carlisle. CM Grimm noted he has worked with the Leman brothers and they are easy to work with. He noted he can stop for a cup of coffee anytime.

-Bridge adds there are many employees not there today. He adds he values Vicky Taylor-Whitt and notes she works and "picks up so much slack in our tax department" and all the hourly employees for the city. He states they are the "true heroes" of the town.

G. OTHER INFORMATIONAL ITEMS - CITY MANAGER

-Clark County Combined Health District COVID-19 Updates: Most recent information - 6,627 confirmed cases 702 probable. Zip code 45344-567 cases.

-City Council and Administration Head Shots: Bridge will reach out to Andy Grimm (originally had him contracted) Dress Code for photo? The new City webpage council can place a bio with their photo. Nowakowski suggests a bio so citizens can contact ones with similar interests.

-Mayor's Court: Council will hold off further discussion until after the first of the year. Additional Information Obtained - Will summarize and send to City Council.

-2020 Income Tax Collections Update-Information - Income tax revenue stream off 2% from this time last year. Notes CCA doing collections but the city did well and he is happy.

-101 South Main Street- paint and floors done. Suggests mayor's court be held there.

-Would like to schedule council members tours: Will schedule at the 01/04/2021 meeting. Please check your personal calendars for open dates.

-Rules of City Council: ROCC) Any amendments? Will go into resolution next month. Motions needed to amend: **No amendments noted.**

-Council will vote on the resolution approving the ROCC at the next meeting on 01/04/2021

-Bridge apologizes to Grimm for interrupting him at the last meeting. He notes even though they have different lives they work very well together and

Mr. Grimm has always treated him with dignity and respect. Bridge formally apologizes to Grimm and Grimm responds with "apology accepted".

-Area Pool Rates- Bridge notes we have a manager that can turn it into a success story. Once Madison St. school is down the pool can be the next focus.

Information presented by April Lowrey pool manager.

"Thank you to April Lowery for researching and reporting" states Bridge.

Cobb motions to increase the single gate, non-resident fee by \$2.00 and for non-resident family of 4 season pass a \$10.00 increase. Lengthy discussion from Council takes place. Bridge adds the pool employees do not track names or addresses of patrons coming into the pool. He notes he does not have that data broken down so he wants to make clear that we do not know what impact that could have. **Cook 2nds the motion** and comments, suggesting a bond levy to build a new facility where the Madison St. school is located. Cook is concerned with how much money the city is spending to keep it "afloat". He adds with a new pool it may bring in more people. Rodewald notes he doesn't like the idea of a pool in the residential area or relocating the skate park for more parking. Grimm asks if we have already approved a feasibility study. Bridge notes yes, after the 1st of the year. It can be done in house or by a company that will do a more in-depth study to help make this big decision. Council discussion on what types of study. Lowrey added a Dayton company once looked into the integrity of the pool and found it was in good shape. Bridge will find that report. April Lowrey adds Patterson Pool Co. possibly. Bridge notes he knows a motion is on the table but he'd like this discussion to happen. Grimm thinks a more equitable \$1.00 increase daily non-resident and \$25.00 increase on family pass non-resident. Nowakowski adds the location on Madison could be great, lots of land with a possible park. She notes she is also concerned for the amount of traffic that would come through and what may happen to the streets. April Lowrey, Pool manager, informs council of area rates. She adds that all facilities do not have a non-resident daily rate except for Kroger Aquatic Center. She adds that she thinks our rates are right where they should be. She is not in favor of increasing prices. She adds she has increased rates from \$150 to \$250. She goes on to explain we do not offer what the other pools offer. Her suggestions: More welcoming without the non-resident rate.

1. Reduce the family pass rate for residents (currently NC has the highest family pass rate for a resident compared to the other facilities.
2. Offer a Citizen Appreciation day where residents can enter for free.

She notes the swim team and multiple things that are going on to increase daily attendance. To be on the swim team they must have a pass. April is concerned how that may look for the swim team. Cook suggests increasing the pool season pass with a special line item for swim team members. Rodewald adds it is a hard decision to make without numbers, he worked at the pool in the past, it would be minimal revenue increase and adds more pressure to try and figure out who is a resident. He feels we should leave the rates where they are, but is in favor of decreasing family pass rates for residents. Eggleston liked April's idea of dropping the rate for a family pass for New Carlisle residents. Cobb asks if Council wants to "keep dumping money into the pool, so the outsiders can come use it?" Eggleston reminds Cobb there is no way to show who is a resident if you are a child. Cobb asks why the taxpayers should pay for that pool. Nowakowski adds "people will not come, we will end up with less money than we have now". Rodewald again noted it is too

much to track a resident vs non-resident and too much to put on a 15-16 year old kid working the front gate. Eggleston suggests the Citizen Appreciation where they can attend for free. Lowrey recaps Cobb's motion where Cobb restates that there needs to be an "increase in the daily gate rate and the pass rates". Nowakowski adds that it would be impossible to enforce a daily rate increase because parents will not want to get out to prove. Rodewald reminds Council the big profit comes from the concessions and pool party rentals. Grimm agrees a non-resident daily rate will be impossible to enforce. He notes the amount of people that do not know if they live in the city. He does agree with a pass increase.

Cobb changes his motion to remove the increase for a non-resident gate fee and adds an increase of \$25.00 for the non-resident family pass fee bringing it to \$275.00. Cook retracts his original 2nd and seconds this new motion. Rodewald suggests again waiting a year or discounting the current rate. He thinks after next year it can be tracked better. The rates are already well above everyone else. VM asks to call for the vote. Lowrey adds that the fees of \$250 for residents and \$275 for non-residents. **VOTE: 2-5 Motion fails YES: Cobb, Cook NAY: Eggleston, Nowakowski, Grimm (after listening to April), Rodewald, Lowrey** Cobb adds that the Council is elected by the citizens to oversee how their money is being spent and tonight you have failed.

Grimm asked about the email or text message list for residents and asks if Bridge needs a motion to look into some sort of way to do this. Bridge answers "no". He will check with the Bridge group or other companies to see if this is something the City would like to move forward with.

Council takes a 5min recess at 8:43pm.

8. Comments from Members of the Public:

9. Committee Reports: None

10. RESOLUTIONS:

Resolution 2020-26R (Introduction, Public Hearing & Action Tonight) A RESOLUTION AMENDING RESOLUTION 19-19R, THE CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF NEW CARLISLE, OHIO, FOR ADDITIONAL CAPITAL PURCHASES

1st Cook 2nd Grimm Explanation by Bridge: Amend CIP to remove Adams tower.

Pass 7-0 YES: Lowrey, Grimm, Rodewald, Nowakowski, Cobb, Eggleston, Cook NAY: 0

11. ORDINANCES:

Ordinance 2020-45 (Public Hearing & Action Tonight) AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE PURCHASE OF WATER SOFTENING ROCK SALT

1st Nowakowski 2nd Eggleston Explanation by Bridge: Yearly \$30 a ton by AOS out of northern Ohio.

Pass 7-0 YES: Lowrey, Grimm, Rodewald, Nowakowski, Cobb, Eggleston, Cook NAY: 0

Ordinance 2020-47 (Introduction Tonight. Public Hearing & Action on 01/04/2021) AN ORDINANCE AMENDING CHAPTER 240 "CITIZENS' PARTICIPATION PLAN" AND CHAPTER 246 "EMPLOYEES GENERALLY" OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE FOR THE PURPOSE OF ADOPTING NON-DISCRIMINATION PROVISIONS FOR CITY EMPLOYEES OF THE CITY OF NEW CARLISLE

Ordinance 2020-48 (Introduction Tonight. Public Hearing & Action on 01/04/2021) AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE CLARK COUNTY SHERIFF'S OFFICE FOR FIRE AND EMS DISPATCHING SERVICES

Ordinance 2020-49E (Introduction, Public Hearing & Action Tonight) AN ORDINANCE AUTHORIZING THE EXPENDITURE OF FUNDS OF OVER TWENTY THOUSAND DOLLARS (\$20,000) AND ENTER INTO AN AGREEMENT FOR THE DEMOLITION OF ADAM'S STREET WATER TOWER, AND DECLARING AN EMERGENCY **1st Nowakowski 2nd Rodewald** Bridge explains that this will allow the demo of Adams St. tower. Cook notes the liability the city can incur (power lines, blacktop) Lowrey asks if this is typical liability. Bridge notes he will ask Kitko and Cobb notes it is standard. Lowrey asks about debris falling who is liable and that would be the company taking it down. **Pass 7-0 YES: Lowrey, Grimm (regretfully so), Rodewald, Nowakowski, Cobb, Eggleston (as much as she doesn't want to see it go), Cook NAY: 0** Lowrey asks if there is any way the City could get a small part like the N (not sure of size)? Bridge will ask about salvage rights. Cobb suggests asking the contractor.

Ordinance 2020-50E (Introduction, Public Hearing & Action Tonight) AN ORDINANCE AMENDING ORDINANCE 2020-46E FOR THE PURPOSE OF AUTHORIZING THE CITY MANAGER TO ENTER INTO A REVISED CONTRACT WITH THE SHERIFF OF CLARK COUNTY, OHIO FOR POLICE PROTECTION WITHIN THE CITY LIMITS OF NEW CARLISLE, OHIO, AND DECLARING AN EMERGENCY **1st Cobb 2nd Eggleston** Explanation by Bridge: CCSO contract price change to \$590,000. Cobb asks, "is it for the 5 deputies/"-yes and 1 cruiser per Bridge. Grimm reiterates his same objection as last meeting and those can be found in 12/7/20 minutes. **Pass 6-1 YES: Lowrey, Rodewald, Nowakowski, Cobb, Eggleston, Cook NAY: 1 Grimm**

12. OTHER BUSINESS:

Lowrey noted we skipped Comments from members of the Public:
Bridge read the question he read in the work session from Sheri

Overhouser: Does the city require pre sale inspections? No they do not.

Lowrey thanks everyone and notes it is great to work with everyone, even when they all do not agree. City is on the right track and wishes everyone a safe and Merry Christmas. Cobb adds "Bah-humbug". Bridge adds they forgot his motion for his raise. VM Cook "echo's" what the Mayor said. He adds he thought it would be a great Council that works together. Cook recommends that we spend more of our work session times on the items that bring more discussions. He suggests putting together a timeline so Council can meet all requirements in a concise manner. Cooks adds for everyone to have a Merry Christmas and Happy New Year. Grimm would like to see a meeting with council, Mr. Bridge and Mr. Hutchinson on the future of the city, growing the city, increasing the tax base. He thanks Council for working well together and hopes everyone has a Merry Christmas and Happy New Year. Ms. Nowakowski has enjoyed her time on Council and adds she would like to see the City work seriously on how "we increase communication" and community involvement. She reminds Council that there are vacant spots that need filled.

