



**CITY COUNCIL**  
**REGULAR MEETING AGENDA & PACKET**  
February 1st, 2021 @ 7:00pm

**\*\*PLEASE NOTE THAT TONIGHT'S MEETING WILL BE HELD REMOTELY VIA ZOOM\*\***

The public is highly encouraged to live stream the meeting at <https://newcarlisle.net/Live-Meeting-Stream>  
and participate by submitting questions to [councilquestions@newcarlisle.net](mailto:councilquestions@newcarlisle.net)

1. Call to Order: Mayor Mike Lowrey
2. Roll Call: Clerk of Council
3. Invocation: New Carlisle City Council Member
4. Pledge of Allegiance: All Welcome to Participate
5. Action on Minutes: (a). 01.19.2021 Work Session; (b) 01.19.2021 Regular Session
6. Communications: None
7. City Manager's Report: Attached
8. Comments from Members of the Public: Please email questions to [councilquestions@newcarlisle.net](mailto:councilquestions@newcarlisle.net)
9. Committee Reports: N/A

**10. RESOLUTIONS: (3 - \*Intro and Action)**

**\*A. Resolution 2021-02R (Introduction, Public Hearing & Action Tonight)**

A RESOLUTION AMENDING NEW CARLISLE CITY COUNCIL RULES OF COUNCIL

**\*B. Resolution 2021-03R (Introduction, Public Hearing & Action Tonight)**

A RESOLUTION AUTHORIZING THE GIFT OF UNNEEDED CITY PROPERTY

**\*C. Resolution 2021-04R (Introduction, Public Hearing & Action Tonight)**

A RESOLUTION PROVIDING FOR THE PERMANENT TRANSFER OF FUNDS FROM THE GENERAL FUND TO THE DEBT SERVICE, CAPITAL, AND ENTERPRISE FUNDS OF THE CITY OF NEW CARLISLE

**11. ORDINANCES: (0 - Intro; 1 - Action\*)**

**\*A. Ordinance 2021-02 (Public Hearing & Action Tonight - Introduced at the 1/19/21 via motion)**

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO PURCHASE A NEW PICKUP TRUCK FOR THE PLANNING DEPARTMENT

**12. OTHER BUSINESS:**

City Offices Closed - Monday, February 15, 2021 to observe Presidents Day

- Council Meetings on Tuesday, February 16, 2021 at the regular scheduled times

Additional City Business - Open Discussion for City Related Matters

**13. Executive Session: To Discuss the Employment of a Public Employee**

**14. Return to Regular Session:**

**15. Adjournment**

Next **Work Session** of the City Council will be held on Tuesday, February 16, 2021 at 6pm.

Next **Regular Meeting** of the City Council will be held on Tuesday, February 16, 2021 at 7pm.

**RECORD OF PROCEEDINGS**

**MINUTES: CITY OF NEW CARLISLE, OHIO WORK SESSION MEETING HELD:**  
**Tuesday, January 19, 2021 @ 6:00PM**

- 1. Call to Order:** Mayor Lowrey
- 2. Roll Call:** Berner calls the roll-7 members present Lowrey, Nowakowski, Rodewald, Cobb, Eggleston, Cook Staff present: Bridge, Berner 6 members present absent: Grimm
- 3. Invocation:** VM Cook
- 4. Pledge of Allegiance:** All Welcome to Participate
- 5. Action on Minutes:** None
- 6. Communications:** None
- 7. City Manager's Report:** None
- 8. Comments from Members of the Public:** None
- 9. Committee Reports:** None
- 10. RESOLUTIONS:** None
- 11. ORDINANCES:** None
- 12. OTHER BUSINESS:**

**Upcoming legislation:****Ordinance 2021-01**

AN ORDINANCE TO ESTABLISH APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF NEW CARLISLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021

*Bridge explains it is the amount of funds how much the city can spend in 2021.*

*-No comments or questions from Council on above legislation.*

**Open Discussions related to City business:**

-Nowakowski asks about what the Council should do for the open board positions and how we will advertise. Discussions on those appointments for individuals wanting to be on boards and Bridge notes advertising for vacant positions will take place with interviews to follow.

-VM Cook asks to discuss the magistrate court and the memorandum from the law director. Discussions on who would be a part of the court, a deputy or an auxiliary deputy, 2 possible administrator positions that would possibly be created.

-Lowrey brings up an idea from last March and alcohol sales in the city. Council agrees to discuss this at a later date but all in agreement to discuss. Bridge recaps the previous info and notes some parts of town can have a liquor license.

-Cook brings up discussion on the 40 planning/zoning cases that were not closed from 2020. Discussions on how the violations are handled. Bridge notes the city does not have the resources to fix the violations such as structural violations. The cases still in limbo may go to the Clark County court. Lowrey notes there are still multiple areas that are in need of attention and suggests walking/riding in town pointing some of these out. Council and Bridge agree it would be beneficial.

**14. Return to Regular Session: N/A**

**15. Adjournment 1st Eggleston 2nd Nowakowski Accepted 6-0**

**Lowrey, Rodewald, Nowakowski, Cobb, Eggleston, Cook**

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**MAYOR MIKE LOWREY**

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**CLERK OF COUNCIL EMILY BERNER**

**RECORD OF PROCEEDINGS**

MINUTES: CITY OF NEW CARLISLE, OHIO REGULAR SESSION MEETING

HELD: Tuesday, January 19, 2021 @ 7:00PM

1. **Call to Order**: Mayor Lowrey
2. **Roll Call**: Berner calls the roll-6 members present Lowrey, Nowakowski, Rodewald, Cobb, Eggleston, Cook Staff present: Bridge, Berner
3. **Invocation**: CM Cobb
4. **Pledge of Allegiance**: All Welcome to Participate
5. **Action on Minutes**:  
 1/4/21 work session: 1st Nowakowski 2nd Eggleston Yes: 6  
 Lowrey, Nowakowski, Rodewald, Cobb, Eggleston, Cook Nay: 0  
 Accepted 6-0  
 1/4/21 regular session: 1st Cook 2nd Rodewald Yes: 6 Lowrey,  
 Nowakowski, Rodewald, Cobb, Eggleston, Cook Nay: 0 Accepted 6-0
6. **Communications**: None
7. **City Manager's Report**:  
 City Manager's Report

