



**CITY COUNCIL REGULAR MEETING PACKET**  
**July 19, 2021 @ 7:00pm**  
**Smith Park Shelter House**

1. Call to Order: Mayor Mike Lowrey
2. Roll Call: Clerk of Council
3. Invocation: New Carlisle City Council Member
4. Pledge of Allegiance: All Welcome to Participate
5. Action on Minutes: 07.06.2021 - Work Session  
07.06.2021 - Regular Session  
04/27/2020 - iPad / Zoom Training for Online Meetings  
04/30/2020 - iPad / Zoom Training for Online Meetings  
04/12/2021 - Mayor's Court Discussion  
06/14/2021 - CBDG Potential Projects  
06/28/21 - ARP Potential Projects
6. Communications: None
7. City Manager's Report: Attached
8. Comments from Members of the Public: \*Please limit comments to 5 minutes or less
9. Committee Reports: N/A

**10. RESOLUTIONS:** (1 - Intro; 0 - Action)

**A. Resolution 2021-13R (Introduction Tonight. Public Hearing & Action on 08/02/21)**

A RESOLUTION AMENDING RESOLUTION 2020-21R, THE CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF NEW CARLISLE, OHIO, FOR ADDITIONAL CAPITAL PURCHASES

**11. ORDINANCES:** (4 - Intro; 2 - Action\*)

**\*A. Ordinance 2021-22 (Introduced on 07/06/2021. Public Hearing & Action Tonight)**

AN ORDINANCE AUTHORIZING THE REGISTRATION OF THE NEW CARLISLE MAYOR'S COURT WITH THE SUPREME COURT OF OHIO AND OTHER STATE GOVERNMENT OFFICES, AND THE FILING OF ANY RELATED AND NECESSARY REPORTS

**\*B. Ordinance 2021-23E (Introduction, Public Hearing & Action Tonight)**

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF FUNDS OF OVER TWENTY THOUSAND DOLLARS (\$20,000) FOR THE PURPOSE OF THE CITY OF NEW CARLISLE, OHIO'S ANNUAL AUDIT OF FINANCIAL STATEMENTS FOR THE YEARS ENDING DECEMBER 31, 2019, 2020, 2021, 2022, AND 2023 AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR SAID AUDIT, AND DECLARING AN EMERGENCY

**C. Ordinance 2021-24 (Introduction Tonight. Public Hearing & Action on 08/02/21)**

AN ORDINANCE EMPLOYING A MAGISTRATE FOR THE NEW CARLISLE MAYOR'S COURT

**D. Ordinance 2021-25 (Introduction Tonight. Public Hearing & Action on 08/02/21)**

AN ORDINANCE EMPLOYING A CLERK FOR THE NEW CARLISLE MAYOR'S COURT

**E. Ordinance 2021-26 (Introduction Tonight. Public Hearing & Action on 08/02/21)**

AN ORDINANCE REPLACING A CERTAIN SECTION OF SECTION 248 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING CITY POLICY

**12. OTHER BUSINESS:**

- Additional City Business - Open Discussion for City Related Matters

13. Executive Session: To investigate a complaint against a public official.

14. Return to Regular Session: N/A

15. Adjournment

Next **Work Session** of the City Council will be held on Monday, August 2, 2021, at 6pm.  
Next **Regular Meeting** of the City Council will be held on Monday, August 2, 2021, at 7pm.

**RECORD OF PROCEEDINGS****MINUTES: CITY OF NEW CARLISLE, OHIO WORK SESSION MEETING****HELD: Tuesday, July 6, 2021 @ 6:00PM**

- 1. Call to Order:** Mayor Lowrey calls the meeting to order.
  - 2. Roll Call:** Berner calls the roll- 7 members present Lowrey Grimm, Nowakowski, Rodewald, Cobb, Eggleston, Cook Staff present: Bridge, Kitko, Harris, Trusty, Lemen
  - 3. Invocation:** CM Cobb
  - 4. Pledge of Allegiance:** All Welcome to Participate
  - 5. Action on Minutes:** None
  - 6. Communications:** None
  - 7. City Manager's Report:** None
  - 8. Comments from Members of the Public:** None
  - 9. Committee Reports:** None
  - 10. RESOLUTIONS:** In regular session.
  - 11. ORDINANCES:** In regular session.
  - 12. OTHER BUSINESS:**
- A. LEGAL DISCUSSION:**

**Ordinance 2021-20** AN ORDINANCE AMENDING ORDINANCE 2020-07 FOR THE PURPOSE OF MAKING THE CITY IPAD USE POLICY EFFECTIVE AS TO ADDITIONAL CITY BOARD MEMBERS, AND TO CORRECT A SCRIVENER'S ERROR-*other boards like planning and zoning.*

**Ordinance 2021-21** AN ORDINANCE ADOPTING THE TAX BUDGET FOR THE CITY OF NEW CARLISLE, OHIO FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022, AND SUBMITTING THE SAME TO THE AUDITOR OF CLARK COUNTY, OHIO- *early stage of 2022 budgets.*

**Ordinance 2021-22** (Introduction Tonight. Public Hearing & Action on 07/19/21) AN ORDINANCE AUTHORIZING THE REGISTRATION OF THE NEW CARLISLE MAYOR'S COURT WITH THE SUPREME COURT OF OHIO AND OTHER STATE GOVERNMENT OFFICES, AND THE FILING OF ANY RELATED AND NECESSARY REPORTS- *registers the Mayor's court various needed agencies.* Lowrey asks: Has the Mayor's court been an overwhelming process? Bridge adds a great learning experience. Worked with Jefferies and Harris for assistance. Lowrey asks if someone gets a fine, will all fines and fees go into 1 fund? They are working through that.

**B. Open discussions related to City Business:**

Cobb notes Council needs to discuss what/when to place something on the ballot in regards to the pool. Bridge informs Council of upcoming renewals/replacements due to go onto the ballot in the next 2 years.

Cobb thanks Mr. Hensley, Mr. Grimm, Mr. and Mrs. Rodewad, Mr. Cook, Chief Trusty and the fire department, Deputies, Chief Jacobs, Mrs. Sexton and Ms. Mullet for all their help with the fireworks, set up and clean up. Grimm thanks everyone who came, had fun, behaved and cleaned up after themselves. Bridge thanks the Council members for bringing this back to the citizens.

Nowakowski brings up planning for a retreat and ideas for the city.

Discussion on coffee and donuts for Saturday the 10th, checklist of items needed.

Continued pool discussions and upcoming items on the ballot. Cook asks about union discussions, and having members of council sit in the committee. Bridge notes he thinks it is "bad practice". Continued council discussions on how the union would feel and reasons.

Nowakowski again suggests scheduling a retreat. Topics, location, should a speaker/facilitator attend. Nowakowski suggests dividing the city into sections and having a member of Council represent that

section. Majority of Council feels they are accessible and dividing up may not be needed. Cobb notes council members' emails and phone numbers are listed on the website. Nowakowski adds she would like to see the biographies on the website. Bridge suggested forming a Council Retreat Committee and multiple things the retreat can cover. Cook suggests holding off until January when a new council is in place. Cook and Bridge will research some locations, how other municipalities hold retreats so they have the information in January.

**13. Executive Session: NONE**

**14. Adjournment:** 1st Cobb 2nd Grimm

Yes: 7 Eggleston, Cobb, Rodewald, Cook, Lowrey, Grimm, Nowakowski

NAY: 0 Accepted 7-0

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Mayor Mike Lowrey\_\_\_\_\_

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Clerk of Council Emily Berner

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**RECORD OF PROCEEDINGS**

MINUTES: CITY OF NEW CARLISLE, OHIO Regular SESSION MEETING  
HELD: Tuesday, July 6, 2021 @ 7:00PM

1. **Call to Order:** Mayor Lowrey calls the meeting to order.
2. **Roll Call:** Berner calls the roll- 7 members present Lowrey Grimm, Nowakowski, Rodewald, Cobb, Eggleston, Cook Staff present: Bridge, Kitko, Harris, Trusty, Lemen, Harris, Kitko, Hutchinson
3. **Invocation:** VM Cook
4. **Pledge of Allegiance:** All Welcome to Participate
5. **Action on Minutes:**  
 6/21/21 Work Session 1st Nowakowski 2nd Eggleston, YES 7  
 Nowakowski, Cobb, Rodewald, Cook, Lowrey, Grimm, Eggleston NAY 0  
 Accepted 7-0  
 6/21/21 Regular Session 1st Cook 2nd Eggleston, YES 7  
 Nowakowski, Eggleston, Cobb, Rodewald, Cook, Lowrey, Grimm, NAY  
 0 Accepted 7-0
6. **Communications:** None
7. **City Manager's Report:**



**City Manager's Report**  
*July 6, 2021*

**A. DEPARTMENTAL REPORTS**

- The Following Departmental Reports will be given at the next City Council meeting on Monday, July 19th
  - Finance, Public Service, Planning & Zoning, Fire/EMS, and Police

**B. INFORMATIONAL ITEMS**

- **Mayor's Court**
  - Legislation Upcoming:
    - Ordinances that:
      - ◊ Employs a magistrate; Employs a Clerk of Courts; Establishes a Fine Schedule, including Court Cost; Fund creation and allocation allowances; Supplements the start-up cost; Advancement of start-up cost from the General Fund
      - ◊ First read on July 19th
    - Resolution that:
      - ◊ Amends CIP for Court Software Purchase
      - ◊ First read on July 19th
- **American Rescue Plan Funds**
  - Update and discussion
- **Records Commission Meeting**
  - Met Thursday, June 24th at 4:30 @ the Smith Park Shelter House
  - Acquiring quotes for destruction, including date for disposal
  - Emailing RC-3 Form to State of Ohio for approval
- **New Shelter House**
  - Update
- **Motion to Approve**
  - Mrs. Kathy Wright Charter Review Application; Attached
- **Charter Review Commission Rooster**
  - Mr. Donnie Hall, Ms. Pat Krabacher, Mr. Ian Meadows, Mr. Scott Griffith
  - Mrs. Kathy Wright (\*\*pending approval)
- **Upcoming Policy for Council Approval**
  - Veteran's Banner Policy introduced to Council on 7/19/21
  - Credit Card Policy introduced to Council on 7/19/21
  - Fixed Assets RFP Council Review week of 7/19/21
- **Fireworks!**
  - Thank you to those who assisted!
- **Sunshine Laws Training Date**
  - Online Only – July 14, 2021, from 9am-12:15pm
  - If more classes, either online or in-person, are available in the future I will pass along to Council

Council discussion on Cm report:

7/6/21

-Mayor's court discussion on funds used to start. Cobb motions with a 2nd by Nowakowski to use general fund allocations for Mayor's court and pay back the general fund. YES: 7 Cobb, Rodewald, Cook, Lowrey, Grimm, Eggleston, Nowakowski NAY: 0 Accepted 7-0

-American Rescue Plan reduced from 1 million to \$500,000. New Shelter update: engineering fee included in the grant of \$430,000.

-Motion to approve Kathy Wright Charter Review 1st Nowakowski 2nd Eggleston YES: 6 Nowakowski, Rodewald, Cook, Lowrey, Grimm, Eggleston NAY: 1 Cobb Accepted 6-1

-Lowrey asks about the speakers installed on the poles. Bridge notes the city waited to see if the street light fund could cover the electric work needed to utilize the speakers.

**8. Comments from Members of the Public:** None

**9. Committee Reports:** None

**10. RESOLUTIONS:** None

**11. ORDINANCES:**

**Ordinance 2021-20** AN ORDINANCE AMENDING ORDINANCE 2020-07 FOR THE PURPOSE OF MAKING THE CITY IPAD USE POLICY EFFECTIVE AS TO ADDITIONAL CITY BOARD MEMBERS, AND TO CORRECT A SCRIVENER'S ERROR 1st Nowkowski 2nd Grimm *amends Bridge-current policy for additional ipads on other boards. Lowrey asks if it is nice not having to put together the packets, Bridge notes "wonderful".* YES: Eggleston, Nowakowski, Cobb, Rodewald, Cook, Lowrey, Grimm NAY: 0 Accepted 7-0

**Ordinance 2021-21** AN ORDINANCE ADOPTING THE TAX BUDGET FOR THE CITY OF NEW CARLISLE, OHIO FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022, AND SUBMITTING THE SAME TO THE AUDITOR OF CLARK COUNTY, OHIO 1st Cobb 2nd Eggleston *Bridge-early stage of 2022 budgets* YES:7 Nowakowski, Cobb, Rodewald, Cook, Lowrey, Grimm, Eggleston NAY: 0 Accepted 7-0

**Ordinance 2021-22** (Introduction Tonight. Public Hearing & Action on 07/19/21)AN ORDINANCE AUTHORIZING THE REGISTRATION OF THE NEW CARLISLE MAYOR'S COURT WITH THE SUPREME COURT OF OHIO AND OTHER STATE GOVERNMENT OFFICES, AND THE FILING OF ANY RELATED AND NECESSARY REPORTS

**12. OTHER BUSINESS:**

-Cobb again thanks Mr. Hensley, Mr and Mrs Rodewald, Mr. Grimm, Mr. Cook, Ms Sexton and Ms Mullet, Chief Trusty, all deputies, the City Manager and the citizens. Bridge adds "it was a fun, nice relaxing night". Council in agreement and thankful to all involved.

-Lowrey spoke but his statement is inaudible.

-Bridge adds we have an opening in WasteWater that has been posted.

-Cobb- adds how everyone in town is very happy with our Fire/EMS and Deputies he thanks them again. Lowrey and council in agreement.

**13. Executive Session: None**

**14. Adjournment:** 1st Cobb 2nd Grimm

Yes: 7 Eggleston, Nowakowski, Cobb, Rodewald, Cook, Lowrey, Grimm  
NAY: 0 Accepted 7-0

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Mayor Mike Lowrey\_\_\_\_\_

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Clerk of Council Emily Berner

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**RECORD OF PROCEEDINGS**

**MINUTES: CITY OF NEW CARLISLE, OHIO SPECIAL MEETING HELD:**  
**4/27/20**

- 1. Call to Order:** Mayor Lowrey calls the meeting to order.
- 2. Roll Call:** BRIDGE calls the roll- 6 members present Lowrey Grimm, Nowakowski, Eggleston, Cook, Hopkins Absent: Cobb Staff present: Bridge, Kitko, Watson, Kitko
- 3. Invocation:** VM Cook
- 4. Pledge of Allegiance:** All Welcome to Participate
- 5. Action on Minutes:** None
- 6. Communications:** None
- 7. City Manager's Report:** None
- 8. Comments from Members of the Public:** None
- 9. Committee Reports:** None
- 10. RESOLUTIONS:** None
- 11. ORDINANCES:** None
- 12. OTHER BUSINESS:**

**A.LEGAL DISCUSSION: NONE**

**B.Open discussions related to City Business:**

Council discussions on how virtual meetings will be handled, making sure all members can login can participate in virtual meetings. Bridge with assistance by Casey Kitko, provides training to council members on the Zoom platform and using their ipads for the virtual meetings.

Bridge reminds the council of the next training session on the 30th. He also notes the regular meeting could be lengthy due to the amount of items needing discussion.

**13. Executive Session: NONE**

**14. Adjournment: 2:48 pm** 1st Grimm 2nd Eggleston

Yes: 6 Cook, Lowrey, Hopkins, Grimm, Nowakowski, Eggleston NAY: 0  
Accepted 6-0

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Mayor Mike Lowrey\_\_\_\_\_

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Clerk of Council Emily Berner

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**RECORD OF PROCEEDINGS**

**MINUTES: CITY OF NEW CARLISLE, OHIO SPECIAL MEETING HELD:**  
**4/30/20**

- 1. Call to Order:** Vice Mayor Cook calls the meeting to order.
- 2. Roll Call:** Bridge calls the roll- 5 members present Grimm, Nowakowski, Cobb, Eggleston, Cook Staff present: Bridge, Trusty, Motion to excuse Lowrey and Hopkins 1st Cobb 2nd Grimm YES: 5 Grimm, Nowakowski, Cobb, Eggleston, Cook Accepted 5-0
- 3. Invocation:** Chief Trusty
- 4. Pledge of Allegiance:** All Welcome to Participate
- 5. Action on Minutes:** None
- 6. Communications:** None
- 7. City Manager's Report:** None
- 8. Comments from Members of the Public:** None
- 9. Committee Reports:** None
- 10. RESOLUTIONS:** None
- 11. ORDINANCES:** None
- 12. OTHER BUSINESS:**  
**A.LEGAL DISCUSSION: None**

**B. Open discussions related to City Business:**

Bridge provides training to council members on the Zoom platform and ipads to be used for virtual meetings. Bridge shares feedback from the first virtual meeting. Notes for Monday: No background noise most important. Eggleston motions to amend previous excusal due to Amy Hopkins arriving-now excusing only Lowrey 1st by Eggleston 2nd by Cobb. YES:6 Cook, Cobb, Grimm, Eggleston, Nowakowski, Hopkins NAY: 0

Hopkins notes her opinion on not spending any money at the current time. She adds she would like to hold off buying a digital sign. Bridge notes the funds are approved in the CIP. Bridge adds this would be something to bring up in the regular session next week. Bridge adds the sign is not an essential purchase and he agrees.

**13. Executive Session: NONE**

**14. Adjournment:** 1st Cook 2nd Hopkins  
Yes: 7 Cobb, Grimm, Nowakowski, Cobb, Eggleston, Hopkins NAY: 0  
Accepted 6-0

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Mayor Mike Lowrey\_\_\_\_\_

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Clerk of Council Emily Berner

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**RECORD OF PROCEEDINGS**

**MINUTES: CITY OF NEW CARLISLE, OHIO SPECIAL MEETING HELD:**  
**4/12/21**

- 1. Call to Order:** Mayor Lowrey calls the meeting to order.
  - 2. Roll Call:** Bridge calls the roll- 7 members present Grimm, Nowakowski, Cobb, Eggleston, Cook, Lowrey, Rodewald Staff present: Bridge, Jeffries
  - 3. Invocation:** VM Cook
  - 4. Pledge of Allegiance:** All Welcome to Participate
  - 5. Action on Minutes:** None
  - 6. Communications:** None
  - 7. City Manager's Report:** None
  - 8. Comments from Members of the Public:** None
  - 9. Committee Reports:** None
  - 10. RESOLUTIONS:** None
  - 11. ORDINANCES:** None
  - 12. OTHER BUSINESS:**
- A. LEGAL DISCUSSION: None**

**B. Open discussions related to City Business:**

Mayor's court discussion: Jacob Jeffries- City Law Director discussed the general concerns of the Mayor's court before moving forward. Items to be completed prior to starting include: agreement with CSO for security and possible transport prior, during, after court. Agreement with CC Jail Division/Fairborn for needed incarceration. Ordinances and funds put into place for technology purposes for court and clerk usage. Define wording Magistrate/ Mayor's court and court cost specific breakdown that sets fees (creates additional line items) to pay various registrations and fees set in place by the State of Ohio that include BMV reporting or Ohio Treasurer.

Council discussions on upfront costs, Grimm asks why the CC Jail division would not want to take individuals. Jeffries notes it is just good practice to have an agreement. Bridge notes a case with possible incarceration can be transferred to Municipal Court. Continued discussion on the types of cases to be heard initially.

Lowrey recaps items Jeffries points and thanks him for his work and notes a great checklist to work through. Bridge notes he will continue to work with Jeffries and work to have clear agreements set in place. Bridge mentions no interest in having the Mayor do the court so the wording in the legislation will note "they shall hire a Magistrate". The city can amend this in the future if they choose to use the Mayor. Jeffries notes he had some concerns and thoughts to start small. He shares some concerns such as defendants requesting public defenders, interpreters, Jeffries suggests sending those cases to municipal court.

Bridge notes upcoming discussion topics of interpreters, court costs comparison, and adds for Council to email him with additional topics. Lowrey asks how the line items will be broken down. Bridge notes it will be a new line item for court funds.

Council discussion on additional items/upfront costs for the court. Bridge notes the revenue from the court will more than cover the costs.

**13. Executive Session:** Motion to move to executive session 1st @ 4:07pm Nowakowski 2nd Eggleston YES: 7 Lowrey, Cobb, Cook, Eggleston, Nowakowski, Rodewald, Grimm NAY: 0 Accepted 7-0

Motion by Nowakowski 2nd Grimm to move back into regular session. YES: 7 Lowrey, Cook, Cobb, Eggleston, Rodewald, Grimm, Nowakowski NAY: 0 Accepted 7-0

**14. Adjournment:** 1st Nowakowski 2nd Grimm

Yes: 7 Cobb, Grimm, Nowakowski, Eggleston, Rodewald, Lowrey, Cook

NAY: 0 Accepted 7-0

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Mayor Mike Lowrey \_\_\_\_\_

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Clerk of Council Emily Berner

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**RECORD OF PROCEEDINGS**

**MINUTES: CITY OF NEW CARLISLE, OHIO SPECIAL MEETING HELD:**  
**Monday, June 14, 2021**

- 1. Call to Order:** Mayor Lowrey calls the meeting to order.
- 2. Roll Call:** BRIDGE calls the roll-6 members present Lowrey Grimm, Nowakowski, Rodewald, Eggleston, Cook Absent: Cobb Staff present: Bridge
- 3. Invocation:** CM Cook
- 4. Pledge of Allegiance:** All Welcome to Participate
- 5. Action on Minutes:** None
- 6. Communications:** None
- 7. City Manager's Report:** None
- 8. Comments from Members of the Public:** NONE
- 9. Committee Reports:** None

**10. RESOLUTIONS:****11. ORDINANCES:****12. OTHER BUSINESS:****A.** DISCUSSION CBDG Grant Projects:

\*\*\*NOTE THE FEED HAS A STATIC BACKFEED AND NEARLY INAUDIBLE\*\*\*\*  
 Council discussion on CBDG grant projects.

Bridge updates Council on estimates on costs of new shelter house and update skate park, with current estimates the grant would cover one update but not both.

Discussions on new shelter amenities and what can be included. Discussions on locations and how to utilize the new building if located at Smith Park or Pool. Bridge notes his opinion the most common sense approach would be a new shelter due to reaching more community members.

Lowrey notes the administration has never brought up a solution or ideas on how to make a profit at the pool, it is always negative. Grimm adds that the city provides services of streets, police protection along with the pool being a service and should not be expected to make a profit. Continued discussion on the pool and upgrades needed.

Bridge adds the discussion has switched to "should the pool stay open" vs where to utilize the funds for the grant. Community comments take place that are inaudible.

Cook comments that we need to have a Council retreat in the direction of the city. Today he would like to see the Council decide how to best utilize the grant.

Cost breakdown by Bridge and Rodewald discussions on how a new shelter will recoup the fees the city must cover.

Council gives their opinions on what to spend the funds on new shelter at Smith Park vs update skate park. Continued inaudible discussions on costs.

Motion by VM Cook to continue with the grant for the shelter house at Smith Park with 2nd by Nowakowski. YES: Grimm, Eggleston, Rodewald, Nowakowski, Cook NAY: Lowrey Accepted 5-1

**B.** Open discussions related to City Business: Citizen of the Year discussion. Eggleston notes 3 individuals have gone above and beyond this past year and should be recognized. Discussions about recognizing the individuals and continuing the award at every Town Hall meeting in the spring. Suggestions of "outstanding" individuals, community service award. Online forms for both citizen and veterans banners can be placed on the website. Motion by Nowakowski, retracted motion by Nowakowski. Inaudible discussion.

Motion to excuse Cobb by Eggleston with 2nd by Nowakowski YES: 6 Nowakowski, Rodewald, Cook, Lowrey, Grimm, Eggleston NAY: 0 Accepted 6-0.

**13. Executive Session: NONE**

**14. Adjournment:** 1st Grimm 2nd Eggleston

6/14/21

Yes: Cook, Lowrey, Rodewald, Grimm, Nowakowski, Eggleston NAY: 0  
Accepted 6-0

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Mayor Mike Lowrey\_\_\_\_\_

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Clerk of Council Emily Berner

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**RECORD OF PROCEEDINGS**

**MINUTES: CITY OF NEW CARLISLE, OHIO SPECIAL MEETING HELD:**

**Monday, June 28, 2021 @ 4:00PM**

- 1. Call to Order:** Mayor Lowrey calls the meeting to order.
- 2. Roll Call:** Berner calls the roll-5 members present Lowrey Grimm, Nowakowski, Eggleston, Cook Absent Cobb, Rodewald Staff present: Kitko, Harris
- 3. Invocation:** CM Grimm
- 4. Pledge of Allegiance:** All Welcome to Participate
- 5. Action on Minutes:** None
- 6. Communications:** None
- 7. City Manager's Report:** None
- 8. Comments from Members of the Public:** NONE
- 9. Committee Reports:** None

**10. RESOLUTIONS:**

**11. ORDINANCES:**

**12. OTHER BUSINESS:**

**A. DISCUSSION** American Rescue Plan possible expenditures- Kitko explains 2 deposits @ 545,000 in 2021 and 2022. Kitko suggested utilizing funds to fix 2 clarifiers at 160,000 each or roughly around \$480,000. Current rates will not cover this expense so it will entail \$3.88 per 1000 gallons- around 22.00 per household rate increase. Kitko adds replacing some valves with a portion of the 2022 funds. Some of the valves are lead and eventually will need to be replaced. If homes end up having a lead issue the city will be required to replace the valves and lines. Harris adds these funds can help keep the water costs down, and enable the city to pay for the items without getting a loan. Grimm thinks this is a "no brainer". Nowakowski agrees it is a wise way to update. Lowrey asks if this could be used for new wells. Kitko notes the city would not be ready. Grimm asks how many lead valves- Kitko notes around 150-200. The city has replaced 15 in the last 5 years. Also notes the City does not have any lead issues. Lowrey asks if Fire/EMS could use any with the 2nd deposit. Harris adds they are in conversation with Trusty. She notes could be used for pay but the City needs to find a way to sustain it. Harris notes getting new airpacks is needed. Kitko will note no objections to replacing the clarifiers. Motion to excuse Rodewald by Grimm with 2nd by Eggleston YES: 5 Nowakowski, Cook, Lowrey, Grimm, Eggleston NAY: 0 Accepted 5-0 Motion to excuse Cobb by Grimm 2nd by Nowakowski YES 5 Cook, Lowrey, Grimm, Eggleston, Nowakowski NAY: 0 Accepted 5-0

**13. Executive Session: NONE**

**14. Adjournment:** 1st Grimm 2nd Nowakowski

Yes: 5 Cook, Lowrey, Grimm, Nowakowski, Eggleston NAY: 0 Accepted 5-0

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Mayor Mike Lowrey\_\_\_\_\_

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Clerk of Council Emily Berner

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## A. DEPARTMENTAL REPORTS

- Police Report
  - Presented by Sgt. Ronnie Lemen, Police Administrator; Attached
- Fire/EMS Report
  - Presented by Steve Trusty, Fire Chief; Attached
- Finance Report
  - Presented by Colleen Harris, Finance Director; Attached
    - Motion to Approve Complete Finance Report Requested
- Service Report
  - Presented by Randy Bridge, City Manager; Attached
- Planning and Zoning Report
  - Presented by Derek Hutchinson, Planning Director; Attached

## B. INFORMATIONAL ITEMS

- Mayor's Court
  - Upcoming Ordinances that:
    - Establishes a Fine Schedule, including Court Cost; Supplements the start-up cost; Advancement of start-up cost from the General Fund
      - ◇ First read either August 2nd or 16th
- American Rescue Plan Funds
  - Update
- Certain Levy Dates
  - Health Levy collects in years 2017, 2018, 2019, 2020, 2021, 2022
    - Will need to place on ballot in 2022
  - Fire/EMS Levy collects in years 2018, 2019, 2020, 2021, 2022
    - Will need to place on ballot in 2022
- Upcoming Legislation for Council Approval
  - 2022-2026 Capital Improvement Plan - August
  - Street Lighting Assessments - August
  - Grass Abatements - August
  - Nuisance Abatements - August
  - Utility Bill Liens - August
  - Codification Numbering Updates - August
  - Employees Generally Code Section Update - August
- Coffee and Donuts!
  - Thank you to those who assisted!
- Sunshine Laws Training Date
  - Attended on July 14
  - If more classes, either online or in-person, are available in the future I will pass along to Council
- Policy Review for Council
  - Veteran's Banner Policy - Motion to Approve pending discussion/review tonight
  - Fixed Assets RFP - Will email to Council by end of week
- Ongoing Projects (Non-Exhaustive List)
  - Mayor's Court; Legislation slated; implementation few month's out
  - Investment Policy; Legislation to invest upcoming
  - Red Tree Investments; Council approval needed
  - Fixed Assets; Drafting RFP; Share with Council when completed
  - American Rescue Plan; New fund created; expenditure information coming

- 2020 Financial Audit; Currently underway
- 2022 Tax Budget; Submitted to Clark County on July 14, 2021
- 2022-2026 CIP; Prepping underway; Council review in August
- 2022 Operating Budget; Development underway; Goal to be effective by 1/1/22
- Comprehensive Plan Update; Currently in Planning Board Review
- Madison School Demo; Currently Underway
- Zoning Code Rewrite; Currently in Planning Board Review
- Disaster Recovery Plan; Currently in draft phase; Council approval to codify
- Various City Fee's Review; Currently in data gathering phase; Council review next
- Downtown Beautification Efforts; Planning underway; Council discussions next
- 2022-2024 Union Negotiations; Union has requested info; planning underway
- 2022-2024 Employee Wage Discussions; Currently analyzing; CM + FD talk soon
- Credit Card Policy; Waiting Council Approval
- iWorQ; Currently training in Public Works; Communication package upcoming
- Catch Basins; Currently underway
- 101 S. Main; Exterior signage installed, hanging sign next, changed exterior lights
- Fenwick Phase 1; Engineering Agreement executed, currently finalizing schedule
- Log Cabin; Awaiting further information
- COVID CARES Funds; Application for new shelter submitted
- Ohio Community Infrastructure Program; information coming
- CHIP 2021; In County review
- Old Sub-Station Demo; records destruction soon; final clean, demo
- David Trimmer Investment of City Funds; CM will set meeting to discuss

#### Attachment Summary

- Police Report
- Fire/EMS Report
- Finance Report
- Service Report
- Planning Report

City of New Carlisle  
Clark County Sheriff's Office  
June 2021 Stats



Patrol Division:

The New Carlisle Deputies were dispatched to 177 calls for service during the month of June.

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Miles Patrolled: 4793

Calls Taken: 177

Reports: 34

Assists: 46

Criminal Arrest: 20

Felony Arrest: 10

Misdemeanor Arrest: 2

Warrants: 8



Traffic Stops: 62

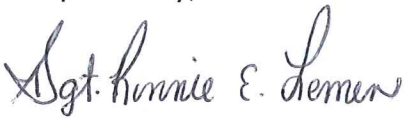
Traffic Warnings: 41

Moving Citations: 21

Business checks: 522

Citizen Contacts: 112

Respectfully,

A handwritten signature in cursive script that reads "Sgt. Ronnie E. Lemen". The signature is written in black ink and is positioned above the printed name.