**City Offices Closed - Thursday, December 24th - Christmas Eve;
Friday, December 25th - Christmas Day; Friday, January 1, 2021 -
New Year's Day**

**Additional City Business Open Discussion for City Related
Matters** (above)

13. Executive Session: None

14. Return to Regular Session: N/A

15. Adjournment: 1st Cobb 2nd Eggleston Yes: 7 Lowrey, Grimm,
Nowakowski, Rodewald, Cobb, Eggleston, Cook Nay: 0

MAYOR MIKE LOWREY

CLERK OF COUNCIL EMILY BERNER



A. FINANCE REPORT

- Report on 01/19/2021

B. SERVICE REPORT

- Report on 01/19/2021

C. PLANNING & ZONING REPORT

- Report on 01/19/2021

D. FIRE/EMS REPORT

- Report on 01/19/2021

E. POLICE REPORT

- Report on 01/19/2021

F. INFORMATIONAL ITEMS

- Clark County Combined Health District
 - COVID-19 Update - Attached
- Clark County Emergency Management
 - COVID-19 Update - Attached
- Board Appointments
 - Council will vote via motion at the 01/19/2021 Regular Session
 - Volunteer Fire fighter Dependent Fund Board - Renewals delayed due to COVID-19
- CARES Act
 - Second report of spending due 01/06/2021
 - Extended deadline to expend funds until 12/31/2021
- 2021 Appropriations
 - Introduced tonight
 - Legal Ad in SNS on Tuesday, January 5, 2021
 - Public Hearing to approve during the Tuesday, January 19, 2021 Regular Session
- BWC Rebate
 - City received a third rebate of the year
 - Discussion
- 101 South Main Street
 - Schedule Council Member Tours
 - Week of January 11th
 - Still Needs Completed
 - Second internet connection - Ordered
 - Ceiling tiles installation - Ordered, work in-house
 - Office furniture - Paid for, waiting to set soon-to-be delivery date
 - Second coating of paint on walls - January 5-6, 2021
 - Installation of PD technology and City technology
- Resume Discussions on 01/19/2021
 - Mayor's Court
 - Pool Feasibility Study
 - Head Shots for new webpage
 - City Manager will bring some dates for photos
- Council Topics - 12/21/20 Meetings
 - Prior Pool Reports - Will be included in the 01/18/21 City Managers Report
 - Salvage Rights on Adam's Tower - Discussion at 01/18/21 Meetings
 - Downtown Center Line Painting - Update on 01/18/21 City Managers Report



SITUATION REPORT: COVID-19

Situation Report:	#28
Date of Issue:	12/30/2020
Time Issued:	15:00
Prepared By:	Michelle Clements-Pitstick, Director, Emergency Management Agency
Approved By:	Michelle Clements-Pitstick, Director, Emergency Management Agency
Sent To:	Community Wide Release

FOR ALL UPDATES TO THE SITREP, NEW INFORMATION IS WRITTEN IN RED.

Executive Summary:

Clark County Combined Health District (CCCHD) and community partners are responding to the COVID-19 global pandemic declared by the World Health organization on March 11, 2020. This situation report (SitRep) is provided as a communication tool to provide information on Clark County’s preparedness, mitigation, response, and recovery actions.

Jurisdiction’s Impacted:

Countywide Event - All Jurisdictions Impacted.

Declaration:

The United States Health and Human Services (HHS) declared a public health emergency on January 31, 2020. Ohio Governor Mike DeWine declared a State Emergency on March 9, 2020. A declaration of emergency has been issued by the Federal government on March 13, 2020 (EM-3457-OH). Clark County and the cities of New Carlisle and Springfield declared a state of emergency on March 16, 2020. Ohio Governor Mike Dewine extended the Ohio Stay-At-Home Order until May 29, 2020. **Many of the health orders have been rescinded and reissued.**

County EOC Status:

The Clark County Emergency Operations Center (EOC) was activated on March 16, 2020. Hours of operation are MWF from 9-5. The Ohio Emergency Management Agency (OEMA) was activated on March 25, 2020. See various EOC Briefing slide shows for additional details. **Clark County EOC is no longer activated 9-5, however staff is available 24/7 to respond to requests and assistance.**

Hazards:

Sources: John Hopkins <https://coronavirus.jhu.edu/map.html>, Ohio Department of Health (ODH) <https://coronavirus.ohio.gov/wps/portal/gov/covid-19/dashboards/overview>, and CCCHD <https://www.facebook.com/clarkcohealth/>

Worldwide Confirmed Cases	79,515,525	Worldwide Deaths	1,757,947	US Confirmed Cases	34,630,861	US Deaths	842,578
Ohio Confirmed Cases	605,214	Ohio Deaths	8,509	Ohio Hospitalizations	36,786		



Clark Co Confirmed & Probable Cases 8,349	Clark Co Deaths Confirmed & Probable 216	Clark County Hospitalizations 55	
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Community Lifelines:

A lifeline enables the continuous operation of critical government and business functions and is essential to human health and safety or economic security. Lifelines are the most fundamental services in the community that when stabilized, enables all other aspects of society to function.

Role #1 Representatives are to represent your discipline and bring essential elements to the meeting.

Role #2 Work as a collaborative group using offline calls and working groups if needed.

No Current Disruption	Significant Disruption	Significant Disruption	No Current Disruption	No Current Disruption	No Current Disruption	No Current Disruption

Safety & Security Status: 	<input checked="" type="checkbox"/>	No Current Disruption	<input type="checkbox"/>	Limited Disruption	<input type="checkbox"/>	Significant Disruption	<input type="checkbox"/>	Unknown Disruption
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Law Enforcement (Clark County Sheriff's Office, Springfield City Police Division)

- 12/28/20 - 2 employees out on COVID leave Springfield City Police. No disruption in services.

Correctional Facilities (Clark County Jail)

- July 2020 - 200 is normal capacity. Census had dropped to 100. Trying to stay below 140. Mid July census around 120.
- 12/28/20 - Command staff at S.O. was COVID positive. They are slowly returning to normal operations.
- 12/28/20 - Couple isolated cases in the jail.

Fire Service (Springfield City Fire and Rescue, Township Fire and EMS)

- 12/28/20 - Vaccinations started 12/22/20 for EMS employees. Second dose will be within 28 days of the first dose.

Military (Ohio National Guard 178th)

- 12/28/20 - National Guard missions are under review. 12/3/20 - POTUS signed the MA extension today giving federal funding thru 31 MAR 21 allowing our service members to continue to support mission requests via 502f 75% - 25% split.

Responder Safety & Security (Clark County Combined Health District - CCCHD)

- 12/28/20 - New guidance came out (Nov 2020) regarding N95 usage. Each mask can only be donned and doffed a total of five times.
- 12/28/20 - Battelle Contract has been extended through March 31st.


Government Services (County and City Government Offices)

- 12/28/20 - County and City business is being conducted virtual until further notice.



Schools (all Local School Districts)

- 12/28/20 - 1 school will continue virtual January 4, 2021. All other schools will be in session in some form hybrid or all in person.
- 12/28/20 - Staffing was an issue prior to Christmas break, they are hopeful that with an extra week off, they will have enough staffing to continue.

Food, Water, Sheltering Status: 	No Current Disruption	<input type="checkbox"/>	Limited Disruption	<input checked="" type="checkbox"/>	Significant Disruption	<input type="checkbox"/>	Unknown Disruption

Second Harvest Food Bank/Pantries

Home Delivery per week		Drive through per week		Avg Served Weekly		Demand vs Pre-COVID	
Date	#	Date	#	Date	HH / People	Date	%
Pre-COVID	0	Pre-COVID	115	Pre-COVID	696 / 2003	3/27/20	+40%
5/1/20	186	5/1/20	300	5/1/20	1724 / 5178	5/1/20	+159%
5/15/20	185	5/15/20	425	5/15/20	1710 / 5035	5/15/20	+151%
6/19/20	196	6/19/20	350	6/19/20	1519 / 4411	6/19/20	+120%
7/17/20	192	7/17/20	325	7/17/20	1307 / 3782	7/17/20	+89%
8/14/20	171	8/14/20	425	8/14/20	1826 / 4906	8/14/20	+145%
8/28/20	164	8/28/20	400	8/28/20	1849 / 5273	8/28/20	+163%
9/11/20	188	9/11/20	375	9/11/20	1827 / 5247	9/11/20	+ 162%
9/18/20	179	9/18/20	375	9/18/20	1838 / 5257	9/18/20	+162%
9/25/20	183	9/25/20	375	9/25/20	1829 / 5251	9/25/20	+162%
10/9/20	209	10/9/20	375	10/9/20	1847 / 5297	10/9/20	+164%
11/13/20	219	11/13/20	400	11/13/20	1881 / 5392	11/13/20	+169%
12/4/20	271	12/4/20	575	12/4/20	2199 / 6912	12/4/20	+245%

- Max Avg. Served Weekly (Unduplicated) - 2199 Households / 6912 People + 245% (12/4/20)
- Max Avg. Drive Through 575 12/4/20
FORMULA (using people served) = (this week's # - Pre-COVID#) / Pre-COVID#



United Senior Services

Home meals per day		Grocery delivery		In-home personal care per week		In-home homemaker care per week		Medical appts per week	
Date	#	Date	#	Date	#	Date	#	Date	#
Pre-COVID	255	Max	60	Pre-COVID	72	Pre-COVID	160	Pre-COVID	283
5/21/20	580	5/21/20	12	5/21/20	48	5/27/20	shutdown	5/21/20	48
6/5/20	580	6/5/20	12	6/5/20	54	Now deemed essential		6/19/20	155
6/19/20	495	6/19/20	10	6/19/20	48	6/19/20	160	7/17/20	198
7/17/20	525	7/17/20	13	7/17/20	41	7/17/20	102 (aid qur)	8/14/20	156
NA	NA	8/14/20	13	8/14/20	67	8/14/20	179	9/23/20	156
9/25/20	541	9/25/20	6	9/25/20	53	9/25/20	96	9/25/20	127

IHN

Emergency Shelter		Shelter Wait List		Rapid Rehousing (rent & utilities)	
Date	#	Date	#	Date	#
5/15/20	83	5/15/20		5/15/20	
5/29/20	96	5/29/20		5/29/20	
6/12/20	103	6/12/20		6/12/20	22
6/26/20	106	6/26/20		6/26/20	
7/23/20	112	7/23/20	31	7/23/20	155
8/11/20	105	8/11/20	32	8/11/20	109
8/19/20	98	8/19/20	100	8/19/20	186
9/2/20	108	9/2/20	70	9/2/20	
9/17/20	135	9/17/20	101	9/17/20	212
10/1/20	132	10/1/20	133		
10/29/20	132	10/29/20	102		
11/9/20	139	11/9/20			
11/19/20	146	11/19/20			
12/16/20	163	12/16/20	146		



12/28/20	240	12/28/20	200		
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IHN in overflow since 3/20/20, 70 is threshold, max 112 (7/23/20)
9-4-20- 25 Families waitlisted, 18 single women and 27 men.