• **Finance Report Overview**

**COUNCIL FINANCIAL REPORT SUMMARY – DECEMBER 2020**

Estimated Revenue	\$ 5,985,238.00
Amended Est. Resources	\$ 181,211.60
Amended Est. Resources	\$ -
Amended Est. Resources	\$ -
Amended Est. Resources	\$ -
<b>2020 REVISED TOTAL</b>	
EST. REV.	\$ 6,166,449.60

2020 Original Budget	\$ 8,234,032.00
1st Q. Supplemental	\$ 277,874.61
2nd. Q. Supplemental	\$ 45,910.60
3rd. Q. Supplemental	\$ (43,200.00)
4th Q. Supplemental	\$ 200,647.02
<b>2020 REVISED TOTAL BUDGET</b>	<b>\$ 8,715,264.23</b>

Month	Revenue Received
January	\$ 515,782.19
February	\$ 493,995.70
March	\$ 1,027,058.68
April	\$ 535,196.20
May	\$ 515,284.94
June	\$ 539,659.06
July	\$ 587,149.21
August	\$ 1,439,498.37
September	\$ 703,600.35
Quarterly Adjustment	\$ 8,325.00
October	\$ 824,743.56
November	\$ 562,037.38
December	\$ 726,087.22
Received To Date	\$ 8,478,417.86

Month	Expenses Paid
January	\$ 690,859.93
February	\$ 548,852.74
March	\$ 407,489.80
April	\$ 651,006.39
May	\$ 700,037.60
June	\$ 859,962.31
July	\$ 457,563.83
August	\$ 754,402.59
September	\$ 677,217.77
Quarterly Adjustment	\$ 730.76
October	\$ 813,258.80
November	\$ 411,919.28
December	\$ 993,329.88
Expenses to Date	\$ 7,966,631.68

No Comments or Questions

**Service:**

To: Mr. Bridge, City Manager  
 From: Howard Kitko, Service Director  
 Date: January 19, 2021  
 Subject: Council Update

**Public Works Departments:**

- Decorative Lights: We will be testing a basic procedure, this Spring, of wire brushing, sanding and an aluminum paint in order to see how well it will adhere.
- Catch basin repairs are delayed. We will do our best to get them completed soon with limited staff.
- We will be measuring the area downtown to see if painting parking spaces will allow for more parking spaces.

**Water Department:**

- Sanitary Survey: Updating the number of private well locations to complete our backflow program.
- Controls to operate, via Scarff Rd. Tower only, are complete.
- Adam's Street Tower demo is now estimated to be perform in the Spring. Additional details for this decision can be explained at the council meeting.

**2021 Road Resurfacing Project:**

- Submitting for CDBG Funds for the reconstruction of Fenwick Phase 1. Seeking Grant in the amount of \$372,000 with the City matching share of \$59,000

**Madison St. School Demo:**

- Environmental review to start soon. Demo to take place late Spring into early Summer. City crews will clean up all spoil piles behind school to meet federal requirements for when the School is demolished. Total cost \$226,202 with the City share to be \$52,302.

-Cobb asks about painting down the center line. Bridge notes it will be a blue and red line, painted this spring on the block of Washington and Jefferson. Council agrees it will be a great addition.

-Bridge notes Adams street tower demo is spring due to a needed layer of ice on all surrounding homes to protect them from fire if demo happens in winter. Council is supportive of the wait until spring.

-Bridge reports asking for railing for momento pieces along with a plaque. Discussions on ideas on how to utilize the pieces or repurpose the items. Some items Council would like to see are the siren or some of the letters.

-Lowrey asks about getting a possible road resurface list. List will be sent out to Council by Bridge.

-Lowrey asks about salvage items from Madison school such as bricks or lockers. Bridge will find out if things can be salvaged.

• **Planning Report**

**PLANNING DEPARTMENT**

Derek Hutchinson  
Planning Director  
City of New Carlisle



Planning Department Update 1/19/2021

**Statistics and Totals for Year Ending 2020**

**Zoning**

- 112 total approved permits for 2020.
- 7 New Single Family Homes built in 2020.

**Code Enforcement**

- 248 total violations issued orders in 2020.
- 208 complied and cases closed.

**Community Development**

- 29 total tools borrowed in 2020.

**Economic Development**

- 8 New Business Occupancies in 2020.

-Discussion on code enforcement, Twin Creeks (HOA) by Lowrey, Rodewald, Bridge and Cobb. Bridge reminds the council the city does not enforce the HOA covenants, but will enforce things in the city code.

• **Fire/EMS Report**



City of New Carlisle  
City Council Meeting  
01-19-2021  
Fire-EMS Report

- In the Month of November, the New Carlisle Fire Division responded to 96 EMS call in the City an 24 in Elizabeth Township.
- The Division responded to 10 Fire related calls in the City and 2 in Elizabeth Township.
- We had 3 EMS calls answered by mutual aid, either by Pike Township or Bethel Clark, due to medic 52 being on a response.
- We answered 3 mutual aid EMS calls for Pike Township and 2 for Bethel Clark.

Steven Trusty  
Fire Chief  
City of New Carlisle

-Cobb notes Trusty did a great job with the specks on the new medic.