Sgt. Ronnie E. Lemen

CLARK COUNTY SHERIFF'S OFFICE							
NEW CARLISLE DIVISION							
NEW CARLISLE	CALLS	ASSISTS	REPORTS	TRAFFIC STOPS	CITATIONS	WARNINGS	ARREST
JANUARY							
Dep. Majercak	22	10	5	28	6	22	0
Dep. Moody	28	17	13	24	13	11	4
Dep. McDuffie	21	11	6	34	5	29	3
Dep. Garman	20	11	15	4	2	2	1
Dep. Beistline	18	1	3	2	1	1	1
<b>Total</b>	<b>109</b>	<b>50</b>	<b>42</b>	<b>92</b>	<b>27</b>	<b>65</b>	<b>9</b>
NEW CARLISLE	CALLS	ASSISTS	REPORTS	TRAFFIC STOPS	CITATIONS	WARNINGS	ARREST
FEBRUARY							
Dep. Majercak	31	7	9	49	29	23	4
Dep. Moody	33	12	6	34	6	29	2
Dep. McDuffie	37	6	8	41	13	28	6
Dep. Garman	48	13	6	15	7	9	1
Dep. Beistline	17	2	2	9	1	8	0
<b>Total</b>	<b>166</b>	<b>40</b>	<b>31</b>	<b>148</b>	<b>56</b>	<b>97</b>	<b>13</b>



NEW CARLISLE	CALLS	ASSISTS	REPORTS	TRAFFIC STOPS	CITATIONS	WARNINGS	ARREST
<b>MARCH</b>							
Dep. Majercak	33	16	7	36	19	17	1
Dep. Moody	37	13	10	17	7	10	20
Dep. McDuffie	39	9	11	31	9	22	6
Dep. Garman	67	17	17	12	5	7	5
Dep. Beistline	9	1	1	1	0	1	0
<b>Total</b>	<b>185</b>	<b>56</b>	<b>46</b>	<b>97</b>	<b>40</b>	<b>57</b>	<b>32</b>

NEW CARLISLE	CALLS	ASSISTS	REPORTS	TRAFFIC STOPS	CITATIONS	WARNINGS	ARREST
<b>APRIL</b>							
Dep. Majercak	30	7	5	14	5	9	2
Dep. Moody	32	16	3	17	7	10	4
Dep. McDuffie	52	19	20	37	15	22	3
Dep. Garman	37	12	8	9	5	4	3
Dep. Liming	5	3	3	2	0	2	0
<b>Total</b>	<b>156</b>	<b>57</b>	<b>39</b>	<b>79</b>	<b>32</b>	<b>47</b>	<b>12</b>

NEW CARLISLE	CALLS	ASSISTS	REPORTS	TRAFFIC STOPS	CITATIONS	WARNINGS	ARREST
<b>May</b>							
Dep. Majercak	40	3	3	10	2	8	1
Dep. Moody	13	4	3	4	0	4	6

Dep. McDuffie	48	13	9	13	5	8	26
Dep. Garman	77	13	14	6	1	5	0
Dep. Liming	31	12	4	4	0	4	0
<b>Total</b>	<b>209</b>	<b>45</b>	<b>33</b>	<b>37</b>	<b>8</b>	<b>29</b>	<b>33</b>

NEW CARLISLE	CALLS	ASSISTS	REPORTS	TRAFFIC STOPS	CITATIONS	WARNINGS	ARREST
June							
Dep. Majercak	59	8	8	8	3	5	2
Dep. McDuffie	34	6	12	35	15	22	16
Dep. Garman	52	20	10	12	3	9	2
Dep. Liming	32	12	4	5	0	5	0
<b>Total</b>	<b>177</b>	<b>46</b>	<b>34</b>	<b>60</b>	<b>21</b>	<b>41</b>	<b>20</b>





City of New Carlisle  
City Council Meeting  
07-19-2021  
Fire-EMS Report

- In the Month of June, the New Carlisle Fire Division responded to 73 EMS call in the city an 16 in Elizabeth Township.
- The Division responded to 10 Fire related calls in the city and 2 in Elizabeth Township.
- We had 4 EMS calls answered by mutual aid, either by Pike Township or Bethel Clark, due to medic 52 being on a response.
- We answered 3 mutual aid EMS calls for Pike Township and 3 for Bethel Clark.22

Steven Trusty  
Fire Chief  
City of New Carlisle

# New Carlisle Fire Division

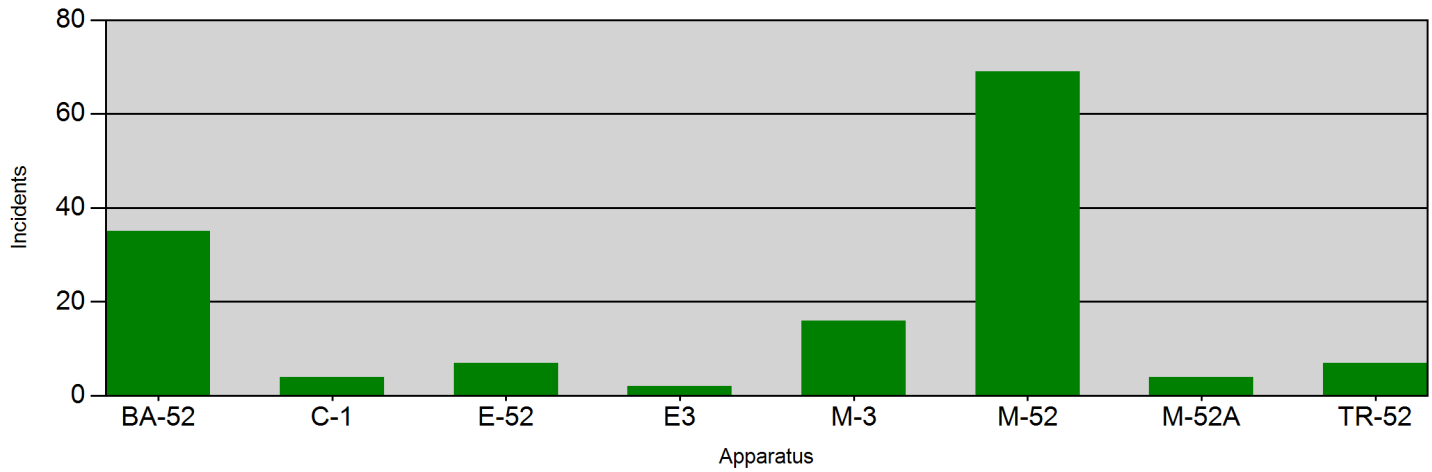
New Carlisle, OH

This report was generated on 7/16/2021 2:50:47 PM



## Incident Count per Apparatus for Date Range

Start Date: 06/01/2021 | End Date: 06/30/2021



APPARATUS	# of INCIDENTS
BA-52	35
C-1	4
E-52	7
E3	2
M-3	16
M-52	69
M-52A	4
TR-52	7

Cancelled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included. Only REVIEWED incidents included.



## COUNCIL FINANCIAL REPORT SUMMARY – June 2021

<b>Estimated Revenue</b>	<b>\$ 5,981,374.00</b>
Amended Est. Resources	
Amended Est. Resources	\$ -
Amended Est. Resources	\$ -
Amended Est. Resources	\$ -
 <b>2021 REVISED TOTAL</b>	
<b>EST. REV.</b>	<b>\$ 5,981,374.00</b>

<b>2021 Original Budget</b>	<b>\$ 7,234,070.00</b>
1st Q. Supplemental	\$ 99,500.00
2nd. Q. Supplemental	\$ 116,302.00
3rd. Q. Supplemental	\$ -
4th Q. Supplemental	\$ -
 <b>2021 REVISED TOTAL BUDGET</b>	<b>\$ 7,449,872.00</b>

Month	Revenue Received
January	\$ 559,521.31
February	\$ 726,803.87
March	\$ 626,142.05
April	\$ 1,148,742.02
May	\$ 703,465.61
June	\$ 573,117.31
July	\$ -
August	\$ -
September	\$ -
October	\$ -
November	\$ -
December	\$ -
<b>Received To Date</b>	<b>\$ 4,337,792.17</b>

Month	Expenses Paid
January	\$ 480,300.85
February	\$ 806,065.74
March	\$ 601,299.92
April	\$ 687,819.97
May	\$ 508,884.61
June	\$ 668,967.63
July	\$ -
August	\$ -
September	\$ -
October	\$ -
November	\$ -
December	\$ -
<b>Expenses to Date</b>	<b>\$ 3,753,338.72</b>

### Statement of Cash from Revenue and Expense

Fund	Description	Beginning Balance	Net Revenue YTD	Net Expense YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
Grand Total:		\$4,760,036.3	\$4,337,792.17	\$3,753,338.72	\$5,344,489.79	\$933,553.07	\$4,410,936.72

### BANK RECONCILIATIONS - June 2021

Bank Accounts	Bank Balance	Outstanding Vendor	Outstanding Employee	Deposits in Transit	NSF Check (s)	Adjustments	Book Balance	Difference
PNC - General	\$ 2,038,422.61	\$ -	\$ -	\$ 4,870.34	\$ -	\$ -	\$ 2,043,292.95	\$ -
PNC - Payroll	\$ 101,203.56	\$ (1,203.56)	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -
Star Ohio	\$ 1,188,406.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,188,406.41	\$ -
SNB - General	\$ 1,208,450.42	\$ (9,422.52)	\$ -	\$ 307.18	\$ -	\$ 15.00	\$ 1,199,350.08	\$ -
SNB - MMA	\$ 525,986.58	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 525,986.58	\$ -
SNB - CD's	\$ 212,041.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 212,041.26	\$ -
NCF	\$ 526.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 526.46	\$ -
NCF - CD's	\$ 74,386.05	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,386.05	\$ -
Cash on Hand	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ -
<b>Grand Totals</b>	<b>\$ 5,349,923.35</b>	<b>\$ (10,626.08)</b>	<b>\$ -</b>	<b>\$ 5,177.52</b>	<b>\$ -</b>	<b>\$ 15.00</b>	<b>\$ 5,344,489.79</b>	<b>\$ -</b>

# New Carlisle Bank Report

Banks: 0001 to Payroll Bank

As Of: 1/1/2021 to 6/30/2021

Include Inactive Bank Accounts: No

Bank	Beginning Bal.	MTD Revenue	YTD Revenue	MTD Expense	YTD Expense	YTD Other	Ending Bal.
PNC BANK	\$1,762,063.13	\$156,901.75	\$1,463,995.27	\$266,294.70	\$1,077,520.77	(\$105,244.68)	\$2,043,292.95
STAR OHIO	\$1,187,908.55	\$78.25	\$497.86	\$0.00	\$0.00	\$0.00	\$1,188,406.41
SNB - GENERAL	\$883,250.24	\$274,462.05	\$1,965,840.65	\$243,312.43	\$1,659,214.06	\$9,473.25	\$1,199,350.08
SNB - MMA	\$525,817.14	\$28.08	\$169.44	\$0.00	\$0.00	\$0.00	\$525,986.58
SNB - CD'S	\$211,831.27	\$34.82	\$209.99	\$0.00	\$0.00	\$0.00	\$212,041.26
SNB - DONATIONS	\$9,473.01	\$0.00	\$0.24	\$0.00	\$0.00	(\$9,473.25)	\$0.00
NCF	\$526.44	\$0.00	\$0.02	\$0.00	\$0.00	\$0.00	\$526.46
NCF - CD	\$74,341.80	\$7.34	\$44.25	\$0.00	\$0.00	\$0.00	\$74,386.05
CITY OF NEW CARLISLE - ADJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
POOL CASH ON HAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CASH ON HAND	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
Payroll Bank	\$104,324.76	\$141,605.02	\$907,034.45	\$159,360.50	\$1,016,603.89	\$105,244.68	\$100,000.00
<b>Grand Total:</b>	<b>\$4,760,036.34</b>	<b>\$573,117.31</b>	<b>\$4,337,792.17</b>	<b>\$668,967.63</b>	<b>\$3,753,338.72</b>	<b>\$0.00</b>	<b>\$5,344,489.79</b>



# New Carlisle

## Statement of Cash from Revenue and Expense

From: 1/1/2021 to 6/30/2021

Funds: 101 to 999

Include Inactive Accounts: No

Fund	Description	Beginning Balance	Net Revenue YTD	Net Expense YTD	Unexpended Balance	Encumbrance YTD	Ending Balance	Message
101	GENERAL	\$1,677,192.68	\$755,817.69	\$691,533.98	\$1,741,476.39	\$132,335.90	\$1,609,140.49	
201	STREET CONSTRUCTION	\$170,207.06	\$161,881.10	\$147,921.56	\$184,166.60	\$23,415.88	\$160,750.72	
202	STATE HIGHWAY	\$127,622.96	\$13,125.50	\$3,925.63	\$136,822.83	\$153.07	\$136,669.76	
203	ST. PERM TAX	\$38,409.95	\$34,536.38	\$17,340.35	\$55,605.98	\$1,114.14	\$54,491.84	
204	STREET IMPROVEMNT LEVY FUND	\$64,996.22	\$74,803.10	\$20,734.68	\$119,064.64	\$2,525.20	\$116,539.44	
212	EMERGENCY AMB CAP EQUIP	\$99,135.47	\$56,102.32	\$16,588.84	\$138,648.95	\$87,921.49	\$50,727.46	
213	EMERGENCY AMB OPERATING	\$175,508.68	\$333,220.93	\$378,071.08	\$130,658.53	\$18,322.36	\$112,336.17	
214	FIRE CAP EQUIP LEVY FUND	\$139,914.96	\$47,401.55	\$10,122.89	\$177,193.62	\$0.00	\$177,193.62	
215	FIRE OPERATING LEVY FUND	\$429,860.00	\$140,616.91	\$87,159.54	\$483,317.37	\$79,023.01	\$404,294.36	
219	CDBG/ECONOMIC LOAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
225	HEALTH LEVY FUND	\$0.00	\$35,786.52	\$31,656.50	\$4,130.02	\$0.00	\$4,130.02	
230	FEDERAL COPS PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
235	AMERICAN RESCUE PLAN ACT OF 2021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
240	FEMA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
245	LOCAL CORONAVIRUS RELIEF FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
250	0.5% POLICE INCOME TAX	\$616,825.08	\$254,349.09	\$246,315.17	\$624,859.00	\$212,904.88	\$411,954.12	
301	GENERAL BOND RETIREMENT	\$6,199.59	\$111,398.56	\$13,416.83	\$104,181.32	\$97,017.03	\$7,164.29	
302	TWIN CREEKS INFRASTRUCT BONDS	\$335,634.39	\$7,410.00	\$6,658.14	\$336,386.25	\$72,073.77	\$264,312.48	
400	COMMUNITY CENTER	\$0.77	\$25,000.00	\$0.00	\$25,000.77	\$0.00	\$25,000.77	
410	NEW CARLISLE BIKEWAY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
411	NEW CARLISLE BIKEWAY PHASE 2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
415	SR235 WIDENING PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
420	SMITH PARK IMPROVEMENTS PROJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
450	YMCA EXTENSION PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
460	WATER PLANT IMPROV PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
470	NORTH UTILITIES EXTENSION PROJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
471	NRTH UTILITY EXTENSION PHASE 2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
480	WASTEWATER PLANT IMPROVE PROJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
501	WATER REVENUE FUND	\$353,103.10	\$514,481.50	\$587,443.86	\$280,140.74	\$70,483.14	\$209,657.60	
502	WASTEWATER	\$176,993.64	\$490,554.64	\$471,568.56	\$195,979.72	\$68,850.07	\$127,129.65	

**Statement of Cash from Revenue and Expense**

**From: 1/1/2021 to 6/30/2021**

Fund	Description	Beginning Balance	Net Revenue YTD	Net Expense YTD	Unexpended Balance	Encumbrance YTD	Ending Balance	Message
505	SWIMMING POOL	\$50,769.00	\$128,574.59	\$41,783.43	\$137,560.16	\$16,986.76	\$120,573.40	
510	CEMETERY FUND	\$66,947.51	\$65,398.90	\$25,053.18	\$107,293.23	\$16,069.52	\$91,223.71	
550	WATERWORKS CAPITAL IMPROVEMENT	\$26,776.96	\$4,278.00	\$0.00	\$31,054.96	\$0.00	\$31,054.96	
551	WATER METER UPGRADE	\$101.80	\$0.00	\$0.00	\$101.80	\$0.00	\$101.80	
560	WASTEWATER CAPITAL IMPROVEMENT	\$4,744.48	\$0.00	\$0.00	\$4,744.48	\$0.00	\$4,744.48	
561	WASTEWATER EQUIPMENT REPL FUND	\$5,550.00	\$3,165.00	\$0.00	\$8,715.00	\$0.00	\$8,715.00	
562	WASTEWATER CAP/CONTINGENCY	\$2,664.88	\$0.00	\$0.00	\$2,664.88	\$0.00	\$2,664.88	
563	WASTEWATER CONSTRUCTION ACCT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
705	CEMETERY PERPETUAL CARE	\$150,268.84	\$1,076.10	\$500.00	\$150,844.94	\$150.00	\$150,694.94	
710	INCOME TAX HOLDING ACCOUNT	\$0.00	\$115,900.00	\$0.00	\$115,900.00	\$0.00	\$115,900.00	
802	SPECIAL ASSESSMENT/ST LIGHTING	\$40,608.32	\$55,879.34	\$48,617.15	\$47,870.51	\$34,206.85	\$13,663.66	
805	TWIN CREEKS ASSESSMENT/INFRSTR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
999	Payroll Clearing Fund	\$0.00	\$907,034.45	\$906,927.35	\$107.10	\$0.00	\$107.10	
<b>Grand Total:</b>		<b>\$4,760,036.34</b>	<b>\$4,337,792.17</b>	<b>\$3,753,338.72</b>	<b>\$5,344,489.79</b>	<b>\$933,553.07</b>	<b>\$4,410,936.72</b>	

# New Carlisle

## Check Report by Check Number

Banks: All

Payment Method: Checks, ACH, EFT

Vendors: 00001 to YMCA

Checks: All

Check Dates: 6/1/2021 to 6/30/2021

As Of Check Cashed Date: 6/1/2021 to 6/30/2021

Include Voids: No

Check Status: Cashed And Outstanding

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
<b>Bank: Payroll Bank - Payroll Bank</b>								
000000236	06/10/2021	941 IRS TAXES	EFTPS - IRS	EFT	Cashed	06/30/2021	\$0.00	\$9,946.28
000000237	06/10/2021	PEDC	OHIO PUBLIC EMPLOYEES	EFT	Cashed	06/30/2021	\$0.00	\$1,330.00
000000238	06/24/2021	PERS	Ohio Public Employees Retirement System	EFT	Cashed	06/30/2021	\$0.00	\$21,899.09
000000239	06/24/2021	DAYTON	CITY OF DAYTON	EFT	Cashed	06/30/2021	\$0.00	\$360.92
000000240	06/24/2021	941 IRS TAXES	EFTPS - IRS	EFT	Cashed	06/30/2021	\$0.00	\$10,773.03
000000241	06/24/2021	SCHTAX	SCHOOL DISTRICT INCOME TAX	EFT	Cashed	06/30/2021	\$0.00	\$275.03
000000242	06/24/2021	OHT	OHIO TREASURER OF STATE	EFT	Cashed	06/30/2021	\$0.00	\$3,051.45
000000243	06/24/2021	PEDC	OHIO PUBLIC EMPLOYEES	EFT	Cashed	06/30/2021	\$0.00	\$1,330.00
000000244	06/24/2021	PERS	Ohio Public Employees Retirement System	EFT	Cashed	06/30/2021	\$0.00	\$91.20
000000245	06/24/2021	941 IRS TAXES	EFTPS - IRS	EFT	Cashed	06/30/2021	\$0.00	\$11.02
000000246	06/24/2021	OHT	OHIO TREASURER OF STATE	EFT	Cashed	06/30/2021	\$0.00	\$2.53
0000001546	06/10/2021	ALLSTATE	AMERICAN HERITAGE LIFE INSURANCE	Check	Cashed	06/30/2021	\$0.00	\$186.84
0000001547	06/10/2021	AUL	AMERICAN UNITED LIFE INS CO	Check	Cashed	06/30/2021	\$0.00	\$27.36
0000001548	06/10/2021	01242	HSA Bank	Check	Cashed	06/30/2021	\$0.00	\$468.38
0000001549	06/24/2021	AFLAC	AFLAC OF COLUMBUS	Check	Cashed	06/30/2021	\$0.00	\$84.84
0000001550	06/24/2021	UNION	AFSCME OHIO COUNCIL 8 -	Check	Outstanding		\$0.00	\$568.56
0000001551	06/24/2021	CCA	CCA - DIVISION OF TAXATION	Check	Cashed	06/30/2021	\$0.00	\$2,078.71
0000001552	06/24/2021	CCA	CCA - DIVISION OF TAXATION	Check	Cashed	06/30/2021	\$0.00	\$19.38
0000001553	06/24/2021	HBRTAX	CITY OF HUBER HEIGHTS	Check	Cashed	06/30/2021	\$0.00	\$58.74
0000001554	06/24/2021	REIMB	CITY OF NEW CARLISLE	Check	Cashed	06/30/2021	\$0.00	\$50.00
0000001555	06/24/2021	01242	HSA Bank	Check	Cashed	06/30/2021	\$0.00	\$468.38
0000001556	06/24/2021	16145	MEDICAL MUTUAL	Check	Cashed	06/30/2021	\$0.00	\$1,711.32
0000001557	06/24/2021	DISCR	NEW CARLISLE FIREMENS ASSN	Check	Cashed	06/30/2021	\$0.00	\$189.00
0000001558	06/24/2021	01094	OHIO INSURANCE SERVICES AGENCY, I	Check	Cashed	06/30/2021	\$0.00	\$188.60
0000001559	06/24/2021	TIPP	TIPP CITY TAX DEPARTMENT	Check	Cashed	06/30/2021	\$0.00	\$61.84
0000001560	06/24/2021	CCA	CCA - DIVISION OF TAXATION	Check	Cashed	06/30/2021	\$0.00	\$5.70
0000001561	06/24/2021	CCA	CCA - DIVISION OF TAXATION	Check	Cashed	06/30/2021	\$0.00	\$5.70
Payroll Bank - Payroll Bank Total:							\$0.00	\$55,243.90

**Bank: 0001 - PNC BANK**

0000000013	06/28/2021	00315	Ohio Water Development Authority	EFT	Cashed	06/30/2021	\$0.00	\$124,124.61
0001 - PNC BANK Total:							\$0.00	\$124,124.61

**Bank: 0003 - SNB - GENERAL**

0000004368	06/03/2021	00948	NEW CARLISLE FEDERAL -M/C VISA AC	Check	Cashed	06/30/2021	\$0.00	\$2,381.24
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**As Of Check Cashed Date: 6/1/2021 to 6/30/2021**

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000004369	06/03/2021	16202	AIRGAS USA, LLC	Check	Cashed	06/30/2021	\$0.00	\$838.86
0000004370	06/03/2021	00005	AQUA FALLS BOTTLED WATER	Check	Cashed	06/30/2021	\$0.00	\$22.40
0000004371	06/03/2021	16467	ARTESIAN OF PIONEER, INC	Check	Cashed	06/30/2021	\$0.00	\$3,427.41
0000004372	06/03/2021	16067	BEST EQUIPMENT CO., INC.	Check	Cashed	06/30/2021	\$0.00	\$383.73
0000004373	06/03/2021	00618	BEST ONE TIRE & SERVICE OF	Check	Cashed	06/30/2021	\$0.00	\$45.50
0000004374	06/03/2021	16233	JOHN DEERE FINANCIAL	Check	Cashed	06/30/2021	\$0.00	\$383.83
0000004375	06/03/2021	00864	BLOOD HOUND LOCATORS	Check	Cashed	06/30/2021	\$0.00	\$740.00
0000004376	06/03/2021	00170	CINTAS CORPORATION-LOC 002	Check	Cashed	06/30/2021	\$0.00	\$79.12
0000004377	06/03/2021	00626	CLARK COUNTY SHERIFF	Check	Cashed	06/30/2021	\$0.00	\$39,528.88
0000004378	06/03/2021	00081	COCA COLA BOTTLING CO.	Check	Cashed	06/30/2021	\$0.00	\$40.00
0000004379	06/03/2021	16486	COLLEEN RHEA	Check	Cashed	06/30/2021	\$0.00	\$820.25
0000004380	06/03/2021	00135	COLUMBIA GAS OF OHIO	Check	Cashed	06/30/2021	\$0.00	\$38.71
0000004381	06/03/2021	16294	CONCENTRA HEALTH SERVICES, INC.	Check	Cashed	06/30/2021	\$0.00	\$105.00
0000004382	06/03/2021	00025	EJ PRESCOTT, INC.	Check	Cashed	06/30/2021	\$0.00	\$15,228.76
0000004383	06/03/2021	01083	C TOP SERVICES	Check	Cashed	06/30/2021	\$0.00	\$400.00
0000004384	06/03/2021	16469	HARRIS, RAYMOND	Check	Cashed	06/30/2021	\$0.00	\$200.00
0000004385	06/03/2021	00175	HOWARD'S IGA #437	Check	Cashed	06/30/2021	\$0.00	\$11.97
0000004386	06/03/2021	16462	ISELER DEMOLITION INC.	Check	Cashed	06/30/2021	\$0.00	\$36,300.00
0000004387	06/03/2021	16493	JNJ CLEANING TECHNOLOGIES, LLC	Check	Cashed	06/30/2021	\$0.00	\$9,401.49
0000004388	06/03/2021	00424	KEILSON-DAYTON	Check	Cashed	06/30/2021	\$0.00	\$335.20
0000004389	06/03/2021	00556	KLEEM, INC.	Check	Cashed	06/30/2021	\$0.00	\$196.78
0000004390	06/03/2021	00739	LAVY ENTERPRISES	Check	Cashed	06/30/2021	\$0.00	\$305.80
0000004391	06/03/2021	00016	LOWE'S COMPANIES, INC.	Check	Cashed	06/30/2021	\$0.00	\$836.16
0000004392	06/03/2021	00440	MEADOWVIEW GROWERS	Check	Cashed	06/30/2021	\$0.00	\$500.00
0000004393	06/03/2021	01192	MEDICOUNT MANAGEMENT, INC.	Check	Cashed	06/30/2021	\$0.00	\$2,418.38
0000004394	06/03/2021	00939	MENARDS	Check	Cashed	06/30/2021	\$0.00	\$206.33
0000004395	06/03/2021	00237	MIAMI VALLEY FERTILIZER & SEED	Check	Cashed	06/30/2021	\$0.00	\$91.25
0000004396	06/03/2021	01155	MOTION INDUSTRIES, INC.	Check	Cashed	06/30/2021	\$0.00	\$637.72
0000004397	06/03/2021	00944	OHIO AFSCME CARE PLAN	Check	Cashed	06/30/2021	\$0.00	\$1,017.00
0000004398	06/03/2021	00310	OHIO TREASURER, JOSH MANDEL	Check	Cashed	06/30/2021	\$0.00	\$23,334.64
0000004399	06/03/2021	00796	ONE AMERICA	Check	Cashed	06/30/2021	\$0.00	\$339.93
0000004400	06/03/2021	00834	PACE ANALYTICAL SERVICES, LLC	Check	Cashed	06/30/2021	\$0.00	\$1,216.00
0000004401	06/03/2021	16335	PEREGRINE SERVICES, INC.	Check	Cashed	06/30/2021	\$0.00	\$1,280.85
0000004402	06/03/2021	01177	PROFESSIONAL PROPERTY MAINTENAN	Check	Cashed	06/30/2021	\$0.00	\$51.15
0000004403	06/03/2021	01142	R. HARVEY SIMMONS	Check	Cashed	06/30/2021	\$0.00	\$718.26
0000004404	06/03/2021	16500	S & S PRODUCTS	Check	Cashed	06/30/2021	\$0.00	\$272.16
0000004405	06/03/2021		SHELTER REFUND KAREN MCKENZIE	Check	Outstanding		\$0.00	\$50.00
0000004406	06/03/2021		SHELTER REFUND CASSANDRA PERKINS	Check	Cashed	06/30/2021	\$0.00	\$50.00
0000004407	06/03/2021	00568	SHERWIN WILLIAMS	Check	Cashed	06/30/2021	\$0.00	\$431.10
0000004408	06/03/2021	00113	STANDARD INSURANCE COMPANY	Check	Cashed	06/30/2021	\$0.00	\$101.70
0000004409	06/03/2021	00114	STAPLES BUSINESS CREDIT	Check	Cashed	06/30/2021	\$0.00	\$710.08
0000004410	06/03/2021	00577	HANRAHAN ENTERPRISES LLC	Check	Cashed	06/30/2021	\$0.00	\$5,519.44
0000004411	06/03/2021	00504	TIME WARNER CABLE	Check	Cashed	06/30/2021	\$0.00	\$8.39
0000004412	06/03/2021	00069	TROY & GOODALL LUMBER CO.	Check	Cashed	06/30/2021	\$0.00	\$467.24
0000004413	06/03/2021	00168	UTILITY SUPPLY OF AMERICA	Check	Cashed	06/30/2021	\$0.00	\$447.46
0000004414	06/03/2021	00046	VERIZON WIRELESS	Check	Cashed	06/30/2021	\$0.00	\$21.54

**As Of Check Cashed Date: 6/1/2021 to 6/30/2021**

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000004415	06/03/2021	00543	VOGELPOHL FIRE EQUIPMENT	Check	Cashed	06/30/2021	\$0.00	\$200.11
0000004416	06/03/2021	16029	WATER SOLUTIONS UNLIMITED	Check	Cashed	06/30/2021	\$0.00	\$277.00
0000004417	06/03/2021	16168	YOUNG'S JERSEY DAIRY, INC.	Check	Cashed	06/30/2021	\$0.00	\$218.75
0000004418	06/10/2021	00359	AT&T	Check	Cashed	06/30/2021	\$0.00	\$40.10
0000004419	06/10/2021	00948	NEW CARLISLE FEDERAL -M/C VISA AC	Check	Cashed	06/30/2021	\$0.00	\$1,996.80
0000004420	06/16/2021	16115	SUPERFLEET	Check	Cashed	06/30/2021	\$0.00	\$2,854.72
0000004421	06/16/2021	16115	SUPERFLEET	Check	Cashed	06/30/2021	\$0.00	\$639.44
0000004422	06/17/2021	00442	ADVANCE AUTO PARTS	Check	Cashed	06/30/2021	\$0.00	\$47.03
0000004423	06/17/2021	16202	AIRGAS USA, LLC	Check	Outstanding		\$0.00	\$106.51
0000004424	06/17/2021	16131	ANTHONY COOPER	Check	Outstanding		\$0.00	\$120.00
0000004425	06/17/2021	1249	AUTO ZONE, INC	Check	Cashed	06/30/2021	\$0.00	\$245.75
0000004426	06/17/2021	16233	CINTAS	Check	Cashed	06/30/2021	\$0.00	\$682.38
0000004427	06/17/2021	00687	BOUNDTREE MEDICAL LLC.	Check	Cashed	06/30/2021	\$0.00	\$939.54
0000004428	06/17/2021	16490	C.I.R.E.S, INC.	Check	Cashed	06/30/2021	\$0.00	\$135.00
0000004429	06/17/2021	16253	CARR SUPPLY CO.	Check	Cashed	06/30/2021	\$0.00	\$14.40
0000004430	06/17/2021	00868	CHOICE ONE ENGINEERING CORP.	Check	Cashed	06/30/2021	\$0.00	\$4,464.00
0000004431	06/17/2021	00081	COCA COLA BOTTLING CO.	Check	Cashed	06/30/2021	\$0.00	\$681.75
0000004432	06/17/2021	00637	COX MEDIA GROUP OHIO, INC	Check	Cashed	06/30/2021	\$0.00	\$285.20
0000004433	06/17/2021	16086	DAN RIHM	Check	Cashed	06/30/2021	\$0.00	\$120.00
0000004434	06/17/2021	00043	DAYTON POWER & LIGHT COMPANY	Check	Cashed	06/30/2021	\$0.00	\$205.90
0000004435	06/17/2021	00051	DELILLE OXYGEN COMPANY	Check	Cashed	06/30/2021	\$0.00	\$28.35
0000004436	06/17/2021	00088	DOMINO'S PIZZA	Check	Cashed	06/30/2021	\$0.00	\$215.93
0000004437	06/17/2021	00139	DONNELLO MCCARTHY ENTERPRISES	Check	Cashed	06/30/2021	\$0.00	\$105.70
0000004438	06/17/2021	01083	C TOP SERVICES	Check	Cashed	06/30/2021	\$0.00	\$400.00
0000004439	06/17/2021	00657	ERNEST ENTERPRISES	Check	Cashed	06/30/2021	\$0.00	\$307.00
0000004440	06/17/2021	00064	GRAINGER	Check	Cashed	06/30/2021	\$0.00	\$823.14
0000004441	06/17/2021	16210	GRAPHIC PRINTING	Check	Cashed	06/30/2021	\$0.00	\$105.00
0000004442	06/17/2021	01032	GRIMES ACE HARDWARE COMPANY, IN	Check	Cashed	06/30/2021	\$0.00	\$481.37
0000004443	06/17/2021	00175	HOWARD'S IGA #437	Check	Cashed	06/30/2021	\$0.00	\$19.19
0000004444	06/17/2021	16377	IWORQ	Check	Cashed	06/30/2021	\$0.00	\$4,000.00
0000004445	06/17/2021	16474	JEFFREY GALLAGHER	Check	Cashed	06/30/2021	\$0.00	\$120.00
0000004446	06/17/2021	16324	JEFFRIES & HOLLINGSWORTH LAW, LLC	Check	Outstanding		\$0.00	\$4,828.50
0000004447	06/17/2021	00739	LAVY ENTERPRISES	Check	Cashed	06/30/2021	\$0.00	\$356.25
0000004448	06/17/2021	16145	MEDICAL MUTUAL	Check	Cashed	06/30/2021	\$0.00	\$22,325.56
0000004449	06/17/2021	00939	MENARDS	Check	Cashed	06/30/2021	\$0.00	\$848.18
0000004450	06/17/2021	00100	MIAMI PRODUCTS & CHEMICAL CO.	Check	Cashed	06/30/2021	\$0.00	\$3,778.00
0000004451	06/17/2021	00019	NEPTUNE EQUIPMENT CO.	Check	Cashed	06/30/2021	\$0.00	\$690.00
0000004452	06/17/2021	00948	NEW CARLISLE FEDERAL -M/C VISA AC	Check	Cashed	06/30/2021	\$0.00	\$565.08
0000004453	06/17/2021	01078	OHIO TREASURER OF STATE	Check	Cashed	06/30/2021	\$0.00	\$1,560.00
0000004454	06/17/2021	00278	P & R COMMUNICATIONS SERVICE	Check	Cashed	06/30/2021	\$0.00	\$32.48
0000004455	06/17/2021	00763	P.M. RICKS REMODELING & NEW CO	Check	Cashed	06/30/2021	\$0.00	\$500.00
0000004456	06/17/2021	16335	PEREGRINE SERVICES, INC.	Check	Cashed	06/30/2021	\$0.00	\$253.74
0000004457	06/17/2021	00433	PURCHASE POWER	Check	Outstanding		\$0.00	\$395.00
0000004458	06/17/2021	00274	R.E. SKILLINGS SUPPLIES, INC.	Check	Cashed	06/30/2021	\$0.00	\$18.00
0000004459	06/17/2021	00468	RD HOLDER OIL CO., INC.	Check	Cashed	06/30/2021	\$0.00	\$1,167.46
0000004460	06/17/2021	16494	REA & ASSOCIATES, INC	Check	Cashed	06/30/2021	\$0.00	\$3,000.00