St Vincent de Paul

Emergency Shelter			Rapid Rehousing (rent & utilities)			Project	Woman
Date	# Families	# People	Date	# Families	# People	Date	#/%
March	6	7	March	49	86	Pre-Covid	16-20
April	0	0	April (quarantine – shut down)	0	0	Max	+74%
May	1	1	May	10	16	Avg 9-11-20	+57%
June	27	38	June	41	86		
July	30	55	July	48	90		
August	18	23	August	40	86		
Sept	15	20	Sept	21	56		
Oct			Oct	21	40		

The Salvation Army

	Emergency Shelter	Food Assistance	Rent Assistance	Utility Assistance	Total Cases	Total Persons Served
Date	#	#	#	#	#	#
8/1/20	292 (23)	633 (115)	130 (10)	17 (58)	900 (214)	2318 (522)
9/1/20	308 (36)	705 (164)	143 (17)	24 (71)	1,037 (291)	2,550 (721)
10/1/20	309 (38)	783 (170)	156 (23)	36 (75)	1,190 (303)	2,862 (749)
11/1/20						

- Cumulative numbers shown from 3/1/2020 to current date shown
- Same timeframe for 2019 shown in “ () ”

Food (Second Harvest Food Bank, United Senior Services, Job and Family Services)

- SEE CHART ABOVE.
- 12/28/20 - The need for food is still there, and continues to grow. Tyra applied for additional funding for food.
- 12/28/20 - Christmas boxed in coordination with St. Vincent De Paul was handed out.



- 12/28/20 - Cooler kits are being filled approx 5-7 days for the unhoused population.
- 12/28/20 - Need to look at volunteers in the future and provide a safe protocol for them, as the National Guard will be departing in January.
- 12/28/20 - Increase in number of people in household. Leads us to believe some of homeless population are living with others.

Potable Water & Sewer (Clark County Utilities, Springfield City Water Department)

- 12/28/20 - Short on personnel, but it is not affecting services.

Shelter (Interfaith Hospitality Network - IHN, Clark County Combined Health District CCCHD)

- SEE CHART ABOVE.
- See Power Point "Clark Co - Springfield Homelessness Status 11-22-20 rev..." for details.
- 10-30-20-Elaina- Rise in housing needs. There are many individuals and many families with children. Working with community departments on housing issues. Trying to acquire and prioritize hotel rooms for those on waitlist. Have assisted 110 households with rental assistance or deposits.
- 10-30-20-Shannon stated that in working with Tyra and Elaina that they are looking for additional funding and support from profit and non-profit.
- 10-30-20-Casey Rollins-St.Vincent DePaul-Number of requests are lower as they cannot accommodate hotel stays. Have been sending people to Dayton St Vincent DePaul as they have more funding but no food service. We are helping them by means of food.
- 10-30-20-Casey-St Vincent DePaul have been collecting suitcases, sleeping bags, hats, gloves etc.
- Met with Second harvest to combine efforts for food distribution. The Christmas food distribution for approximately 1,000-1,200 families will be held at Second Harvest on Dec 18th.
- 12/28/20 - Waitlist numbers are going down, while sheltered numbers are going up due to increased availability of hotel rooms.
- 12/28/20 - Secured 36 hotel rooms at Comfort Inn within the last week or so to provide housing through March for the unhoused population.
- 12/28/20 - Working on securing Hampton Inn (full facility) for a total of 100 rooms for additional capacity. The lease is being reviewed at this time.
- 12/28/20 - Springfield City is assisting IHN on communication with the unhoused population. Typically, the unhoused don't have minutes on the phone but can text. Springfield City is working on a texting program to get started to assist with communication.
- 12/28/20 - For rental and utility assistance Neighborhood Housing Project, as well as Clark County programs closed a while back. 12/23/20 OIC advised us that their program would no longer be distributing packets. They felt with the nearly 500 packets in hand, they should go ahead and cut off giving out packets prior to the 12/30/20 deadline.


Durable Goods (Commercial Retail Stores for Food and Water Commodities)

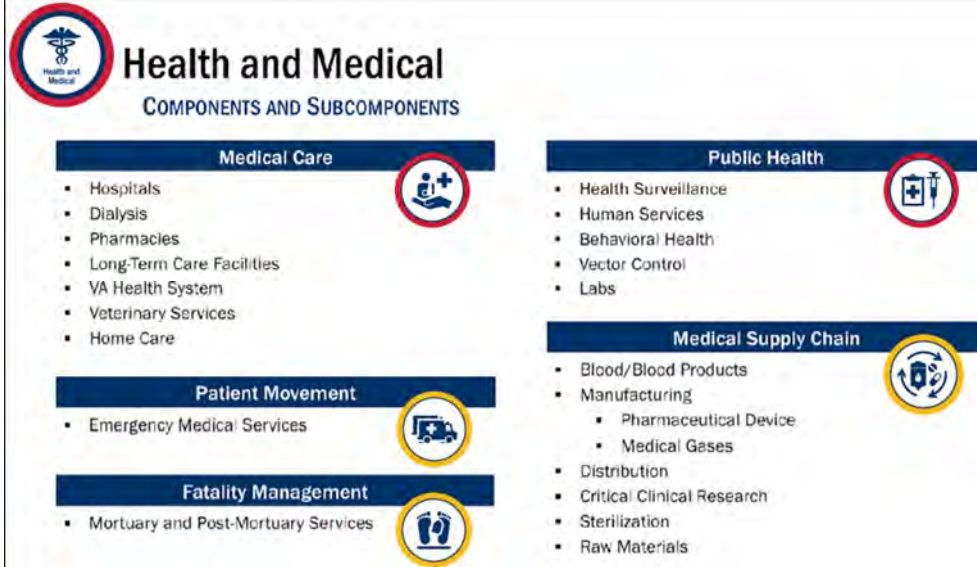
- ~ May 2020 Grocery stores are experiencing extreme shortages in meat products.
- ~ May 2020 Stores are continuing to limit occupancy and have implemented using one way in and one way out to limit the amount of traffic.

Animals and Agriculture

- 12/28/20 - No updates



Health & Medical Status: 	<input type="checkbox"/>	No Current Disruption	<input type="checkbox"/>	Limited Disruption	<input checked="" type="checkbox"/>	Significant Disruption	<input type="checkbox"/>	Unknown Disruption
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Details on Health and Medical Lifeline Components:

- Medical Care: 11/30/20 Moved from Yellow to Red (should have probably been done sooner).
- Patient Movement: 11/30/20 Moved from Yellow to Red (more so due to private EMS rather than public EMS).
- Fatality Management: 12/21/20 Moved from Green to Yellow
- Public Health: 11/30/20 Moved from Yellow to Red (should have probably been done sooner).
- Medical Supply Chain:

For latest updates, and detailed information see www.ccchd.com

Date	# of Cases		Date	# of Cases	Date	# of cases
3/18/20	1		7/8/20	787	10/28/20	2,691
5/8/20	88		7/22/20	948	11/11/20	3,599
5/15/20	132		8/5/20	1,103	11/27/20	5,271
5/22/20	183		8/21/20	1,129	12/9/20	6,570
5/27/20	238		9/4/20	1,427	12/28/20	8,349
6/4/20	326		9/16/20	1,669		
6/11/20	395		9/21/20	1,732		
6/18/20	657		9/30/20	1,869		
6/25/20	721		10/14/20	2,178		



Medical Care (Springfield Regional Medical Center, Rocking Horse Center, local clinics and testing sites)

- 12/28/20 - SRMC began converting a third unit into a COVID wing on 12/7/20 and completed it on 12/11/20. Currently there has not been a need to move any COVID patients into it yet.
- 12/28/20 - Morgue capacity is a concern, but we are working on getting a refrigerated pod delivered to SRMC. EMA received approximately 6 calls over the past 3-6 weeks from SRMC asking for assistance since their morgue was full.
- 12/28/20 - Vaccine campaign has begun. More info to follow in coming weeks.

Public Health (Clark County Combined Health District)

- 12/28/20 - Numbers continue to grow, Clark County is currently reporting 8,349 cases and continues to maintain advisory level Red.
- 12/28/20 - CCCHD is now sending letters to positive cases asking them to help contact trace, as they are backlogged with a significant amount of new positive cases.
- 12/28/20 - CCCHD is still required to send a list of positive cases to all dispatch centers, while they are still sending it- the list is outdated due to the amount of positive cases coming in.
- 12/28/20 – Late November CCCHD opened a new testing facility called CTEC, located on E. High st. anyone can call CCCHD to make an appointment. The hours are, Mon 10-1400, Tues 1300-1800, Wed Closed, Thurs 1000-1400, Fri 1000-1400.
- 12/28/20 - On 12/9/20 CCCHD had conference call with Fire Chiefs (to include private EMS) to discuss vaccine planning.
- 12/28/20 - JCPenny's at the Upper Valley Mall has been secured for three months for vaccine clinics. CCCHD will have a traveling team as necessary.
- 12/28/20 - CCCHD 12/22/20 began vaccination of level 1A which includes EMS only. Fire ONLY and Law, Dispatch are not currently included in 1A. Stephanie Johnson, EPC will be heading up contacting local responders and others to schedule vaccinations.
- 12/28/20 - As of 12/29/20 approximately 45% of Clark County's 388 EMS workers (# from David Gerstner) have been vaccinated.

Behavioral Health (Clark Mental Health Board, Mental Health Services):

- The Responder Resilience Program is open from 8-5, M-F and the number is 937-727-4097
- Warm Line 937-662-9080. 24/7, free and confidential peer support by phone.

Long Term Care (Facilities and Home Health Care):

- 12/28/20 - Conducting bi-weekly calls with Clark Co Health Care Coalition. Various other partners to include Home Health are also invited to this call.
- 12/28/20 - CCCHD & EMA continues to push being fit tested.
- 12/28/20 - PPE push to long term care, assisted living and home health have been made. This push consisted of surgical masks, gowns and face shields.


Fatality Management (Clark County Coroner's Office, Local Funeral Homes)

- 12/28/20 - Updates are being made to the Mass Fatality plan per the new state guidelines/plan.
- 12/28/20 - On 12/16/20 EMA along with CCCHD held a meeting with Coroner, SRMC, and all local funeral homes to discuss Clark County cold storage capacity. A dashboard has been created to obtain a better picture of what's happening within the county. See Power Point "Clark Mass Fatality Planning 12-15-20" for details.
- 12/28/20 - Clark County Commissioners agreed to pay for three months of rent on a storage unit to be housed at SRMC.

Healthcare Supply Chain (SRMC, CCCHD, EMA):

- 12/28/20 - EMA continues to push PPE requests out as needed. Requests are slowing down.
- 12/28/20 - EMA re-inventoried all PPE currently in the garage. However, numbers **DO NOT reflect a cache**. The numbers on inventory are specifically for what we have on hand.