**Police Report**

o At Meeting

**Report will be sent to Council**

**Informational Items**

- o Clark County Combined Health District
  - ⇒ COVID-19 Update - Attached
- o Clark County Emergency Management
  - ⇒ COVID-19 Update - Attached
- o Board Appointments
  - ⇒ Motion to Approve
    - Janet Addeo - Board of Zoning Appeals - 3 Year Term - 2021, 2022, 2023
    - Steve Fields - Planning Board - 3 Year Term - 2021, 2022, 2023
    - Sharon High - Planning Board - 3 Year Term - 2021, 2022, 2023
  - ⇒ Current Vacancies
    - Board of Zoning Appeals - 2
    - Planning Board - 1
    - Parks and Recreation - 2
    - Tax Review Board - 1
  - ⇒ Volunteer Fire fighter Dependent Fund Board - Renewals delayed due to COVID-19
- o CARES Act
  - ⇒ Extended deadline to expend funds until 12/31/2021
- o COVID-19 Vaccination Site
  - ⇒ Information Attached
- o Financial Disclosure Reminder Letter for Elected Officials
  - ⇒ Letter Attached
- o 101 South Main Street
  - ⇒ Progress Updates
    - Second internet connection - Ordered
    - Pulling of Internet Cabling - Completed
    - Ceiling tiles installation - Delivered
    - Office furniture - Delivery Set for Wednesday, January 20th
    - Installation of PD technology and City technology - Within Next Two Weeks
- o Information Requested
  - ⇒ Mayor's Court - Attached
  - ⇒ Pool Figures - Attached
  - ⇒ Head Shots for new webpage
    - More Information at Meeting
- o Upcoming
  - ⇒ Pool Feasibility Report Discussion and Recommendations

1st Cobb 2nd Eggleston to accept board appointments of Janet Addeo on BZA, Steve Fields and Sharon High for Planning board. Accepted 6-0 Yes: 6 Lowrey, Rodewald, Nowakowski, Cobb, Eggleston, Cook NAY: 0

-Council discusses Mayor's court, data, when to begin.

CM Cobb motions to move forward with the Magistrate Court with a 2nd by- no member made a 2nd.

-Council discussions on if it will be self supporting and what to include traffic, DUI. Lowrey suggests an additional work session. Cobb retracts original motion. Cobb would like to see a work session to meet with Enon. Bridge notes we will need to amend legislation to invite other individuals into the meetings but they can take place in mid February.

-Bridge shares pool fund information.

**REVENUES**

**Swimming Pool**

	2021 DRAFT 12-30-20	2020 Budget (Actual)	2019 Budget (Actual)	2018 Budget (Actual)	2017 Budget (Actual)	2016 Budget (Actual)
Beginning Fund Balance	\$ 50,769	\$ 19,841	6,123	3,890	2,931	4,657
<b>Revenue</b>						
505.0000.41530 Pool Memberships	\$ 20,000	\$ 15,028	19,723	21,123	16,869	17,879
505.0000.41531 Daily Gate Fees	\$ 22,000	\$ 27,587	31,611	24,256	23,081	22,046
505.0000.41532 Concessions	\$ 20,000	\$ 18,568	23,708	20,091	17,464	16,767
505.0000.41533 Party & Rentals	\$ 8,000	\$ 3,610	10,177	7,731	-	-
505.0000.41534 Games	\$ 250	\$ -	-	354	-	86
Charges for Service	\$ 70,250	\$ 64,793	85,219	73,554	57,414	56,878
505.0000.41836 Miscellaneous Donations	\$ 500	\$ 112	200	1,934	1,584	3,657
505.0000.41840 Miscellaneous	\$ 1,000	\$ 1,289	4,923	3,428	10,561	7,772
505.0000.41850 Prior Period Expense Reimbursement			-	-	689	-
Miscellaneous	\$ 1,500	\$ 1,401	5,122	5,363	12,834	11,429
505.0000.41910 General Fund Transfer	\$ 60,000	\$ 46,209	40,000	10,000	-	-
Transfers	\$ 60,000	\$ 46,209	40,000	10,000	-	-
<b>Total Swimming Pool Revenue</b>	<b>131,750</b>	<b>112,403</b>	<b>130,342</b>	<b>88,917</b>	<b>70,247</b>	<b>68,306</b>