**As Of Check Cashed Date: 6/1/2021 to 6/30/2021**

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000004461	06/17/2021	00171	SAL CHEMICAL	Check	Cashed	06/30/2021	\$0.00	\$1,728.40
0000004462	06/17/2021	00105	SAM'S CLUB / SYNCHRONY BANK	Check	Cashed	06/30/2021	\$0.00	\$799.57
0000004463	06/17/2021	SHELTER REFUND	VICKY BUTLER	Check	Outstanding		\$0.00	\$50.00
0000004464	06/17/2021	SHELTER REFUND	JESSICA GRIFFITH	Check	Outstanding		\$0.00	\$50.00
0000004465	06/17/2021	SHELTER REFUND	PAMELA FERGUSON	Check	Cashed	06/30/2021	\$0.00	\$50.00
0000004466	06/17/2021	SHELTER REFUND	RANDALL MCELFRISH	Check	Cashed	06/30/2021	\$0.00	\$50.00
0000004467	06/17/2021	00568	SHERWIN WILLIAMS	Check	Cashed	06/30/2021	\$0.00	\$414.00
0000004468	06/17/2021	16482	STALKER RADAR	Check	Cashed	06/30/2021	\$0.00	\$4,237.50
0000004469	06/17/2021	01173	STEVE TRUSTY	Check	Cashed	06/30/2021	\$0.00	\$120.00
0000004470	06/17/2021	00983	T & L CUSTOM SCREENING, INC	Check	Cashed	06/30/2021	\$0.00	\$279.62
0000004471	06/17/2021	00577	HANRAHAN ENTERPRISES LLC	Check	Cashed	06/30/2021	\$0.00	\$1,279.68
0000004472	06/17/2021	00504	TIME WARNER CABLE	Check	Cashed	06/30/2021	\$0.00	\$50.32
0000004473	06/17/2021	16397	TIME WARNER CABLE	Check	Cashed	06/30/2021	\$0.00	\$554.87
0000004474	06/17/2021	00069	TROY & GOODALL LUMBER CO.	Check	Cashed	06/30/2021	\$0.00	\$24.85
0000004475	06/17/2021	01194	U.S.P.S	Check	Cashed	06/30/2021	\$0.00	\$388.00
0000004476	06/17/2021	00168	UTILITY SUPPLY OF AMERICA	Check	Cashed	06/30/2021	\$0.00	\$227.13
0000004477	06/17/2021	00313	VECTREN ENERGY DELIVERY OF OHIO, I	Check	Cashed	06/30/2021	\$0.00	\$1,776.81
0000004478	06/17/2021	00046	VERIZON WIRELESS	Check	Cashed	06/30/2021	\$0.00	\$989.24
0000004479	06/25/2021	00359	AT&T	Check	Cashed	06/30/2021	\$0.00	\$3,153.12
0000004480	06/25/2021	00041	BROWN SUPPLY COMPANY	Check	Cashed	06/30/2021	\$0.00	\$129.80
0000004481	06/25/2021	16253	CARR SUPPLY CO.	Check	Cashed	06/30/2021	\$0.00	\$61.99
0000004482	06/25/2021	00170	CINTAS CORPORATION-LOC 002	Check	Cashed	06/30/2021	\$0.00	\$47.35
0000004483	06/25/2021	00637	COX MEDIA GROUP OHIO, INC	Check	Cashed	06/30/2021	\$0.00	\$292.10
0000004484	06/25/2021	16091	GREAT AMERICA FINANCIAL SVCS.	Check	Outstanding		\$0.00	\$239.95
0000004485	06/25/2021	00424	KEILSON-DAYTON	Check	Cashed	06/30/2021	\$0.00	\$205.32
0000004486	06/25/2021	00939	MENARDS	Check	Cashed	06/30/2021	\$0.00	\$77.11
0000004487	06/25/2021	00173	MIAMI VALLEY LIGHTING, LLC.	Check	Cashed	06/30/2021	\$0.00	\$7,702.16
0000004488	06/25/2021	16414	NEW CARLISLE FEDERAL BANK	Check	Cashed	06/30/2021	\$0.00	\$1,137.10
0000004489	06/25/2021	00807	NORTHCOAST PRODUCTS	Check	Outstanding		\$0.00	\$545.90
0000004490	06/25/2021	00132	OHIO EDISON	Check	Outstanding		\$0.00	\$249.74
0000004491	06/25/2021	00919	OHIO TRANSMISSION & PUMP INDUSTRI	Check	Cashed	06/30/2021	\$0.00	\$1,113.26
0000004492	06/25/2021	00921	PHOENIX SAFETY OUTFITTERS	Check	Cashed	06/30/2021	\$0.00	\$52.00
0000004493	06/25/2021	00468	RD HOLDER OIL CO., INC.	Check	Cashed	06/30/2021	\$0.00	\$883.32
0000004494	06/25/2021	00775	SAFEGUARD BUSINESS SYSTEMS	Check	Cashed	06/30/2021	\$0.00	\$304.37
0000004495	06/25/2021	SHELTER REFUND	BARBARA PETRELLA	Check	Cashed	06/30/2021	\$0.00	\$50.00
0000004496	06/25/2021	SHELTER REFUND	KATHLIN WILLIAMS	Check	Outstanding		\$0.00	\$50.00
0000004497	06/25/2021	SHELTER REFUND	JOANNA GRIMPE	Check	Outstanding		\$0.00	\$50.00
0000004498	06/25/2021	00202	SPRINGFIELD NEWS-SUN	Check	Cashed	06/30/2021	\$0.00	\$314.94
0000004499	06/25/2021	00046	VERIZON WIRELESS	Check	Cashed	06/30/2021	\$0.00	\$21.56
<b>0003 - SNB - GENERAL Total:</b>							<b>\$0.00</b>	<b>\$242,891.10</b>
<b>Grand Total:</b>							<b>\$0.00</b>	<b>\$422,259.61</b>

# New Carlisle Revenue Report

Accounts: 101-0000-10100 to 999-0000-95037

As Of: 1/1/2021 to 6/30/2021

Include Inactive Accounts: No

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
101	GENERAL			Target Percent:	50.00%	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
101-0000-41110	REAL ESTATE TAXES	\$136,845.00	\$0.00	\$92,831.06	\$44,013.94	67.84%
101-0000-41120	TANGIBLE PERSONAL PROPERTY TAX	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-0000-41140	CITY INCOME TAX	\$950,000.00	\$6,798.40	\$505,626.64	\$444,373.36	53.22%
101-0000-41150	FRANCHISE TAX	\$50,000.00	\$11,358.19	\$26,411.91	\$23,588.09	52.82%
101-0000-41210	LOCAL GOV'T FUND/STATE	\$25,863.00	\$6,424.53	\$27,211.73	(\$1,348.73)	105.21%
101-0000-41230	CIGARETTE TAX	\$250.00	\$222.75	\$222.75	\$27.25	89.10%
101-0000-41250	LIQUOR LICENSE TAX	\$1,500.00	\$0.00	\$219.80	\$1,280.20	14.65%
101-0000-41280	HOMESTEAD/ROLLBACK	\$21,528.00	\$0.00	\$12,676.84	\$8,851.16	58.89%
101-0000-41330	GRASS & WEED CUTTING ASSESSMEN	\$6,000.00	\$0.00	\$2,429.51	\$3,570.49	40.49%
101-0000-41370	PUBLIC NUISANCE ABATEMENTS ASSE	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
101-0000-41490	NC BIKEWAY PROJECT FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-0000-41610	FINES, COSTS & FORFEITURES	\$5,000.00	\$415.00	\$2,490.00	\$2,510.00	49.80%
101-0000-41620	ZONING PERMITS	\$4,000.00	\$685.00	\$2,314.84	\$1,685.16	57.87%
101-0000-41820	INTEREST/INVESTMENTS	\$4,000.00	\$343.15	\$1,634.05	\$2,365.95	40.85%
101-0000-41830	SPECIAL EVENT DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-0000-41836	MISCELLANEOUS DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-0000-41840	MISCELLANEOUS RECEIPTS	\$1,000.00	\$237.23	\$38,246.06	(\$37,246.06)	3824.61%
101-0000-41870	CELLULAR TOWER LEASE RECEIPTS	\$12,000.00	\$1,150.00	\$8,050.00	\$3,950.00	67.08%
101-0000-41890	SHELTER HOUSE RENTAL - PARKS	\$6,000.00	\$1,482.50	\$6,577.50	(\$577.50)	109.63%
101-0000-41910	TRANSFERS - IN	\$28,875.00	\$0.00	\$28,875.00	\$0.00	100.00%
	APPROPRIATION TYPE: 41 Totals:	\$1,254,861.00	\$29,116.75	\$755,817.69	\$499,043.31	60.23%
	REVENUE Totals:	\$1,254,861.00	\$29,116.75	\$755,817.69	\$499,043.31	60.23%
101 Total:		\$1,254,861.00	\$29,116.75	\$755,817.69	\$499,043.31	60.23%
201	STREET CONSTRUCTION			Target Percent:	50.00%	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
201-0000-41110	REAL ESTATE TAXES	\$0.00	\$0.00	\$0.00	\$0.00	N/A
201-0000-41240	MOTOR VEHICLE LICENSE TAX	\$45,000.00	\$3,134.19	\$23,902.11	\$21,097.89	53.12%
201-0000-41260	STATE GASOLINE TAX	\$275,000.00	\$25,400.53	\$137,978.99	\$137,021.01	50.17%
201-0000-41280	HOMESTEAD/ROLLBACK	\$0.00	\$0.00	\$0.00	\$0.00	N/A
201-0000-41840	MISCELLANEOUS RECEIPTS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
201-0000-41910	TRANSFERS - IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
201-0000-41915	ADVANCES IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 41 Totals:	\$320,500.00	\$28,534.72	\$161,881.10	\$158,618.90	50.51%
	REVENUE Totals:	\$320,500.00	\$28,534.72	\$161,881.10	\$158,618.90	50.51%

**Revenue Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
201 Total:		\$320,500.00	\$28,534.72	\$161,881.10	\$158,618.90	50.51%
202	STATE HIGHWAY			Target Percent:	50.00%	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
202-0000-41240	MOTOR VEHICLE LICENSE TAX	\$4,000.00	\$254.12	\$1,938.01	\$2,061.99	48.45%
202-0000-41260	STATE GASOLINE TAX	\$22,000.00	\$2,059.50	\$11,187.49	\$10,812.51	50.85%
202-0000-41840	MISC.	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 41 Totals:	\$26,000.00	\$2,313.62	\$13,125.50	\$12,874.50	50.48%
	REVENUE Totals:	\$26,000.00	\$2,313.62	\$13,125.50	\$12,874.50	50.48%
202 Total:		\$26,000.00	\$2,313.62	\$13,125.50	\$12,874.50	50.48%
203	ST. PERM TAX			Target Percent:	50.00%	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
203-0000-41245	VEHICLE PERMISSIVE TAX	\$62,000.00	\$6,181.25	\$34,536.38	\$27,463.62	55.70%
203-0000-41840	MISC.	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 41 Totals:	\$62,000.00	\$6,181.25	\$34,536.38	\$27,463.62	55.70%
	REVENUE Totals:	\$62,000.00	\$6,181.25	\$34,536.38	\$27,463.62	55.70%
203 Total:		\$62,000.00	\$6,181.25	\$34,536.38	\$27,463.62	55.70%
204	STREET IMPROVEMNT LEVY FUND			Target Percent:	50.00%	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
204-0000-41110	REAL ESTATE TAXES-STREET LEVY	\$114,156.00	\$0.00	\$66,169.49	\$47,986.51	57.96%
204-0000-41280	HOMESTEAD/ROLLBACK-STREET LEVY	\$17,952.00	\$0.00	\$8,633.61	\$9,318.39	48.09%
204-0000-41840	MISCELLANEOUS RECEIPTS-STREET L	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-0000-41910	TRANSFERS - IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 41 Totals:	\$132,108.00	\$0.00	\$74,803.10	\$57,304.90	56.62%
	REVENUE Totals:	\$132,108.00	\$0.00	\$74,803.10	\$57,304.90	56.62%
204 Total:		\$132,108.00	\$0.00	\$74,803.10	\$57,304.90	56.62%
212	EMERGENCY AMB CAP EQUIP			Target Percent:	50.00%	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
212-0000-41110	REAL ESTATE TAXES	\$85,000.00	\$0.00	\$49,627.09	\$35,372.91	58.38%
212-0000-41120	TANGIBLE PERSONAL PROPERTY TAX	\$0.00	\$0.00	\$0.00	\$0.00	N/A
212-0000-41280	HOMESTEAD/ROLLBACK	\$13,000.00	\$0.00	\$6,475.23	\$6,524.77	49.81%
	APPROPRIATION TYPE: 41 Totals:	\$98,000.00	\$0.00	\$56,102.32	\$41,897.68	57.25%
	REVENUE Totals:	\$98,000.00	\$0.00	\$56,102.32	\$41,897.68	57.25%
212 Total:		\$98,000.00	\$0.00	\$56,102.32	\$41,897.68	57.25%
213	EMERGENCY AMB OPERATING			Target Percent:	50.00%	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
213-0000-41110	REAL ESTATE TAXES	\$135,000.00	\$0.00	\$79,289.93	\$55,710.07	58.73%



**Revenue Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
213-0000-41120	TANGIBLE PERSONAL PROPERTY TAX	\$0.00	\$0.00	\$0.00	\$0.00	N/A
213-0000-41280	HOMESTEAD/ROLLBACK	\$10,000.00	\$0.00	\$5,224.67	\$4,775.33	52.25%
213-0000-41400	EMS GRANT	\$0.00	\$0.00	\$0.00	\$0.00	N/A
213-0000-41430	ELIZABETH TOWNSHIP CONTRACT	\$338,999.00	\$0.00	\$84,749.80	\$254,249.20	25.00%
213-0000-41590	EMERGENCY AMBULANCE OPER SVC	\$220,000.00	\$23,039.48	\$156,956.29	\$63,043.71	71.34%
213-0000-41836	MISCELLANEOUS DONATION - AMB.	\$0.00	\$0.00	\$0.24	(\$0.24)	N/A
213-0000-41840	MISCELLANEOUS RECEIPTS	\$0.00	\$0.00	\$7,000.00	(\$7,000.00)	N/A
	APPROPRIATION TYPE: 41 Totals:	\$703,999.00	\$23,039.48	\$333,220.93	\$370,778.07	47.33%
	REVENUE Totals:	\$703,999.00	\$23,039.48	\$333,220.93	\$370,778.07	47.33%
<b>213 Total:</b>		<b>\$703,999.00</b>	<b>\$23,039.48</b>	<b>\$333,220.93</b>	<b>\$370,778.07</b>	<b>47.33%</b>
<b>214</b>	<b>FIRE CAP EQUIP LEVY FUND</b>			<b>Target Percent:</b>	<b>50.00%</b>	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
214-0000-41110	REAL ESTATE TAXES	\$57,672.00	\$0.00	\$33,084.72	\$24,587.28	57.37%
214-0000-41120	TANGIBLE PERSONAL PROPERTY TAX	\$0.00	\$0.00	\$0.00	\$0.00	N/A
214-0000-41280	HOMESTEAD/ROLLBACK	\$8,976.00	\$0.00	\$4,316.83	\$4,659.17	48.09%
214-0000-41410	STATE GRANT - EQUIPMENT	\$0.00	\$0.00	\$10,000.00	(\$10,000.00)	N/A
214-0000-41820	INTEREST/INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
214-0000-41840	MISCELLANEOUS RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 41 Totals:	\$66,648.00	\$0.00	\$47,401.55	\$19,246.45	71.12%
	REVENUE Totals:	\$66,648.00	\$0.00	\$47,401.55	\$19,246.45	71.12%
<b>214 Total:</b>		<b>\$66,648.00</b>	<b>\$0.00</b>	<b>\$47,401.55</b>	<b>\$19,246.45</b>	<b>71.12%</b>
<b>215</b>	<b>FIRE OPERATING LEVY FUND</b>			<b>Target Percent:</b>	<b>50.00%</b>	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
215-0000-41110	REAL ESTATE TAXES	\$224,775.00	\$0.00	\$128,917.01	\$95,857.99	57.35%
215-0000-41120	TANGIBLE PERSONAL PROPERTY TAX	\$0.00	\$0.00	\$0.00	\$0.00	N/A
215-0000-41280	HOMESTEAD/ROLLBACK	\$25,156.00	\$0.00	\$11,699.90	\$13,456.10	46.51%
215-0000-41440	FIRE FIGHTERS TRAINING GRANT	\$0.00	\$0.00	\$0.00	\$0.00	N/A
215-0000-41820	INTEREST/INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
215-0000-41830	SPECIAL EVENT DONATIONS-FIRE DEP	\$0.00	\$0.00	\$0.00	\$0.00	N/A
215-0000-41836	MISCELLANEOUS DONATION - FIRE	\$0.00	\$0.00	\$0.00	\$0.00	N/A
215-0000-41840	MISCELLANEOUS RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 41 Totals:	\$249,931.00	\$0.00	\$140,616.91	\$109,314.09	56.26%
	REVENUE Totals:	\$249,931.00	\$0.00	\$140,616.91	\$109,314.09	56.26%
<b>215 Total:</b>		<b>\$249,931.00</b>	<b>\$0.00</b>	<b>\$140,616.91</b>	<b>\$109,314.09</b>	<b>56.26%</b>
<b>219</b>	<b>CDBG/ECONOMIC LOAN</b>			<b>Target Percent:</b>	<b>50.00%</b>	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
219-0000-41470	CDBG GRANT FUNDS-DISCRETIONARY	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 41 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	REVENUE Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Revenue Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
219 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
225	HEALTH LEVY FUND			Target Percent:	50.00%	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
225-0000-41110	REAL ESTATE TAXES	\$54,616.00	\$0.00	\$31,656.50	\$22,959.50	57.96%
225-0000-41120	TANGIBLE PERSONAL PROPERTY TAX	\$0.00	\$0.00	\$0.00	\$0.00	N/A
225-0000-41280	HOMESTEAD/ROLLBACK	\$8,588.00	\$0.00	\$4,130.02	\$4,457.98	48.09%
225-0000-41642	FOOD SERVICE LICENSE FEES	\$0.00	\$0.00	\$0.00	\$0.00	N/A
225-0000-41643	FOOD ESTABLISHMENT LICENSE FEE	\$0.00	\$0.00	\$0.00	\$0.00	N/A
225-0000-41910	TRANSFERS - IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 41 Totals:	\$63,204.00	\$0.00	\$35,786.52	\$27,417.48	56.62%
	REVENUE Totals:	\$63,204.00	\$0.00	\$35,786.52	\$27,417.48	56.62%
225 Total:		\$63,204.00	\$0.00	\$35,786.52	\$27,417.48	56.62%
235	AMERICAN RESCUE PLAN ACT OF 2021			Target Percent:	50.00%	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
235-0000-41410	AMERICAN RESCUE PLAN ACT OF 2021	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 41 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	REVENUE Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
235 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
240	FEMA GRANT			Target Percent:	50.00%	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
240-0000-41450	FEMA GRANT RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 41 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	REVENUE Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
240 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
245	LOCAL CORONAVIRUS RELIEF FUND			Target Percent:	50.00%	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
245-0000-41410	LOCAL CORONAVIRUS RELIEF FUND	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 41 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	REVENUE Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
245 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
250	0.5% POLICE INCOME TAX			Target Percent:	50.00%	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
250-0000-41140	0.5% POLICE INCOME TAX FUND	\$530,000.00	\$3,399.21	\$251,999.09	\$278,000.91	47.55%
250-0000-41836	MISC. DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
250-0000-41840	MISC.	\$0.00	\$0.00	\$2,350.00	(\$2,350.00)	N/A
	APPROPRIATION TYPE: 41 Totals:	\$530,000.00	\$3,399.21	\$254,349.09	\$275,650.91	47.99%

**Revenue Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
	REVENUE Totals:	\$530,000.00	\$3,399.21	\$254,349.09	\$275,650.91	47.99%
250 Total:		\$530,000.00	\$3,399.21	\$254,349.09	\$275,650.91	47.99%
301	GENERAL BOND RETIREMENT			Target Percent:	50.00%	
	<b>REVENUE</b>					
	APPROPRIATION TYPE: 41					
301-0000-41110	REAL ESTATE TAXES	\$5,706.00	\$0.00	\$3,870.18	\$1,835.82	67.83%
301-0000-41120	TANGIBLE PERSONAL PROPERTY TAX	\$0.00	\$0.00	\$0.00	\$0.00	N/A
301-0000-41280	HOMESTEAD/ROLLBACK	\$897.00	\$0.00	\$528.38	\$368.62	58.91%
301-0000-41910	TRANSFERS - IN	\$107,000.00	\$0.00	\$107,000.00	\$0.00	100.00%
	APPROPRIATION TYPE: 41 Totals:	\$113,603.00	\$0.00	\$111,398.56	\$2,204.44	98.06%
	REVENUE Totals:	\$113,603.00	\$0.00	\$111,398.56	\$2,204.44	98.06%
301 Total:		\$113,603.00	\$0.00	\$111,398.56	\$2,204.44	98.06%
302	TWIN CREEKS INFRASTRUCT BONDS			Target Percent:	50.00%	
	<b>REVENUE</b>					
	APPROPRIATION TYPE: 41					
302-0000-41310	TWNCRKS INFRASTRUCT BOND ASSE	\$14,820.00	\$0.00	\$7,410.00	\$7,410.00	50.00%
302-0000-41840	MISCELLANEOUS RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
302-0000-41910	TRANSFERS - IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 41 Totals:	\$14,820.00	\$0.00	\$7,410.00	\$7,410.00	50.00%
	REVENUE Totals:	\$14,820.00	\$0.00	\$7,410.00	\$7,410.00	50.00%
302 Total:		\$14,820.00	\$0.00	\$7,410.00	\$7,410.00	50.00%
400	COMMUNITY CENTER			Target Percent:	50.00%	
	<b>REVENUE</b>					
	APPROPRIATION TYPE: 41					
400-0000-41820	INTEREST/INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
400-0000-41910	TRANSFERS - IN	\$25,000.00	\$0.00	\$25,000.00	\$0.00	100.00%
	APPROPRIATION TYPE: 41 Totals:	\$25,000.00	\$0.00	\$25,000.00	\$0.00	100.00%
	REVENUE Totals:	\$25,000.00	\$0.00	\$25,000.00	\$0.00	100.00%
400 Total:		\$25,000.00	\$0.00	\$25,000.00	\$0.00	100.00%
501	WATER REVENUE FUND			Target Percent:	50.00%	
	<b>REVENUE</b>					
	APPROPRIATION TYPE: 41					
501-0000-41340	DELINQUENT UTILITY CHARGES ASSE	\$950.00	\$0.00	\$169.30	\$780.70	17.82%
501-0000-41550	WATER CONSUMER CHARGES	\$960,000.00	\$84,126.09	\$500,777.76	\$459,222.24	52.16%
501-0000-41820	INTEREST/INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
501-0000-41840	WATER MISCELLANEOUS RECEIPTS	\$25,000.00	\$4,430.31	\$13,534.44	\$11,465.56	54.14%
501-0000-41910	TRANSFERS - IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 41 Totals:	\$985,950.00	\$88,556.40	\$514,481.50	\$471,468.50	52.18%
	REVENUE Totals:	\$985,950.00	\$88,556.40	\$514,481.50	\$471,468.50	52.18%
501 Total:		\$985,950.00	\$88,556.40	\$514,481.50	\$471,468.50	52.18%
502	WASTEWATER			Target Percent:	50.00%	

**Revenue Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
502-0000-41340	DELINQUENT UTILITY CHARGES ASSE	\$1,000.00	\$0.00	\$169.29	\$830.71	16.93%
502-0000-41560	WASTEWATER CONSUMER CHARGES	\$1,000,000.00	\$81,764.64	\$488,503.51	\$511,496.49	48.85%
502-0000-41561	WASTEWATER LINE USER FEES	\$0.00	\$0.00	\$0.00	\$0.00	N/A
502-0000-41820	INTEREST/INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
502-0000-41840	WASTEWATER MISCELLANEOUS RECE	\$3,500.00	\$488.98	\$1,881.84	\$1,618.16	53.77%
502-0000-41910	TRANSFERS - IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
502-0000-41915	ADVANCES IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 41 Totals:	\$1,004,500.00	\$82,253.62	\$490,554.64	\$513,945.36	48.84%
	REVENUE Totals:	\$1,004,500.00	\$82,253.62	\$490,554.64	\$513,945.36	48.84%
<b>502 Total:</b>		<b>\$1,004,500.00</b>	<b>\$82,253.62</b>	<b>\$490,554.64</b>	<b>\$513,945.36</b>	<b>48.84%</b>
<b>505</b>	<b>SWIMMING POOL</b>			<b>Target Percent:</b>	<b>50.00%</b>	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
505-0000-41530	POOL MEMBERSHIPS	\$20,000.00	\$12,060.00	\$28,080.00	(\$8,080.00)	140.40%
505-0000-41531	DAILY GATE FEES	\$22,000.00	\$15,603.00	\$18,650.00	\$3,350.00	84.77%
505-0000-41532	CONCESSIONS	\$20,000.00	\$14,315.14	\$17,255.34	\$2,744.66	86.28%
505-0000-41533	PARTY & RENTAL	\$8,000.00	\$3,059.00	\$3,059.00	\$4,941.00	38.24%
505-0000-41534	GAMES	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
505-0000-41836	MISC. DONATIONS - POOL	\$500.00	\$250.00	\$250.00	\$250.00	50.00%
505-0000-41840	MISCELLANEOUS RECEIPTS	\$1,000.00	\$880.25	\$1,280.25	(\$280.25)	128.03%
505-0000-41910	TRANSFERS - IN	\$60,000.00	\$0.00	\$60,000.00	\$0.00	100.00%
	APPROPRIATION TYPE: 41 Totals:	\$131,750.00	\$46,167.39	\$128,574.59	\$3,175.41	97.59%
	REVENUE Totals:	\$131,750.00	\$46,167.39	\$128,574.59	\$3,175.41	97.59%
<b>505 Total:</b>		<b>\$131,750.00</b>	<b>\$46,167.39</b>	<b>\$128,574.59</b>	<b>\$3,175.41</b>	<b>97.59%</b>
<b>510</b>	<b>CEMETERY FUND</b>			<b>Target Percent:</b>	<b>50.00%</b>	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
510-0000-41541	SALE OF CEMETERY LOTS	\$14,000.00	\$1,170.00	\$8,986.50	\$5,013.50	64.19%
510-0000-41542	GRAVE OPENING/CLOSING FEES	\$40,000.00	\$3,420.00	\$19,540.00	\$20,460.00	48.85%
510-0000-41543	FOUNDATION CONSTRUCTION FEES	\$7,000.00	\$1,117.20	\$6,072.40	\$927.60	86.75%
510-0000-41544	VA RECEIPTS	\$0.00	\$0.00	\$600.00	(\$600.00)	N/A
510-0000-41820	INTEREST/INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
510-0000-41840	MISCELLANEOUS RECEIPTS	\$0.00	\$200.00	\$200.00	(\$200.00)	N/A
510-0000-41910	TRANSFERS - IN	\$30,000.00	\$0.00	\$30,000.00	\$0.00	100.00%
510-0000-41915	ADVANCES IN	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 41 Totals:	\$91,000.00	\$5,907.20	\$65,398.90	\$25,601.10	71.87%
	REVENUE Totals:	\$91,000.00	\$5,907.20	\$65,398.90	\$25,601.10	71.87%
<b>510 Total:</b>		<b>\$91,000.00</b>	<b>\$5,907.20</b>	<b>\$65,398.90</b>	<b>\$25,601.10</b>	<b>71.87%</b>
<b>550</b>	<b>WATERWORKS CAPITAL IMPROVEMENT</b>			<b>Target Percent:</b>	<b>50.00%</b>	

**REVENUE**  
APPROPRIATION TYPE: 41

**Revenue Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
550-0000-41840	WATER TAP IN FEES	\$3,000.00	\$0.00	\$4,278.00	(\$1,278.00)	142.60%
	APPROPRIATION TYPE: 41 Totals:	\$3,000.00	\$0.00	\$4,278.00	(\$1,278.00)	142.60%
	REVENUE Totals:	\$3,000.00	\$0.00	\$4,278.00	(\$1,278.00)	142.60%
<b>550 Total:</b>		<b>\$3,000.00</b>	<b>\$0.00</b>	<b>\$4,278.00</b>	<b>(\$1,278.00)</b>	<b>142.60%</b>
<b>560</b>	<b>WASTEWATER CAPITAL IMPROVEMENT</b>			<b>Target Percent:</b>	<b>50.00%</b>	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
560-0000-41840	WASTEWATER CONSUMER CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 41 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	REVENUE Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>560 Total:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>N/A</b>
<b>561</b>	<b>WASTEWATER EQUIPMENT REPL FUND</b>			<b>Target Percent:</b>	<b>50.00%</b>	
<b>REVENUE</b>						
APPROPRIATION TYPE: 44						
561-0000-44220	SEWER TAP IN FEES	\$8,000.00	\$0.00	\$3,165.00	\$4,835.00	39.56%
	APPROPRIATION TYPE: 44 Totals:	\$8,000.00	\$0.00	\$3,165.00	\$4,835.00	39.56%
	REVENUE Totals:	\$8,000.00	\$0.00	\$3,165.00	\$4,835.00	39.56%
<b>561 Total:</b>		<b>\$8,000.00</b>	<b>\$0.00</b>	<b>\$3,165.00</b>	<b>\$4,835.00</b>	<b>39.56%</b>
<b>562</b>	<b>WASTEWATER CAP/CONTINGENCY</b>			<b>Target Percent:</b>	<b>50.00%</b>	
<b>REVENUE</b>						
APPROPRIATION TYPE: 44						
562-0000-44220	SEWER TAP IN FEES	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 44 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	REVENUE Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>562 Total:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>N/A</b>
<b>563</b>	<b>WASTEWATER CONSTRUCTION ACCT</b>			<b>Target Percent:</b>	<b>50.00%</b>	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
563-0000-41840	MISCELLANEOUS RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 41 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	REVENUE Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>563 Total:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>N/A</b>
<b>705</b>	<b>CEMETERY PERPETUAL CARE</b>			<b>Target Percent:</b>	<b>50.00%</b>	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
705-0000-41541	SALE OF CEMETERY LOTS	\$1,000.00	\$130.00	\$998.50	\$1.50	99.85%
705-0000-41820	INTEREST/INVESTMENTS	\$500.00	\$12.65	\$77.60	\$422.40	15.52%
	APPROPRIATION TYPE: 41 Totals:	\$1,500.00	\$142.65	\$1,076.10	\$423.90	71.74%
	REVENUE Totals:	\$1,500.00	\$142.65	\$1,076.10	\$423.90	71.74%
<b>705 Total:</b>		<b>\$1,500.00</b>	<b>\$142.65</b>	<b>\$1,076.10</b>	<b>\$423.90</b>	<b>71.74%</b>