Energy Status: 	X	No Current Disruption	<input type="checkbox"/>	Limited Disruption	<input type="checkbox"/>	Significant Disruption	<input type="checkbox"/>	Unknown Disruption

Power (Ohio Edison, DPL)


- Power companies initially extended shut-offs a few times. They along with other agencies continue to work through bill pay assistance programs for their customers.

Natural Gas (Columbia Gas)

- Gas companies initially extended shut-offs a few times. They along with other agencies continue to work through bill pay assistance programs for their customers.

Fuel (Speedway Super America Government Depot Centers)

- Speedway is implementing their COOPs, EMA continues to touch base with any needs that they may have.
- May 2020 - EOC has contacted the Engineer's Office, Springfield City Service Center and other fuel depots to maintain top off levels.

Communications Status: 	X	No Current Disruption	<input type="checkbox"/>	Limited Disruption	<input type="checkbox"/>	Significant Disruption	<input type="checkbox"/>	Unknown Disruption

911 and Dispatch (Clark County Communications Center, Springfield City Dispatch)

- 12/28/20 - 9-1-1 dispatchers are now asking more specific COVID questions within their protocols. They are relaying the information to all responding units as available.
- 12/28/20 - City/County dispatch centers will combine January 4, 2020. They will still operate two dispatch centers for the time being, while getting over 350 folks trained on the new Spillman CAD. Major Clark indicated they are approx. 30 days behind due to electrical issues occurring. The county has not taken occupancy of the new building. However, the new building is 90% complete. Estimated 4-6 months of operating two centers.
- 12/28/20 - Mad River Township Fire is now being dispatched by the county.

211 Information and Referral (United Way)


	2-1-1 Food Access		2-1-1 Housing		2-1-1- Temporary Assistance	
	2019	2020	2019	2020	2019	2020
January	89	117	34	64	102	87
February	116	66	37	36	82	62
March	107	213	29	18	71	50
April	145	163	25	12	93	42
May	126	86	36	6	117	35



June	125	102	23	33	77	63
July	183	135	36	60	122	102
August	152	98	47	53	137	107
September	156	165	37	37	123	306
October	155	212	26	48	119	297
November	128	248	32	52	109	281
December	147		30		99	


Alerts, Warnings, and Messaging (Agencies and Department PIOs)

- No report

Transportation Status: 	X	No Current Disruption	<input type="checkbox"/>	Limited Disruption	<input type="checkbox"/>	Significant Disruption	<input type="checkbox"/>	Unknown Disruption


Public Transportation (SCAT)

- 12-11-20 – 4 of their 15 drivers are quarantined. Potential to consider eliminating door to door service. Under review.
- 12-28-20 - Staffing level is back up, no disruption in services.

Community Engagement and Recovery Status: 	X	No Current Disruption	<input type="checkbox"/>	Limited Disruption	<input type="checkbox"/>	Significant Disruption	<input type="checkbox"/>	Unknown Disruption

United Way

- No Report

Economic Recovery: 	X	No Current Disruption	<input type="checkbox"/>	Limited Disruption	<input type="checkbox"/>	Significant Disruption	<input type="checkbox"/>	Unknown Disruption

JFS

- 10-30-20-Ginny-State has given permission to give the max amount in SNAP benefits. Medicaid applications have increased. Unemployment rates are slightly better but not. We have staff members



that have been exposed to COVID and waiting on two test results. Suggested that EMA could distribute masks to mobile food pantries. If winter coats for kids are needed to please reach out to JFS.

- 12/28/20 - Max amounts of SNAP benefits are still being distributed.
- 12/28/20 - At the end of November, DJFS gave out over 3.5 million dollars in assistance.
- 12/28/20 - To date DJFS has had 20-30 employees quarantined or isolated. However, it didn't affect operations as all employees have been working from home.
- 12/28/20 - Unemployment is staying around 5%. The jobs are out there, we just need to get people connected.

	Unemployment	Medicaid	SNAP	TANF
Feb 2020	5.0%	39,961	20,832	1,451
March 2020	5.6%	40,694	20,544	1,347
April 2020	17.4%	41,297	24,165	1,437
May 2020	12.4%	41,931	24,148	1,448
June 2020	10.4%	42,777	24,138	1,443
July 2020	10.4%	42,902	23,743	1,453
August 2020	8.4%	43,356	23,358	1,432
September 2020	7.5%	43,751	22,380	1,456
October 2020	5.0%			
November 2020				
December 2020				

Chamber of Commerce

- No Report

Clark County Economic and Community Development

- 12/28/20 - Ethan continues to work with agencies within the community to assist with funding opportunities.
- 12/28/20 - CARES relief program has closed out, both for individuals and business. All the funds have been expended.
- 12/28/20 - Ethan also continues to work with IHN regarding lease for Hampton Inn for the unhoused population.

Springfield City Community Development

- 12/28/20 - Springfield Community Development continues to work with IHN to solve the unhoused population crisis in coordination with Clark EMA.
- 12/28/20 - They began the cooler packs, to the unhoused population to eliminate the need to visit the food pantry daily. Cooler kits consist of basic needs for eating in vehicles or tents.

EOC Briefings are now bi-weekly with the next call to be held on January 8, 2021.

COVID-19 Update for Community Leaders

December 30, 2020

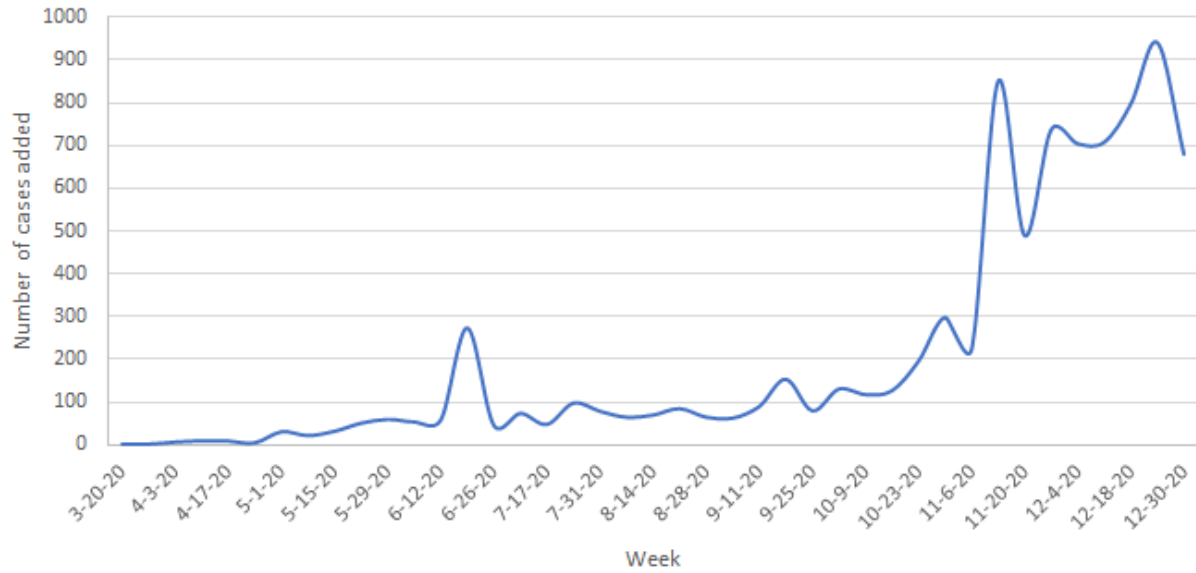


COVID-19 Updates

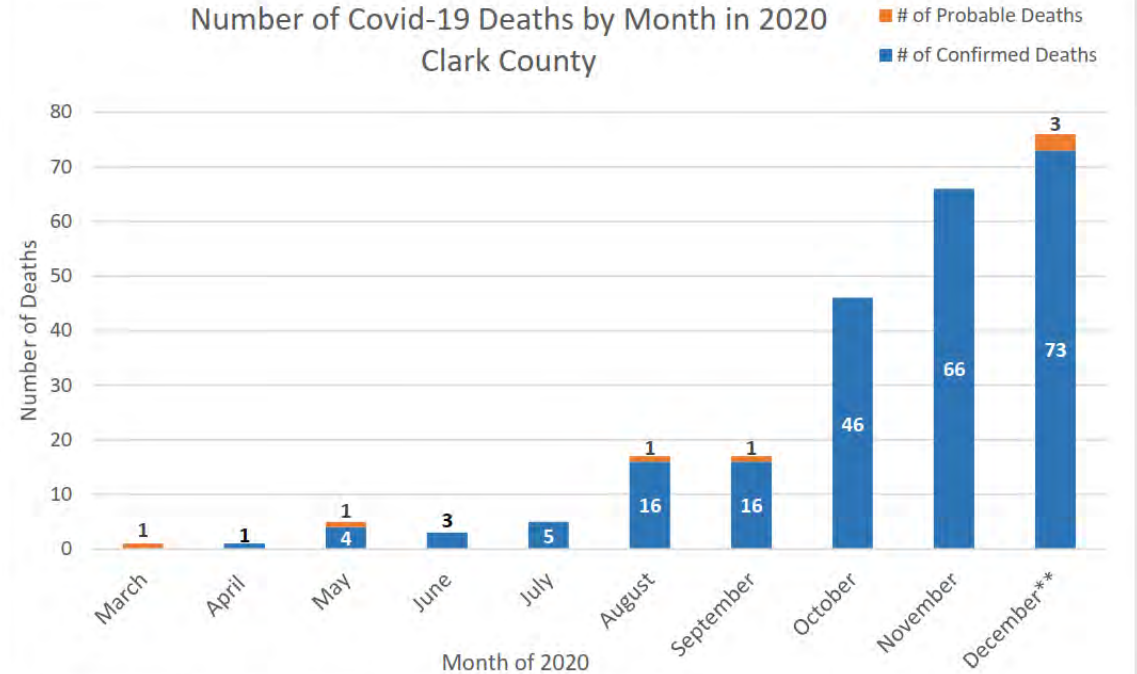
- Clark County has **8,248 confirmed and 902 probable**
 - 15 of the probable cases are from anti-body testing
- **230 confirmed, 7 probable deaths**
 - Probable deaths are identified when the person has not been laboratory tested for COVID-19 but they meet one of the following criteria: (1) When a death certificate lists COVID-19 as a cause of death OR (2) when autopsy findings are consistent with pneumonia or acute respiratory distress syndrome without an identifiable cause.