**EXPENSES**

**Swimming Pool**

Expense	2021 DRAFT 12-30-20	2020 Budget (Actual)	2019 Budget (Actual)	2018 Budget (Actual)	2017 Budget (Actual)	2016 Budget (Actual)
505.3400.51100 Wages	\$ 40,000	\$ 34,956	37,395	30,367	27,387	28,058
Wages & Compensation	40,000	34,956	37,395	30,367	27,387	28,058
505.3400.51130 Medicare	\$ 580	\$ 507	542	440	397	407
505.3400.51140 Ohio Public Employee Retirement System	\$ 5,600	\$ 4,894	5,235	4,251	3,834	3,928
505.3400.51200 Workers Compensation	\$ 1,640	\$ (2,172)	1,500	1,260	1,319	674
Fringe Benefits	7,820	3,228	7,277	5,952	5,550	5,009
<b>Total Personnel Services (Wages + Benefits)</b>	<b>\$ 47,820</b>	<b>\$ 38,185</b>	<b>\$ 44,672</b>	<b>\$ 36,318</b>	<b>\$ 32,937</b>	<b>\$ 33,067</b>
505.3400.52000 Training, Travel & Transportation	\$ 500	\$ -	500	-	277	-
Training, Travel & Transportation	500	-	500	-	277	-
505.3400.53100 Gas & Electric Service	\$ 8,500	\$ 6,698	8,120	7,906	6,579	6,276
505.3400.53200 Communication Service	\$ 1,000	\$ 643	783	751	840	682
505.3400.53500 Maintenance of Facilities	\$ 5,000	\$ 4,973	4,446	4,846	8,152	7,702
505.3400.53502 Maintenance of Equipment	\$ 2,500	\$ 697	2,478	2,213	308	1,565
505.3400.53600 Liability Insurance	\$ 4,000	\$ 3,000	3,500	2,736	3,000	3,500
505.3400.53900 Membership, Dues & Publications	\$ 1,000	\$ 869	893	909	839	1,044
Contractual	22,000	16,879	20,220	19,361	19,716	20,768
505.3400.54100 Office Supplies	\$ 250	\$ 175	131	-	66	-
505.3400.54200 Operational Supplies	\$ 2,500	\$ 2,221	2,500	2,189	1,804	2,668
505.3400.54203 Chemicals	\$ 7,500	\$ 6,867	7,018	6,375	5,670	7,151
505.3400.54207 Concession Supplies	\$ 14,000	\$ 8,437	10,974	9,228	7,478	5,320
505.3400.54300 Repair & Maintenance Supplies	\$ 1,000	\$ -	467	253	783	496
505.3400.54400 Small Tools & Minor Equipment	\$ 1,000	\$ 477	34	312	-	49
Materials & Supplies	26,250	18,178	21,124	18,356	15,582	15,684
505.3400.55000 Capital Outlay	\$ 33,000	\$ 6,693	29,971	11,951	-	-
505.3400.55001 Capital Outlay Pool Liner ( Save)	\$ 40,000					
Capital	73,000	6,693	29,971	11,951	-	-
505.3400.57000 Miscellaneous	\$ 1,000	\$ 1,540	138	696	776	514
Miscellaneous	1,000	1,540	138	696	776	514
<b>Total Swimming Pool Expense</b>	<b>\$ 170,570</b>	<b>\$ 81,474</b>	<b>\$ 116,624</b>	<b>\$ 86,682</b>	<b>\$ 69,289</b>	<b>\$ 70,033</b>
Beginning Swimming Pool Balance	\$ 50,769	\$ 19,841	6,123	3,890	2,931	4,657
Total Swimming Pool Revenue	\$ 131,750	\$ 112,403	130,342	88,917	70,247	68,306
Total Swimming Pool Expense	\$ 170,570	\$ 81,474	116,624	86,682	69,289	70,033
Net Difference	(38,820)	30,929	13,717	2,234	959	(1,727)
Ending Swimming Pool Balance	\$ 11,949	\$ 50,769	\$ 19,841	\$ 6,124	\$ 3,890	\$ 2,931

-Lowrey notes double revenue, and growth. Cobb thinks the City needs to build a better pool and he notes April and the Mayor do a great job. Council discussions on a "new pool", how to portray the pool and what the pool offers our community.

-Council discussions on the new website. All agree they really like it.

-Lowrey brings up a point of discussion where he would like to see the administration be a part of the Council meetings.

**8. Comments from Members of the Public: None**

**9. Committee Reports: None**

**10. Resolutions: None**

**11. Ordinances:**

**Ordinance 2021-01**

**AN ORDINANCE TO ESTABLISH APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF NEW CARLISLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021**

1st Cook 2nd Eggleston Bridge explains a yearly housekeeping amount, what the admin is permitted to spend by a vote of City Council. YES: 6 Lowrey, Rodewald, Nowakowski, Cobb, Eggleston, Cook NAY: 0 Accepted 6-0

**12. OTHER BUSINESS:**

Additional City Business - Open Discussion for City Related Matters

Cobb motions to excuse Grimm from work session and regular session with a second by VM Cook. YES: 6 Lowrey, Nowakowski, Rodewald, Cobb, Eggleston, Cook Nay: 0 Accepted 6-0

Bridge adds Howie informed him that the City is able to keep the siren. He is not sure if it works.

Cook and Lowrey bring up discussions on opening up the lobby of City building. Cook, Cobb, Nowakowski, and Eggleston agree to holding off for a month on opening. Bridge notes the office is at 50%. Bridge adds the construction inside is near complete. Council continues to discuss ways to make the lobby safer and ways to utilize additional funds for Covid relief. Mayor Lowrey would like to see the lobby open soon.

Bridge notes the mask policy will need decided on before we open up. Bridge suggests an executive session to discuss to ensure the safety of all employees.

Bridge asks to break Rules of Council to introduce legislation. Bridge notes these funds for this purchase have already been appropriated in the CIP for 2021. Currently using a 20 year old Chevy, to be replaced by 2020 Dodge Ram off State bids asking for \$23,000. 1st Nowakowski 2nd Eggleston to break rules of Council to introduce the legislation. Yes: 5 Lowrey, Rodewald, Nowakowski, Eggleston, Cook Nay: 1 Cobb Accepted 5-1

Bride reads legislation to Council for introduction.

**Ordinance 2021-02 (Introduction Tonight. Public Hearing & Action on 02/01/2021)** AN ORDINANCE AUTHORIZING THE CITY MANAGER TO PURCHASE A NEW PICKUP TRUCK FOR THE PLANNING DEPARTMENT

Cobb brings up discussions on the vehicle. Bridge notes that Council did approve the purchase in the CIP at \$22,000, anything over \$20,000 has to be brought to Council. Continued Council discussions on the vehicle, majority noting \$22,000 is a very good price for a new vehicle and agree a used will cost nearly the same.