**Revenue Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
710	INCOME TAX HOLDING ACCOUNT			Target Percent:	50.00%	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
710-0000-41140	INCOME TAX HOLDING ACCOUNT	\$0.00	\$115,900.00	\$115,900.00	(\$115,900.00)	N/A
	APPROPRIATION TYPE: 41 Totals:	\$0.00	\$115,900.00	\$115,900.00	(\$115,900.00)	N/A
	REVENUE Totals:	\$0.00	\$115,900.00	\$115,900.00	(\$115,900.00)	N/A
710 Total:		\$0.00	\$115,900.00	\$115,900.00	(\$115,900.00)	N/A
802	SPECIAL ASSESSMENT/ST LIGHTING			Target Percent:	50.00%	
<b>REVENUE</b>						
APPROPRIATION TYPE: 41						
802-0000-41360	STREET LIGHT ASSESSMENTS	\$95,000.00	\$0.00	\$55,879.34	\$39,120.66	58.82%
802-0000-41820	INTEREST/INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 41 Totals:	\$95,000.00	\$0.00	\$55,879.34	\$39,120.66	58.82%
	REVENUE Totals:	\$95,000.00	\$0.00	\$55,879.34	\$39,120.66	58.82%
802 Total:		\$95,000.00	\$0.00	\$55,879.34	\$39,120.66	58.82%
999	Payroll Clearing Fund			Target Percent:	50.00%	
<b>REVENUE</b>						
APPROPRIATION TYPE: 94						
999-0000-94000	Payroll Clearing Fund Default	\$0.00	\$104,116.60	\$656,851.26	(\$656,851.26)	N/A
999-0000-94001	AFLAC(2)	\$0.00	\$84.84	\$509.04	(\$509.04)	N/A
999-0000-94002	ALLSTATE INS. AD&D	\$0.00	\$186.84	\$1,214.46	(\$1,214.46)	N/A
999-0000-94003	AMERICAN UNITED LIFE INS CO	\$0.00	\$27.36	\$415.24	(\$415.24)	N/A
999-0000-94004	DAYTON CITY TAXES	\$0.00	\$360.92	\$2,400.05	(\$2,400.05)	N/A
999-0000-94005	FEDERAL WITHHOLDING TAX	\$0.00	\$10,874.73	\$76,861.40	(\$76,861.40)	N/A
999-0000-94006	FICA WITHHOLDING	\$0.00	\$3,067.65	\$20,474.54	(\$20,474.54)	N/A
999-0000-94007	HEALTH CARE PREMIUM SHARE	\$0.00	\$1,711.32	\$10,838.64	(\$10,838.64)	N/A
999-0000-94008	HUBER HEIGHTS CITY TAX-HB	\$0.00	\$58.74	\$359.15	(\$359.15)	N/A
999-0000-94009	MEDICARE WITHHOLDING	\$0.00	\$1,860.15	\$11,911.24	(\$11,911.24)	N/A
999-0000-94010	NC City Tax	\$0.00	\$2,084.41	\$13,329.39	(\$13,329.39)	N/A
999-0000-94011	NEW CARLISLE FIREMENS' ASSN	\$0.00	\$189.00	\$1,149.00	(\$1,149.00)	N/A
999-0000-94012	OHIO CHILD SUPPORT PAYMENT CEN(	\$0.00	\$0.00	\$470.80	(\$470.80)	N/A
999-0000-94013	OHIO PUBLIC EMP DEFERRED COMP	\$0.00	\$2,660.00	\$18,175.00	(\$18,175.00)	N/A
999-0000-94014	OHIO WITHHOLDING TAX	\$0.00	\$3,053.98	\$20,872.21	(\$20,872.21)	N/A
999-0000-94015	OPEC Vision(10)	\$0.00	\$188.60	\$1,184.48	(\$1,184.48)	N/A
999-0000-94016	PERS	\$0.00	\$9,212.61	\$55,541.04	(\$55,541.04)	N/A
999-0000-94017	School District Tax Revenue	\$0.00	\$37.04	\$251.39	(\$251.39)	N/A
999-0000-94018	SD1906 TRI-VILLAGE	\$0.00	\$0.00	\$0.00	\$0.00	N/A
999-0000-94019	SD2903 FAIRBORN	\$0.00	\$35.74	\$175.66	(\$175.66)	N/A
999-0000-94020	SD2906 Xenia	\$0.00	\$0.00	\$54.62	(\$54.62)	N/A
999-0000-94021	SD5501 BETHEL	\$0.00	\$38.28	\$252.17	(\$252.17)	N/A
999-0000-94022	SD5501 BETHEL (2)	\$0.00	\$0.00	\$0.00	\$0.00	N/A
999-0000-94023	SD5504 MIAMI EAST	\$0.00	\$32.95	\$289.86	(\$289.86)	N/A
999-0000-94024	SD5507 PIQUA (2)	\$0.00	\$35.00	\$179.05	(\$179.05)	N/A
999-0000-94025	SD5507-S9(2)	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Revenue Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
999-0000-94026	SD5509 TROY	\$0.00	\$0.00	\$41.93	(\$41.93)	N/A
999-0000-94027	SD6802 NATIONAL TRAIL	\$0.00	\$0.00	\$554.65	(\$554.65)	N/A
999-0000-94028	SD6803	\$0.00	\$0.00	\$0.00	\$0.00	N/A
999-0000-94029	Union Dues	\$0.00	\$568.56	\$3,932.54	(\$3,932.54)	N/A
999-0000-94030	SD1203 NORTHEASTERN	\$0.00	\$65.67	\$393.02	(\$393.02)	N/A
999-0000-94031	HEALTH SAVINGS ACCOUNT	\$0.00	\$936.76	\$7,573.94	(\$7,573.94)	N/A
999-0000-94032	Springfield City Tax	\$0.00	\$0.00	\$0.00	\$0.00	N/A
999-0000-94033	SD1205 SOUTHEASTERN	\$0.00	\$30.35	\$192.67	(\$192.67)	N/A
999-0000-94034	TIPP CITY TAX	\$0.00	\$61.84	\$435.53	(\$435.53)	N/A
999-0000-94035	CLAYTON CITY TAX	\$0.00	\$25.08	\$150.48	(\$150.48)	N/A
999-0000-94036	Indiana State	\$0.00	\$0.00	\$0.00	\$0.00	N/A
999-0000-94037	St Joseph County	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 94 Totals:	\$0.00	\$141,605.02	\$907,034.45	(\$907,034.45)	N/A
	REVENUE Totals:	\$0.00	\$141,605.02	\$907,034.45	(\$907,034.45)	N/A
999 Total:		\$0.00	\$141,605.02	\$907,034.45	(\$907,034.45)	N/A
Grand Total:		\$5,981,374.00	\$573,117.31	\$4,337,792.17	\$1,643,581.83	72.52%
					Target Percent:	50.00%

# New Carlisle Expense Report

Accounts: 101-1100-51100 to 999-0000-95037

As Of: 1/1/2021 to 6/30/2021

Include Inactive Accounts: No

Include Pre-Encumbrances: Yes

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101	GENERAL					Target Percent:	50.00%	
<b>COUNCIL</b>								
Wages								
101-1100-51100	WAGES - COUNCIL	\$41,400.00	\$3,450.00	\$20,700.00	\$20,700.00	\$0.00	\$20,700.00	50.00%
101-1100-51110	WAGES - CAMCORDER OP	\$4,500.00	\$110.00	\$863.34	\$3,636.66	\$560.00	\$3,076.66	31.63%
101-1100-51120	SOCIAL SECURITY-EMPLO	\$1,674.00	\$139.50	\$837.00	\$837.00	\$0.00	\$837.00	50.00%
101-1100-51130	MEDICARE - EMPLOYER M	\$600.00	\$50.02	\$300.12	\$299.88	\$0.00	\$299.88	50.02%
101-1100-51140	PERS - EMPLOYER MATCH	\$2,016.00	\$168.00	\$1,008.00	\$1,008.00	\$0.00	\$1,008.00	50.00%
101-1100-51200	WORKER'S COMPENSATIO	\$1,697.00	\$0.00	(\$500.00)	\$2,197.00	\$0.00	\$2,197.00	-29.46%
	Wages Totals:	\$51,887.00	\$3,917.52	\$23,208.46	\$28,678.54	\$560.00	\$28,118.54	45.81%
Benefits								
101-1100-52000	TRAINING/TRAVEL/TRANSP	\$1,550.00	\$0.00	\$50.00	\$1,500.00	\$0.00	\$1,500.00	3.23%
	Benefits Totals:	\$1,550.00	\$0.00	\$50.00	\$1,500.00	\$0.00	\$1,500.00	3.23%
Contractual								
101-1100-53500	MAINT OF FACILITIES - CO	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0.00%
101-1100-53502	MAINTENANCE OF EQUIPM	\$1,500.00	\$0.00	\$1,372.40	\$127.60	\$106.79	\$20.81	98.61%
101-1100-53900	MEMBERSHIP, DUES & PUB	\$1,500.00	\$0.00	\$400.00	\$1,100.00	\$0.00	\$1,100.00	26.67%
	Contractual Totals:	\$5,500.00	\$0.00	\$1,772.40	\$3,727.60	\$106.79	\$3,620.81	34.17%
Materials & Supplies								
101-1100-54100	OFFICE SUPPLIES - COUNC	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	0.00%
101-1100-54200	OPERATIONAL SUPPLIES -	\$2,000.00	\$9.89	\$182.07	\$1,817.93	\$9.89	\$1,808.04	9.60%
	Materials & Supplies Totals:	\$2,600.00	\$9.89	\$182.07	\$2,417.93	\$9.89	\$2,408.04	7.38%
Capital Outlay								
101-1100-55000	CAPITAL OUTLAY - COUNCI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Capital Outlay Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Miscellaneous								
101-1100-57000	MISCELLANEOUS - COUNCI	\$800.00	\$0.00	\$35.00	\$765.00	\$0.00	\$765.00	4.38%
	Miscellaneous Totals:	\$800.00	\$0.00	\$35.00	\$765.00	\$0.00	\$765.00	4.38%
	COUNCIL Totals:	\$62,337.00	\$3,927.41	\$25,247.93	\$37,089.07	\$676.68	\$36,412.39	41.59%
<b>MANAGER</b>								
Wages								
101-1300-51100	WAGES - MANAGER	\$86,492.00	\$6,336.46	\$47,649.52	\$38,842.48	\$0.00	\$38,842.48	55.09%
101-1300-51130	MEDICARE - EMPLOYER M	\$1,254.00	\$88.90	\$687.34	\$566.66	\$0.00	\$566.66	54.81%
101-1300-51140	PERS - EMPLOYER MATCH	\$11,532.00	\$887.10	\$5,949.02	\$5,582.98	\$0.00	\$5,582.98	51.59%
101-1300-51200	WORKER'S COMPENSATIO	\$3,377.00	\$0.00	(\$1,000.00)	\$4,377.00	\$0.00	\$4,377.00	-29.61%
101-1300-51210	MEDICAL INSURANCE - MA	\$12,650.00	\$845.11	\$6,720.66	\$5,929.34	\$845.11	\$5,084.23	59.81%
101-1300-51220	DENTAL INSURANCE - MAN	\$684.00	\$56.50	\$339.00	\$345.00	\$345.00	\$0.00	100.00%
101-1300-51230	LIFE/AD&D INSURANCE - M	\$69.00	\$5.65	\$28.60	\$40.40	\$39.55	\$0.85	98.77%



**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101-1300-51240	LONG TERM DISABILITY IN	\$370.00	\$30.29	\$151.45	\$218.55	\$60.58	\$157.97	57.31%
	Wages Totals:	\$116,428.00	\$8,250.01	\$60,525.59	\$55,902.41	\$1,290.24	\$54,612.17	53.09%
<b>Benefits</b>								
101-1300-52000	TRAINING/TRAVEL/TRANSP	\$2,000.00	\$86.56	\$562.45	\$1,437.55	\$725.05	\$712.50	64.38%
	Benefits Totals:	\$2,000.00	\$86.56	\$562.45	\$1,437.55	\$725.05	\$712.50	64.38%
<b>Contractual</b>								
101-1300-53200	COMMUNICATION SERVICE	\$1,000.00	\$20.06	\$120.34	\$879.66	\$20.06	\$859.60	14.04%
101-1300-53410	POSTAGE/POSTAGE METE	\$150.00	\$0.00	\$33.84	\$116.16	\$36.16	\$80.00	46.67%
101-1300-53502	MAINT OF EQUIPMENT - MA	\$600.00	\$0.00	\$570.00	\$30.00	\$500.00	(\$470.00)	178.33%
101-1300-53900	MEMBERSHIP, DUES & PUB	\$2,500.00	\$314.94	\$1,438.97	\$1,061.03	\$1,000.57	\$60.46	97.58%
	Contractual Totals:	\$4,250.00	\$335.00	\$2,163.15	\$2,086.85	\$1,556.79	\$530.06	87.53%
<b>Materials &amp; Supplies</b>								
101-1300-54100	OFFICE SUPPLIES - MANAG	\$500.00	\$0.00	\$81.75	\$418.25	\$0.00	\$418.25	16.35%
101-1300-54200	OPERATIONAL SUPPLIES -	\$800.00	\$17.98	\$286.01	\$513.99	\$107.88	\$406.11	49.24%
101-1300-54201	UNIFORMS/PERSONAL SAF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1300-54206	FUEL - MANAGER	\$200.00	\$10.00	\$10.00	\$190.00	\$500.00	(\$310.00)	255.00%
101-1300-54300	REPAIR & MAINTENANCE S	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	0.00%
101-1300-54400	SMALL TOOLS & MINOR EQ	\$1,700.00	\$0.00	\$1,699.98	\$0.02	\$0.00	\$0.02	100.00%
	Materials & Supplies Totals:	\$3,300.00	\$27.98	\$2,077.74	\$1,222.26	\$607.88	\$614.38	81.38%
<b>Capital Outlay</b>								
101-1300-55000	CAPITAL OUTLAY - MANAG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Capital Outlay Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Miscellaneous</b>								
101-1300-57000	MISCELLANEOUS - MANAG	\$1,000.00	\$0.00	\$20.00	\$980.00	\$0.00	\$980.00	2.00%
	Miscellaneous Totals:	\$1,000.00	\$0.00	\$20.00	\$980.00	\$0.00	\$980.00	2.00%
	MANAGER Totals:	\$126,978.00	\$8,699.55	\$65,348.93	\$61,629.07	\$4,179.96	\$57,449.11	54.76%
<b>FINANCE</b>								
<b>Wages</b>								
101-1400-51100	WAGES - FINANCE	\$194,709.00	\$14,366.32	\$93,863.11	\$100,845.89	\$0.00	\$100,845.89	48.21%
101-1400-51105	OVERTIME WAGES - FINAN	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
101-1400-51120	SOCIAL SECURITY-EMPLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1400-51130	MEDICARE - EMPLOYER M	\$2,831.00	\$142.57	\$928.58	\$1,902.42	\$0.00	\$1,902.42	32.80%
101-1400-51140	PERS - EMPLOYER MATCH	\$26,031.00	\$1,976.27	\$12,876.42	\$13,154.58	\$0.00	\$13,154.58	49.47%
101-1400-51200	WORKER'S COMPENSATIO	\$7,623.00	\$0.00	(\$435.00)	\$8,058.00	\$0.00	\$8,058.00	-5.71%
101-1400-51210	MEDICAL INSURANCE - FIN	\$78,425.00	\$4,821.64	\$36,354.84	\$42,070.16	\$4,821.64	\$37,248.52	52.50%
101-1400-51220	DENTAL INSURANCE - FINA	\$2,394.00	\$197.71	\$1,186.50	\$1,207.50	\$1,207.50	\$0.00	100.00%
101-1400-51230	LIFE/AD&D INSURANCE - FI	\$242.00	\$19.78	\$100.14	\$141.86	\$138.46	\$3.40	98.60%
101-1400-51240	LONG TERM DISABILITY IN	\$840.00	\$68.39	\$341.59	\$498.41	\$136.78	\$361.63	56.95%
	Wages Totals:	\$313,595.00	\$21,592.68	\$145,216.18	\$168,378.82	\$6,304.38	\$162,074.44	48.32%
<b>Benefits</b>								
101-1400-52000	TRAINING/TRAVEL/TRANSP	\$6,000.00	\$820.25	\$3,364.50	\$2,635.50	\$2,529.90	\$105.60	98.24%
	Benefits Totals:	\$6,000.00	\$820.25	\$3,364.50	\$2,635.50	\$2,529.90	\$105.60	98.24%
<b>Contractual</b>								
101-1400-53030	DELINQUENT TAX COLLEC	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	0.00%
101-1400-53050	INCOME TAX COLLECTION	\$50,000.00	\$0.00	\$27,422.77	\$22,577.23	\$0.00	\$22,577.23	54.85%
101-1400-53200	COMMUNICATION SERVICE	\$2,500.00	\$29.57	\$353.76	\$2,146.24	\$190.86	\$1,955.38	21.78%

**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101-1400-53410	POSTAGE/POSTAGE METE	\$2,895.00	\$395.00	\$1,008.54	\$1,886.46	\$97.01	\$1,789.45	38.19%
101-1400-53430	BANK SERVICE CHARGE -	\$14,000.00	\$1,036.40	\$5,054.84	\$8,945.16	\$0.00	\$8,945.16	36.11%
101-1400-53500	MAINTENANCE OF FACILITI	\$1,500.00	\$0.00	\$99.98	\$1,400.02	\$1,000.00	\$400.02	73.33%
101-1400-53502	MAINT OF EQUIPMENT - FI	\$15,000.00	\$1,353.94	\$6,425.61	\$8,574.39	\$420.48	\$8,153.91	45.64%
101-1400-53600	INSURANCE - FLEET/LIABIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1400-53900	MEMBERSHIP, DUES & PUB	\$1,500.00	\$0.00	\$194.00	\$1,306.00	\$0.00	\$1,306.00	12.93%
	Contractual Totals:	\$89,395.00	\$2,814.91	\$40,559.50	\$48,835.50	\$1,708.35	\$47,127.15	47.28%
<b>Materials &amp; Supplies</b>								
101-1400-54100	OFFICE SUPPLIES - FINAN	\$6,000.00	\$359.96	\$670.45	\$5,329.55	\$200.19	\$5,129.36	14.51%
101-1400-54200	OPERATIONAL SUPPLIES -	\$5,800.00	\$1,074.44	\$2,107.04	\$3,692.96	\$293.82	\$3,399.14	41.39%
101-1400-54201	UNIFORMS/PERSONAL SAF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1400-54400	SMALL TOOLS & MINOR EQ	\$1,000.00	\$0.00	\$315.01	\$684.99	\$0.00	\$684.99	31.50%
	Materials & Supplies Totals:	\$12,800.00	\$1,434.40	\$3,092.50	\$9,707.50	\$494.01	\$9,213.49	28.02%
<b>Capital Outlay</b>								
101-1400-55000	CAPITAL OUTLAY - FINAN	\$54,000.00	\$0.00	\$0.00	\$54,000.00	\$0.00	\$54,000.00	0.00%
	Capital Outlay Totals:	\$54,000.00	\$0.00	\$0.00	\$54,000.00	\$0.00	\$54,000.00	0.00%
<b>Miscellaneous</b>								
101-1400-57000	MISCELLANEOUS - FINAN	\$1,000.00	\$55.00	\$115.00	\$885.00	\$55.00	\$830.00	17.00%
101-1400-57300	REFUNDS - FINANCE	\$7,000.00	\$450.00	\$1,275.00	\$5,725.00	\$5,050.00	\$675.00	90.36%
	Miscellaneous Totals:	\$8,000.00	\$505.00	\$1,390.00	\$6,610.00	\$5,105.00	\$1,505.00	81.19%
	FINANCE Totals:	\$483,790.00	\$27,167.24	\$193,622.68	\$290,167.32	\$16,141.64	\$274,025.68	43.36%
<b>PLANNING</b>								
<b>Wages</b>								
101-1500-51100	WAGES - PLANNING	\$97,385.00	\$7,053.58	\$45,055.62	\$52,329.38	\$0.00	\$52,329.38	46.27%
101-1500-51105	OVERTIME WAGES - PLAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1500-51120	SOCIAL SECURITY-EMPLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1500-51130	MEDICARE - EMPLOYER M	\$1,412.00	\$102.27	\$668.58	\$743.42	\$0.00	\$743.42	47.35%
101-1500-51140	PERS - EMPLOYER MATCH	\$13,241.00	\$952.50	\$6,385.52	\$6,855.48	\$0.00	\$6,855.48	48.23%
101-1500-51200	WORKER'S COMPENSATIO	\$3,878.00	\$0.00	(\$500.00)	\$4,378.00	\$0.00	\$4,378.00	-12.89%
101-1500-51210	MEDICAL INSURANCE - PLA	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
101-1500-51220	DENTAL INSURANCE - PLA	\$684.00	\$56.50	\$339.00	\$345.00	\$345.00	\$0.00	100.00%
101-1500-51230	LIFE/AD&D INSURANCE - P	\$69.00	\$5.65	\$28.60	\$40.40	\$39.55	\$0.85	98.77%
101-1500-51240	LONG TERM DISABILITY IN	\$250.00	\$20.62	\$103.10	\$146.90	\$41.24	\$105.66	57.74%
	Wages Totals:	\$117,919.00	\$8,191.12	\$52,080.42	\$65,838.58	\$425.79	\$65,412.79	44.53%
<b>Benefits</b>								
101-1500-52000	TRAINING/TRAVEL/TRANSP	\$1,500.00	\$45.00	\$45.00	\$1,455.00	\$100.00	\$1,355.00	9.67%
101-1500-52154	ZONING ORDINANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1500-52155	COMPREHENSIVE PLAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Benefits Totals:	\$1,500.00	\$45.00	\$45.00	\$1,455.00	\$100.00	\$1,355.00	9.67%
<b>Contractual</b>								
101-1500-53200	COMMUNICATION SERVICE	\$3,000.00	\$159.54	\$957.12	\$2,042.88	\$159.54	\$1,883.34	37.22%
101-1500-53500	MAINTENANCE OF FACILITI	\$69,000.00	\$4,019.19	\$4,101.69	\$64,898.31	\$1,910.90	\$62,987.41	8.71%
101-1500-53502	MAINT OF EQUIPMENT - PL	\$2,000.00	\$298.26	\$1,471.70	\$528.30	\$501.74	\$26.56	98.67%
101-1500-53510	COMPUTER SOFTWARE/HA	\$4,000.00	\$14.99	\$193.95	\$3,806.05	\$31.06	\$3,774.99	5.63%
101-1500-53600	INSURANCE - FLEET/LIABIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1500-53700	LEGAL ADVERTISING - PLA	\$2,500.00	\$0.00	\$135.70	\$2,364.30	\$0.00	\$2,364.30	5.43%

**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101-1500-53900	MEMBERSHIP, DUES & PUB	\$2,500.00	\$0.00	\$875.00	\$1,625.00	\$0.00	\$1,625.00	35.00%
	Contractual Totals:	\$83,000.00	\$4,491.98	\$7,735.16	\$75,264.84	\$2,603.24	\$72,661.60	12.46%
<b>Materials &amp; Supplies</b>								
101-1500-54100	OFFICE SUPPLIES - PLANNI	\$1,000.00	\$205.05	\$205.05	\$794.95	\$0.00	\$794.95	20.51%
101-1500-54200	OPERATIONAL SUPPLIES -	\$2,000.00	\$0.00	\$88.87	\$1,911.13	\$669.36	\$1,241.77	37.91%
101-1500-54201	UNIFORMS/PERSONAL SAF	\$750.00	\$0.00	\$0.00	\$750.00	\$400.00	\$350.00	53.33%
101-1500-54206	FUEL - PLANNING	\$1,000.00	\$171.65	\$752.39	\$247.61	\$1,347.61	(\$1,100.00)	210.00%
101-1500-54400	SMALL TOOLS & MINOR EQ	\$750.00	\$404.84	\$404.84	\$345.16	\$100.00	\$245.16	67.31%
	Materials & Supplies Totals:	\$5,500.00	\$781.54	\$1,451.15	\$4,048.85	\$2,516.97	\$1,531.88	72.15%
<b>Capital Outlay</b>								
101-1500-55000	CAPITAL OUTLAY - PLANNI	\$22,000.00	\$0.00	\$0.00	\$22,000.00	\$21,233.00	\$767.00	96.51%
	Capital Outlay Totals:	\$22,000.00	\$0.00	\$0.00	\$22,000.00	\$21,233.00	\$767.00	96.51%
<b>Miscellaneous</b>								
101-1500-57000	MISCELLANEOUS - PLANNI	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0.00%
	Miscellaneous Totals:	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0.00%
	PLANNING Totals:	\$231,419.00	\$13,509.64	\$61,311.73	\$170,107.27	\$26,879.00	\$143,228.27	38.11%
<b>LAW DIRECTOR</b>								
<b>Contractual</b>								
101-1600-53409	PROF SERV-LAWYER FEES	\$60,000.00	\$4,828.50	\$10,001.11	\$49,998.89	\$20,998.89	\$29,000.00	51.67%
101-1600-53700	LEGAL ADVERTISING - LAW	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Contractual Totals:	\$60,000.00	\$4,828.50	\$10,001.11	\$49,998.89	\$20,998.89	\$29,000.00	51.67%
	LAW DIRECTOR Totals:	\$60,000.00	\$4,828.50	\$10,001.11	\$49,998.89	\$20,998.89	\$29,000.00	51.67%
<b>PARKS</b>								
<b>Wages</b>								
101-1800-51100	WAGES - PARKS	\$16,451.00	\$1,205.20	\$7,951.80	\$8,499.20	\$0.00	\$8,499.20	48.34%
101-1800-51105	OVERTIME WAGES - PARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1800-51111	SEASONAL EMPLOYEE WA	\$13,260.00	\$2,052.55	\$13,024.87	\$235.13	\$0.00	\$235.13	98.23%
101-1800-51120	SOCIAL SECURITY-EMPLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1800-51130	MEDICARE - EMPLOYER M	\$431.00	\$17.04	\$112.77	\$318.23	\$0.00	\$318.23	26.16%
101-1800-51140	PERS - EMPLOYER MATCH	\$4,050.00	\$456.09	\$2,866.72	\$1,183.28	\$0.00	\$1,183.28	70.78%
101-1800-51200	WORKER'S COMPENSATIO	\$1,186.00	\$0.00	(\$86.92)	\$1,272.92	\$0.00	\$1,272.92	-7.33%
101-1800-51210	MEDICAL INSURANCE - PA	\$9,075.00	\$380.59	\$3,108.54	\$5,966.46	\$380.59	\$5,585.87	38.45%
101-1800-51220	DENTAL INSURANCE - PAR	\$171.00	\$14.13	\$84.78	\$86.22	\$86.22	\$0.00	100.00%
101-1800-51230	LIFE/AD&D INSURANCE - P	\$17.00	\$1.42	\$7.18	\$9.82	\$9.82	\$0.00	100.00%
101-1800-51240	LONG TERM DISABILITY IN	\$70.00	\$5.76	\$28.80	\$41.20	\$11.52	\$29.68	57.60%
	Wages Totals:	\$44,711.00	\$4,132.78	\$27,098.54	\$17,612.46	\$488.15	\$17,124.31	61.70%
<b>Benefits</b>								
101-1800-52000	TRAINING/TRAVEL/TRANSP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1800-52010	CDL TESTING - PARKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Benefits Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Contractual</b>								
101-1800-53100	GAS/ELECTRIC SERVICES -	\$6,500.00	\$65.95	\$2,293.19	\$4,206.81	\$547.93	\$3,658.88	43.71%
101-1800-53110	REFUSE/WASTE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1800-53200	COMMUNICATION SERVICE	\$750.00	\$32.42	\$194.52	\$555.48	\$132.42	\$423.06	43.59%
101-1800-53500	MAINTENANCE OF FACILITI	\$5,000.00	\$106.10	\$2,001.53	\$2,998.47	\$213.35	\$2,785.12	44.30%
101-1800-53501	MAINTENANCE OF INFRAS	\$5,000.00	\$0.00	\$825.02	\$4,174.98	\$2,000.00	\$2,174.98	56.50%

**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101-1800-53502	MAINT OF EQUIPMENT - PA	\$5,000.00	\$0.00	\$2,750.48	\$2,249.52	\$292.81	\$1,956.71	60.87%
101-1800-53600	INSURANCE - FLEET/LIABIL	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	0.00%
101-1800-53900	MEMBERSHIP, DUES & PUB	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	0.00%
	Contractual Totals:	\$28,400.00	\$204.47	\$8,064.74	\$20,335.26	\$3,186.51	\$17,148.75	39.62%
<b>Materials &amp; Supplies</b>								
101-1800-54100	OFFICE SUPPLIES - PARKS	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
101-1800-54200	OPERATIONAL SUPPLIES -	\$1,000.00	\$45.62	\$614.04	\$385.96	\$1,410.86	(\$1,024.90)	202.49%
101-1800-54201	UNIFORMS/PERSONAL SAF	\$100.00	\$0.00	\$60.88	\$39.12	\$0.00	\$39.12	60.88%
101-1800-54205	ASPHALT/CONCRETE - PAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1800-54206	FUEL - PARKS	\$2,000.00	\$327.82	\$523.41	\$1,476.59	\$26.59	\$1,450.00	27.50%
101-1800-54300	REPAIR & MAINTENANCE S	\$1,400.00	\$0.00	\$0.00	\$1,400.00	\$0.00	\$1,400.00	0.00%
101-1800-54400	SMALL TOOLS & MINOR EQ	\$600.00	\$0.00	\$199.99	\$400.01	\$0.00	\$400.01	33.33%
	Materials & Supplies Totals:	\$5,350.00	\$373.44	\$1,398.32	\$3,951.68	\$1,437.45	\$2,514.23	53.01%
<b>Capital Outlay</b>								
101-1800-55000	CAPITAL OUTLAY - PARKS	\$77,500.00	\$0.00	\$0.00	\$77,500.00	\$0.00	\$77,500.00	0.00%
101-1800-55005	CAPITAL OUTLAY-SHELTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1800-55025	NEW CARLISLE BIKEWAY P	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-1800-55040	NATUREWORKS GRANT-AD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Capital Outlay Totals:	\$77,500.00	\$0.00	\$0.00	\$77,500.00	\$0.00	\$77,500.00	0.00%
<b>Debt Service</b>								
101-1800-56000	NOTE & INTEREST PAYME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Debt Service Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Miscellaneous</b>								
101-1800-57000	MISCELLANEOUS - PARKS	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
	Miscellaneous Totals:	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
	PARKS Totals:	\$156,961.00	\$4,710.69	\$36,561.60	\$120,399.40	\$5,112.11	\$115,287.29	26.55%
<b>1900</b>								
<b>Miscellaneous</b>								
101-1900-57000	MISCELLANEOUS - SPECIA	\$7,000.00	\$0.00	\$0.00	\$7,000.00	\$319.47	\$6,680.53	4.56%
101-1900-57100	MISC. SPECIAL EVENTS - FI	\$15,000.00	\$0.00	\$6,000.00	\$9,000.00	\$6,102.62	\$2,897.38	80.68%
	Miscellaneous Totals:	\$22,000.00	\$0.00	\$6,000.00	\$16,000.00	\$6,422.09	\$9,577.91	56.46%
	1900 Totals:	\$22,000.00	\$0.00	\$6,000.00	\$16,000.00	\$6,422.09	\$9,577.91	56.46%
<b>LANDS &amp; BUILDINGS</b>								
<b>Contractual</b>								
101-2000-53100	GAS/ELECTRIC SERVICES -	\$17,500.00	\$310.77	\$3,752.39	\$13,747.61	\$1,170.47	\$12,577.14	28.13%
101-2000-53110	REFUSE/WASTE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-2000-53120	WATER/SEWER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-2000-53200	COMMUNICATION SERVICE	\$20,000.00	\$1,697.51	\$9,624.31	\$10,375.69	\$0.00	\$10,375.69	48.12%
101-2000-53300	RENT/LEASE - LAND & BUIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-2000-53305	COPIER LEASE - CITY BLD	\$3,500.00	\$0.00	\$757.36	\$2,742.64	\$766.25	\$1,976.39	43.53%
101-2000-53310	PROPERTY TAX - LAND & B	\$5,545.10	\$0.00	\$5,545.10	\$0.00	\$0.00	\$0.00	100.00%
101-2000-53400	PROFESSIONAL SERVICES	\$5,500.00	\$0.00	\$0.00	\$5,500.00	\$0.00	\$5,500.00	0.00%
101-2000-53500	MAINTENANCE OF FACILITI	\$10,098.25	\$2,453.03	\$5,787.15	\$4,311.10	\$558.64	\$3,752.46	62.84%
101-2000-53501	CUSTODIAL SERVICES - LA	\$3,500.00	\$479.12	\$2,366.12	\$1,133.88	\$229.18	\$904.70	74.15%
101-2000-53502	MAINT OF EQUIPMENT - LA	\$13,000.00	\$0.00	\$3,091.07	\$9,908.93	\$0.00	\$9,908.93	23.78%
101-2000-53600	INSURANCE - FLEET/LIABIL	\$17,500.00	\$0.00	\$89.00	\$17,411.00	\$0.00	\$17,411.00	0.51%