Clark County COVID-19 Weekly Case Count



Number of Covid-19 Deaths by Month in 2020
Clark County



**Current month, number is preliminary and subject to change



Clark County COVID-19 Data

Includes Confirmed & Probable Cases: Data updated on 12/30/20

Sex*		
	# Cases	% Cases
Male	3604	39.4%
Female	4530	49.5%
Unknown	1016	11.1%
Total	9150	100.0%

Age		
	# Cases	% Cases
0 to 9	285	3.1%
10 to 19	822	9.0%
20 to 29	1518	16.6%
30 to 39	1255	13.7%
40 to 49	1284	14.0%
50 to 59	1425	15.6%
60 to 69	1081	11.8%
70 to 79	860	9.4%
80 to 89	422	4.6%
90 to 99	178	1.9%
100 to 109	9	0.1%
110 to 119	1	0.0%
Unknown	10	0.1%
Total	9150	100.0%

Zip Code*		
	# Cases	% Cases
43010	19	0.2%
43044	26	0.3%
45319	16	0.2%
45323	254	2.8%
45324	236	2.6%
45341	211	2.3%
45344	859	9.4%
45349	12	0.1%
45368	240	2.6%
45369	216	2.4%
45372	12	0.1%
45387	16	0.2%
45501	14	0.2%
45502	923	10.1%
45503	2264	24.7%
45504	1101	12.0%
45505	1096	12.0%
45506	742	8.1%
All Others	13	0.1%
Unknown	880	9.6%
Total	9150	100.0%

Symptoms*		
	Amt.	%
Yes	5273	57.6%
No	685	7.5%
Unknown	3192	34.9%
Total	9150	100.0%

Location*		
	# Cases	% Cases
Springfield City	2052	22.4%
Moorefield Township	576	6.3%
Springfield Township	496	5.4%
Bethel Township	344	3.8%
Mad River Township	300	3.3%
German Township	197	2.2%
New Carlisle	191	2.1%
Pike Township	85	0.9%
Harmony Township	84	0.9%
Pleasant Township	82	0.9%
Green Township	67	0.7%
Enon	42	0.5%
South Charleston	35	0.4%
Madison Township	14	0.2%
All Others	27	0.3%
Unknown	4558	49.8%
Total	9150	100.0%

Released From Isolation		
	# Cases	% Cases
Released	8249	90.2%
Under Isolation	649	7.1%
Deceased	237	2.6%
Antibody Test	15	0.2%
Total	9150	100.0%

Race*	% Cases
American Indian/Alaskan Native	0.1%
Asian	0.3%
Black	5.8%
Hawaiian Native/Pacific Islander	0.0%
White	59.7%
Other	9.6%
Unknown	24.5%
Total	100.0%

Ethnicity*	% Cases
Hispanic	6.2%
Non-Hispanic	67.8%
Unknown	26.1%
Total	100.0%

**Data tables are incomplete due to ongoing investigations and backlog of positive cases.*

Since there is no official definition of recovery for COVID-19, the number of individuals released from isolation is provided. The criteria to be released from isolation is at least 3 days (72 hours) fever-free and improvement in respiratory symptoms (e.g., cough, shortness of breath); and, at least 10 days have passed since symptoms first appeared.



Long Term Care Facilities Update

Facility Name	Current # of Resident Cases	Cumulative # of Resident Cases	Current # of Staff Cases	Cumulative # of Staff Cases
Allen View Healthcare Center	0	101	0	36
Arbors at Springfield	0	26	0	28
Brookdale Buck Creek	10	11	0	7
Choice in Community Living	0	4	0	8
Dayspring of Miami Valley	5	92	0	56
Developmental Disabilities of Clark County	0	5	0	11
CSS - El Camino	0	5	0	4
Forest Glen Health Campus	0	69	0	41
Fox Run Senior Living	9	9	2	4
Good Shepherd	0	64	0	29
Hearth and Home at El Camino	0	0	1	2
Hearth and Home at Harding	0	15	0	9
Mercy Health Oakwood Village	0	45	1	77
Northwood Skilled Nursing and Rehabilitation	0	49	0	27
Ohio Masonic Home	0	11	0	36
Southbrook Care Center	0	34	4	17
Springfield Nursing and IL	0	0	2	3
Vancrest at New Carlisle	8	41	5	18
Vienna Meadows	2	2	0	0
Villa Springfield	0	54	0	27
Whispering Pines	1	5	0	2
Wooded Glen Health Campus	0	32	0	33



Additional Updates

- **Ohio Public Health Advisory System**
 - Clark County is at **RED**, Level 3
- **Vaccine Updates**
 - We understand that some individuals are very eager to get one of the new COVID vaccines. However, at this time, we are only scheduling those individuals who are in Phase 1A. Eligible parties can be found in the graphic below. When we find out, CCCHD will announce when scheduling for Phase 1B begins.

Clark County COVID-19 Vaccine Distribution



Updated: 12/28/2020

Currently scheduling vaccine appointments for residents in **Phase 1a**

Phase 1a	Phase 1b	Phase 1c
<ul style="list-style-type: none">• EMS responders / Urban search and rescue (USAR) / DMAT• Long-term care facility staff and residents• LHD Point of Dispensing (POD) personnel• Correctional facility medical staff• Coroner/morgue staff conducting autopsies• Home health staff and clients• Group home staff and residents• Residential care facilities• Federally Qualified Health Care Centers• Healthcare practitioners• Urgent care centers• School nurses• Dialysis centers• Dental providers• Hospice staff• Pharmacists• Ancillary healthcare staff	SCHEDULING SOON	SCHEDULING SOON





RESOLUTION 2021-01R

A RESOLUTION REVISING THE NEW CARLISLE CITY COUNCIL RULES OF COUNCIL

WHEREAS, the Rules of Council establish guidelines for the Council of the City of New Carlisle to conduct its business; and

WHEREAS, said Rules state that they shall be reviewed and adopted by Council in January after any Council elections; and

WHEREAS, the Rules of Council were last revised on April 21, 2020 via Resolution 2020-06R; and

WHEREAS, the Rules of Council may be amended by a two-thirds vote of the Council members present at a regular meeting.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY RESOLVES that the New Carlisle City Council Rules of Council, attached as Exhibit A to this resolution, be approved.

Passed this _____ day of _____, 2021

Mike Lowery, MAYOR

Emily Berner, CLERK

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

1st _____

2cd: _____

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Rodewald	Y	N
Grimm	Y	N
Eggleston-Nowakowski	Y	N

Totals:	Pass	Fail
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Intro: 01/04/2021
Action: 01/04/2021
Effective: 01/19/2021

Revision History

Reviewed 01/04/10

Reviewed 01-17-12

Revised 01-06-14

Revised 3/8/18 via Res 18-03R

Revised 5/21/18 via Res 18-08R

Revised 01/07/19 via Res 19-01R

Revised 1/22/19 via Res 19-03R

Revised 6/3/19 via Res 19-09R

Revised 8/19/19 via Res 19-13R

Revised 4/21/20 via Res 20-06R

RULES OF COUNCIL - 2021
CITY OF NEW CARLISLE, OHIO**SECTION I: MEETINGS**

A. Regular Meetings

Regular Meetings shall be held every first and third Monday of each month at 7:00 P.M. When the date of a regular meeting is determined to create a conflict, or falls on a holiday observed by the City, Council may, by majority vote, change the date and/or hour and issue proper notices thereof.

B. Special Meetings

The Mayor, Vice-Mayor, City Manager or at least four (4) members of Council may call for a special meeting. If Council membership should fall to five (5) or less, a simple majority may call a special meeting. The special meeting may be called upon at least a twelve (12) hour written notification to all Council Members. This notice may be delivered to each Member personally or left at his or her place of residence and should generally state the subjects to be discussed at the meeting. Every effort shall also be made to contact the Member by telephone, e-mail, and in other ways. Written notice to any Member may be waived by that Member.

C. Closed Sessions/Executive Sessions

All meetings during which official business is conducted will be held in public. However, Council may convene in a closed or executive session to discuss those matters which are permitted by section 121.22(G) of the Ohio Revised Code. All Council Elect shall be included in all executive sessions after being certified by the board of elections.

SECTION II: NOTIFICATION OF MEETINGS

Upon establishment of special meetings, the City Manager, Council Members, and the public shall be notified. Notification shall be made by posting a notice at the City Building, by contacting a newspaper of general circulation within the City, any requesting media organization, and others regularly notified of meetings.

SECTION III: AGENDA

- A. The Clerk of Council, in conjunction with the City Manager, the Law Director and the Council, shall prepare and distribute the meeting agenda, listing the items for discussion and the order of business for the meeting.
- B. In order for an item to be included on the agenda, it must be submitted to the Clerk or the City Manager no later than three (3) working days preceding the meeting date.
- C. A copy of all Ordinances or Resolutions must be made available to all Council Members, the Clerk, and any department head whose department may be involved in the legislation, a minimum of forty-eight (48) hours prior to the Council meeting at which the legislation is to be introduced.
- D. An item that does not appear on the agenda shall not be acted upon without suspension of the Rules of Council.
- E. No letter or communication to Council shall be considered or acted upon by Council unless the letter or communication has been signed by its sender.
- F. Subsections B, C, & D are not applicable in regard to emergency legislation.

SECTION IV: PRESIDING OFFICER AT MEETINGS

- A. The Mayor, selected in the manner set forth by the City Charter (Section 4.04), shall assume the duties and responsibilities contained therein, and shall act as Presiding Officer over all Council Meetings.
- B. The Vice-Mayor, selected in the manner set forth by the City Charter (Section 4.05), shall assume the duties and responsibilities contained therein and perform the duties of Mayor in the Mayor's absence, including that of Presiding Officer.
- C. In the case of absence of both the Mayor and Vice-Mayor at a Council meeting, the Council shall select a Temporary Presiding Officer by a majority vote of Members present.

D. The Presiding Officer shall preserve decorum and decide all questions of order, subject to appeal to Council, by any one of its Members. Should any Member transgress these rules of Council, the Presiding Officer shall, or any Member may, call him or her to order, and in the latter instance, the Presiding Officer shall render a decision as to the point of order. The Presiding Officer shall be sustained unless overruled by a majority vote of Council Members present.

E. Addressing the Presiding Officer

A Member of Council shall address the Presiding Officer when requesting permission to speak. The Presiding Officer shall then declare the person entitled to the floor. All discussion shall be confined to the question under debate. Members of the audience will also request permission to address Council from the Presiding Officer and should do so by raising their hand(s).

SECTION V. THE CLERK OF COUNCIL

Council shall select a Clerk and one or more Acting Clerks in accordance with the City Charter (Section 4.09).

SECTION VI. MEETING PROCEDURE

The order of business by the Council shall be:

- (1) Call to Order
- (2) Roll Call
- (3) Invocation
- (4) Pledge of Allegiance
- (5) Action on Minutes of previous meeting(s)
- (6) Communications
- (7) City Manager's Report
- (8) Comments from Members of the Public
- (9) Committee Reports
- (10) Resolutions
- (11) Ordinances
- (12) Other Business
- (13) Executive Session

As a courtesy to the audience, the presiding officer should announce if any additional business is anticipated after executive session.

- (14) Return to regular session
- (15) Adjournment

SECTION VII: VOTING**A. Quorum**

A majority of Council Members must be present at any meeting for official and valid business to be conducted, except as otherwise provided by the City Charter.