**13. Executive Session: To Discuss the Employment of a Public Employee:**

8:34pm Nowakowski motions to move to executive session with a 2nd by Eggleston YES: 6 Lowrey, Nowakowski, Rodewald, Cobb, Eggleston, Cook Nay: 0 Accepted 6-0

**14. Return to Regular Session**

**15. Adjournment 1st Cobb 2nd Nowakowski YES: 6** Lowrey, Nowakowski, Rodewald, Cobb, Eggleston, Cook Nay: 0 Accepted 6-0

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**Mayor Mike Lowrey**

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**Clerk of Council Emily Berner**



# City Manager's Report

February 1st, 2021

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## A. FINANCE REPORT

- Report on 02/16/2021

## B. SERVICE REPORT

- Report on 02/16/2021

## C. PLANNING & ZONING REPORT

- Report on 02/16/2021

## D. FIRE/EMS REPORT

- Report on 02/16/2021

## E. POLICE REPORT

- Report on 02/16/2021

## F. INFORMATIONAL ITEMS

- Clark County Combined Health District
  - County COVID-19 Statistics - Attached
- Volunteer Firefighters' Dependents Fund Board Appointments
  - Council needs to elect two members to serve a one year appointment
    - Council needs to approve these members by **motion**
  - Fire/EMS Department has elected 3 members (April Fox, Shawn Richter, and Garth Musgrove)
    - Nominated April Fox as the member elected by both Council and the Fire/EMS Department
    - Nominated Garth Musgrove to Serve as Board Chairperson
    - Nominated April Fox to serve as Board Secretary
      - Council needs to approve these measures by **motion**
- City Manager and Finance Director Contracts
  - Goal is to outline objectives for each party in order to draft contracts
  - Executive Session at the 2/16/21 Regular Meeting
    - Any voting on contracts will be held during a live regular meeting
- 101 South Main Street
  - Completion Anticipation Date!
    - Week of February 15, 2021
- Motion to Approve
  - Seeking a **motion** to approve the City Manager to enter into an MOU with AFSCME regarding employee vaccinations
    - City Council will need to discuss aspects of the letter dated January 14, 2021 and emailed to City Council on 1/22/2021
- Tornado Siren - Adam's Tower
  - Fire/EMS Department has interest in housing the unit
  - Will display for public viewing at some location at the station
    - Seeking **motion** to approve
- Moving Forward
  - Mayor's Court - Next Steps?
    - City Council needs to work out an action plan
    - Additional meetings will be needed
  - Pool Feasibility Study
    - Resolution tonight to amend Rules to allow guest speakers during on-line meetings
    - If approved, will be scheduling guest speaker to assist City Council in determining aspects of feasibility study
  - Head Shots for new webpage
    - Tentative dates of February 11th or 18th - Council available?
    - Council discussion on time of day that will accommodate all members





## Clark County COVID-19 Related Deaths by Age Range

Updated as of 1/29/21  
Includes confirmed & probable

Age Range	# Deaths
0 to 9	0
10 to 19	0
20 to 29	0
30 to 39	0
40 to 49	3
50 to 59	18
60 to 69	27
70 to 79	83
80 to 89	95
90 to 99	58
100 to 109	5
Unknown	0
Average Age	79.97
Total Deaths	289



## Clark County COVID-19 Cases by Ethnicity

Updated as of 1/29/21  
Includes confirmed & probable

Ethnicity	% Cases
Hispanic	5.4%
Non-Hispanic	67.8%
Unknown	26.9%
Total	100.0%

\*\*Table contains incomplete data due to ongoing investigations.



## Clark County COVID-19 Cases by Race

Updated as of 1/29/21  
Includes confirmed & probable cases

Race	% Cases
American Indian/Alaskan Native	0.1%
Asian	0.4%
Black	5.8%
Hawaiian Native/Pacific Islander	0.0%
White	59.3%
Other	9.5%
Unknown	24.9%
Total	100.0%

\*\*Table contains incomplete data due to ongoing investigations.



## Clark County COVID-19 Cases by Age Range

Updated as of 1/29/21  
Includes confirmed & probable cases

Age	# Cases	% Cases
0 to 9	388	3.4%
10 to 19	1164	10.1%
20 to 29	1890	16.4%
30 to 39	1584	13.7%
40 to 49	1617	14.0%
50 to 59	1793	15.5%
60 to 69	1364	11.8%
70 to 79	1065	9.2%
80 to 89	474	4.1%
90 to 99	187	1.6%
100 to 109	10	0.1%
Unknown	10	0.09%
Total	11546	100.0%



## Clark County COVID-19 Cases Experiencing Symptoms

Updated as of 1/29/21  
Includes confirmed & probable cases

Symptoms	# Cases	% Cases
Yes	6514	56.4%
No	789	6.8%
Unknown	4243	36.7%
Total	11546	100.0%

\*\*Table contains incomplete data due to ongoing investigations.



## Clark County COVID-19 Cases Released from Isolation\*

Updated as of 1/29/21

Isolation	# Cases	% Cases
Released	10711	92.8%
Under Isolation	531	4.6%
Deceased	289	2.5%
Antibody Testing	15	0.1%
Total	11546	100.0%

\*Since there is no official definition of recovery for COVID-19, the number of individuals released from isolation is provided. The criteria to be released from isolation is at least 3 days (72 hours) fever-free and improvement in respiratory symptoms (e.g., cough, shortness of breath); and at least 10 days have passed since symptoms first appeared.



## Clark County COVID-19 Cases by Location

Updated as of 1/29/21  
Includes confirmed & probable cases

Location	# Cases	% Cases
Springfield City	2217	19.2%
Moorefield Township	624	5.4%
Springfield Township	573	5.0%
Bethel Township	382	3.3%
Mad River Township	332	2.9%
German Township	226	2.0%
New Carlisle	204	1.8%
Harmony Township	99	0.9%
Pike Township	91	0.8%
Pleasant Township	88	0.8%
Green Township	79	0.7%
Enon	48	0.4%
South Charleston	35	0.3%
Madison Township	22	0.2%
All Others	30	0.3%
Unknown	6496	56.3%
Total	11546	100.0%

\*Cities/Townships with less than 10 cases are not listed separately to protect the privacy of the cases.

\*\*Table contains incomplete data due to ongoing investigations.