**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101-2000-53903	LINEN SERVICE - LAND & B	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
	Contractual Totals:	\$96,643.35	\$4,940.43	\$31,012.50	\$65,630.85	\$2,724.54	\$62,906.31	34.91%
<b>Materials &amp; Supplies</b>								
101-2000-54200	OPERATIONAL SUPPLIES -	\$1,500.00	\$64.90	\$556.45	\$943.55	\$108.33	\$835.22	44.32%
101-2000-54300	REPAIR & MAINTENANCE S	\$500.00	\$0.00	\$25.80	\$474.20	\$0.00	\$474.20	5.16%
101-2000-54400	SMALL TOOLS & MINOR EQ	\$1,500.00	\$0.00	\$1,322.97	\$177.03	\$0.00	\$177.03	88.20%
	Materials & Supplies Totals:	\$3,500.00	\$64.90	\$1,905.22	\$1,594.78	\$108.33	\$1,486.45	57.53%
<b>Capital Outlay</b>								
101-2000-55000	CAPITAL OUTLAY - LAND &	\$76,785.84	\$2,291.20	\$9,275.04	\$67,510.80	\$374.01	\$67,136.79	12.57%
101-2000-55001	CAPITAL OUTLAY-GOV CEN	\$15,000.00	\$0.00	\$1,008.37	\$13,991.63	\$13.79	\$13,977.84	6.81%
101-2000-55002	CAPITAL OUTLAY - BAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Capital Outlay Totals:	\$91,785.84	\$2,291.20	\$10,283.41	\$81,502.43	\$387.80	\$81,114.63	11.63%
<b>Debt Service</b>								
101-2000-56000	NOTE & INTEREST PAYME	\$25,000.00	\$1,137.10	\$6,822.60	\$18,177.40	\$7,177.40	\$11,000.00	56.00%
	Debt Service Totals:	\$25,000.00	\$1,137.10	\$6,822.60	\$18,177.40	\$7,177.40	\$11,000.00	56.00%
<b>Miscellaneous</b>								
101-2000-57000	MISCELLANEOUS - LAND &	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
	Miscellaneous Totals:	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
	LANDS & BUILDINGS Totals:	\$217,429.19	\$8,433.63	\$50,023.73	\$167,405.46	\$10,398.07	\$157,007.39	27.79%
<b>MISCELLANEOUS</b>								
<b>Benefits</b>								
101-2400-52000	TRAINING/TRAVEL/TRANSP	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
101-2400-52155	COMPREHENSIVE PLAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Benefits Totals:	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
<b>Contractual</b>								
101-2400-53025	STREET LIGHTING - ADMINI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-2400-53200	COMMUNICATION SERVICE	\$3,200.00	\$191.03	\$1,904.28	\$1,295.72	\$755.90	\$539.82	83.13%
101-2400-53300	RENT/LEASE - ADMINISTRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-2400-53310	PROPERTY TAX - ADMINIST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-2400-53409	PROF SERV-LAWYER FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-2400-53410	POSTAGE/POSTAGE METE	\$14,000.00	\$388.00	\$1,724.96	\$12,275.04	\$1,063.04	\$11,212.00	19.91%
101-2400-53420	AUDITOR & TREASURER F	\$8,000.00	\$0.00	\$2,008.42	\$5,991.58	\$0.00	\$5,991.58	25.11%
101-2400-53421	STATE/GRANT AUDIT FEES	\$45,438.70	\$3,000.00	\$7,030.68	\$38,408.02	\$36,500.00	\$1,908.02	95.80%
101-2400-53424	RECORDS DESTRUCTION -	\$10,000.00	\$200.00	\$425.00	\$9,575.00	\$0.00	\$9,575.00	4.25%
101-2400-53510	COMPUTER SOFTWARE/HA	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	0.00%
101-2400-53700	LEGAL ADVERTISING - ADM	\$7,000.00	\$577.30	\$3,420.10	\$3,579.90	\$2,700.50	\$879.40	87.44%
101-2400-53800	CODIFICATION UPDATE - A	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%
	Contractual Totals:	\$102,638.70	\$4,356.33	\$16,513.44	\$86,125.26	\$41,019.44	\$45,105.82	56.05%
<b>Materials &amp; Supplies</b>								
101-2400-54100	OFFICE SUPPLIES - ADMINI	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
101-2400-54200	OPERATIONAL SUPPLIES -	\$2,000.00	\$22.40	\$186.30	\$1,813.70	\$755.60	\$1,058.10	47.10%
	Materials & Supplies Totals:	\$3,000.00	\$22.40	\$186.30	\$2,813.70	\$755.60	\$2,058.10	31.40%
<b>Capital Outlay</b>								
101-2400-55000	CAPITAL OUTLAY - ADMINI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Capital Outlay Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Debt Service</b>								

**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101-2400-56000	NOTE & INTEREST PAYME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Debt Service Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Miscellaneous</b>								
101-2400-57000	MISCELLANEOUS - ADMINI	\$14,621.55	\$0.00	\$4,716.53	\$9,905.02	\$0.00	\$9,905.02	32.26%
101-2400-57010	ELECTION FEES - ADMINIS	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	0.00%
101-2400-57100	TRANSFERS OUT - ADMINI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-2400-57200	ADVANCES OUT - ADMINIS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Miscellaneous Totals:	\$18,621.55	\$0.00	\$4,716.53	\$13,905.02	\$0.00	\$13,905.02	25.33%
	MISCELLANEOUS Totals:	\$124,760.25	\$4,378.73	\$21,416.27	\$103,343.98	\$41,775.04	\$61,568.94	50.65%
<b>TRANSFERS</b>								
<b>Benefits</b>								
101-2500-52010	TRANSFER TO STREET FU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-2500-52250	TRANSFERS TO HEALTH L	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Benefits Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Materials &amp; Supplies</b>								
101-2500-54000	TRANSFER TO CAPITAL PR	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	100.00%
	Materials & Supplies Totals:	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	100.00%
<b>Capital Outlay</b>								
101-2500-55050	TRANSFER TO POOL FUND	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	100.00%
101-2500-55100	TRANSFER TO CEMETERY	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	100.00%
101-2500-55200	TRANSFER TO YMCA CAPI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-2500-55300	TRANSFER TO BIKEWAY P	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-2500-55400	TRANSFER TO NORTH UTIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-2500-55500	TRANSFER TO TWIN CREE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-2500-55510	TRANSFER TO GENERAL B	\$107,000.00	\$0.00	\$107,000.00	\$0.00	\$0.00	\$0.00	100.00%
101-2500-55600	TRANSFER TO SR235 WIDE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-2500-55700	TRANSFER TO SMITH PAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101-2500-55800	TRANSFER TO WATER FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Capital Outlay Totals:	\$197,000.00	\$0.00	\$197,000.00	\$0.00	\$0.00	\$0.00	100.00%
	TRANSFERS Totals:	\$222,000.00	\$0.00	\$222,000.00	\$0.00	\$0.00	\$0.00	100.00%
<b>101 Total:</b>		<b>\$1,707,674.44</b>	<b>\$75,655.39</b>	<b>\$691,533.98</b>	<b>\$1,016,140.46</b>	<b>\$132,583.48</b>	<b>\$883,556.98</b>	<b>48.26%</b>

**201 STREET CONSTRUCTION Target Percent: 50.00%**

<b>STREET</b>								
<b>Wages</b>								
201-6100-51100	WAGES - STREET CONSTR	\$135,375.00	\$9,259.62	\$72,528.44	\$62,846.56	\$0.00	\$62,846.56	53.58%
201-6100-51105	OVERTIME WAGES - STRE	\$6,000.00	\$698.45	\$5,133.85	\$866.15	\$0.00	\$866.15	85.56%
201-6100-51130	MEDICARE - EMPLOYER M	\$2,050.00	\$104.15	\$796.30	\$1,253.70	\$0.00	\$1,253.70	38.84%
201-6100-51140	PERS - EMPLOYER MATCH	\$16,107.00	\$1,394.16	\$11,020.55	\$5,086.45	\$0.00	\$5,086.45	68.42%
201-6100-51200	WORKER'S COMPENSATIO	\$5,181.00	\$0.00	\$1,419.18	\$3,761.82	\$0.00	\$3,761.82	27.39%
201-6100-51210	MEDICAL INSURANCE - ST	\$76,750.00	\$3,975.13	\$30,450.78	\$46,299.22	\$2,114.20	\$44,185.02	42.43%
201-6100-51220	DENTAL INSURANCE - STR	\$1,710.00	\$141.26	\$847.56	\$862.44	\$862.44	\$0.00	100.00%
201-6100-51230	LIFE/AD&D INSURANCE - S	\$121.00	\$14.14	\$71.56	\$49.44	\$49.44	\$0.00	100.00%
201-6100-51240	LONG TERM DISABILITY IN	\$540.00	\$44.67	\$224.22	\$315.78	\$89.22	\$226.56	58.04%
	Wages Totals:	\$243,834.00	\$15,631.58	\$122,492.44	\$121,341.56	\$3,115.30	\$118,226.26	51.51%
<b>Benefits</b>								

**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
201-6100-52000	TRAINING/TRAVEL/TRANSP	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
201-6100-52010	CDL TESTING - STREET CO	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
	Benefits Totals:	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0.00%
<b>Contractual</b>								
201-6100-53100	GAS/ELECTRIC SERVICES -	\$7,500.00	\$106.74	\$4,279.98	\$3,220.02	\$1,954.17	\$1,265.85	83.12%
201-6100-53110	REFUSE/WASTE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
201-6100-53200	COMMUNICATION SERVICE	\$3,000.00	\$244.91	\$1,539.64	\$1,460.36	\$307.93	\$1,152.43	61.59%
201-6100-53420	AUDITOR & TREASURER F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
201-6100-53500	MAINTENANCE OF FACILITI	\$2,000.00	\$0.00	\$92.11	\$1,907.89	\$100.00	\$1,807.89	9.61%
201-6100-53501	MAINTENANCE OF INFRAS	\$23,000.00	\$0.00	\$1,301.90	\$21,698.10	\$10,435.00	\$11,263.10	51.03%
201-6100-53502	MAINT OF EQUIPMENT - ST	\$10,000.00	\$107.20	\$4,867.87	\$5,132.13	\$1,050.00	\$4,082.13	59.18%
201-6100-53510	HARDWARE SOFTWARE	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	100.00%
201-6100-53600	INSURANCE - FLEET/LIABIL	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	0.00%
201-6100-53900	MEMBERSHIP, DUES & PUB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
201-6100-53903	LINEN SERVICE - STREET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Contractual Totals:	\$54,000.00	\$458.85	\$13,081.50	\$40,918.50	\$13,847.10	\$27,071.40	49.87%
<b>Materials &amp; Supplies</b>								
201-6100-54100	OFFICE SUPPLIES - STREE	\$500.00	\$0.00	\$82.14	\$417.86	\$123.30	\$294.56	41.09%
201-6100-54200	OPERATIONAL SUPPLIES -	\$6,000.00	\$914.72	\$3,132.95	\$2,867.05	\$3,188.44	(\$321.39)	105.36%
201-6100-54201	UNIFORMS/PERSONAL SAF	\$1,800.00	\$622.32	\$1,235.70	\$564.30	\$562.08	\$2.22	99.88%
201-6100-54202	SALT - STREET CONSTRUC	\$10,000.00	\$0.00	\$5,218.14	\$4,781.86	\$866.58	\$3,915.28	60.85%
201-6100-54205	ASPHALT/CONCRETE - STR	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%
201-6100-54206	FUEL - STREET CONSTRUC	\$4,000.00	\$581.74	\$2,328.70	\$1,671.30	\$1,379.50	\$291.80	92.71%
201-6100-54300	REPAIR & MAINTENANCE S	\$2,000.00	\$0.00	\$50.00	\$1,950.00	\$0.00	\$1,950.00	2.50%
201-6100-54400	SMALL TOOLS & MINOR EQ	\$1,000.00	\$0.00	\$199.99	\$800.01	\$0.00	\$800.01	20.00%
	Materials & Supplies Totals:	\$35,300.00	\$2,118.78	\$12,247.62	\$23,052.38	\$6,119.90	\$16,932.48	52.03%
<b>Capital Outlay</b>								
201-6100-55000	CAPITAL OUTLAY - STREET	\$73,000.00	\$0.00	\$0.00	\$73,000.00	\$0.00	\$73,000.00	0.00%
201-6100-55015	FUTURE CAPITAL ITEMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Capital Outlay Totals:	\$73,000.00	\$0.00	\$0.00	\$73,000.00	\$0.00	\$73,000.00	0.00%
<b>Debt Service</b>								
201-6100-56000	NOTE & INTEREST PAYME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
201-6100-56100	NOTES & INTEREST - BACK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Debt Service Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Miscellaneous</b>								
201-6100-57000	MISCELLANEOUS - STREET	\$500.00	\$0.00	\$100.00	\$400.00	\$400.00	\$0.00	100.00%
	Miscellaneous Totals:	\$500.00	\$0.00	\$100.00	\$400.00	\$400.00	\$0.00	100.00%
	STREET Totals:	\$408,134.00	\$18,209.21	\$147,921.56	\$260,212.44	\$23,482.30	\$236,730.14	42.00%
<b>201 Total:</b>		<b>\$408,134.00</b>	<b>\$18,209.21</b>	<b>\$147,921.56</b>	<b>\$260,212.44</b>	<b>\$23,482.30</b>	<b>\$236,730.14</b>	<b>42.00%</b>
<b>202</b>	<b>STATE HIGHWAY</b>					<b>Target Percent:</b>	<b>50.00%</b>	
<b>STATE HIGHWAY</b>								
<b>Contractual</b>								
202-6200-53100	GAS/ELECTRIC SERVICES -	\$1,200.00	\$0.00	\$350.54	\$849.46	\$69.94	\$779.52	35.04%
202-6200-53200	COMMUNICATION SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
202-6200-53500	MIANT OF FACILITIES-STAT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%

**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
202-6200-53501	MAINTENANCE OF INFRAS	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0.00%
202-6200-53502	MAINT OF EQUIPMENT - ST	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0.00%
	Contractual Totals:	\$5,700.00	\$0.00	\$350.54	\$5,349.46	\$69.94	\$5,279.52	7.38%
<b>Materials &amp; Supplies</b>								
202-6200-54200	OPERATIONAL SUPPLIES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
202-6200-54202	SALT - STATE HIGHWAY	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	100.00%
202-6200-54205	ASPHALT/CONCRETE - STA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
202-6200-54206	FUEL - STATE HIGHWAY	\$3,000.00	\$291.87	\$575.09	\$2,424.91	\$83.13	\$2,341.78	21.94%
202-6200-54300	REPAIR & MAINTENANCE S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
202-6200-54400	SMALL TOOLS & MINOR EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
202-6200-54401	235 SIGNAL UPGRADE PRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Materials & Supplies Totals:	\$6,000.00	\$291.87	\$3,575.09	\$2,424.91	\$83.13	\$2,341.78	60.97%
<b>Miscellaneous</b>								
202-6200-57000	MISCELLANEOUS - STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Miscellaneous Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	STATE HIGHWAY Totals:	\$11,700.00	\$291.87	\$3,925.63	\$7,774.37	\$153.07	\$7,621.30	34.86%
<b>202 Total:</b>		<b>\$11,700.00</b>	<b>\$291.87</b>	<b>\$3,925.63</b>	<b>\$7,774.37</b>	<b>\$153.07</b>	<b>\$7,621.30</b>	<b>34.86%</b>

203 ST. PERM TAX Target Percent: 50.00%

**STREET PERMISSIVE TAX**

<b>Wages</b>								
203-6300-51100	WAGES - ST PERM TAX	\$32,892.00	\$2,409.58	\$8,433.58	\$24,458.42	\$0.00	\$24,458.42	25.64%
203-6300-51105	OVERTIME WAGES - ST PE	\$2,000.00	\$0.00	\$70.10	\$1,929.90	\$0.00	\$1,929.90	3.51%
203-6300-51120	SOCIAL SECURITY-EMPLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
203-6300-51130	MEDICARE - EMPLOYER M	\$506.00	\$34.08	\$120.72	\$385.28	\$0.00	\$385.28	23.86%
203-6300-51140	PERS - EMPLOYER MATCH	\$4,665.00	\$337.38	\$1,190.60	\$3,474.40	\$0.00	\$3,474.40	25.52%
203-6300-51200	WORKER'S COMPENSATIO	\$1,366.00	\$0.00	(\$102.38)	\$1,468.38	\$0.00	\$1,468.38	-7.49%
203-6300-51210	MEDICAL INSURANCE - ST	\$21,225.00	\$803.13	\$7,293.78	\$13,931.22	\$803.13	\$13,128.09	38.15%
203-6300-51220	DENTAL INSURANCE - ST P	\$513.00	\$42.38	\$254.28	\$258.72	\$258.72	\$0.00	100.00%
203-6300-51230	LIFE/AD&D INSURANCE - S	\$69.00	\$4.23	\$21.45	\$47.55	\$29.61	\$17.94	74.00%
203-6300-51240	LONG TERM DISABILITY IN	\$140.00	\$11.40	\$58.22	\$81.78	\$22.68	\$59.10	57.79%
	Wages Totals:	\$63,376.00	\$3,642.18	\$17,340.35	\$46,035.65	\$1,114.14	\$44,921.51	29.12%
	STREET PERMISSIVE TAX Totals:	\$63,376.00	\$3,642.18	\$17,340.35	\$46,035.65	\$1,114.14	\$44,921.51	29.12%
<b>203 Total:</b>		<b>\$63,376.00</b>	<b>\$3,642.18</b>	<b>\$17,340.35</b>	<b>\$46,035.65</b>	<b>\$1,114.14</b>	<b>\$44,921.51</b>	<b>29.12%</b>

204 STREET IMPROVEMNT LEVY FUND Target Percent: 50.00%

**STREET IMPROVEMENT LEVY**

<b>Contractual</b>								
204-6400-53420	AUDITOR & TREASURER F	\$2,500.00	\$0.00	\$1,296.60	\$1,203.40	\$0.00	\$1,203.40	51.86%
204-6400-53501	MAINTENANCE OF INFRAS	\$189,000.00	\$4,464.00	\$17,512.00	\$171,488.00	\$1,488.00	\$170,000.00	10.05%
	Contractual Totals:	\$191,500.00	\$4,464.00	\$18,808.60	\$172,691.40	\$1,488.00	\$171,203.40	10.60%
<b>Materials &amp; Supplies</b>								
204-6400-54205	ASPHALT/CONCRETE/AGG	\$10,000.00	\$545.90	\$1,926.08	\$8,073.92	\$1,037.20	\$7,036.72	29.63%
	Materials & Supplies Totals:	\$10,000.00	\$545.90	\$1,926.08	\$8,073.92	\$1,037.20	\$7,036.72	29.63%

Capital Outlay



**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
204-6400-55012	PRENTICE DRIVE STREET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
204-6400-55013	EDGEBROOK OVERLAY PR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Capital Outlay Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Miscellaneous								
204-6400-57000	MISCELLANEOUS - STREET	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
	Miscellaneous Totals:	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
	STREET IMPROVEMENT LEVY Totals:	\$202,000.00	\$5,009.90	\$20,734.68	\$181,265.32	\$2,525.20	\$178,740.12	11.51%
<b>204 Total:</b>		<b>\$202,000.00</b>	<b>\$5,009.90</b>	<b>\$20,734.68</b>	<b>\$181,265.32</b>	<b>\$2,525.20</b>	<b>\$178,740.12</b>	<b>11.51%</b>
<b>212</b>	<b>EMERGENCY AMB CAP EQUIP</b>					<b>Target Percent:</b>	<b>50.00%</b>	
	<b>EMERGENCY AMB CAP EQUIP</b>							
	Contractual							
212-3310-53420	AUDITOR & TREASURER F	\$3,000.00	\$0.00	\$972.44	\$2,027.56	\$0.00	\$2,027.56	32.41%
	Contractual Totals:	\$3,000.00	\$0.00	\$972.44	\$2,027.56	\$0.00	\$2,027.56	32.41%
	Capital Outlay							
212-3310-55000	CAPITAL OUTLAY - EMERG	\$167,000.00	\$0.00	\$15,616.40	\$151,383.60	\$87,921.49	\$63,462.11	62.00%
	Capital Outlay Totals:	\$167,000.00	\$0.00	\$15,616.40	\$151,383.60	\$87,921.49	\$63,462.11	62.00%
	Debt Service							
212-3310-56000	NOTE & INTEREST PAYME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Debt Service Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	EMERGENCY AMB CAP EQUIP Totals:	\$170,000.00	\$0.00	\$16,588.84	\$153,411.16	\$87,921.49	\$65,489.67	61.48%
<b>212 Total:</b>		<b>\$170,000.00</b>	<b>\$0.00</b>	<b>\$16,588.84</b>	<b>\$153,411.16</b>	<b>\$87,921.49</b>	<b>\$65,489.67</b>	<b>61.48%</b>
<b>213</b>	<b>EMERGENCY AMB OPERATING</b>					<b>Target Percent:</b>	<b>50.00%</b>	
	<b>EMERGENCY AMB OPERATING</b>							
	Wages							
213-3300-51100	WAGES - EMERGENCY AM	\$590,000.00	\$42,316.90	\$284,279.33	\$305,720.67	\$0.00	\$305,720.67	48.18%
213-3300-51105	OVERTIME WAGES - EMER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
213-3300-51120	SOCIAL SECURITY-EMPLO	\$35,300.00	\$2,623.63	\$17,625.42	\$17,674.58	\$0.00	\$17,674.58	49.93%
213-3300-51130	MEDICARE - EMPLOYER M	\$8,555.00	\$613.57	\$4,122.01	\$4,432.99	\$0.00	\$4,432.99	48.18%
213-3300-51140	PERS - EMPLOYER MATCH	\$413.00	\$0.00	\$0.00	\$413.00	\$0.00	\$413.00	0.00%
213-3300-51200	WORKER'S COMPENSATIO	\$25,690.00	\$0.00	\$15,889.73	\$9,800.27	\$0.00	\$9,800.27	61.85%
213-3300-51210	MEDICAL INSURANCE - EM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
213-3300-51220	DENTAL INSURANCE - EME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
213-3300-51230	LIFE/AD&D INSURANCE - E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
213-3300-51240	LONG TERM DISABILITY IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Wages Totals:	\$659,958.00	\$45,554.10	\$321,916.49	\$338,041.51	\$0.00	\$338,041.51	48.78%
	Benefits							
213-3300-52000	TRAINING/TRAVEL/TRANSP	\$4,926.31	\$0.00	\$831.26	\$4,095.05	\$0.00	\$4,095.05	16.87%
	Benefits Totals:	\$4,926.31	\$0.00	\$831.26	\$4,095.05	\$0.00	\$4,095.05	16.87%
	Contractual							
213-3300-53100	GAS/ELECTRIC SERVICES -	\$4,500.00	\$36.94	\$1,915.99	\$2,584.01	\$879.84	\$1,704.17	62.13%
213-3300-53110	REFUSE/WASTE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
213-3300-53200	COMMUNICATION SERVICE	\$9,000.00	\$770.15	\$3,256.44	\$5,743.56	\$1,656.86	\$4,086.70	54.59%
213-3300-53410	POSTAGE/POSTAGE METE	\$350.00	\$0.00	\$186.23	\$163.77	\$83.77	\$80.00	77.14%

**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
213-3300-53420	AUDITOR & TREASURER F	\$3,900.00	\$0.00	\$1,487.76	\$2,412.24	\$0.00	\$2,412.24	38.15%
213-3300-53425	PHYSICAL EXAMS - EMERG	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
213-3300-53431	DISPATCHING SERVICE - S	\$15,000.00	\$0.00	\$13,497.00	\$1,503.00	\$0.00	\$1,503.00	89.98%
213-3300-53440	SRVC FEES-EMS BILLINGS	\$22,000.00	\$2,418.38	\$11,164.08	\$10,835.92	\$9,208.63	\$1,627.29	92.60%
213-3300-53500	MAINTENANCE OF FACILITI	\$4,000.00	\$149.89	\$1,059.39	\$2,940.61	\$303.00	\$2,637.61	34.06%
213-3300-53502	MAINT OF EQUIPMENT - EM	\$27,900.50	\$678.00	\$12,693.06	\$15,207.44	\$1,791.62	\$13,415.82	51.92%
213-3300-53600	INSURANCE - FLEET/LIABIL	\$9,000.00	\$0.00	\$0.00	\$9,000.00	\$0.00	\$9,000.00	0.00%
213-3300-53900	MEMBERSHIP, DUES & PUB	\$1,000.00	\$64.75	\$354.00	\$646.00	\$0.00	\$646.00	35.40%
213-3300-53903	LINEN SERVICE - EMERGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Contractual Totals:	\$97,650.50	\$4,118.11	\$45,613.95	\$52,036.55	\$13,923.72	\$38,112.83	60.97%
<b>Materials &amp; Supplies</b>								
213-3300-54100	OFFICE SUPPLIES - EMERG	\$1,500.00	\$0.00	\$274.80	\$1,225.20	\$0.00	\$1,225.20	18.32%
213-3300-54200	OPERATIONAL SUPPLIES -	\$5,000.00	\$175.90	\$1,774.46	\$3,225.54	\$866.25	\$2,359.29	52.81%
213-3300-54201	UNIFORMS/PERSONAL SAF	\$4,214.65	\$1,131.35	\$1,545.95	\$2,668.70	\$250.00	\$2,418.70	42.61%
213-3300-54204	MEDICAL SUPPLIES - EMER	\$8,000.00	\$945.37	\$3,155.78	\$4,844.22	\$1,113.80	\$3,730.42	53.37%
213-3300-54206	FUEL - EMERGENCY AMB	\$5,500.00	\$631.00	\$2,808.39	\$2,691.61	\$2,311.61	\$380.00	93.09%
213-3300-54300	REPAIR & MAINTENANCE S	\$4,000.00	\$0.00	\$150.00	\$3,850.00	\$0.00	\$3,850.00	3.75%
213-3300-54400	SMALL TOOLS & MINOR EQ	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	0.00%
	Materials & Supplies Totals:	\$30,214.65	\$2,883.62	\$9,709.38	\$20,505.27	\$4,541.66	\$15,963.61	47.17%
<b>Capital Outlay</b>								
213-3300-55000	CAPITAL OUTLAY - EMERG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Capital Outlay Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Debt Service</b>								
213-3300-56000	NOTE & INTEREST PAYME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Debt Service Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Miscellaneous</b>								
213-3300-57000	MISCELLANEOUS - EMERG	\$500.00	\$0.00	\$0.00	\$500.00	\$55.00	\$445.00	11.00%
213-3300-57100	TRANSFERS - OUT - EMER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Miscellaneous Totals:	\$500.00	\$0.00	\$0.00	\$500.00	\$55.00	\$445.00	11.00%
	EMERGENCY AMB OPERATING Totals:	\$793,249.46	\$52,555.83	\$378,071.08	\$415,178.38	\$18,520.38	\$396,658.00	50.00%
<b>213 Total:</b>		<b>\$793,249.46</b>	<b>\$52,555.83</b>	<b>\$378,071.08</b>	<b>\$415,178.38</b>	<b>\$18,520.38</b>	<b>\$396,658.00</b>	<b>50.00%</b>
<b>214</b>	<b>FIRE CAP EQUIP LEVY FUND</b>					<b>Target Percent:</b>	<b>50.00%</b>	
<b>FIRE CAPITAL EQUIPMENT</b>								
<b>Contractual</b>								
214-2210-53420	AUDITOR & TREASURER F	\$1,200.00	\$0.00	\$648.30	\$551.70	\$0.00	\$551.70	54.03%
	Contractual Totals:	\$1,200.00	\$0.00	\$648.30	\$551.70	\$0.00	\$551.70	54.03%
<b>Capital Outlay</b>								
214-2210-55000	CAPITAL OUTLAY - FIRE CA	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	0.00%
214-2210-55510	STATE GRANT- EQUIPMEN	\$10,000.00	\$9,474.59	\$9,474.59	\$525.41	\$0.00	\$525.41	94.75%
	Capital Outlay Totals:	\$110,000.00	\$9,474.59	\$9,474.59	\$100,525.41	\$0.00	\$100,525.41	8.61%
<b>Debt Service</b>								
214-2210-56000	NOTE & INTEREST PAYME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Debt Service Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	FIRE CAPITAL EQUIPMENT Totals:	\$111,200.00	\$9,474.59	\$10,122.89	\$101,077.11	\$0.00	\$101,077.11	9.10%