B. Absences

If a Council Member is to be absent from a meeting and desires to be excused from that meeting, the Member shall communicate that information to the Mayor or the Vice Mayor as early as possible prior to that meeting and should specify the reason(s) for said absence. If unable to contact them, the Member shall contact any other Council Member or the City Manager.

Having received such request, the Mayor, or Vice Mayor, or other Council Member or City Manager shall present that information during the “other business” portion of the meeting from which the Member wishes to be excused.

C. Voting Procedure

Voting on all proposed legislation and motions shall be oral and in open Council. The Clerk of Council shall call the roll, beginning with the member seated to the left of the member who seconded the motion. Members may signify approval with a “Yes” vote, disapproval with a “No” vote, or “Abstain” for reasons such as:

(1) The Member feels his or her vote would constitute a conflict of interest.

(2) The Member was not present at the previous meeting (re: minutes).

When a Council Member chooses to abstain, he or she shall state, “I abstain because,” indicating the reason for the abstention. No other comments shall be in order during the voting procedure. The Clerk of Council shall announce the result and the vote immediately after the roll call.

D. Voting on Suspension of Rules

Suspensions of these Rules of Council shall require a two-thirds (2/3) vote of Council Members present.

E. Dissent from Majority Opinion

Any Member of Council may dissent or protest a decision of the majority of Council, or any Ordinance, Resolution, or Motion, and may have that dissent entered into record. Such dissent may be oral or written and shall be presented at the next meeting following the action on such Ordinance, Resolution, or Motion.

F. Reconsideration

Any Member who voted with the prevailing side on the vote on a given action of Council may move a reconsideration of that action, provided that the motion be made not later than the next regular meeting after the action was taken.

A motion to reconsider shall be in order at any time except when a motion on some other subject is standing.

A motion to reconsider being laid on the table may be taken up and acted upon at any time when the Council is engaged in transaction of miscellaneous business.

No motion to reconsider shall be made more than once on any matter or subject, and the same number of votes shall be required to reconsider the action of the Council as are required to pass or adopt the same.

No Motion, Resolution, or Ordinance, having been voted upon, shall be reintroduced within ninety (90) days, except with majority concurrence of Council.

SECTION VIII: SPEAKING REGULATIONS

- A. Each Council Member and person addressing Council during the legislative agenda shall make every effort to confine his or her discussion to the question under debate. Members of Council and members of the audience shall be limited to five (5) minutes and shall not speak more than once on any subject.
- B. Comments from persons in the audience should be addressed to the Presiding Officer, not to proponents or opponents of any issue, not to city staff, and not to other members of the audience.
- C. A public meeting or a public hearing is an opportunity for Council to receive input from citizens of the community. It is not the place for a debate between persons in the audience and other citizens, persons in the audience and city staff, or persons in the audience and members of Council. Debating tactics such as demanding answers to questions are frowned upon and may be prohibited. Since the meetings are for input, not an instant dialogue or debate, questions to which Council chooses to respond may well be answered at a subsequent meeting or as decided by the presiding officer.

- D. The Council reserves the right to put an end to that portion of any meeting or hearing in which comments from the audience are allowed, in order to leave adequate time for Council to proceed with its other business.
- E. When citizens raise questions or complaints which can be dealt with best by staff or do not require immediate action, arrangements may be made for discussion outside of the meeting. Citizens may, of course, return to a later meeting of the Council to speak to the subject, if they are not satisfied with the response they receive.

During the public comment part of the agenda, members of the audience may speak on subjects of their choice, addressing comments and questions to the Presiding Officer after being granted the floor and shall be limited to five minutes.

Language used shall be appropriate for a public meeting.

SECTION IX: LEGISLATION

(A) Drafting

The Director of Law shall, on motion of Council, prepare legislation, in writing and over the Director's signature, in which the City is concerned.

(B) Ordinances and Resolutions

Ordinances and Resolutions that are proposed by any Member of Council will contain the signature of the Member of Council introducing the legislation. Resolutions shall require one (1) reading by title only. Ordinances shall require two (2) readings by title only. Upon the request and approval by a majority of Council, legislation may be read in its entirety.

(C) Motions of Council

Motions shall be used only to expedite the orderly transaction of business of Council and shall not be substituted for Resolutions or Ordinances. The form of all Motions shall be, "I move that...", followed by the substance of the motion. A second shall be required for any motion except as specifically provided for in a rule, but upon demand of any Member, any motion shall be reduced to writing by the Clerk of Council. Any such motion may be withdrawn by the maker with the consent of the second before it has been amended or voted upon. When a motion is made, it shall be stated by the Presiding Officer before any debate is in order. All motions which have been entertained by the Presiding Officer shall be entered upon the minutes.

(D) Precedence of Motions.

When a question is before Council, no motion shall be entertained except the following:

- (1) To adjourn
- (2) To fix the hours of adjournment
- (3) To request that discussion on the previous question end and that the motion being considered be voted on
- (4) To lay on the table
- (5) To postpone definitely
- (6) To postpone indefinitely
- (7) To refer to a committee
- (8) To amend.

These motions shall have precedence in the order indicated. The motion to adjourn and the motion to previous question shall be put to a vote without debate. The motion to fix the hour of adjournment shall be debatable only as to the time of such adjournment. All other motions shall be debatable.

A motion to adjourn shall be in order at any time with a second.

A motion for the previous question shall require a majority vote of Council Members present. It shall be considered only once; may be renewed after intervening business; shall take precedence over all debatable questions. When the previous question is moved and seconded by one other Member of Council, it shall be stated by the Presiding Officer: "Shall the main question be now put?"

There shall be no further amendment or debate but pending amendments shall be put in their order before their main question. If the question, "Shall the main question be now put?" is decided in the negative, the main question remains debatable before Council.

A motion to lay on the table (to table) shall dispose finally of all legislation against which it is invoked, but a motion to lay on the table a pending amendment to an Ordinance or Resolution shall not carry the Ordinance or Resolution with it. The motion to lay on the table shall require a majority vote of Council Members present.

A motion to postpone to a certain date shall require a majority vote of Council Members present; shall be subject to reconsideration; may be renewed after intervening business; shall be debatable as to the propriety of the postponement, but not upon the merits of the legislation; and may be amended by changing the date. Upon the arrival of the date to which postponed, the legislation shall be considered in the regular order of business.

A motion to postpone indefinitely shall have the same effect as the motion to lay on the table and shall require a majority vote of all Council Members present. A motion to postpone indefinitely shall not be reconsidered, shall be debatable, shall open the legislation to debate, may be renewed after intervening, may not be amended or laid on the table, and shall be subject to the previous question.

A motion to amend shall be susceptible to but one amendment. An amendment once rejected may not be moved again in the same form.

Any Member of Council may call for a division of the question, or the Presiding Officer may direct the same, and the same in either case shall be divided if it comprehends questions so distinct that, one being taken away, the other will stand as an entire question for decision.

Questions of privilege shall be: First, those affecting the rights of the Council collectively, and the safety, dignity, and integrity of its proceedings; second, the rights, reputation, and conduct of the Members of Council individually, in their capacity as Council Members. A question of privilege shall have precedence over all questions except a motion to adjourn.

SECTION X: PROCLAMATIONS

- (A) A proclamation is a ceremonial document signed only by the Mayor with support from a majority of Council by motion, and may be issued for public awareness, charitable fundraising campaigns, arts and cultural celebrations, or special honors.
- (B) Proclamations shall not be issued for matters of political controversy, ideological or religious beliefs, individual conviction, events or organizations with no direct relationship to the City of New Carlisle, or for campaigns or events contrary to City policies.
- (C) The Mayor is empowered to issue proclamations as part of the Mayor's ceremonial duties on behalf of the City of New Carlisle, but only with a majority vote (4) of Council by motion approving the proclamation, thereby constituting Council's support.

- (D) The Mayor or any Councilmember shall only request a proclamation to Council in an open meeting. Any City of New Carlisle resident or business located in the City of New Carlisle shall only request a proclamation to Council in an open meeting, or by using a form made available to the citizens on-line on the City's website and also available on paper at the Municipal Building. Requests from City of New Carlisle residents and businesses located in the City of New Carlisle that are made by submitting such form will be presented to Council by the Mayor at the next regularly scheduled Council meeting. All requests for proclamations made by City of New Carlisle residents or businesses located in the City of New Carlisle shall be made with at least 30 business days' notice before the date the proclamation is being requested, and shall include the requestor's first and last name, residential/business address, email address, telephone number(s), the date for when the proclamation is being requested, name(s) and/or date(s) to be proclaimed, a brief summary and/or background of the event or organization, and draft text for the proclamation including 4-6 "WHEREAS" clauses. With regard to the timing of requests, it should be remembered that all requested proclamations are presented in open Council meetings. Council may modify or deny any requested proclamation, whether made by the Mayor, a Councilmember, a City of New Carlisle resident, or a business located in the City of New Carlisle.
- (E) All proclamations requested by the Mayor or any Councilmember shall be presented during the Other Business portion of an open Council meeting's agenda.
- (F) All written requests for proclamations submitted on the City-provided form and made by City of New Carlisle residents or businesses located in the City of New Carlisle shall be presented by the Mayor during the Other Business portion of an open Council meeting's agenda. The City Manager shall supply the Mayor with all written requests for proclamations in advance of each regularly scheduled Council meeting.
- (G) All oral requests for proclamations made by City of New Carlisle residents or businesses located in the City of New Carlisle shall be presented during the Comments from Members of the Public portion of an open Council meeting's agenda.
- (H) Upon majority vote (4) of Council by motion approving the requested proclamation, the Mayor, and only the Mayor, shall be empowered to sign and issue the proclamation as part of the Mayor's ceremonial duties on behalf of the City of New Carlisle.

SECTION XI: COMMITTEES

Council, shall have the authority to appoint committees, or to establish a Committee of the Whole (Council), for any purpose the Council deems necessary. Such committees shall exist only until their work is completed.

SECTION XII: CITY CHARTER OF NEW CARLISLE

(A) These rules acknowledge the existence of the City Charter of New Carlisle, Ohio.

(B) In cases of conflict between these Rules and the Charter, the City Charter shall prevail.

SECTION XIII: ROBERT'S RULES OF ORDER

In the absence of any Council rule or Charter provision upon the matter of business, Council shall be governed by Robert's Rules of Order.

SECTION XIV: ADOPTION OF RULES

These Rules of Council shall be effective upon adoption of a Resolution passed by a two-thirds (2/3) vote of Council members present at a regular meeting. They shall be reviewed and adopted by Council in January after Council elections.

SECTION XV: AMENDMENT TO RULES

These Rules may be amended by a resolution approved by a two-thirds (2/3) vote of the Council members present at a regular meeting where such amendment is presented.

SECTION XVI: COVID-19

(A) Remote Meetings.

Notwithstanding anything contained herein to the contrary, until July 1, 2021 or such date as extended by Ohio law, whichever date occurs later, all Council meetings shall be conducted in accordance with the provisions contained in Section XVI, Paragraph (A). Unless in conflict with the provisions contained in Section XVI, all other Rules of Council shall remain in full force and effect.