## Clark County COVID-19 Cases by ZIP Code

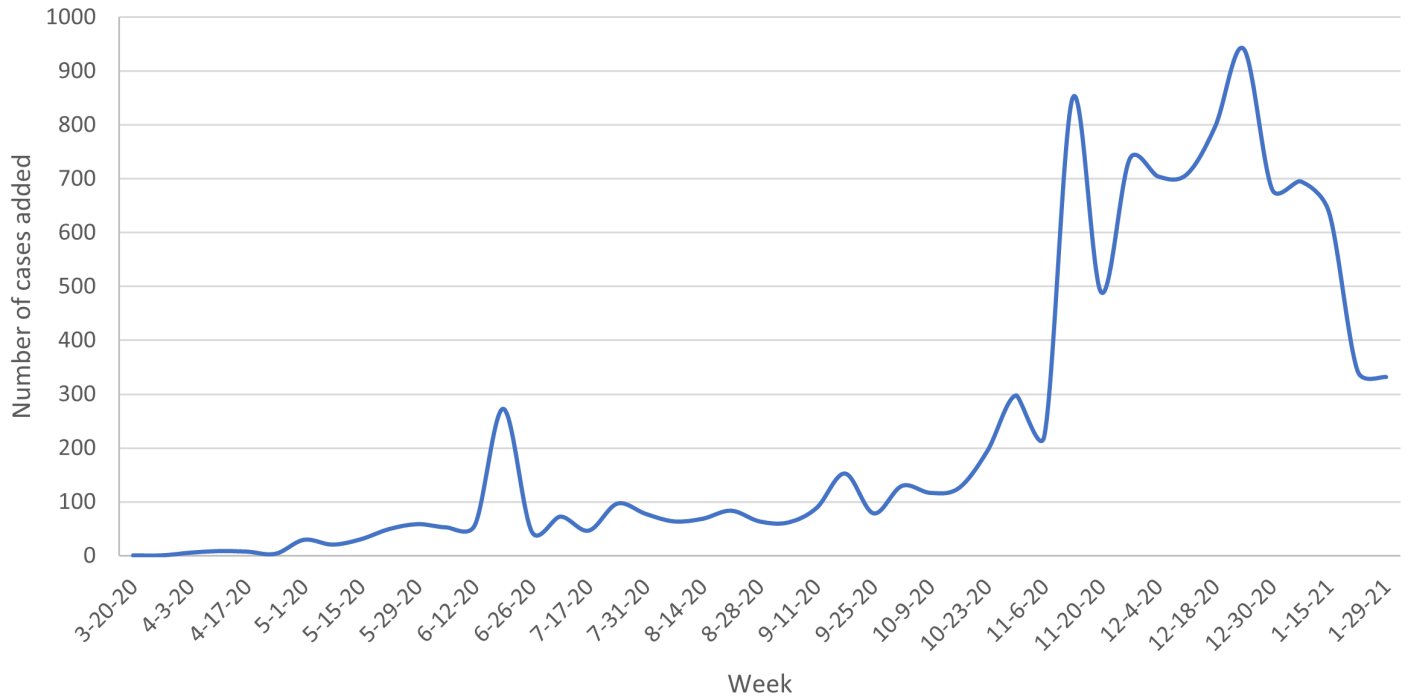
Updated as of 1/29/21  
Includes confirmed & probable cases

Zip Code	# Cases	% Cases
43010	26	0.2%
43044	34	0.3%
43140	10	0.1%
45319	23	0.2%
45323	379	3.3%
45324	275	2.4%
45341	271	2.3%
45344	1168	10.1%
45349	18	0.2%
45368	324	2.8%
45369	292	2.5%
45372	22	0.2%
45387	16	0.1%
45501	17	0.1%
45502	1285	11.1%
45503	2922	25.3%
45504	1415	12.3%
45505	1441	12.5%
45506	985	8.5%
All Others	8	0.1%
Unknown	615	5.3%
Total	11546	100.0%

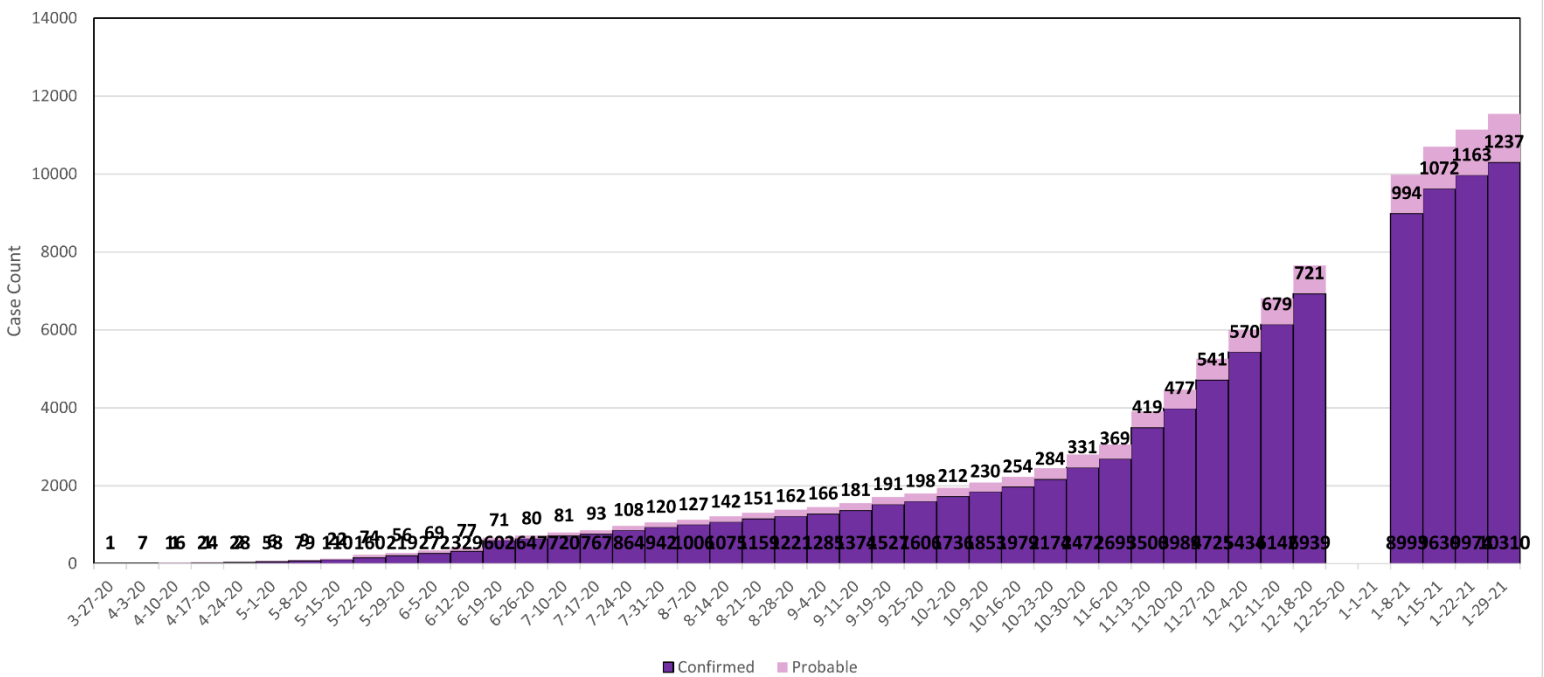
\*ZIP Codes with less than 10 cases are not listed separately to protect the privacy of the cases.