**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
214 Total:		\$111,200.00	\$9,474.59	\$10,122.89	\$101,077.11	\$0.00	\$101,077.11	9.10%
215	FIRE OPERATING LEVY FUND					Target Percent:	50.00%	
<b>FIRE OPERATING</b>								
Wages								
215-2200-51100	WAGES - FIRE	\$75,000.00	\$4,911.90	\$32,455.13	\$42,544.87	\$0.00	\$42,544.87	43.27%
215-2200-51105	OVERTIME WAGES - FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
215-2200-51120	SOCIAL SECURITY-EMPLO	\$4,487.00	\$304.52	\$2,012.12	\$2,474.88	\$0.00	\$2,474.88	44.84%
215-2200-51130	MEDICARE - EMPLOYER M	\$1,088.00	\$71.23	\$470.69	\$617.31	\$0.00	\$617.31	43.26%
215-2200-51140	PERS - EMPLOYER MATCH	\$367.00	\$0.00	\$0.00	\$367.00	\$0.00	\$367.00	0.00%
215-2200-51200	WORKER'S COMPENSATIO	\$2,277.00	\$0.00	(\$11,886.43)	\$14,163.43	\$0.00	\$14,163.43	-522.02%
215-2200-51210	MEDICAL INSURANCE - FIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
215-2200-51220	DENTAL INSURANCE - FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
215-2200-51230	LIFE/AD&D INSURANCE - FI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
215-2200-51240	LONG TERM DISABILITY IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Wages Totals:	\$83,219.00	\$5,287.65	\$23,051.51	\$60,167.49	\$0.00	\$60,167.49	27.70%
Benefits								
215-2200-52000	TRAINING/TRAVEL/TRANSP	\$4,000.00	\$0.00	\$52.50	\$3,947.50	\$0.00	\$3,947.50	1.31%
215-2200-52020	FIRE PREVENTION - FIRE	\$3,166.29	\$0.00	\$166.29	\$3,000.00	\$0.00	\$3,000.00	5.25%
	Benefits Totals:	\$7,166.29	\$0.00	\$218.79	\$6,947.50	\$0.00	\$6,947.50	3.05%
Contractual								
215-2200-53041	INSURANCE/FIREMEN'S - FI	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	0.00%
215-2200-53042	FIREMEN'S DEPENDENT F	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	100.00%
215-2200-53100	GAS/ELECTRIC SERVICES -	\$4,500.00	\$36.95	\$1,648.62	\$2,851.38	\$879.85	\$1,971.53	56.19%
215-2200-53110	REFUSE/WASTE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
215-2200-53200	COMMUNICATION SERVICE	\$6,000.00	\$326.79	\$1,376.92	\$4,623.08	\$626.15	\$3,996.93	33.38%
215-2200-53410	POSTAGE/POSTAGE METE	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	0.00%
215-2200-53420	AUDITOR & TREASURER F	\$2,500.00	\$0.00	\$2,460.19	\$39.81	\$0.00	\$39.81	98.41%
215-2200-53425	PHYSICAL EXAMS - FIRE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
215-2200-53426	IMMUNIZATIONS - FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
215-2200-53431	DISPATCHING SERVICE - S	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$13,497.00	\$1,503.00	89.98%
215-2200-53500	MAINTENANCE OF FACILITI	\$4,000.00	\$149.99	\$1,245.29	\$2,754.71	\$303.00	\$2,451.71	38.71%
215-2200-53502	MAINT OF EQUIPMENT - FI	\$25,000.00	\$660.00	\$3,731.11	\$21,268.89	\$2,966.70	\$18,302.19	26.79%
215-2200-53600	INSURANCE - FLEET/LIABIL	\$9,500.00	\$0.00	\$0.00	\$9,500.00	\$0.00	\$9,500.00	0.00%
215-2200-53900	MEMBERSHIP, DUES & PUB	\$1,000.00	\$64.75	\$704.00	\$296.00	\$0.00	\$296.00	70.40%
215-2200-53903	LINEN SERVICE - FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Contractual Totals:	\$70,950.00	\$1,238.48	\$11,316.13	\$59,633.87	\$18,272.70	\$41,361.17	41.70%
Materials & Supplies								
215-2200-54100	OFFICE SUPPLIES - FIRE	\$1,000.00	\$0.00	\$274.81	\$725.19	\$0.00	\$725.19	27.48%
215-2200-54200	OPERATIONAL SUPPLIES -	\$3,000.00	\$150.38	\$1,240.56	\$1,759.44	\$1,010.26	\$749.18	75.03%
215-2200-54201	UNIFORMS/PERSONAL SAF	\$5,215.00	\$139.81	\$771.40	\$4,443.60	\$250.00	\$4,193.60	19.59%
215-2200-54206	FUEL - FIRE	\$5,000.00	\$630.44	\$2,725.28	\$2,274.72	\$2,394.16	(\$119.44)	102.39%
215-2200-54300	REPAIR & MAINTENANCE S	\$5,000.00	\$200.11	\$604.37	\$4,395.63	\$0.00	\$4,395.63	12.09%
215-2200-54400	SMALL TOOLS & MINOR EQ	\$3,000.00	\$0.00	\$680.24	\$2,319.76	\$0.00	\$2,319.76	22.67%
	Materials & Supplies Totals:	\$22,215.00	\$1,120.74	\$6,296.66	\$15,918.34	\$3,654.42	\$12,263.92	44.79%
Capital Outlay								

**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
215-2200-55000	CAPITAL OUTLAY - FIRE	\$188,500.00	\$823.14	\$46,276.45	\$142,223.55	\$57,136.00	\$85,087.55	54.86%
	Capital Outlay Totals:	\$188,500.00	\$823.14	\$46,276.45	\$142,223.55	\$57,136.00	\$85,087.55	54.86%
Debt Service								
215-2200-56000	NOTE & INTEREST PAYME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Debt Service Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Miscellaneous								
215-2200-57000	MISCELLANEOUS - FIRE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
	Miscellaneous Totals:	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
	FIRE OPERATING Totals:	\$373,050.29	\$8,470.01	\$87,159.54	\$285,890.75	\$79,063.12	\$206,827.63	44.56%
<b>215 Total:</b>		<b>\$373,050.29</b>	<b>\$8,470.01</b>	<b>\$87,159.54</b>	<b>\$285,890.75</b>	<b>\$79,063.12</b>	<b>\$206,827.63</b>	<b>44.56%</b>
<b>219</b>	<b>CDBG/ECONOMIC LOAN</b>					<b>Target Percent:</b>	<b>50.00%</b>	
<b>DEPT: 2190</b>								
Capital Outlay								
219-2190-55010	PRENTICE FY16 CITY PORT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
219-2190-55020	LINDEN AND TAL SHROYER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
219-2190-55030	CDBG STREET REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Capital Outlay Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEPT: 2190 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>219 Total:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>N/A</b>
<b>225</b>	<b>HEALTH LEVY FUND</b>					<b>Target Percent:</b>	<b>50.00%</b>	
<b>HEALTH LEVY</b>								
Contractual								
225-2900-53406	PROF SERV-CLARK CO CO	\$62,000.00	\$0.00	\$31,036.28	\$30,963.72	\$23.84	\$30,939.88	50.10%
225-2900-53420	AUDITOR & TREASURER F	\$1,200.00	\$0.00	\$620.22	\$579.78	\$0.00	\$579.78	51.69%
	Contractual Totals:	\$63,200.00	\$0.00	\$31,656.50	\$31,543.50	\$23.84	\$31,519.66	50.13%
	HEALTH LEVY Totals:	\$63,200.00	\$0.00	\$31,656.50	\$31,543.50	\$23.84	\$31,519.66	50.13%
<b>225 Total:</b>		<b>\$63,200.00</b>	<b>\$0.00</b>	<b>\$31,656.50</b>	<b>\$31,543.50</b>	<b>\$23.84</b>	<b>\$31,519.66</b>	<b>50.13%</b>
<b>235</b>	<b>AMERICAN RESCUE PLAN ACT OF 2021</b>					<b>Target Percent:</b>	<b>50.00%</b>	
<b>DEPT: 2800</b>								
Materials & Supplies								
235-2800-54200	OPERATING SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Materials & Supplies Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Miscellaneous								
235-2800-57000	MISC.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
235-2800-57100	TRANSFERS - OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Miscellaneous Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEPT: 2800 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>235 Total:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>N/A</b>
<b>245</b>	<b>LOCAL CORONAVIRUS RELIEF FUND</b>					<b>Target Percent:</b>	<b>50.00%</b>	
<b>DEPT: 2800</b>								

**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
<b>Materials &amp; Supplies</b>								
245-2800-54200	OPERATING SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Materials & Supplies Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Miscellaneous</b>								
245-2800-57000	MISC.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
245-2800-57100	TRANSFERS - OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Miscellaneous Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEPT: 2800 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>245 Total:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>N/A</b>
<b>250</b>	<b>0.5% POLICE INCOME TAX</b>					<b>Target Percent:</b>	<b>50.00%</b>	
<b>TRANSFERS</b>								
<b>Benefits</b>								
250-2500-52000	TRAINING/TRAVEL/TRANSP	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	0.00%
	Benefits Totals:	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	0.00%
<b>Contractual</b>								
250-2500-53050	INCOME TAX COLLECTION	\$40,000.00	\$0.00	\$12,211.36	\$27,788.64	\$0.00	\$27,788.64	30.53%
250-2500-53100	GAS/ELECTRIC SERVICES -	\$4,000.00	\$108.67	\$1,890.88	\$2,109.12	\$742.84	\$1,366.28	65.84%
250-2500-53200	COMMUNICATION SVC.	\$10,000.00	\$843.77	\$3,737.52	\$6,262.48	\$1,556.88	\$4,705.60	52.94%
250-2500-53305	COPIER LEASE - SHERIFF	\$1,000.00	\$105.70	\$461.38	\$538.62	\$94.30	\$444.32	55.57%
250-2500-53406	PROF SVC - CLARK CTY SH	\$591,000.00	\$39,528.88	\$204,557.39	\$386,442.61	\$160,442.61	\$226,000.00	61.76%
250-2500-53410	POSTAGE/POSTAGE METE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
250-2500-53500	MAINT. OF FACILITIES	\$2,000.00	\$0.00	\$1,116.89	\$883.11	\$198.84	\$684.27	65.79%
250-2500-53501	CUSTODIAL SERVICES	\$2,400.00	\$400.00	\$1,775.00	\$625.00	\$200.00	\$425.00	82.29%
250-2500-53502	MAINT. OF EQUIPMENT	\$10,628.96	\$0.00	\$4,147.14	\$6,481.82	\$1,015.52	\$5,466.30	48.57%
250-2500-53600	INS-FLEET/LIABILITY	\$7,000.00	\$0.00	\$0.00	\$7,000.00	\$0.00	\$7,000.00	0.00%
250-2500-53900	MEMBERSHIP, DUES & PUB	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	0.00%
250-2500-53903	LINEN & MAT. SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Contractual Totals:	\$668,128.96	\$40,987.02	\$229,897.56	\$438,231.40	\$164,250.99	\$273,980.41	58.99%
<b>Materials &amp; Supplies</b>								
250-2500-54100	OFFICE SUPPLIES	\$1,000.00	\$0.00	\$200.18	\$799.82	\$14.64	\$785.18	21.48%
250-2500-54200	OPERATIONAL SUPPLIES	\$1,000.00	\$0.00	\$608.01	\$391.99	\$66.14	\$325.85	67.42%
250-2500-54201	UNIFORMS/PER SAFETY E	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	0.00%
250-2500-54206	FUEL	\$13,000.00	\$885.53	\$5,591.28	\$7,408.72	\$3,108.72	\$4,300.00	66.92%
250-2500-54300	REPAIRS & MAINT. SUPPLI	\$1,000.00	\$0.00	\$125.65	\$874.35	\$0.00	\$874.35	12.57%
250-2500-54400	SMALL TOOLS & MINOR EQ	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$250.42	\$749.58	25.04%
	Materials & Supplies Totals:	\$22,000.00	\$885.53	\$6,525.12	\$15,474.88	\$3,439.92	\$12,034.96	45.30%
<b>Capital Outlay</b>								
250-2500-55000	CAPITAL OUTLAY	\$89,063.85	\$4,237.50	\$9,892.49	\$79,171.36	\$45,326.59	\$33,844.77	62.00%
	Capital Outlay Totals:	\$89,063.85	\$4,237.50	\$9,892.49	\$79,171.36	\$45,326.59	\$33,844.77	62.00%
<b>Debt Service</b>								
250-2500-56000	NOTES & INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Debt Service Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Miscellaneous</b>								
250-2500-57000	MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
250-2500-57100	TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
250-2500-57300	REFUNDS-INCOME TAX	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0.00%
	Miscellaneous Totals:	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	0.00%
	TRANSFERS Totals:	\$785,192.81	\$46,110.05	\$246,315.17	\$538,877.64	\$213,017.50	\$325,860.14	58.50%
<b>250 Total:</b>		<b>\$785,192.81</b>	<b>\$46,110.05</b>	<b>\$246,315.17</b>	<b>\$538,877.64</b>	<b>\$213,017.50</b>	<b>\$325,860.14</b>	<b>58.50%</b>
<b>301</b>	<b>GENERAL BOND RETIREMENT</b>					<b>Target Percent:</b>	<b>50.00%</b>	
<b>TWIN CREEKS ASSESSMENT</b>								
Contractual								
301-8000-53420	AUDITOR & TREASURER F	\$150.00	\$0.00	\$76.54	\$73.46	\$0.00	\$73.46	51.03%
301-8000-53422	COST OF ISSUANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Contractual Totals:	\$150.00	\$0.00	\$76.54	\$73.46	\$0.00	\$73.46	51.03%
Debt Service								
301-8000-56000	PRN & INT PMT - FACILITIE	\$64,900.00	\$0.00	\$3,712.50	\$61,187.50	\$58,712.50	\$2,475.00	96.19%
301-8000-56010	PRN & INT PMT - VARIOUS	\$47,900.00	\$0.00	\$9,627.79	\$38,272.21	\$38,304.53	(\$32.32)	100.07%
	Debt Service Totals:	\$112,800.00	\$0.00	\$13,340.29	\$99,459.71	\$97,017.03	\$2,442.68	97.83%
Miscellaneous								
301-8000-57005	ORIGINAL ISSUE DISCOUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Miscellaneous Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	<b>TWIN CREEKS ASSESSMENT Totals:</b>	<b>\$112,950.00</b>	<b>\$0.00</b>	<b>\$13,416.83</b>	<b>\$99,533.17</b>	<b>\$97,017.03</b>	<b>\$2,516.14</b>	<b>97.77%</b>
<b>301 Total:</b>		<b>\$112,950.00</b>	<b>\$0.00</b>	<b>\$13,416.83</b>	<b>\$99,533.17</b>	<b>\$97,017.03</b>	<b>\$2,516.14</b>	<b>97.77%</b>
<b>302</b>	<b>TWIN CREEKS INFRASTRUCT BONDS</b>					<b>Target Percent:</b>	<b>50.00%</b>	
<b>TWIN CREEKS ASSESSMENT</b>								
Contractual								
302-8000-53420	AUDITOR & TREASURER F	\$750.00	\$0.00	\$285.00	\$465.00	\$0.00	\$465.00	38.00%
302-8000-53422	COST OF ISSUANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
302-8000-53450	AUDITOR DELINQ. TAX/ASS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Contractual Totals:	\$750.00	\$0.00	\$285.00	\$465.00	\$0.00	\$465.00	38.00%
Debt Service								
302-8000-56000	PRN & INT PAYMENT - TWN	\$76,816.00	\$0.00	\$6,373.14	\$70,442.86	\$72,073.77	(\$1,630.91)	102.12%
	Debt Service Totals:	\$76,816.00	\$0.00	\$6,373.14	\$70,442.86	\$72,073.77	(\$1,630.91)	102.12%
Miscellaneous								
302-8000-57005	ORIGINAL ISSUE DISCOUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Miscellaneous Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	<b>TWIN CREEKS ASSESSMENT Totals:</b>	<b>\$77,566.00</b>	<b>\$0.00</b>	<b>\$6,658.14</b>	<b>\$70,907.86</b>	<b>\$72,073.77</b>	<b>(\$1,165.91)</b>	<b>101.50%</b>
<b>302 Total:</b>		<b>\$77,566.00</b>	<b>\$0.00</b>	<b>\$6,658.14</b>	<b>\$70,907.86</b>	<b>\$72,073.77</b>	<b>(\$1,165.91)</b>	<b>101.50%</b>
<b>400</b>	<b>COMMUNITY CENTER</b>					<b>Target Percent:</b>	<b>50.00%</b>	
<b>DEPT: 4100</b>								
Contractual								
400-4100-53422	BOND COUNSEL FEES - CO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Contractual Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Capital Outlay								
400-4100-55000	CAPITAL OUTLAY - COMMU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
400-4100-55002	CAPITAL OUTLAY BAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
	Capital Outlay Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Debt Service								
400-4100-56000	DEBT SERVICE-COMMUNIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Debt Service Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEPT: 4100 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
400 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
501	WATER REVENUE FUND					Target Percent:	50.00%	
<b>WATER OPERATING</b>								
APPROPRIATION TYPE: 50								
501-5300-50004	OWDA LOAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
501-5300-50005	OWDA WATER MAIN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 50 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Wages								
501-5300-51100	WAGES - WATER REVENUE	\$208,321.00	\$15,670.76	\$102,672.14	\$105,648.86	\$0.00	\$105,648.86	49.29%
501-5300-51105	OVERTIME WAGES - WATE	\$8,000.00	\$0.00	\$1,457.03	\$6,542.97	\$0.00	\$6,542.97	18.21%
501-5300-51120	SOCIAL SECURITY-EMPLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
501-5300-51130	MEDICARE - EMPLOYER M	\$3,137.00	\$218.25	\$1,454.32	\$1,682.68	\$0.00	\$1,682.68	46.36%
501-5300-51140	PERS - EMPLOYER MATCH	\$28,896.00	\$2,143.88	\$14,188.88	\$14,707.12	\$0.00	\$14,707.12	49.10%
501-5300-51200	WORKER'S COMPENSATIO	\$8,462.00	\$0.00	\$1,691.31	\$6,770.69	\$0.00	\$6,770.69	19.99%
501-5300-51210	MEDICAL INSURANCE - WA	\$109,113.00	\$4,438.24	\$35,291.94	\$73,821.06	\$4,438.24	\$69,382.82	36.41%
501-5300-51220	DENTAL INSURANCE - WAT	\$2,907.00	\$240.11	\$1,440.67	\$1,466.33	\$1,466.33	\$0.00	100.00%
501-5300-51230	LIFE/AD&D INSURANCE - W	\$345.00	\$24.01	\$121.50	\$223.50	\$168.07	\$55.43	83.93%
501-5300-51240	LONG TERM DISABILITY IN	\$880.00	\$73.06	\$365.04	\$514.96	\$146.00	\$368.96	58.07%
	Wages Totals:	\$370,061.00	\$22,808.31	\$158,682.83	\$211,378.17	\$6,218.64	\$205,159.53	44.56%
Benefits								
501-5300-52000	TRAINING/TRAVEL/TRANSP	\$2,000.00	\$0.00	\$747.00	\$1,253.00	\$0.00	\$1,253.00	37.35%
501-5300-52010	CDL TESTING - WATER RE	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	0.00%
	Benefits Totals:	\$2,300.00	\$0.00	\$747.00	\$1,553.00	\$0.00	\$1,553.00	32.48%
Contractual								
501-5300-53030	DELINQUENT TAX COLLEC	\$0.00	\$0.00	\$6.51	(\$6.51)	\$0.00	(\$6.51)	N/A
501-5300-53100	GAS/ELECTRIC SERVICES -	\$42,000.00	\$316.19	\$17,037.22	\$24,962.78	\$4,302.29	\$20,660.49	50.81%
501-5300-53110	REFUSE/WASTE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
501-5300-53200	COMMUNICATION SERVICE	\$7,000.00	\$558.76	\$3,363.23	\$3,636.77	\$453.56	\$3,183.21	54.53%
501-5300-53400	PROFESSIONAL SERVICES	\$1,500.00	\$0.00	\$1,048.00	\$452.00	\$168.00	\$284.00	81.07%
501-5300-53410	POSTAGE/POSTAGE METE	\$12,000.00	\$767.30	\$4,545.11	\$7,454.89	\$4,704.89	\$2,750.00	77.08%
501-5300-53420	AUDITOR & TREASURER F	\$350.00	\$0.00	\$0.00	\$350.00	\$0.00	\$350.00	0.00%
501-5300-53432	LAB SERVICES - WATER RE	\$8,500.00	\$584.00	\$2,107.20	\$6,392.80	\$1,350.80	\$5,042.00	40.68%
501-5300-53500	MAINTENANCE OF FACILITI	\$20,919.00	\$2,690.21	\$16,016.23	\$4,902.77	\$766.21	\$4,136.56	80.23%
501-5300-53501	MAINTENANCE OF INFRAS	\$70,000.00	\$16,275.76	\$43,308.05	\$26,691.95	\$19,300.88	\$7,391.07	89.44%
501-5300-53502	MAINT OF EQUIPMENT - W	\$26,664.09	\$679.02	\$4,749.52	\$21,914.57	\$5,190.75	\$16,723.82	37.28%
501-5300-53510	COMPUTER SOFTWARE/HA	\$5,000.00	\$0.00	\$3,500.00	\$1,500.00	\$0.00	\$1,500.00	70.00%
501-5300-53600	INSURANCE - FLEET/LIABIL	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	0.00%
501-5300-53900	MEMBERSHIP, DUES & PUB	\$6,000.00	\$0.00	\$742.50	\$5,257.50	\$0.00	\$5,257.50	12.38%
501-5300-53903	LINEN SERVICE - WATER R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Contractual Totals:	\$207,433.09	\$21,871.24	\$96,423.57	\$111,009.52	\$36,237.38	\$74,772.14	63.95%

**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
<b>Materials &amp; Supplies</b>								
501-5300-54100	OFFICE SUPPLIES - WATER	\$1,500.00	\$5.09	\$177.86	\$1,322.14	\$3.08	\$1,319.06	12.06%
501-5300-54200	OPERATIONAL SUPPLIES -	\$4,000.00	\$28.35	\$260.02	\$3,739.98	\$14.95	\$3,725.03	6.87%
501-5300-54201	UNIFORMS/PERSONAL SAF	\$2,000.00	\$308.91	\$541.99	\$1,458.01	\$1,208.01	\$250.00	87.50%
501-5300-54202	SALT - WATER REVENUE	\$60,000.00	\$3,427.41	\$20,315.75	\$39,684.25	\$5,236.95	\$34,447.30	42.59%
501-5300-54203	CHEMICALS - WATER REVE	\$16,343.00	\$461.00	\$5,279.67	\$11,063.33	\$1,623.80	\$9,439.53	42.24%
501-5300-54205	ASPHALT/CONCRETE - WA	\$5,000.00	\$0.00	\$432.96	\$4,567.04	\$3,300.00	\$1,267.04	74.66%
501-5300-54206	FUEL - WATER REVENUE	\$6,500.00	\$744.11	\$2,214.18	\$4,285.82	\$1,994.04	\$2,291.78	64.74%
501-5300-54300	REPAIR & MAINTENANCE S	\$4,000.00	\$301.30	\$988.66	\$3,011.34	\$547.51	\$2,463.83	38.40%
501-5300-54400	SMALL TOOLS & MINOR EQ	\$1,500.00	\$0.00	\$17.35	\$1,482.65	\$300.00	\$1,182.65	21.16%
	Materials & Supplies Totals:	\$100,843.00	\$5,276.17	\$30,228.44	\$70,614.56	\$14,228.34	\$56,386.22	44.09%
<b>Capital Outlay</b>								
501-5300-55000	CAPITAL OUTLAY - WATER	\$226,288.00	\$36,990.00	\$181,153.00	\$45,135.00	\$9,870.00	\$35,265.00	84.42%
	Capital Outlay Totals:	\$226,288.00	\$36,990.00	\$181,153.00	\$45,135.00	\$9,870.00	\$35,265.00	84.42%
<b>Debt Service</b>								
501-5300-56000	NOTE & INTEREST PAYME	\$15,501.00	\$7,750.04	\$7,750.04	\$7,750.96	\$0.00	\$7,750.96	50.00%
501-5300-56003	LOAN PAYMENT-WATER M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
501-5300-56004	OWDA LOAN FOR WATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
501-5300-56005	OWDA WATER MAIN LOAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
501-5300-56006	OPWC LOAN - TECUMSEH	\$7,200.00	\$3,439.16	\$3,439.16	\$3,760.84	\$4,126.96	(\$366.12)	105.09%
501-5300-56007	OWDA LOAN - NEW WATER	\$217,250.00	\$108,624.53	\$108,624.53	\$108,625.47	\$0.00	\$108,625.47	50.00%
501-5300-56100	NOTES & INTEREST - BACK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Debt Service Totals:	\$239,951.00	\$119,813.73	\$119,813.73	\$120,137.27	\$4,126.96	\$116,010.31	51.65%
<b>Miscellaneous</b>								
501-5300-57000	MISCELLANEOUS - WATER	\$1,000.00	\$50.00	\$210.00	\$790.00	\$300.00	\$490.00	51.00%
501-5300-57100	TRANSFERS - OUT - WATE	\$28,875.00	\$0.00	\$0.00	\$28,875.00	\$0.00	\$28,875.00	0.00%
501-5300-57300	REFUNDS - WATER REVEN	\$2,500.00	\$0.00	\$185.29	\$2,314.71	\$55.28	\$2,259.43	9.62%
	Miscellaneous Totals:	\$32,375.00	\$50.00	\$395.29	\$31,979.71	\$355.28	\$31,624.43	2.32%
	WATER OPERATING Totals:	\$1,179,251.09	\$206,809.45	\$587,443.86	\$591,807.23	\$71,036.60	\$520,770.63	55.84%
<b>501 Total:</b>		<b>\$1,179,251.09</b>	<b>\$206,809.45</b>	<b>\$587,443.86</b>	<b>\$591,807.23</b>	<b>\$71,036.60</b>	<b>\$520,770.63</b>	<b>55.84%</b>
<b>502</b>	<b>WASTEWATER</b>					<b>Target Percent:</b>	<b>50.00%</b>	
<b>DEPT: 0000</b>								
APPROPRIATION TYPE: 00								
502-0000-00000		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 00 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEPT: 0000 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>WASTEWATER OPERATING</b>								
<b>Wages</b>								
502-5400-51100	WAGES - WASTEWATER	\$278,821.00	\$16,157.20	\$141,431.56	\$137,389.44	\$0.00	\$137,389.44	50.72%
502-5400-51105	OVERTIME WAGES - WAST	\$10,000.00	\$763.87	\$4,544.48	\$5,455.52	\$0.00	\$5,455.52	45.44%
502-5400-51120	SOCIAL SECURITY-EMPLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
502-5400-51130	MEDICARE - EMPLOYER M	\$4,260.00	\$237.82	\$2,048.84	\$2,211.16	\$0.00	\$2,211.16	48.09%
502-5400-51140	PERS - EMPLOYER MATCH	\$39,276.00	\$2,368.94	\$18,461.34	\$20,814.66	\$0.00	\$20,814.66	47.00%
502-5400-51200	WORKER'S COMPENSATIO	\$11,502.00	\$0.00	\$2,626.40	\$8,875.60	\$0.00	\$8,875.60	22.83%
502-5400-51210	MEDICAL INSURANCE - WA	\$157,913.00	\$6,849.52	\$60,212.04	\$97,700.96	\$6,131.26	\$91,569.70	42.01%



**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
502-5400-51220	DENTAL INSURANCE - WAS	\$3,591.00	\$240.16	\$1,723.21	\$1,867.79	\$1,867.79	\$0.00	100.00%
502-5400-51230	LIFE/AD&D INSURANCE - W	\$345.00	\$24.00	\$144.43	\$200.57	\$168.00	\$32.57	90.56%
502-5400-51240	LONG TERM DISABILITY IN	\$1,176.00	\$75.79	\$471.97	\$704.03	\$151.46	\$552.57	53.01%
	Wages Totals:	\$506,884.00	\$26,717.30	\$231,664.27	\$275,219.73	\$8,318.51	\$266,901.22	47.34%
<b>Benefits</b>								
502-5400-52000	TRAINING/TRAVEL/TRANSP	\$1,142.64	\$0.00	\$142.64	\$1,000.00	\$0.00	\$1,000.00	12.48%
502-5400-52010	CDL TESTING - WASTEWAT	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
	Benefits Totals:	\$1,392.64	\$0.00	\$142.64	\$1,250.00	\$0.00	\$1,250.00	10.24%
<b>Contractual</b>								
502-5400-53030	DELINQUENT TAX COLLEC	\$0.00	\$0.00	\$6.51	(\$6.51)	\$0.00	(\$6.51)	N/A
502-5400-53100	GAS/ELECTRIC SERVICES -	\$100,000.00	\$407.69	\$35,990.97	\$64,009.03	\$7,539.03	\$56,470.00	43.53%
502-5400-53110	REFUSE/WASTE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
502-5400-53200	COMMUNICATION SERVICE	\$6,500.00	\$568.67	\$3,339.69	\$3,160.31	\$350.03	\$2,810.28	56.76%
502-5400-53400	PROFESSIONAL SERVICES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
502-5400-53410	POSTAGE/POSTAGE METE	\$8,000.00	\$767.29	\$4,544.97	\$3,455.03	\$4,705.03	(\$1,250.00)	115.63%
502-5400-53411	MAINTENANCE AGREEMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
502-5400-53420	AUDITOR & TREASURER F	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
502-5400-53432	LAB SERVICES - WASTEWA	\$10,000.00	\$632.00	\$3,019.00	\$6,981.00	\$734.00	\$6,247.00	37.53%
502-5400-53500	MAINTENANCE OF FACILITI	\$41,540.00	\$637.72	\$12,795.95	\$28,744.05	\$4,610.00	\$24,134.05	41.90%
502-5400-53501	MAINTENANCE OF INFRAS	\$25,000.00	\$145.67	\$3,646.07	\$21,353.93	\$362.77	\$20,991.16	16.04%
502-5400-53502	MAINT OF EQUIPMENT - W	\$40,000.00	\$580.10	\$8,162.30	\$31,837.70	\$14,803.75	\$17,033.95	57.42%
502-5400-53510	COMPUTER SOFTWARE/HA	\$6,000.00	\$0.00	\$3,500.00	\$2,500.00	\$0.00	\$2,500.00	58.33%
502-5400-53511	MAINTENANCE AGREEMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
502-5400-53600	INSURANCE - FLEET/LIABIL	\$4,500.00	\$0.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00	0.00%
502-5400-53900	MEMBERSHIP, DUES & PUB	\$3,000.00	\$0.00	\$2,600.00	\$400.00	\$0.00	\$400.00	86.67%
502-5400-53903	LINEN SERVICE - WASTEW	\$1,500.00	\$47.35	\$427.29	\$1,072.71	\$257.95	\$814.76	45.68%
	Contractual Totals:	\$247,290.00	\$3,786.49	\$78,032.75	\$169,257.25	\$33,362.56	\$135,894.69	45.05%
<b>Materials &amp; Supplies</b>								
502-5400-54100	OFFICE SUPPLIES - WASTE	\$1,000.00	\$0.00	\$252.20	\$747.80	\$0.00	\$747.80	25.22%
502-5400-54200	OPERATIONAL SUPPLIES -	\$5,845.00	\$304.51	\$3,067.79	\$2,777.21	\$2,575.61	\$201.60	96.55%
502-5400-54201	UNIFORMS/PERSONAL SAF	\$2,000.00	\$73.99	\$73.99	\$1,926.01	\$1,426.01	\$500.00	75.00%
502-5400-54203	CHEMICALS - WASTEWATE	\$20,500.00	\$1,728.40	\$9,278.77	\$11,221.23	\$3,406.60	\$7,814.63	61.88%
502-5400-54205	ASPHALT/CONCRETE - WA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
502-5400-54206	FUEL - WASTEWATER	\$4,000.00	\$377.46	\$1,105.09	\$2,894.91	\$83.13	\$2,811.78	29.71%
502-5400-54300	REPAIR & MAINTENANCE S	\$5,000.00	\$0.00	\$17.97	\$4,982.03	\$0.00	\$4,982.03	0.36%
502-5400-54400	SMALL TOOLS & MINOR EQ	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$300.00	\$2,200.00	12.00%
	Materials & Supplies Totals:	\$40,845.00	\$2,484.36	\$13,795.81	\$27,049.19	\$7,791.35	\$19,257.84	52.85%
<b>Capital Outlay</b>								
502-5400-55000	CAPITAL OUTLAY - WASTE	\$63,000.00	\$0.00	\$7,000.00	\$56,000.00	\$0.00	\$56,000.00	11.11%
	Capital Outlay Totals:	\$63,000.00	\$0.00	\$7,000.00	\$56,000.00	\$0.00	\$56,000.00	11.11%
<b>Debt Service</b>								
502-5400-56000	NOTE & INTEREST PAYME	\$15,501.00	\$7,750.04	\$7,750.04	\$7,750.96	\$0.00	\$7,750.96	50.00%
502-5400-56001	OPWC LOAN/LAB ADDITION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
502-5400-56002	OWDA LOAN/SEWER LINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
502-5400-56004	OWDA SEWER LINE LOAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
502-5400-56006	OPWC LOAN - TECUMSEH	\$6,879.00	\$3,439.15	\$3,439.15	\$3,439.85	\$2,751.35	\$688.50	89.99%