Council meetings shall be conducted by utilizing electronic means that permit all participating Councilmembers to be heard and seen by each other and the public through electronic means and/or live broadcast (the "Remote Meeting").

The City Council of New Carlisle will conduct its public meetings and hearings without the physical presence of all Councilmembers through the Remote Meeting procedure so long as (1) notice is provided as required by Ohio law for public meetings and hearings; (2) a quorum is present, whether in person or electronically through the Remote Meeting procedure; (3) in the event that a Councilmember appearing via the Remote Meeting procedure is disconnected, the City Council shall cease all discussions and deliberations until the disconnected Councilmember is reconnected; and (4) the public is able to observe all Councilmembers, and hear all their discussions and deliberations.

All other requirements of the Open Meetings Act shall apply, including those governing executive session and the taking of meeting minutes.

New Carlisle City Council meetings and hearings are physically closed to the public.

The City Council of New Carlisle will conduct Remote Meetings using Microsoft Teams or similar videoconferencing software that provides an internet link to the public allowing the public to view council meetings and hearings in real-time. All meetings and hearings will continue to be uploaded to YouTube in a timely manner.

(B) Public Participation.

Notwithstanding anything contained herein to the contrary, until July 1, 2021 or such date as extended by Ohio law, whichever date occurs later, all Rules of Council pertaining to public participation shall be in accordance with the provisions contained in Section XVI, Paragraph (B). Unless in conflict with the provisions contained in Section XVI, all other Rules of Council shall remain in full force and effect.

The City will provide a general email address for the public to use for the purpose of sending questions and/or comments to City Council during the public comment part(s) of any meeting or hearing, which such email address shall serve as the sole means of public participation during any meeting or hearing. City Council will not proceed beyond any public comment part of a meeting or hearing until at least three (3) minutes has elapsed in order to give the public the opportunity to submit questions and/or comments. If no questions or comments are received during the three-minute period at the beginning of any public comment part of a meeting or hearing, or if no questions or comments are received for a three-minute period at any time during the public comment part of a meeting or hearing, then City Council shall move onto the next part of the meeting or hearing agenda. If questions and/or comments from the public are received, then City Council shall spend no more than ten (10) minutes addressing such questions and/or comments before proceeding with the rest of the agenda.

ORDINANCE 2020-47

AN ORDINANCE AMENDING CHAPTER 240 "CITIZENS' PARTICIPATION PLAN" AND CHAPTER 246 "EMPLOYEES GENERALLY" OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE FOR THE PURPOSE OF ADOPTING NON-DISCRIMINATION PROVISIONS FOR CITY EMPLOYEES OF THE CITY OF NEW CARLISLE

WHEREAS, the City of New Carlisle benefits from a diverse, open, and inclusive professional working environment; and

WHEREAS, no person should live in fear of discrimination based on their race, creed, color, religion, religious beliefs, sex, gender, place of national origin, ancestry, familial status, marital status, economic status, handicap, disability, age, political affiliation, sexual orientation, sexual preference, gender identity/expression, pregnancy, or military status; and

WHEREAS, the City of New Carlisle is committed to fostering a professional work environment that is welcoming to people of all races, backgrounds, beliefs and identities; and

WHEREAS, ensuring that all employees will be treated fairly and equally promotes a healthy and effective work environment; and

WHEREAS, the City of New Carlisle wishes to affirm the dignity and worth of all City employees and provide certainty to the employees of New Carlisle that unlawful discrimination will not be tolerated.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS, that Chapter 240 and Chapter 246 of the Codified Ordinances of the City of New Carlisle be amended with the addition of the italicized language below:

240.03 ORGANIZATION; COMMUNITY DEVELOPMENT CITIZENS' ADVISORY COMMITTEE.

(b) Membership on such Committee is open to all residents and property owners in the Municipality. Membership shall be open to all persons meeting such qualifications, regardless of race, creed, color, sex, age, ~~or~~ place of national origin-, *religion, religious beliefs, gender, ancestry, familial status, marital status, economic status, handicap, disability, political affiliation, sexual orientation, sexual preference, gender identity/expression, pregnancy, or military status.*

(e) In making appointments to the Committee, the Manager and Council shall not discriminate against an eligible person on the basis of race, creed, color, sex, age, ~~or~~ place of national origin-, *religion, religious beliefs, gender, ancestry, familial status, marital status, economic status, handicap, disability, political affiliation, sexual orientation, sexual preference, gender identity/expression, pregnancy, or military status.*

246.02 EMPLOYMENT POLICY STATEMENTS.

(a) Policy on Non-Discrimination. It is the policy of the City that its operation shall be conducted without discrimination or segregation because of race, color, religion, creed, national origin, sex, age, disability, *handicap, religious beliefs, gender, ancestry, familial status, marital status, economic status, political affiliation, sexual orientation, sexual preference, gender identity/expression, pregnancy, or military status*, except where there is a bona fide occupational qualification for the job or services to be provided.

APPENDIX E: INTERNET AND E-MAIL USE POLICY

A) Use of Internet, e-mail, and online services.

5. Employees must never use the Internet, electronic City mail, or online services to disseminate offensive, harassing, vulgar, obscene, or threatening statements, including disparagement of others based on their race, national origin, sex, *sexual orientation*, age, marital status, pregnancy, disability, ~~and~~ religious or political beliefs, *color, creed, religion, gender, ancestry, familial status, economic status, handicap, sexual preference, gender identity/expression, or military status.*

Passed this _____ day of _____, 2021

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jake Jeffries, DIRECTOR OF LAW

**Legislation Requested by Councilwomen Peggy Eggleston

1st _____

2cd: _____

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Rodewald	Y	N
Grimm	Y	N
Eggleston-Nowakowski	Y	N

Totals: _____
Pass Fail

Intro: 12/21/20
Action: 01/04/21
Effective: 01/18/21



ORDINANCE 2020-48

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE CLARK COUNTY SHERIFF'S OFFICE FOR FIRE AND EMS DISPATCHING SERVICES

WHEREAS, the City of New Carlisle and the Clark County Sheriff's Office have been working together since 2018 regarding dispatching services for the City of New Carlisle; and

WHEREAS, the Clark County Sheriff's Office has performed dispatching services for the citizens of New Carlisle with improved service; and

WHEREAS, it is to the advantage of the citizens of the City of New Carlisle for the City to enter into a new contract with the Clark County Sheriff's Office, a copy of which is attached, for dispatching services; and

WHEREAS, the cost of the contract has increased from last year in the amount of \$7,163.70, with a 2021 total cost of \$26,994.00; and

WHEREAS, the increase is due to Clark County building a new dispatch center complete with better equipment and trained employees; and

WHEREAS, the City will make a payment of \$13,497 on February 1, 2021 and on August 1, 2021; and

WHEREAS, the rate for the City will be \$22.00 per call; and

WHEREAS, the rate per call amount is based off the call/run numbers between November 1, 2019 and October 31, 2020, which totaled 1,227 calls.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that the City Manager be, and hereby is, authorized and empowered to enter into the attached contract for the continuation of dispatching services for the citizens of New Carlisle, Ohio.

Passed this ____ day of _____, 2021.

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

1st _____

2ed: _____

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Rodewald	Y	N
Grimm	Y	N
Eggleston-Nowakowski	Y	N

Totals: _____

Pass Fail

Intro: 12/21/20

Action: 01/04/2021

Effective: 01/18/2021

OFFICE OF THE SHERIFF

SHERIFF DEBORAH K. BURCHETT

www.clarkcountysheriff.com

OFFICE: 937.521.2056
FAX: 937.328.2515



120 NORTH FOUNTAIN AVE.
SPRINGFIELD, OHIO 45502

November 23, 2020

Dear Mr. Bridge

Enclosed you will find your 2021 Dispatching Contract and the new updated fee schedule. As you should have received previously, beginning this year, we have changed how the chargeable fees are calculated. In years past, the calculations have been done on a "per capita" basis. After looking into this process we discovered that some of our contracted partners were paying quite a bit for each run they were dispatched on where others were paying sometimes less than half of other agencies. After much discussion with our County Administrator, we decided to change our format so that each agency was paying for their actual usage of the system.

Starting this year, your fee will be based on you previous years call volume from November 1st through October 31st. That number is then applied to the attached tiered fee system with a minimum fee of \$10,000.00.

There are three contracts enclosed. We will need to have all three signed and returned in the enclosed envelope. Once returned, they will be submitted to the Clark County Board of Commissioners for execution and a finalized copy will be returned to you.

Please feel free to reach out to me if you have any questions that arise.

Thanks

A handwritten signature in black ink, appearing to read 'Major Christopher D Clark', written over a white background.

Major Christopher D Clark
Clark County Sheriff's Office
Operations Commander
(937)-605-0794

Clark County 911 Tiered Pricing Model

Fee will be calculated based upon the previous year's call volume using the formula detailed below.

Number of Calls	Price per Call (\$)
First 2,000	\$22.00
Next 2,000	\$21.00
Next 2,000	\$20.00
Next 2,000	\$19.00
Next 2,000	\$18.00
Next 40,000	\$16.00
Any remaining calls	\$10.00

For example, 79,330 calls would equate to an annual fee

Number of Calls	Price per Call (\$)	Fee
First 2,000	\$22.00	\$44,000
Next 2,000	\$21.00	\$42,000
Next 2,000	\$20.00	\$40,000
Next 2,000	\$19.00	\$38,000
Next 2,000	\$18.00	\$36,000
Next 40,000	\$16.00	\$640,000
29,330	\$10.00	\$293,300
79,330		\$1,133,300

****Minimum annual fee is \$10,000.****



Clark County Sheriff's Office



City of New Carlisle 2021 Dispatching Agreement

CITY OF NEW CARLISLE 2021 DISPATCHING AGREEMENT

This Agreement made this ____ day of _____, 20__ between the Sheriff of Clark County, Ohio, hereinafter referred to as "Sheriff," and the City of New Carlisle, Clark County, Ohio, hereinafter referred to as "City," and the Board of Commissioners of Clark County, Ohio, hereinafter referred to as "County."

WITNESSETH

WHEREAS, the City is desirous of acquiring fire suppression and emergency medical services dispatching for the residents of **City of New Carlisle**, Clark County, Ohio; and

WHEREAS, the parties wish to enter into this agreement as part of the allocation of costs for the county public safety answering point and final 9-1-1 plan.

NOW THEREFORE, the Sheriff agrees to provide twenty-four (24) hour per day dispatching services to the City's Fire Department(s). Dispatching shall be limited to the Fire Chiefs or their designee and equipment responding for the Fire Department(s). The Sheriff also agrees to assist in the communication between the City and other units, which may be available to provide mutual aid.