\*\*Table contains incomplete data due to ongoing investigations.

### Clark County COVID-19 Weekly Case Count



### COVID-19 Total Case Count in Clark County 3/20/20 - 1/29/21





## **RESOLUTION 2021-02R**

### **A RESOLUTION AMENDING NEW CARLISLE CITY COUNCIL RULES OF COUNCIL**

**WHEREAS**, the Rules of Council establish guidelines for the Council of the City of New Carlisle to conduct its business; and

**WHEREAS**, said Rules state that they shall be reviewed and adopted by Council in January after any Council elections; and

**WHEREAS**, the Rules of Council were last revised on January 19, 2021 via Resolution 2021-01R; and

**WHEREAS**, the Rules of Council may be amended by a two-thirds vote of the Council members present at a regular meeting.

**NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY RESOLVES** that the New Carlisle City Council Rules of Council pertaining to public participation are amended by making the following revisions to Section XVI, Paragraph (B):

(B) Public Participation.

Notwithstanding anything contained herein to the contrary, until July 1, 2021 or such date as extended by Ohio law, whichever date occurs later, all Rules of Council pertaining to public participation shall be in accordance with the provisions contained in Section XVI, Paragraph (B). Unless in conflict with the provisions contained in Section XVI, all other Rules of Council shall remain in full force and effect.

The City will provide a general email address for the public to use for the purpose of sending questions and/or comments to City Council during the public comment part(s) of any meeting or hearing, which such email address shall serve as the sole means of public participation during any meeting or hearing except as otherwise stated herein. City Council will not proceed beyond any public comment part of a meeting or hearing until at least three (3) minutes has elapsed in order to give the public the opportunity to submit questions and/or comments. If no questions or comments are received during the three-minute period at the beginning of any public comment part of a meeting or hearing, or if no questions or comments are received for a three-minute period at any time during the public comment part of a meeting or hearing, then City Council shall move onto the next part of the meeting or hearing agenda. If questions and/or comments from the public are received, then City Council shall spend no more than ten (10) minutes addressing such questions and/or comments before proceeding with the rest of the agenda.

Council, by a majority vote, may allow any particular member of the public to participate in a specific Council meeting by providing such person with access to the videoconferencing software for that Council meeting.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Mike Lowrey, MAYOR

\_\_\_\_\_  
Emily Berner, CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
Jacob M. Jeffries, DIRECTOR OF LAW

1st \_\_\_\_\_

2cd: \_\_\_\_\_

<b>Cobb</b>	Y	N
<b>Eggleston</b>	Y	N
<b>Vice Mayor Cook</b>	Y	N
<b>Mayor Lowrey</b>	Y	N
<b>Rodewald</b>	Y	N
<b>Grimm</b>	Y	N
<b>Eggleston-Nowakowski</b>	Y	N

Totals:

Pass

Fail

Intro: 02/01/2021

Action: 02/01/2021

Effective: 02/15/2021



**RESOLUTION 2021-03R**

**A RESOLUTION AUTHORIZING THE GIFT OF UNNEEDED CITY PROPERTY**

**WHEREAS**, the City recently purchased the former World Threads building located at 101 South Main Street, New Carlisle, Ohio 45344; and

**WHEREAS**, there is currently a large sign on the northwest wall of the building indicating that the former business World Threads is still operating at that location; and

**WHEREAS**, the sign has no value or usefulness to the City; and

**WHEREAS**, the New Carlisle City Council desires to give the World Threads sign to the New Carlisle Historical Society; and

**WHEREAS**, this gift from the City to the Historical Society will ensure that this piece of New Carlisle history is preserved for future generations.

**NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY RESOLVES** that the City Manager be, and hereby is authorized to give the World Threads sign to the New Carlisle Historical Society.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mike Lowrey, MAYOR

\_\_\_\_\_  
Emily Berner, CLERK OF COUNCIL

APPROVED AS TO FORM:

\_\_\_\_\_  
Jake Jeffries, DIRECTOR OF LAW

1st \_\_\_\_\_

2nd: \_\_\_\_\_

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Rodewald	Y	N
Grimm	Y	N
Eggleston-Nowakowski	Y	N

Totals:		
	Pass	Fail

Intro: 02/01/2021  
Action: 02/01/2021  
Effective: 02/15/2021



## RESOLUTION 2021-04R

### A RESOLUTION PROVIDING FOR THE PERMANENT TRANSFER OF FUNDS FROM THE GENERAL FUND TO THE DEBT SERVICE, CAPITAL, AND ENTERPRISE FUNDS OF THE CITY OF NEW CARLISLE

**WHEREAS**, sections 5705.14, 5705.15, and 5705.16 of the Ohio Revised Code provide procedures for the legal transfer of funds; and

**WHEREAS**, legal transfers of funds by resolution are intended as a means of providing additional revenues to certain other funds that are in a negative fund balance status or requiring additional funding for anticipated expenses; and

**WHEREAS**, as part of the City’s budgetary process, fund transfers from the City’s General Fund to certain other funds were discussed in public meetings, and were included in the detailed appropriations presented to City Council and attached to City Ordinance 2021-01; and

**WHEREAS**, the City Finance Director has determined the necessity of performing a transfer of funds from the City’s General Fund to the General Bond Retirement Fund, Swimming Pool, Cemetery, and Government Center Funds to prevent and/or clear a deficit fund balance.

**NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY RESOLVES:**

SECTION 1. To permanently transfer funds from the City’s General Fund to the following Funds, in the amounts as indicated below:

<b>Fund</b>	<b>Description</b>	<b>Transfer-Out</b>	<b>Transfer-In</b>
General Fund			
101	General Fund	\$ 222,000.00	
Debt Service			
301	General Bond Retirement		\$ 107,000.00
Capital Project Fund			
400	Government Center Fund		\$ 25,000.00
Enterprise Funds			
505	Pool Fund		\$ 60,000.00
510	Cemetery Fund		\$ 30,000.00
<b>TOTAL ALL FUNDS</b>		<b>\$ 222,000.00</b>	<b>\$ 222,000.00</b>

SECTION 2. The Finance Director is hereby authorized and directed to enter the foregoing transactions upon the books and accounts of the City of New Carlisle.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Mike Lowrey, Mayor

\_\_\_\_\_  
Emily Berner, Clerk of Council

APPROVED AS TO FORM:

\_\_\_\_\_  
Jacob M. Jeffries, Director of Law

1st \_\_\_\_\_

2cd: \_\_\_\_\_

<b>Cobb</b>	Y	N
<b>Eggleston</b>	Y	N
<b>Vice Mayor Cook</b>	Y	N
<b>Mayor Lowrey</b>	Y	N
<b>Rodewald</b>	Y	N
<b>Grimm</b>	Y	N
<b>Eggleston-Nowakowski</b>	Y	N

<b>Totals:</b>	_____	_____
	<b>Pass</b>	<b>Fail</b>

Intro: 02/01/2021  
Action: 02/01/2021  
Effective: 02/15/2021



**ORDINANCE 2021-02**

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO PURCHASE A NEW PICKUP TRUCK FOR THE PLANNING DEPARTMENT**

**WHEREAS**, the current vehicle used by the code enforcement officers, a 2001 Chevrolet Impala, is 20 years old and requires extensive maintenance to keep up with demanding municipal work; and

**WHEREAS**, the City received a bid, attached, for the purpose of purchasing a replacement vehicle that will meet the current and future needs of the City; and

**WHEREAS**, the City would like to replace the 2001 Chevrolet Impala with a 2021 Dodge Ram; and

**WHEREAS**, the City desires to purchase the 2021 Dodge Ram for \$21,233.00 plus minor accessories.

**NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS** that:

SECTION 1. The City Manager be, and hereby is, authorized to proceed with acquiring a new pickup truck plus minor accessories by signing any purchase agreement and related documents necessary to accomplish this. The dollar amount of said purchase is not to exceed Twenty-Three Thousand and XX/100 Dollars (\$23,000.00).

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mike Lowrey, Mayor

\_\_\_\_\_  
Emily Berner, Clerk of Council

APPROVED AS TO FORM:

\_\_\_\_\_  
Jacob M. Jeffries, DIRECTOR OF LAW

1st \_\_\_\_\_

2nd: \_\_\_\_\_

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Hopkins	Y	N
Grimm	Y	N
Eggleston-Nowakoski	Y	N

Totals:

Pass      Fail

Intro: 01/19/2021

Action: 02/01/2021

Effective: 02/16/2021



# NEW CARLISLE CHRYSLER JEEP DODGE RAM

**Bob Riggs (937) 845-1700**  
[briggs@Tobeyauto.com](mailto:briggs@Tobeyauto.com)  
 937-545-1422 CELL

580 N MAIN ST.  
 NEW CARLISLE, OHIO 45344

BID ONLY BID ONLY BID ONLY BID ONLY			
Title To: City of New Carlisle 331 S Church St New Carlisle, Ohio 45344		V.I.N	Date: 1/8/2021
Derek Hutchinson		INVOICE #	
		CUSTOMER ID	
email: Contact Cell:		P.O.# :	
		FED. TAX I.D.	
FAN# & Bid Number:		COUNTY: Clark	Contact Phone
SALESPERSON Bob Riggs		Contact Fax	
DEAL NUMBER(S)		STOCK NUMBER(S)	

Check Here	Qty	Description	Unit Price	Line Total
x	1	RAM		
		1500 TRADESMAN REGULAR CAB 4X4 8 FT BED		\$20,294.00
		3.6 Liter V6 24V VVT Engine	included	
		PW7 Bright White	included	
		Automatic Transmission	included	
		Standard Features attached	included	
		Power and remote entry group		\$ 654.00
		Documentation Fee		\$250.00
		Title Fee		\$ 35.00

TRADE-INS ARE GLADLY ACCEPTED - CALL FOR APPRAISAL FORM & TRADE PHOTO DETAILS  
 MUNICIPAL LEASE PROGRAMS ARE AVAILABLE - CALL FOR A QUOTE

**WE APPRECIATE YOUR PAST AND FUTURE BUSINESS!!!**

Each Vehicle	
Vehicle Total	\$21,233.00

Invoice Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_ **NET 30**