**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
502-5400-56008	OPWC LOAN - WWTP IMPR	\$32,914.00	\$16,456.33	\$16,456.33	\$16,457.67	\$16,456.33	\$1.34	100.00%
502-5400-56100	NOTES & INTEREST - BACK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
502-5400-56101	NOTE & INTEREST SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
502-5400-56102	INFLUENT BLDG/CLARIFIER	\$113,003.90	\$0.00	\$113,164.12	(\$160.22)	\$0.00	(\$160.22)	100.14%
	Debt Service Totals:	\$168,297.90	\$27,645.52	\$140,809.64	\$27,488.26	\$19,207.68	\$8,280.58	95.08%
Miscellaneous								
502-5400-57000	MISCELLANEOUS - WASTE	\$800.00	\$0.00	\$100.00	\$700.00	\$300.00	\$400.00	50.00%
502-5400-57100	TRANSFERS - OUT - WAST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
502-5400-57110	TRANSFER OUT-INTERFUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
502-5400-57300	REFUNDS - WASTEWATER	\$100.00	\$0.00	\$23.45	\$76.55	\$10.00	\$66.55	33.45%
	Miscellaneous Totals:	\$900.00	\$0.00	\$123.45	\$776.55	\$310.00	\$466.55	48.16%
	WASTEWATER OPERATING Totals:	\$1,028,609.54	\$60,633.67	\$471,568.56	\$557,040.98	\$68,990.10	\$488,050.88	52.55%
<b>502 Total:</b>		<b>\$1,028,609.54</b>	<b>\$60,633.67</b>	<b>\$471,568.56</b>	<b>\$557,040.98</b>	<b>\$68,990.10</b>	<b>\$488,050.88</b>	<b>52.55%</b>
<b>505</b>	<b>SWIMMING POOL</b>					<b>Target Percent:</b>	<b>50.00%</b>	
<b>SWIMMING POOL</b>								
Wages								
505-3400-51100	WAGES - SWIMMING POOL	\$40,000.00	\$12,429.34	\$13,858.48	\$26,141.52	\$0.00	\$26,141.52	34.65%
505-3400-51105	OVERTIME WAGES - SWIM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
505-3400-51120	SOCIAL SECURITY-EMPLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
505-3400-51130	MEDICARE - EMPLOYER M	\$580.00	\$180.25	\$200.97	\$379.03	\$0.00	\$379.03	34.65%
505-3400-51140	PERS - EMPLOYER MATCH	\$5,600.00	\$1,740.10	\$1,940.18	\$3,659.82	\$0.00	\$3,659.82	34.65%
505-3400-51200	WORKER'S COMPENSATIO	\$1,640.00	\$0.00	(\$458.52)	\$2,098.52	\$0.00	\$2,098.52	-27.96%
505-3400-51210	MEDICAL INSURANCE - SWI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
505-3400-51220	DENTAL INSURANCE - SWI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
505-3400-51230	LIFE/AD&D INSURANCE - S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
505-3400-51240	LONG TERM DISABILITY IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Wages Totals:	\$47,820.00	\$14,349.69	\$15,541.11	\$32,278.89	\$0.00	\$32,278.89	32.50%
Benefits								
505-3400-52000	TRAINING/TRAVEL/TRANSP	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
	Benefits Totals:	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
Contractual								
505-3400-53100	GAS/ELECTRIC SERVICES -	\$8,500.00	\$881.26	\$1,342.74	\$7,157.26	\$710.99	\$6,446.27	24.16%
505-3400-53110	REFUSE/WASTE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
505-3400-53200	COMMUNICATION SERVICE	\$1,000.00	\$102.36	\$456.11	\$543.89	\$159.53	\$384.36	61.56%
505-3400-53500	MAINTENANCE OF FACILITI	\$5,000.00	\$2,761.51	\$3,234.92	\$1,765.08	\$1,716.42	\$48.66	99.03%
505-3400-53502	MAINT OF EQUIPMENT - S	\$2,500.00	\$8.34	\$8.34	\$2,491.66	\$652.90	\$1,838.76	26.45%
505-3400-53600	INSURANCE - FLEET/LIABIL	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	0.00%
505-3400-53900	MEMBERSHIP, DUES & PUB	\$1,000.00	\$0.00	\$866.00	\$134.00	\$0.00	\$134.00	86.60%
	Contractual Totals:	\$22,000.00	\$3,753.47	\$5,908.11	\$16,091.89	\$3,239.84	\$12,852.05	41.58%
Materials & Supplies								
505-3400-54100	OFFICE SUPPLIES - SWIMM	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
505-3400-54200	OPERATIONAL SUPPLIES -	\$2,500.00	\$284.90	\$535.93	\$1,964.07	\$1,150.00	\$814.07	67.44%
505-3400-54201	UNIFORMS/PERSONAL SAF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
505-3400-54203	CHEMICALS - SWIMMING P	\$7,500.00	\$1,787.00	\$4,115.20	\$3,384.80	\$1,884.80	\$1,500.00	80.00%
505-3400-54206	FUEL - SWIMMING POOL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
505-3400-54207	CONCESSION SUPPLIES -	\$14,000.00	\$2,942.37	\$4,734.86	\$9,265.14	\$7,997.56	\$1,267.58	90.95%
505-3400-54300	REPAIR & MAINTENANCE S	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
505-3400-54400	SMALL TOOLS & MINOR EQ	\$1,000.00	\$427.03	\$477.03	\$522.97	\$382.97	\$140.00	86.00%
	Materials & Supplies Totals:	\$26,250.00	\$5,441.30	\$9,863.02	\$16,386.98	\$11,415.33	\$4,971.65	81.06%
Capital Outlay								
505-3400-55000	CAPITAL OUTLAY - SWIMMI	\$33,000.00	\$3,410.44	\$10,171.19	\$22,828.81	\$2,331.59	\$20,497.22	37.89%
505-3400-55001	CAPITAL OUTLAY - POOL LI	\$40,000.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00	0.00%
	Capital Outlay Totals:	\$73,000.00	\$3,410.44	\$10,171.19	\$62,828.81	\$2,331.59	\$60,497.22	17.13%
Debt Service								
505-3400-56000	NOTE & INTEREST PAYME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Debt Service Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Miscellaneous								
505-3400-57000	MISCELLANEOUS - SWIMMI	\$1,000.00	\$0.00	\$300.00	\$700.00	\$0.00	\$700.00	30.00%
	Miscellaneous Totals:	\$1,000.00	\$0.00	\$300.00	\$700.00	\$0.00	\$700.00	30.00%
	SWIMMING POOL Totals:	\$170,570.00	\$26,954.90	\$41,783.43	\$128,786.57	\$16,986.76	\$111,799.81	34.46%
<b>505 Total:</b>		<b>\$170,570.00</b>	<b>\$26,954.90</b>	<b>\$41,783.43</b>	<b>\$128,786.57</b>	<b>\$16,986.76</b>	<b>\$111,799.81</b>	<b>34.46%</b>

510 CEMETERY FUND Target Percent: 50.00%

**CEMETERY**

Wages

510-2100-51100	WAGES - CEMETERY	\$27,867.00	\$2,041.60	\$7,145.60	\$20,721.40	\$0.00	\$20,721.40	25.64%
510-2100-51105	OVERTIME WAGES - CEME	\$3,000.00	\$481.69	\$558.25	\$2,441.75	\$0.00	\$2,441.75	18.61%
510-2100-51111	SEASONAL WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
510-2100-51120	SOCIAL SECURITY-EMPLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
510-2100-51130	MEDICARE - EMPLOYER M	\$44.00	\$0.00	\$0.00	\$44.00	\$0.00	\$44.00	0.00%
510-2100-51140	PERS - EMPLOYER MATCH	\$4,136.00	\$353.26	\$1,078.53	\$3,057.47	\$0.00	\$3,057.47	26.08%
510-2100-51200	WORKER'S COMPENSATIO	\$1,211.00	\$0.00	\$0.63	\$1,210.37	\$0.00	\$1,210.37	0.05%
510-2100-51210	MEDICAL INSURANCE - CE	\$18,100.00	\$930.46	\$7,232.76	\$10,867.24	\$930.46	\$9,936.78	45.10%
510-2100-51220	DENTAL INSURANCE - CEM	\$342.00	\$28.25	\$169.50	\$172.50	\$172.50	\$0.00	100.00%
510-2100-51230	LIFE/AD&D INSURANCE - C	\$35.00	\$2.82	\$14.29	\$20.71	\$19.74	\$0.97	97.23%
510-2100-51240	LONG TERM DISABILITY IN	\$120.00	\$9.95	\$49.64	\$70.36	\$19.90	\$50.46	57.95%
	Wages Totals:	\$54,855.00	\$3,848.03	\$16,249.20	\$38,605.80	\$1,142.60	\$37,463.20	31.71%

Benefits

510-2100-52000	TRAINING/TRAVEL/TRANSP	\$100.00	\$0.00	\$75.00	\$25.00	\$0.00	\$25.00	75.00%
510-2100-52010	CDL TESTING - CEMETERY	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	0.00%
	Benefits Totals:	\$250.00	\$0.00	\$75.00	\$175.00	\$0.00	\$175.00	30.00%

Contractual

510-2100-53100	GAS/ELECTRIC SERVICES -	\$4,000.00	\$0.00	\$1,358.60	\$2,641.40	\$1,075.18	\$1,566.22	60.84%
510-2100-53110	REFUSE/WASTE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
510-2100-53200	COMMUNICATION SERVICE	\$3,000.00	\$243.66	\$1,468.98	\$1,531.02	\$193.83	\$1,337.19	55.43%
510-2100-53410	POSTAGE/POSTAGE METE	\$200.00	\$0.00	\$4.58	\$195.42	\$5.42	\$190.00	5.00%
510-2100-53500	MAINTENANCE OF FACILITI	\$1,500.00	\$0.00	\$555.75	\$944.25	\$0.00	\$944.25	37.05%
510-2100-53501	MAINTENANCE OF INFRAS	\$1,500.00	\$0.00	\$360.00	\$1,140.00	\$0.00	\$1,140.00	24.00%
510-2100-53502	MAINT OF EQUIPMENT - CE	\$2,500.00	\$622.35	\$901.19	\$1,598.81	\$624.16	\$974.65	61.01%
510-2100-53600	INSURANCE - FLEET/LIABIL	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0.00%
510-2100-53900	MEMBERSHIP, DUES & PUB	\$500.00	\$0.00	\$449.76	\$50.24	\$0.00	\$50.24	89.95%

**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
	Contractual Totals:	\$16,200.00	\$866.01	\$5,098.86	\$11,101.14	\$1,898.59	\$9,202.55	43.19%
<b>Materials &amp; Supplies</b>								
510-2100-54100	OFFICE SUPPLIES - CEMET	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
510-2100-54200	OPERATIONAL SUPPLIES -	\$2,500.00	\$74.65	\$989.70	\$1,510.30	\$1,797.76	(\$287.46)	111.50%
510-2100-54201	UNIFORMS/PERSONAL SAF	\$500.00	\$60.99	\$238.70	\$261.30	\$129.02	\$132.28	73.54%
510-2100-54205	ASPHALT/CONCRETE - CE	\$500.00	\$0.00	\$558.00	(\$58.00)	\$0.00	(\$58.00)	111.60%
510-2100-54206	FUEL - CEMETERY	\$1,750.00	\$493.72	\$993.72	\$756.28	\$216.28	\$540.00	69.14%
510-2100-54300	REPAIR & MAINTENANCE S	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
510-2100-54400	SMALL TOOLS & MINOR EQ	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
	Materials & Supplies Totals:	\$6,250.00	\$629.36	\$2,780.12	\$3,469.88	\$2,143.06	\$1,326.82	78.77%
<b>Capital Outlay</b>								
510-2100-55000	CAPITAL OUTLAY - CEMET	\$38,000.00	\$0.00	\$0.00	\$38,000.00	\$10,000.00	\$28,000.00	26.32%
	Capital Outlay Totals:	\$38,000.00	\$0.00	\$0.00	\$38,000.00	\$10,000.00	\$28,000.00	26.32%
<b>Miscellaneous</b>								
510-2100-57000	MISCELLANEOUS - CEMET	\$1,750.00	\$0.00	\$850.00	\$900.00	\$900.00	\$0.00	100.00%
	Miscellaneous Totals:	\$1,750.00	\$0.00	\$850.00	\$900.00	\$900.00	\$0.00	100.00%
	CEMETERY Totals:	\$117,305.00	\$5,343.40	\$25,053.18	\$92,251.82	\$16,084.25	\$76,167.57	35.07%
<b>510 Total:</b>		<b>\$117,305.00</b>	<b>\$5,343.40</b>	<b>\$25,053.18</b>	<b>\$92,251.82</b>	<b>\$16,084.25</b>	<b>\$76,167.57</b>	<b>35.07%</b>
<b>550</b>	<b>WATERWORKS CAPITAL IMPROVEMENT</b>					<b>Target Percent:</b>	<b>50.00%</b>	
<b>WATERWORKS CAPITAL IMPROVE</b>								
<b>Capital Outlay</b>								
550-5500-55000	CAPITAL OUTLAY	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%
	Capital Outlay Totals:	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%
	WATERWORKS CAPITAL IMPROVE Totals:	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%
<b>DEPT: 5600</b>								
<b>Miscellaneous</b>								
550-5600-57000	TRANSFER-OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
550-5600-57200	ADVANCES OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Miscellaneous Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEPT: 5600 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>550 Total:</b>		<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	<b>0.00%</b>
<b>560</b>	<b>WASTEWATER CAPITAL IMPROVEMENT</b>					<b>Target Percent:</b>	<b>50.00%</b>	
<b>DEPT: 5600</b>								
<b>Capital Outlay</b>								
560-5600-55000	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
560-5600-55506	EQUIPMENT REHAB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Capital Outlay Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>Miscellaneous</b>								
560-5600-57000	TRANSFER-OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Miscellaneous Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEPT: 5600 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
<b>560 Total:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>N/A</b>

**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
561	WASTEWATER EQUIPMENT REPL FUND					Target Percent:	50.00%	
<b>WASTEWATER EQUIP REPLACE</b>								
Contractual								
561-5610-53500	MAINTENANCE OF FACILITI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Contractual Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Capital Outlay								
561-5610-55506	EQUIPMENT REHAB	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%
	Capital Outlay Totals:	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%
	WASTEWATER EQUIP REPLACE Totals:	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%
561 Total:		\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%
562	WASTEWATER CAP/CONTINGENCY					Target Percent:	50.00%	
<b>DEPT: 4112</b>								
Capital Outlay								
562-4112-55506	EQUIPMENT REHAB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Capital Outlay Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEPT: 4112 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
562 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
705	CEMETERY PERPETUAL CARE					Target Percent:	50.00%	
<b>CEMETERY PERPETUAL CARE</b>								
Materials & Supplies								
705-7500-54200	OPERATIONAL SUPPLIES -	\$1,000.00	\$500.00	\$500.00	\$500.00	\$150.00	\$350.00	65.00%
	Materials & Supplies Totals:	\$1,000.00	\$500.00	\$500.00	\$500.00	\$150.00	\$350.00	65.00%
	CEMETERY PERPETUAL CARE Totals:	\$1,000.00	\$500.00	\$500.00	\$500.00	\$150.00	\$350.00	65.00%
705 Total:		\$1,000.00	\$500.00	\$500.00	\$500.00	\$150.00	\$350.00	65.00%
802	SPECIAL ASSESSMENT/ST LIGHTING					Target Percent:	50.00%	
<b>WATERWORKS CAPITAL IMPROVE</b>								
Contractual								
802-5500-53025	STREET LIGHTING - SPECI	\$110,000.00	\$7,702.16	\$46,183.15	\$63,816.85	\$34,206.85	\$29,610.00	73.08%
802-5500-53420	AUDITOR & TREASURER F	\$4,000.00	\$0.00	\$2,434.00	\$1,566.00	\$0.00	\$1,566.00	60.85%
	Contractual Totals:	\$114,000.00	\$7,702.16	\$48,617.15	\$65,382.85	\$34,206.85	\$31,176.00	72.65%
Materials & Supplies								
802-5500-54100	OFFICE SUPPLIES - SPECIA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Materials & Supplies Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Miscellaneous								
802-5500-57200	ADVANCES OUT - SPECIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	Miscellaneous Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	WATERWORKS CAPITAL IMPROVE Totals:	\$114,000.00	\$7,702.16	\$48,617.15	\$65,382.85	\$34,206.85	\$31,176.00	72.65%
802 Total:		\$114,000.00	\$7,702.16	\$48,617.15	\$65,382.85	\$34,206.85	\$31,176.00	72.65%
999	Payroll Clearing Fund					Target Percent:	50.00%	

**Expense Report**  
**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
<b>DEPT: 0000</b>								
APPROPRIATION TYPE: 95								
999-0000-95000	Payroll Clearing Fund Default	\$0.00	\$104,116.60	\$656,851.26	(\$656,851.26)	\$0.00	(\$656,851.26)	N/A
999-0000-95001	AFLAC(2)	\$0.00	\$84.84	\$509.04	(\$509.04)	\$0.00	(\$509.04)	N/A
999-0000-95002	ALLSTATE INS. AD&D	\$0.00	\$186.84	\$1,121.04	(\$1,121.04)	\$0.00	(\$1,121.04)	N/A
999-0000-95003	AMERICAN UNITED LIFE IN	\$0.00	\$27.36	\$401.56	(\$401.56)	\$0.00	(\$401.56)	N/A
999-0000-95004	DAYTON CITY TAXES	\$0.00	\$360.92	\$2,400.05	(\$2,400.05)	\$0.00	(\$2,400.05)	N/A
999-0000-95005	FEDERAL WITHHOLDING T	\$0.00	\$10,874.73	\$76,861.40	(\$76,861.40)	\$0.00	(\$76,861.40)	N/A
999-0000-95006	FICA WITHHOLDING	\$0.00	\$3,067.65	\$20,474.54	(\$20,474.54)	\$0.00	(\$20,474.54)	N/A
999-0000-95007	HEALTH CARE PREMIUM S	\$0.00	\$1,711.32	\$10,838.64	(\$10,838.64)	\$0.00	(\$10,838.64)	N/A
999-0000-95008	HUBER HEIGHTS CITY TAX-	\$0.00	\$58.74	\$359.15	(\$359.15)	\$0.00	(\$359.15)	N/A
999-0000-95009	MEDICARE WITHHOLDING	\$0.00	\$1,860.15	\$11,911.24	(\$11,911.24)	\$0.00	(\$11,911.24)	N/A
999-0000-95010	NC City Tax	\$0.00	\$2,084.41	\$13,329.39	(\$13,329.39)	\$0.00	(\$13,329.39)	N/A
999-0000-95011	NEW CARLISLE FIREMENS'	\$0.00	\$189.00	\$1,149.00	(\$1,149.00)	\$0.00	(\$1,149.00)	N/A
999-0000-95012	OHIO CHILD SUPPORT PAY	\$0.00	\$0.00	\$470.80	(\$470.80)	\$0.00	(\$470.80)	N/A
999-0000-95013	OHIO PUBLIC EMP DEFERR	\$0.00	\$2,660.00	\$18,175.00	(\$18,175.00)	\$0.00	(\$18,175.00)	N/A
999-0000-95014	OHIO WITHHOLDING TAX	\$0.00	\$3,053.98	\$20,872.21	(\$20,872.21)	\$0.00	(\$20,872.21)	N/A
999-0000-95015	OPEC Vision(10)	\$0.00	\$188.60	\$1,184.48	(\$1,184.48)	\$0.00	(\$1,184.48)	N/A
999-0000-95016	PERS	\$0.00	\$9,212.61	\$55,541.04	(\$55,541.04)	\$0.00	(\$55,541.04)	N/A
999-0000-95017	School District Tax Expense	\$0.00	\$37.04	\$251.39	(\$251.39)	\$0.00	(\$251.39)	N/A
999-0000-95018	SD1906 TRI-VILLAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
999-0000-95019	SD2903 FAIRBORN	\$0.00	\$35.74	\$175.66	(\$175.66)	\$0.00	(\$175.66)	N/A
999-0000-95020	SD2906 Xenia	\$0.00	\$0.00	\$54.62	(\$54.62)	\$0.00	(\$54.62)	N/A
999-0000-95021	SD5501 BETHEL	\$0.00	\$38.28	\$252.17	(\$252.17)	\$0.00	(\$252.17)	N/A
999-0000-95022	SD5501 BETHEL (2)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
999-0000-95023	SD5504 MIAMI EAST	\$0.00	\$32.95	\$289.86	(\$289.86)	\$0.00	(\$289.86)	N/A
999-0000-95024	SD5507 PIQUA (2)	\$0.00	\$35.00	\$179.05	(\$179.05)	\$0.00	(\$179.05)	N/A
999-0000-95025	SD5507-S9(2)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
999-0000-95026	SD5509 TROY	\$0.00	\$0.00	\$41.93	(\$41.93)	\$0.00	(\$41.93)	N/A
999-0000-95027	SD6802 NATIONAL TRAIL	\$0.00	\$0.00	\$554.65	(\$554.65)	\$0.00	(\$554.65)	N/A
999-0000-95028	SD6803	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
999-0000-95029	Union Dues	\$0.00	\$568.56	\$3,932.54	(\$3,932.54)	\$0.00	(\$3,932.54)	N/A
999-0000-95030	SD1203 NORTHEASTERN	\$0.00	\$65.67	\$393.02	(\$393.02)	\$0.00	(\$393.02)	N/A
999-0000-95031	HEALTH SAVINGS ACCOUN	\$0.00	\$936.76	\$7,573.94	(\$7,573.94)	\$0.00	(\$7,573.94)	N/A
999-0000-95032	Springfield City Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
999-0000-95033	SD1205 SOUTHEASTERN	\$0.00	\$30.35	\$192.67	(\$192.67)	\$0.00	(\$192.67)	N/A
999-0000-95034	TIPP CITY TAX	\$0.00	\$61.84	\$435.53	(\$435.53)	\$0.00	(\$435.53)	N/A
999-0000-95035	CLAYTON CITY TAX	\$0.00	\$25.08	\$150.48	(\$150.48)	\$0.00	(\$150.48)	N/A
999-0000-95036	Indiana State	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
999-0000-95037	St Joseph County	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	APPROPRIATION TYPE: 95 Totals:	\$0.00	\$141,605.02	\$906,927.35	(\$906,927.35)	\$0.00	(\$906,927.35)	N/A
	DEPT: 0000 Totals:	\$0.00	\$141,605.02	\$906,927.35	(\$906,927.35)	\$0.00	(\$906,927.35)	N/A
999 Total:		\$0.00	\$141,605.02	\$906,927.35	(\$906,927.35)	\$0.00	(\$906,927.35)	N/A
Grand Total:		\$7,510,028.63	\$668,967.63	\$3,753,338.72	\$3,756,689.91	\$934,949.88	\$2,821,740.03	62.43%

**Expense Report**

**As Of: 1/1/2021 to 6/30/2021**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
						Target Percent:	50.00%	



To: Mr. Bridge, City Manager  
From: Howard Kitko, Service Director  
Date: July 19, 2021  
Subject: Council Update

**Public Works Departments:**

- Catch basin repairs. Basins have been marked, cleaned out, with repairs starting the week of the 7/19.
- Angled parking on Washington St. will not be feasible. Currently getting pricing on painting of the parking spaces and curbs, 2 handicap spots, and curbs in those areas.
- Dura-Patching will resume after catch basin repair. This will include city-wide street and alley work. Please call in Potholes to the Street Dept. at 937-845-3058.

**Water Department:**

- Sanitary Survey: Updating the number of private well locations to complete our backflow program.
- Adam's Street Tower demo is 90% completed. The City still needs to remove the foundations and waterline. This has been delayed due to valving issues in the old section of town and other prioritized work.

**Sewer Department:**

- Currently working on estimates to replace additional clarifiers with possible Federal Funding.

**2021 Road Reconstruction/Resurfacing Projects:**

- Fenwick Phase I has been awarded to Sturm Construction in the amount of \$290,000. Pre-Construction meeting to be set the week of 7/26. Reconstruction is currently slated for this fall. Grant was approved in the amount of \$372,000 with the City's matching share estimated to be \$59,000.
- Clark County Engineer received bids for the street(s) to be resurfaced. The City's cost to Overlay Sunset, Cambridge Ct., Deerfield and S. Scott (Between Madison and Linden) is \$99,324.00. 2021 funding currently set at \$110,000. Slated for Fall of 2021

**Madison St. School Demo:**

- The demolition contract has been awarded to Smith's Wrecking in the amount of \$163,000. Asbestos abatement is complete. Demolition is underway and is slated to take 2-3 weeks. Engineer estimate was \$226,202 with the City's share to be an estimated \$52,302. Bricks will be placed outside the fenced area for citizens to get.



Derek Hutchinson  
 Planning Director  
 City of New Carlisle



Planning Department Update 7/19/2021

- Zoning**                      2021 Permits YTD
- 60 Received Zoning Applications
  - 55 Approved Zoning Permits

**Code Compliance**                      2021 Statistics January thru June

- *New Case Violation Report – New cases opened, and the violations identified for the month.*

<b>Code Summary Report Violation Name</b>													
<b>Violation Date 01/01/2021 TO 06/30/2021</b>													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row Total
Abatement Nuisance	1	0	1	9	20	0	0	0	0	0	0	0	31
Exterior Maintenance	1	2	4	0	2	0	0	0	0	0	0	0	9
Exterior Property and Structure Exteriors; Residential	5	1	3	8	2	0	0	0	0	0	0	0	19
Exterior Sanitation	8	10	3	10	4	2	0	0	0	0	0	0	37
Fences and Walls	0	0	0	0	3	0	0	0	0	0	0	0	3
Hard Surface Conditions	0	0	1	0	0	0	0	0	0	0	0	0	1
Hazards & Unsanitary Conditions	2	1	1	1	1	1	0	0	0	0	0	0	7
Inoperable/Junk Vehicles	1	4	5	3	1	5	0	0	0	0	0	0	19
Outdoor Storage & Display	0	0	0	2	3	0	0	0	0	0	0	0	5
Parking of Commercial & Heavy Vehicles	0	0	0	2	0	0	0	0	0	0	0	0	2
Prohibited Parking Places	0	5	7	4	2	1	0	0	0	0	0	0	19
Storage of Inoperable Vehicles	0	0	0	2	0	0	0	0	0	0	0	0	2
Tall Grass	0	0	0	29	44	20	0	0	0	0	0	0	93
Trash Containers	20	23	0	3	0	0	0	0	0	0	0	0	46
Zoning Permit Required	0	0	1	2	1	1	0	0	0	0	0	0	5
<b>Totals:</b>												<b>298</b>	

- *Code Compliance Activity – Enforcement activities carried out by Code Compliance Officers in addition to opening new cases.*

<b>Code Summary Report Activity Type</b>													
<b>Activity Date 01/01/2021 TO 05/31/2021</b>													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row Total
Communication	7	20	8	20	16	11	0	0	0	0	0	0	82
Inspection	38	41	82	58	83	30	0	0	0	0	0	0	332
Re-Inspection	8	10	15	33	86	32	0	0	0	0	0	0	184
<b>Totals:</b>	<b>53</b>	<b>71</b>	<b>105</b>	<b>111</b>	<b>185</b>	<b>73</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>598</b>

**Economic Development / Community Development**

- Tool Lending Center
  - New software installed – This software allows us to track our inventory, know what is available or not. It stores info and condition of our inventory. It also will be linked to our website and allows residents to see our inventory, reserve tools and create an account.
- GIS Software
  - New GIS Software installed – This software will enable us to create a variety of maps. Zoning maps, Utility maps and much more.
- Comp Plan
  - Requesting Council input and direction in the planning stages of creating the City’s Comp Plan.

**Continuing Planning Projects**

- Pike Street Demo – Awaiting Asbestos Testing
- Comp Plan Update – on going - Planning Board Review
- CDBG Grant Program – County Partnership
- Planning Record/Storage organization – on going
- New Code Compliance Truck coming soon – Truck has been built, but due to a micro-ship shortage, Chrysler has multiple new vehicles in storage until parts are received.
- Planning & Exterior Property Maintenance Code Reviews – on going



## **RESOLUTION 2021-13R**

### **A RESOLUTION AMENDING RESOLUTION 2020-21R, THE CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF NEW CARLISLE, OHIO, FOR ADDITIONAL CAPITAL PURCHASES**

**WHEREAS**, the Capital Improvement Program (CIP) is the financial plan for the next five years of proposed capital improvements for the City of New Carlisle; and

**WHEREAS**, City Council approved the 2021-2025 CIP via Resolution 2020-21R; and

**WHEREAS**, City Council amended the 2021-2025 CIP via Resolutions 2021-08R and 2021-11R; and

**WHEREAS**, City Council desires to establish a Mayor's Court in the City of New Carlisle; and

**WHEREAS**, the current New Carlisle 2021-2025 CIP does not list "Mayor's Court" and this legislation is necessary to permit the addition of a purchase for the Mayor's Court to the City's CIP; and

**WHEREAS**, a capital purchase is needed for the Mayor's Court so that the court will have the resources to operate and function smoothly; and

**WHEREAS**, the Mayor's Court capital purchase will be for the Baldwin Group Mayor's Court Software licensing cost and additional modules for the software (see Exhibit A), a laptop to run the software, a printer/scanner, hand-held metal detectors, and a file cabinet; and

**WHEREAS**, the cost for the Mayor's Court purchase shall not exceed \$25,000; and

**WHEREAS**, this resolution also amends the 2021-2025 CIP to permit the purchase of two (2) replacement primary clarifiers for the City of New Carlisle's Wastewater Treatment Plant; and

**WHEREAS**, primary clarifiers are vital pieces of equipment; and

**WHEREAS**, the replacement primary clarifiers will meet the current and future requirements for sludge settling and removal; and

**WHEREAS**, the estimate for completing the primary clarifier project is approximately \$325,000; and

**WHEREAS**, \$291,626.95 of American Rescue Plan funds will be used for the primary clarifier project cost; and

**WHEREAS**, the remaining funds needed to complete the primary clarifier project will be paid from the City's various Wastewater funds.

**NOW, THEREFORE, BE IT RESOLVED** by the City of New Carlisle City Council that the 2021-2025 Capital Improvement Program's (CIP) shall be amended and adopted per Exhibit B of this legislation.

SIGNATURE PAGE TO FOLLOW

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Mike Lowrey, Mayor

\_\_\_\_\_  
Emily Berner, Clerk of Council

APPROVED AS TO FORM:

\_\_\_\_\_  
Jake Jeffries, DIRECTOR OF LAW

1st \_\_\_\_\_

2cd: \_\_\_\_\_

<b>Cobb</b>	<b>Y</b>	<b>N</b>
<b>Eggleston</b>	<b>Y</b>	<b>N</b>
<b>Vice Mayor Cook</b>	<b>Y</b>	<b>N</b>
<b>Mayor Lowrey</b>	<b>Y</b>	<b>N</b>
<b>Rodewald</b>	<b>Y</b>	<b>N</b>
<b>Grimm</b>	<b>Y</b>	<b>N</b>
<b>Eggleston-Nowakowski</b>	<b>Y</b>	<b>N</b>

**Totals:**

**Pass**

**Fail**

Intro: 07/19/2021  
Action: 08/02/21  
Effective: 08/17/2021



The Baldwin Group, Inc.  
 7550 Lucerne Dr  
 Ste 306  
 Cleveland, OH 44130  
 440-891-9100

**City of New Carlisle  
 Mayor's Court™ and Add-On Modules  
 Cost Summary  
 July 1, 2021**

<b>2021 MAYOR'S COURT SOFTWARE LICENSING COSTS</b>	
Mayor's Court Software Base System License (one time cost)	\$12,000
Twelve (12) hours of training – All training hours are interactive by phone at this time	\$0
**2021 Annual Support/Maintenance	\$1,730
<b>Total 2021 Baldwin Group Mayor's Court Software Licensing Costs</b>	<b>\$13,730</b>

<b>2021 ADD-ON MODULES/OPTIONS COSTS</b>	
--	--

<b><u>ONLINE DOCKETING &amp; PAYMENTS MODULE – BGI FEES</u></b>	
Online Docketing and Ticket Payments Module – Initial Setup (one-time cost)	\$500
Monthly Subscription Fee (billed quarterly – includes hosting) \$30/mo	\$360
<b>Total 2021 Baldwin Group Online Docketing &amp; Payments Costs</b>	<b>\$860</b>

<b><u>ONLINE DOCKETING &amp; PAYMENTS MODULE – PAYMENT PROCESSOR FEES</u></b>	
**Initial setup fee – the payment processor selected may have fees	TBD
**Monthly system hosting fee	TBD

<b><u>BCI INTERFACE MODULE</u></b>	
BCI Interface Module License (one-time cost)	\$900
**2021 Annual Support/Maintenance	\$100
<b>Total 2021 Baldwin Group BCI Interface Module Costs</b>	<b>\$1,000</b>

<b><u>MICROSOFT WORD MODULE</u></b>	
Microsoft Word Module License (one-time cost)	\$3,000
**2021 Annual Support/Maintenance	\$525
<b>Total 2021 Baldwin Group Microsoft Word Module Costs</b>	<b>\$3,525</b>

\*The payment processor selected may have initial setup and/or monthly fees associated with their services and must be contacted for pricing information.