The City agrees to the following:

1. The Sheriff shall not be responsible for any administrative or operating decisions, as it relates to the responding City Fire and/or Emergency Medical Services.
2. The Sheriff's responsibility shall be limited to relaying the request for services to the appropriate Fire and/or Emergency Medical Services via the FCC assigned radio frequency and activating the "tone" at the appropriate firehouse.
3. It is agreed that additional communication may be needed to ensure safety and fire suppression.
4. Each party agrees to be responsible for any negligent acts or negligent omissions by or through itself or its officers, employees, agents and contracted servants, and each party further agrees to defend itself and themselves and pay any judgments and costs arising out of such negligent acts or negligent omissions, and nothing in this agreement shall impute or transfer any such responsibility from one to the other.
5. Pursuant to Ohio law, each party agrees:

(1) That, in the hiring of employees for the performance of work under the contract or any subcontract, no employee, agent, subcontractor, or representative of the contracting parties, by reason of race, color, religion, sex, age, disability or military status as defined in section 4112.01 of the Revised Code, national origin, or ancestry, shall discriminate against any citizen of this state in the employment of a person qualified and available to perform the work to which the contract relates;



Clark County Sheriff's Office



City of New Carlisle 2021 Dispatching Agreement

(2) That no employee, agent, subcontractor, or representative of the contracting parties, in any manner, shall discriminate against, intimidate, or retaliate against any employee hired for the performance of work under the contract on account of race, color, religion, sex, age, disability or military status as defined in section 4112.01 of the Revised Code, national origin, or ancestry.

In consideration of the foregoing services to be provided by the Sheriff to the City, the City agrees to pay to the County the sum of: **\$26,994.00 for the period of January 1, 2021 through December 31, 2021 for costs incurred by the Sheriff for such services.**

Payment pursuant to this agreement shall be made to the Clark County Treasurer and credited to the 911 Dispatching Fund. All monies credited to such account and not obligated at the termination of this agreement shall be credited to the County General Fund.

Payment shall be made bi-annually and shall be due, as described:

- **\$ 13,497.00** **Due Feb 1st, 2021**
- **\$ 13,497.00** **Due Aug 1st, 2021**

The Sheriff or City may terminate this agreement prior to the above date by supplying to the other party a sixty (60) day written notice of termination. **The above costs were determined based on the previous year's (November 1 – October 31) call volume / run number totals. (1227 run numbers: (1227 x \$22.00 = \$26,994.00)).**

[remainder of page left blank intentionally]



Clark County Sheriff's Office



City of New Carlisle 2021 Dispatching Agreement

IN WITNESS WHEREOF, the parties have hereunto set their hands this ____ day of _____, 20__.

BOARD OF CLARK COUNTY COMMISSIONERS

Jennifer Hutchinson, County Administrator

RESOLUTION NO. _____

Date: ____ / ____ / ____

THE CITY OF NEW CARLISLE, OHIO

Randy Bridge, City Manager

Law Director, City of New Carlisle

THE SHERIFF OF CLARK COUNTY, OHIO

Clark County Sheriff Deborah K. Burchett

CLARK COUNTY PROSECUTOR _____
APPROVED AS TO FORM AND LEGAL SUFFICIENCY

Date: ____ / ____ / ____

By: _____



ORDINANCE 2021-01

ANNUAL APPROPRIATIONS ORDINANCE (Ohio Revised Code Section 5705.38)

AN ORDINANCE TO ESTABLISH APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF NEW CARLISLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021

Section 1. Be it ordained by the Council of the City of New Carlisle, State of Ohio, that to provide for the current expenses and other expenses of the City of New Carlisle during the fiscal year ending December 31, 2021, sums are to be and are hereby set aside and appropriated as described on Exhibit "A" attached to this ordinance.

Section 2. That there be appropriated from each of the corresponding funds and fund types the appropriation amounts specified for the fiscal year ending December 31, 2021, as described on Exhibit "A" attached to this ordinance.

Section 3. The City Finance Director is hereby authorized to draw her warrants on the city treasury for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers thereof constituting a legal obligation against the city, approved by the board and officers authorized by law to approve the same or an ordinance or resolution of the council to make expenditures; provided that no warrants shall be drawn or paid for salaries or wages except the persons employed by authority of and in accordance with law or ordinance.

Passed this _____ day of _____, 2021.

Mike Lowery, MAYOR

Emily Berner, CLERK OF COUNCIL

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

1st _____

2cd: _____

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Rodewald	Y	N
Grimm	Y	N
Eggleston-Nowakowski	Y	N

Totals:

Pass Fail

Intro: 01/04/2021

Action: 01/19/2021

Effective: 02/02/2021

2021 APPROPRIATIONS

I. Governmental Funds

CODE/FUND DEPARTMENT/PURPOSE	Amounts
General Fund	
<u>1100 - CITY COUNCIL</u>	
Personnel Services	\$51,888
All Other Expenditures	<u>\$10,400</u>
<i>City Council Total:</i>	<i>\$62,288</i>
<u>1300 - CITY MANAGER</u>	
Personnel Services	\$116,429
All Other Expenditures	<u>\$10,550</u>
<i>City Manager Total:</i>	<i>\$126,979</i>
<u>1400 - FINANCE</u>	
Personnel Services	\$313,592
All Other Expenditures	<u>\$169,800</u>
<i>Finance Total:</i>	<i>\$483,392</i>
<u>1500 - PLANNING</u>	
Personnel Services	\$117,919
All Other Expenditures	<u>\$113,500</u>
<i>Planning Total:</i>	<i>\$231,419</i>
<u>1600 - LAW DIRECTOR</u>	
All Other Expenditures	<u>\$60,000</u>
<i>Law Director Total:</i>	<i>\$60,000</i>
<u>1800 - PARKS</u>	
Personnel Services	\$44,711
All Other Expenditures	<u>\$112,250</u>
<i>Parks Total:</i>	<i>\$156,961</i>
<u>1900 - SPECIAL EVENTS</u>	
All Other Expenditures	<u>\$22,000</u>
<i>Special Events Total:</i>	<i>\$22,000</i>
<u>2000 - LANDS & BUILDINGS</u>	
All Other Expenditures	<u>\$197,500</u>
<i>Lands & Buildings Total:</i>	<i>\$197,500</i>
<u>2400 - MISCELLANEOUS</u>	
All Other Expenditures	<u>\$119,700</u>
<i>Miscellaneous Total:</i>	<i>\$119,700</i>
<u>2500 - TRANSFERS</u>	
All Other Expenditures	<u>\$222,000</u>
<i>Transfers Totals</i>	<i>\$222,000</i>
General Fund Total:	<u>\$1,682,240</u>

II. SPECIAL REVENUE FUNDS

CODE/FUND DEPARTMENT/PURPOSE	Amounts
201 - STREET CONSTRUCTION	
Personnel Services	\$243,834
All Other Expenditures	\$144,300
<i>Street Construction Total:</i>	<u>\$388,134</u>
202 - STATE HIGHWAY	
All Other Expenditures	\$11,700
<i>State Highway Total:</i>	<u>\$11,700</u>
203 - STREET PERMISSIVE TAX	
Personnel Services	\$63,376
<i>Street Permissive Tax Total:</i>	<u>\$63,376</u>
204 - STREET IMPROVEMENT LEVY	
All Other Expenditures	\$143,000
<i>Street Improvement Levy Total:</i>	<u>\$143,000</u>
212 - EMERGENCY AMBULANCE CAPITAL	
All Other Expenditures	\$170,000
<i>Emergency Ambulance Capital Total:</i>	<u>\$170,000</u>
213 - EMERGENCY AMBULANCE OPERATING	
Personnel Services	\$659,958
All Other Expenditures	\$129,750
<i>Emergency Ambulance Operating Total:</i>	<u>\$789,708</u>
214 - FIRE CAPITAL EQUIPMENT	
All Other Expenditures	\$101,200
<i>Fire Capital Equipment Total:</i>	<u>\$101,200</u>
215 - FIRE OPERATING	
Personnel Services	\$83,219
All Other Expenditures	\$289,450
<i>Fire Operating Total:</i>	<u>\$372,669</u>
225 - HEALTH LEVY	
All Other Expenditures	\$63,200
<i>Health Levy Total:</i>	<u>\$63,200</u>
250 - 0.5% Police Levy	
All Other Expenditures	\$738,000
<i>0.5% Police Levy Total:</i>	<u>\$738,000</u>
802 - Street Lighting	
All Other Expenditures	\$114,000
<i>Street Lighting Total:</i>	<u>\$114,000</u>
SPECIAL REVENUE FUND TOTAL:	<u>\$2,954,987</u>

III. DEBT SERVICE FUNDS

CODE/FUND DEPARTMENT/PURPOSE	Amounts
<u>301 - General Bond Retirement</u>	
All Other Expenditures	\$112,950
<i>General Bond Retirement Total:</i>	<u>\$112,950</u>
<u>302 - Twin Creeks Infrastructure Bond Retirement</u>	
All Other Expenditures	\$77,566
<i>Twin Creeks Infrastructure Bond Retirement Total:</i>	<u>\$77,566</u>
<i>DEBT SERVICE FUNDS TOTAL:</i>	<u>\$190,516</u>

IV. ENTERPRISE FUNDS

CODE/FUND DEPARTMENT/PURPOSE	Amounts
<u>501 - Water Operating</u>	
Personnel Services	\$370,061
All Other Expenditures	\$735,264
<i>Water Operating Total:</i>	<u>\$1,105,325</u>
<u>502 - Wastewater Operating</u>	
Personnel Services	\$506,884
All Other Expenditures	\$485,243
<i>Wastewater Operating Total:</i>	<u>\$992,127</u>
<u>505 - SWIMMING POOL</u>	
Personnel Services	\$47,820
All Other Expenditures	\$122,750
<i>Swimming Pool Total:</i>	<u>\$170,570</u>
<u>510 - CEMETERY</u>	
Personnel Services	\$54,855
All Other Expenditures	\$62,450
<i>Cemetery Total:</i>	<u>\$117,305</u>
<i>ENTERPRISE FUNDS TOTAL:</i>	<u>\$2,385,327</u>

V. CAPITAL PROJECT FUNDS

CODE/FUND DEPARTMENT/PURPOSE	Amounts
<hr/> <hr/>	
550 - WATERWORKS CAPITAL IMPROVEMENT	
All Other Expenditures	\$10,000
<i>Waterworks Capital Total:</i>	\$10,000
562 - WASTEWATER CAPITAL CONTINGENCY	
All Other Expenditures	\$10,000
<i>Wastewater Capital Contingency Total:</i>	\$10,000
<i>CAPITAL PROJECT FUNDS TOTAL:</i>	<u>\$20,000</u>

VI. PERMANENT FUNDS

CODE/FUND DEPARTMENT/PURPOSE	Amounts
<hr/> <hr/>	
705 - CEMETERY PERPETUAL CARE	
All Other Expenditures	\$ 1,000.00
<i>PERMANENT FUNDS TOTAL:</i>	<u>\$1,000</u>
TOTAL - ALL FUNDS:	<u>\$7,234,070</u>