\*\*Annual Support/Maintenance amounts will be prorated based upon actual installation date. Annual support/maintenance includes annual software updates and phone support beyond the initial 12 hours of training.

**Prices valid for 90 days from the date shown**

**MAYOR'S COURT - GENERAL FUND**

<b>CAPITAL EXPENSES # 101.2200.55000</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
Court Start-Up Items	25,000	-	-	-	-
<b>CITY COUNCIL TOTAL</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**EXPENSE DESCRIPTIONS**

**Court Start-Up Items** - For the purchase of start-up items needed for Mayor's Court. Items include court software, laptop, file cabinet, hand-held metal detectors, a printer/scanner, and potentially other items needed for the court to function. Paid for by an advance from the General Fund.

Resolution 2021-13R  
Exhibit B (Continued)

**WASTEWATER - ENTERPRISE FUND (\*\*AMENDED)**

WASTEWATER OPERATING FUND 502	2021	2022	2023	2024	2025
Medic Unit Purchase	7,000	-	-	-	-
Primary Clarifiers-#2 (**Amended**)	291,626.95	-	<del>480,000</del>	-	-
Bio-Tower Pump	-	16,000	-	-	-
Bio-Tower Distributor	-	5,000	5,000	5,000	-
Secondary #1 Clarifier	-	180,000	-	-	-
Rotating Biological Contactor	10,000	10,000	10,000	10,000	10,000
Utility Crane Truck	40,000	10,000	10,000	-	-
Equipment Storage Building	-	-	65,000	65,000	-
Technology Upgrades	6,000	-	-	-	-
FUND 502 TOTAL	<del>\$63,000</del> \$354,626.95	\$ 221,000.00	\$ 90,000.00	\$ 80,000.00	\$ 10,000.00
WASTEWATER CAPITAL IMPROVEMENT FUND 560	2021	2022	2023	2024	2025
Drying Bed Rehab	-	5,000	5,000	5,000	5,000
Roadway Resurface	-	10,000	-	-	-
FUND 560 TOTAL	\$ -	\$ 15,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
WASTEWATER CAPITAL CONTINGENCY FUND 562	2021	2022	2023	2024	2025
Lift Station Pumps	10,000	10,000	10,000	10,000	10,000
WW CAPITAL CONTINGENCY FUND 562 - TOTAL	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
<b>TOTAL - ALL FUNDS</b>	<del>\$73,000</del> <b>\$364,626.95</b>	<b>\$ 246,000</b>	<b>\$ 105,000</b>	<b>\$ 95,000</b>	<b>\$ 25,000</b>

**EXPENSE DESCRIPTIONS**

- Medic Unit Purchase** - Purchase former Fire/EMS 2000 Ford (Horton Box) unit for Wastewater Department's Rover Camera System. Paid for by Wastewater Funds.
- Primary #2 Clarifier** - Replace, with new, existing 40 yr. old operable clarifier. Paid for by Wastewater Fund and/or *American Rescue Plan funds grant money and/or bank financing.*
- Bio-Tower Pump** - Replace with new pump. Paid for by Wastewater Fund.
- Bio Tower Distributor** - Miscellaneous repairs to tower. Paid for by Wastewater Fund.
- Secondary #1 Clarifier** - Clarifier will have been utilized past its useful life and will need replaced. Paid for by Wastewater Fund and/or grant money and/or bank financing.
- Rotating Biological Contactor** - Various maintenance and repairs. Paid for by Wastewater Fund.
- Utility Crane Truck** - Purchase replacement truck with crane attachment. Paid for by Wastewater Funds.
- Equipment Storage Building** - Construction of new heated building to store equipment such as the new Vac-Con Truck. Bank financed over a two-year period; Repaid by Wastewater Funds.
- Technology Upgrades** - Update Utility Clerk's water meter software to a web-based system. Cost shared with Water.
- Drying Bed Rehab** - Install concrete into existing drying bed in order to load pressed sludge on and off the beds. Paid by Wastewater Fund.
- Roadway Resurface** - Complete the rest of the Wastewater Plant roadway resurfacing. Paid by Wastewater Fund.
- Lift Station Pumps** - Upgrade all City-owned lift stations to the same pump and mounting system. Paid by Wastewater Fund and/or possible grant money and/or bank



## **ORDINANCE 2021-22**

### **AN ORDINANCE AUTHORIZING THE REGISTRATION OF THE NEW CARLISLE MAYOR'S COURT WITH THE SUPREME COURT OF OHIO AND OTHER STATE GOVERNMENT OFFICES, AND THE FILING OF ANY RELATED AND NECESSARY REPORTS**

**WHEREAS**, City Council established a Mayor's Court via Ordinance 2021-19; and

**WHEREAS**, Section 1905.033 of the Revised Code requires the Mayor to register the Mayor's Court with the Supreme Court of Ohio upon the establishment of the Mayor's Court and annually thereafter; and

**WHEREAS**, Section 1905.033 of the Revised Code also requires the Mayor to file periodic reports regarding the operations of the Mayor's Court with the Supreme Court of Ohio; and

**WHEREAS**, the Revised Code additionally obligates the Mayor to register and report details pertaining to the Mayor's Court with other State of Ohio offices including, but not limited to, the Bureau of Criminal Investigation, Bureau of Motor Vehicles, and Treasurer of State; and

**WHEREAS**, City Council desires that the Mayor receive assistance from the City Manager, Finance Director, and/or Law Director when complying with the various Mayor's Court registration and reporting requirements, which such assistance may include preparation and submission of the necessary registrations and reports after consultation with the Mayor.

**NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS** as follows:

Section 1. That the Mayor be authorized to a) register, both initially and annually, the Mayor's Court with the Supreme Court of Ohio; b) submit all reports regarding the operations of the Mayor's Court to the Supreme Court of Ohio as required by the Revised Code; and c) register and report details pertaining to the Mayor's Court with other State of Ohio offices as necessary and in accordance with the Revised Code.

Section 2. That the City Manager, Finance Director, and/or Law Director be authorized to assist the Mayor with all registration and reporting requirements related to the Mayor's Court, which such assistance may include preparation and submission of the necessary registrations and reports after consultation with the Mayor.



Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mike Lowrey, Mayor

\_\_\_\_\_  
Emily Berner, Clerk of Council

APPROVED AS TO FORM:

\_\_\_\_\_  
Jacob M. Jeffries, DIRECTOR OF LAW

1st \_\_\_\_\_

2cd: \_\_\_\_\_

<b>Cobb</b>	Y	N
<b>Eggleston</b>	Y	N
<b>Vice Mayor Cook</b>	Y	N
<b>Mayor Lowrey</b>	Y	N
<b>Rodewald</b>	Y	N
<b>Grimm</b>	Y	N
<b>Eggleston-Nowakowski</b>	Y	N

**Totals:**

**Pass**

**Fail**

Intro: 07/06/2021  
Action: 07/19/2021  
Effective: 08/03/2021



## **ORDINANCE 2021-23**

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF FUNDS OF OVER TWENTY THOUSAND DOLLARS (\$20,000) FOR THE PURPOSE OF THE CITY OF NEW CARLISLE, OHIO'S ANNUAL AUDIT OF FINANCIAL STATEMENTS FOR THE YEARS ENDING DECEMBER 31, 2019, 2020, 2021, 2022, AND 2023 AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR SAID AUDIT, AND DECLARING AN EMERGENCY

**WHEREAS**, the City of New Carlisle's financial statements are audited on an annual basis; and

**WHEREAS**, on July 15, 2021, Perry & Associates Certified Public Accountants, A.C. ("CPA") presented the City of New Carlisle City Manager with a "Proposal for Audit Services", attached as "Exhibit A", for conducting the City of New Carlisle's annual audit of the City's basic financial statements for the years ending December 31, 2019, 2020, 2021, 2022, and 2023; and

**WHEREAS**, the CPA has been assigned to the City of New Carlisle by the Auditor of the State of Ohio; and

**WHEREAS**, the City of New Carlisle desires to enter into a contract with the CPA to conduct said audit; and

**WHEREAS**, this matter is before City Council due to the cost exceeding the City Manager's monetary threshold to enter into contracts.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEW CARLISLE, OHIO** that:

- Section 1:** The City of New Carlisle authorizes the expenditure of funds in excess of \$20,000 from the City of New Carlisle's General Fund for the annual audit of financial statements for the years ending December 31, 2019, 2020, 2021, 2022, and 2023.
- Section 2:** The City Manager is authorized to enter into the contract, attached as "Exhibit B" and titled "Engagement Letter" with the CPA to conduct said audits.
- Section 3:** The total cost of each annual audit shall not exceed \$25,000 and the cost for all annual audits shall not exceed \$125,000. This amount includes additional funds should any revisions to the contracted pricing be required during the audits.
- Section 4:** This ordinance is declared an emergency measure necessary to preserve the financial welfare of the City and to preserve the safety and health of the City and this ordinance shall be deemed effective immediately upon passage of six (6) City Council members.

SIGNATURE PAGE TO FOLLOW

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Mike Lowrey, MAYOR

\_\_\_\_\_  
Emily Berner, CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
Jacob M. Jeffries, DIRECTOR OF LAW

1st \_\_\_\_\_

2cd: \_\_\_\_\_

<b>Cobb</b>	<b>Y</b>	<b>N</b>
<b>Eggleston</b>	<b>Y</b>	<b>N</b>
<b>Vice Mayor Cook</b>	<b>Y</b>	<b>N</b>
<b>Mayor Lowrey</b>	<b>Y</b>	<b>N</b>
<b>Rodewald</b>	<b>Y</b>	<b>N</b>
<b>Grimm</b>	<b>Y</b>	<b>N</b>
<b>Eggleston-Nowakowski</b>	<b>Y</b>	<b>N</b>

Totals:

Pass

Fail

Intro: 07/19/2021  
Action: 08/02/2021  
Effective: 08/18/2021



**Certified Public Accountants, A.C.**

**Cost Proposal for Audit Service**

**CITY OF NEW CARLISLE  
CLARK COUNTY**

**For Fiscal Periods January 1, 2019 through December 31, 2023**

**Date of Proposal: October 2, 2019**

**Contact: Jodey L. Altier, CPA Audit Partner**

**313 Second Street, Marietta OH 45750 740-373-0056**

**Ohio Department of Administrative Services Equal Opportunity Division's Encouraging  
Diversity, Growth and Equity (EDGE) Program Certification**

313 Second St.  
Marietta, OH 45750  
740.373.0056

1907 Grand Central  
Ave. Vienna, WV 26105  
304.422.2203

150 West Main St.  
St. Clairsville, OH 43950  
740.695.1569

1310 Market St., Suite 300  
Wheeling, WV 26003  
304.232.1358

749 Wheeling Ave., Suite 300  
Cambridge, OH 43725  
740.435.3417



Certified Public Accountants, A.C.

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740.435.3417

October 2, 2019

Janet Kennedy, Work Processing Specialist II / West Region  
Auditor of State Keith Faber  
130 W. Second Street  
Dayton, OH 45402

Deborah Watson, Finance Director  
**City of New Carlisle**  
331 S. Church Street  
New Carlisle, Ohio 45344

Dear Ms. Kennedy and Ms. Watson;

In response to the **Auditor of State's** Request for Proposal for the audits of **the City of New Carlisle, Clark County (the City)** for the fiscal periods January 1, 2019 through December 31, 2023, **Perry & Associates Certified Public Accountants, A.C. (the Firm)** is pleased to provide to you our fixed fee bids of **\$21,400.00 – 2019; \$21,400.00 – 2020; \$21,400.00 – 2021; \$21,400.00 – 2022; \$21,400.00 – 2023; and \$107,000.00 – combined total** for all years of the contract. **This includes our hourly fees and out-of-pocket expenses as detailed in Exhibit A.**

I hereby certify that I am entitled to represent **Perry & Associates CPAs, A.C.**, empowered to submit this bid and authorized to sign a contract with **the City of New Carlisle, Clark County**.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jodey L. Altier". The signature is fluid and cursive, with the first name "Jodey" being the most prominent part.

Jodey L. Altier, CPA, CFF  
Partner of Perry & Associates Certified Public Accountants, A.C.

**CITY OF NEW CARLISLE  
CLARK COUNTY**

**REQUEST FOR PROPOSALS  
October 2, 2019**

**EXHIBIT A**

**SCHEDULE OF PROFESSIONAL FEES AND EXPENSES  
TO SUPPORT THE TOTAL ALL-INCLUSIVE MAXIMUM FIXED FEE  
FOR THE AUDIT OF THE FINANCIAL STATEMENTS  
OF THE CITY OF NEW CARLISLE**

	Hours	Rate	Total
Partner	11	\$50.00	\$550.00
Managers	21	\$50.00	\$1,050.00
Supervisory Staff	43	\$50.00	\$2,150.00
Staff	353	\$50.00	\$17,650.00
Out-of-pocket Expenses			<u>Included</u>
<b>Total Fixed Fee Bid for the Fiscal Period Ending December 31, 2019</b>			<u><u>\$21,400.00</u></u>

	Hours	Average Hourly Rate	Out-of- Pocket Expenses	Total Fixed Fee
Fiscal period Ending 2019	428	\$50.00	Included	\$21,400.00
Fiscal period Ending 2020	428	\$50.00	Included	\$21,400.00
Fiscal period Ending 2021	428	\$50.00	Included	\$21,400.00
Fiscal period Ending 2022	428	\$50.00	Included	\$21,400.00
Fiscal period Ending 2023	428	\$50.00	Included	<u>\$21,400.00</u>
<b>Total for Fiscal Periods 2019 - 2023</b>				<u><u>\$107,000.00</u></u>

**Perry & Associates CPAs, A.C.**, will accept reimbursement for travel, lodging, and subsistence at the rates used by the **City of New Carlisle, Clark County**, for its employees. **These reimbursement costs are already included in the above cost bid amount.**



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## ENGAGEMENT LETTER

May 30, 2021

Randy Bridge, City Manager  
City of New Carlisle  
Clark County  
331 South Church Street  
New Carlisle, Ohio 45344

This letter of arrangement between the **City of New Carlisle**, Clark County, Ohio (the City) and our firm describes the objective and scope of the services we will provide, the City's required involvement and assistance in support of our services, the related fee arrangements, and other terms and conditions designed to ensure that our professional services satisfy the City's audit requirements.

### Summary of Services

We will audit the City's basic financial statements, as of and for the year ended December 31, 2020. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. The objective of an audit is to express our opinion concerning whether the basic financial statements present fairly, in all material respects, the City's financial position, changes in financial position, required budgetary comparisons, and cash flows (where applicable), in conformity with U.S. generally accepted accounting principles.

We expect to deliver our report on or about August 2, 2021.

We will audit to form an opinion on the basic financial statements. We will also opine on whether supplementary information is fairly presented, in all material respects, in relation to the basic financial statements taken as a whole.

We will apply certain limited procedures to required supplementary information. However, we will not opine or provide any assurance on this information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any other assurance.

### Engagement Team

The engagement will be led by:

- \* Jessica Heldman, Principal, who will be responsible for assuring the overall quality, value, and timeliness of our services to you;
- \* Chris Barkley, Senior Audit Manager, who will be responsible for managing the delivery of our services to you.

Tax - Accounting - Audit - Review - Compilation - Agreed Upon Procedure - Consultation - Bookkeeping - Payroll - Litigation Support - Financial Investigations  
Members: American Institute of Certified Public Accountants  
• Ohio Society of CPAs • West Virginia Society of CPAs • Association of Certified Fraud Examiners • Association of Certified Anti-Money Laundering Specialists •

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**RSM US Alliance**



## **The Auditing Process**

### Our Responsibilities:

The *Summary of Services* above describes our responsibilities for the City's basic statements and other financial information.

We will conduct our audit in accordance with U.S. generally accepted auditing standards (GAAS) and the Comptroller General of the United States' standards for financial audits included in *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure that the financial statements are free of material misstatement.

Because of inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatement may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

We may limit certain procedures to selective testing of data. Therefore we might not detect material error and fraud if it exists. It is not cost-efficient to design procedures to detect immaterial error or immaterial fraud. Also, because of the characteristics of fraud, including attempts at concealment through collusion and forgery, a properly designed and executed audit may not detect a material fraud.

We will communicate all instances where we believe fraud *may* exist to you. These would include instances where we:

- Have persuasive evidence that fraud occurred.
- Determined fraud risks exist and were unable to obtain convincing evidence to determine that fraud was unlikely.

Similarly, illegal acts may have occurred. However, our audit provides no assurance that illegal acts generally will be detected and only reasonable assurance that we will detect illegal acts directly and materially affecting the determination of financial statement amounts. We will inform you regarding material error or illegal acts that come to our attention.

If we find indications of abuse, we will expand our tests to determine its financial statement effect.

*Government Auditing Standards* defines *abuse* as behavior which while not necessarily a legal violation, is behavior a prudent person would deem improper or deficient. Because this determination is subjective, *Government Auditing Standards* does not expect auditors to provide reasonable assurance of detecting abuse.

If for any reason we are unable to complete the audit or are unable to form an opinion, we may disclaim an opinion on your financial statements. In this unlikely event, we will communicate the reason for disclaiming an opinion to you, and to those charged with governance, in writing.

### Your Responsibilities and Identification of the Applicable Reporting Framework:

We will audit assuming that management and those charged with governance acknowledge and understand they are responsible for:

1. Preparing the financial statements and other financial information, including related disclosures and selecting and applying accounting principles in accordance with accounting principles generally accepted in the United States of America.
2. Providing us with:
  - a. Access to all information of which management is aware that is relevant to preparing and fairly presenting the financial statements such as records, documentation, and other matters;
  - b. Additional information that we may request from management for the audit; and



- c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
3. Inform us of events occurring or facts discovered subsequent to the date of the financial statements, of which management may become aware, that may affect the financial statements.
4. Preparing supplementary information in accordance with the applicable criteria.
  - a. Include our report on the supplementary information in any document that includes the supplementary information and that indicates that the auditor has reported on this supplementary information.
  - b. Present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by the entity of the supplementary information and the auditor's report thereon.
5. Reporting fraud and illegal acts of which you are aware to us.
6. Making available to the auditor draft financial statements and any accompanying other information in time to allow the auditor to complete the audit in accordance with the proposed timeline.
7. Reviewing drafts of the audited financial statements, footnotes, any supplemental information, auditor's reports and any findings; and informing us of any edits you believe may be necessary.
8. Designing and implementing programs and controls to prevent and detect fraud.

***You should not rely on our audit as your primary means of detecting fraud.***

## **Compliance with Laws and Regulations**

### *Our Responsibilities*

As part of reasonably assuring whether the financial statements are free of material misstatement, we will test the City's compliance with certain provisions of laws, regulations, contracts, and grants if noncompliance might reasonably directly and materially affect the financial statements. However, our objective is not to opine on overall compliance with these provisions.

### *Your Responsibilities:*

Management and those charged with governance are responsible for:

1. Being knowledgeable of, and complying with, laws, regulations, contracts, and grants applicable to the City.
2. Identifying for us other financial audits, attestation engagements, performance audits, internal audits, reports from regulators or other studies related to the City (if any), and the corrective actions taken to address these audits' significant findings and recommendations.
3. Tracking the status of prior audit findings.
4. Taking timely and appropriate steps to remedy fraud, illegal acts, violations of provisions of laws, regulations, contracts or grant agreements, or abuse we may report.
5. Providing your views and planned corrective action on audit findings we may report.

## **Internal Control**

### Our Responsibilities:

As a part of our audit, we will obtain an understanding of your Entity and its environment, including its internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses.

In assessing risk, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of opining on the effectiveness of the entity's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

### Your Responsibilities:

Design, implement and maintain internal control relevant to compliance and the preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error. Appropriate supervisory reviews are necessary to reasonably assure that adopted policies and prescribed procedures are followed.

### Your Responsibility for Service Organizations:

Service organizations are entities to which you have outsourced accounting functions. Service organizations process transactions reflected in your City's financial statements, and therefore fall within the scope of our audit. While service organizations are responsible for establishing and maintaining their internal control, you are responsible for being aware of the service organizations your City uses, and for establishing controls to monitor the service organization's performance. Because the complexity of service organization transaction processing can vary considerably, your monitoring activities can vary accordingly.

When transaction processing is complex and the volume of transactions is relatively high, obtaining and reviewing a service organization auditor's *Independent Service Auditor's Report on Management's Description of a Service Organization's System and the Suitability of the Design and Operating Effectiveness of Controls* Report (Type 2 Service Organization Control Report (SOC 1)) may be the most effective method of meeting your responsibility to monitor a service organization, and may also be the only efficient means by which we can obtain sufficient evidence regarding their internal controls. AT Section 801, *Reporting on Controls at a Service Organization* (SSAE No. 16) discusses the aforementioned report. (In some circumstances, we can accept a suitably-designed agreed-upon procedures report (AUP) in lieu of a SSAE No. 16.) Our staff can discuss SSAE No. 16 and possible monitoring controls you might use with you.

***You are responsible for informing our staff of the service organizations your City uses, and for monitoring these service organizations' performance.***

We are aware of the following service organizations:

- Medicount
- Central Collection Agency (CCA)

Please confirm to us that, to the best of your knowledge, the above listing is complete.

Of the service organizations above, those for which we believe the complexity of processing and volume of transactions warrant a SSAE No. 16 (or AUP) report are:

- Medicount, which processes the City's EMS transactions.
- CCA, which processes the City's income tax transactions.

Without an acceptable SSAE No. 16 or AUP report for the above-listed organizations, generally accepted auditing standards may require us to qualify our opinion on your City's financial statements due to an insufficiency of audit evidence regarding service organization transactions included in your City's financial statements. You are responsible for communicating the need for a SSAE No. 16 or AUP report to these service organizations, and also for communicating the deadline for which we need the report to meet your reporting deadline. We will require the report by approximately August 2, 2021 to meet your reporting deadline of August 2, 2021.

## **Representations from Management**

### Your Responsibilities

Upon concluding our engagement, management and, when appropriate, those charged with governance will provide to us written representations about the audit that, among other things, will confirm, to the best of their knowledge and belief:

- Management's responsibility for preparing the financial statements in conformity with generally accepted accounting principles;
- The availability of original financial records and related data, the completeness and availability of all minutes of the legislative or other bodies and committee meetings;
- Management's responsibility for the entity's compliance with laws and regulations;
- The identification and disclosure to the auditor of all laws, regulations, and provisions of contracts and grant agreements directly and materially affecting the determination of financial statement amounts and;
- The absence of fraud involving management or employees with significant roles in internal control.

Additionally, we will request representations, as applicable, regarding:

- The inclusion of all component units, and the disclosure of all joint ventures and other related organizations;
- The proper classification of funds, net position and fund balances;
- The proper approval of reserves of fund equity;
- Compliance with laws, regulations, and provisions of contracts and grant agreements, including budget laws or ordinances; compliance with any tax or debt limits, and any debt covenants;
- Representations relative to GASB-required supplementary information;
- The identification of all federal assistance programs, and compliance with grant requirements.
- Events occurring subsequent to the fiscal year end requiring adjustment to or disclosure in the financial statements.

Management is responsible for adjusting the financial statements to correct misstatements we may detect during our audit and for affirming to us in the representation letter that the effects of any uncorrected misstatements we aggregate during our engagement and pertaining to the latest period the statements present are immaterial, both individually and in the aggregate, to the opinion units. (*Financial statements* include the related footnotes and required and other supplemental information).

## **Communication**

### Our Responsibilities

As part of this engagement we will communicate certain additional matters (if applicable) to the appropriate members of management and to those charged with governance. These matters include:

- The initial selection of and changes in significant accounting policies and their application;
- The process management uses to formulate particularly sensitive accounting estimates and the basis for their conclusions regarding the reasonableness of those estimates;
- Audit adjustments, whether posted or waived;
- Any disagreements with management, whether or not satisfactorily resolved, about matters that individually or in the aggregate could be significant to the financial statements or our opinion;
- Our views about matters that were the subject of management's consultation with other accountants about auditing and accounting matters;

- Major issues that were discussed with management related to retaining our services, including, among other matters, any discussions regarding the application of accounting principles and auditing standards; and
- Serious difficulties we encountered in dealing with management during the audit.

We will present those charged with governance our Summary of Unadjusted Differences (if any) at the conclusion of our audit.

### **Terms and Conditions Supporting Fee**

As a result of our planning process, the City and Perry & Associates, CPAs, A.C. have agreed to an approach designed to meet the City's objectives for an agreed-upon fee, subject to the following conditions.

#### Our Responsibilities:

In providing our services, we will consult with the Entity regarding matters of accounting, financial reporting or other significant business issues. Accordingly, our fee includes estimated time necessary for this consultation. Circumstances may require the Auditor of State to confirm balances with your financial institution resulting in additional nominal charges which will not require an amendment to this agreement. However, should a matter require research, consultation or audit work beyond this estimate, the Auditor of State and the Entity will agree to an appropriate revision in services and fee. These revisions will also be set forth in the form of the attached *Amendment to Letter of Arrangement*.

#### Your Responsibilities:

The City will provide in a timely manner all financial records and related information to us, an initial list of which will be furnished to you, including timely communication of all significant accounting and financial reporting matters, as well as working space and clerical assistance as mutually agreed upon and as is normal and reasonable in the circumstances. When and if for any reason the City is unable to provide these schedules, information and assistance, Perry & Associates, CPAs, A.C. and the City will mutually revise the fee to reflect additional services, if any, we require to achieve these objectives. These revisions will be set forth in the form of an *Amendment to Letter of Arrangement*.

#### Confidential Information:

You should make every attempt to minimize or eliminate the transmission of personal information to Perry and Associates CPAs, A.C. All documents you provide to Perry & Associates, CPAs, A.C. in connection with our services including financial records and reports, payroll records, employee rosters, health and medical records, tax records, etc. should be redacted of any personal information. Personal information includes social security numbers, date of birth, drivers' license numbers or financial institution account numbers associated with an individual. The public office should redact all personal information from electronic records before they are transmitted to Perry & Associates, CPAs, A.C. This information should be fully blacked out in all paper documents prior to sending to Perry & Associates, CPAs, A.C. If personal information cannot be redacted from any records or documents; the public office must identify these records to Perry & Associates, CPAs, A.C.

If redacting this personal information compromises the audit or the ability to prepare financial statements, the public office and Perry & Associates, CPAs, A.C. will consider these exceptions on a case-by-case basis. Additionally, if redacting this information creates a hardship on the public office in terms of resources, recordkeeping or other issues, the public office and Perry & Associates, CPAs, A.C. may collaborate on alternative methods of providing the public office's data to t Perry & Associates, CPAs, A.C. without compromising the personal information of individuals served by the public office. Perry & Associates, CPAs, A.C. is willing to work with the public office and it is our intent to greatly reduce the amount of personal information submitted to Perry & Associates, CPAs, A.C. for audit or financial statement preparation purposes. It is important that the public office review internal policies to find ways to eliminate as much personal information from financial records as possible by substituting non-personal information (i.e., change social security numbers to employee identification numbers).

### **Parties' Understandings Concerning Situation Around COVID-19**

Perry & Associates and the City acknowledge that, at the time of the execution of this arrangement letter, federal, state and local governments, both domestic and foreign, have restricted travel and/or the movement of their citizens due to the ongoing and evolving situation around COVID-19. In addition, like many organizations and companies in the United States and around the globe, Perry & Associates has restricted its employees from travel and onsite work, whether at a client facility or Perry & Associates facility, to protect the health of both Perry & Associates' and its clients' employees. Accordingly, to the extent that any of the services described in this arrangement letter requires or relies on Perry & Associates or City personnel to travel and/or perform work onsite, either at the City's or Perry & Associates' facilities, including, but not limited to, maintaining business operations and/or IT infrastructure, Perry & Associates and the City acknowledge and agree that the performance of such work may be delayed, significantly or indefinitely, and thus certain services described herein may need to be rescheduled and/or suspended at either Perry & Associates' or the City's sole discretion. Perry & Associates and the City agree to provide the other with prompt written notice (email will be sufficient) in the event any of the services described herein will need to be rescheduled and/or suspended. Perry & Associates and the City also acknowledge and agree that any delays or workarounds due to the situation surrounding COVID-19 may increase the cost of the services described herein. Perry & Associates will obtain the City's prior written approval (email will be sufficient) for any increase in the cost of Perry & Associates services that may result from the situation surrounding COVID-19.

### **Fee**

Except for any changes in fees and expenses which may result from the circumstances described above, we expect our fees and expenses for our audit services will not exceed **\$21,400**.

Pursuant to Ohio Rev. Code Section 117.13, you may charge all of this audit's cost to the general fund or you may allocate the cost among the general fund and other eligible funds in accordance with Auditor of State Bulletin 2009-011.

### **Reporting**

We will issue a written report upon completing our audit of your financial statements. We will address our report to those charged with governance. We cannot assure you that we will issue an unmodified opinion. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter paragraph(s), or withdraw from the engagement.

Upon completing our audit, we will also issue a written report in accordance with *Government Auditing Standards* on internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters.

### **Access to Our Reports and Working Papers**

AU-C 905—*Alert That Restricts the Use of the Auditor's Written Communication* requires our reports to disclose the following:

*Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by Government Auditing Standards:*

This report describes only the scope of our tests of internal control over financial reporting and on compliance and other matters and the results of these tests, and does not opine on the effectiveness of the Authority's internal control over financial reporting or on compliance or other matters. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the entity's internal control over financial reporting and compliance. Accordingly, this report is not suitable for any other purpose.

AU-C 905 requires us to include this restrictive language in our reports due to concerns that other readers may not fully understand the purpose of the report, the nature of the procedures applied in its preparation, the basis or assumptions used in its preparation, the extent to which the procedures performed are generally known or understood, and the potential for the report to be misunderstood, when taken out of the context for which it was intended.

However, under Revised Code Section 117.26, an audit report becomes a public record under Section 149.43, Revised Code, when we file copies of the report with the public officers enumerated in the Revised Code. When we file the reports, our working papers become available to the public upon request, subject to information protected for criminal investigations, by attorney-client privilege or by local, state or federal law. AU-C 905 does not affect public access to our reports or working papers.

Under generally accepted auditing standards, we must retain working papers for five years after the release date of our opinion. However, AOS policy requires we retain working papers for seven years or longer, as needed.

**Peer Review Report**

As required by *Government Auditing Standards*, we have attached a copy of our most recent external quality control review report (Peer Review). The report was a pass rating.

Please sign and return this letter to indicate your acknowledgement of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities. If you have any questions, please call Jodey Altier at (740) 373-0056.

Very truly yours,



**Perry and Associates**

Certified Public Accountants, A.C.  
Marietta, Ohio

\_\_\_\_\_  
ACCEPTED BY

\_\_\_\_\_  
TITLE



**ORDINANCE 2021-24**

AN ORDINANCE EMPLOYING A MAGISTRATE FOR THE NEW CARLISLE  
MAYOR’S COURT

**WHEREAS**, Chapter 280 of the Codified Ordinances of the City of New Carlisle addresses a Mayor’s Court; and

**WHEREAS**, Section 280.02 requires the City to hire an attorney licensed in and in good standing with the State of Ohio to act as the Magistrate who presides over the City’s Mayor’s Court; and

**WHEREAS**, Stephen L. Hume is an attorney licensed in and in good standing with the State of Ohio; and

**WHEREAS**, Stephen L. Hume has the requisite education and experience necessary to serve as the City’s Mayor’s Court Magistrate; and

**WHEREAS**, the City desires to engage the services of Stephen L. Hume as Magistrate of the City’s Mayor’s Court.

**NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that:**

Section 1. Stephen L. Hume is hired as the Magistrate of the New Carlisle Mayor’s Court.

Section 2. The City Manager is hereby authorized to sign a contract, a copy of which is attached as Exhibit A, with Stephen L. Hume.

Passed this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mike Lowrey, MAYOR

\_\_\_\_\_  
Emily Berner, CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
Jacob M. Jeffries, DIRECTOR OF LAW

Intro: 07/19/2021  
Action: 08/22/21  
Effective: 08/17/2021

	1st _____	
	2cd: _____	
<b>Cobb</b>	Y	N
<b>Eggleston</b>	Y	N
<b>Vice Mayor Cook</b>	Y	N
<b>Mayor Lowrey</b>	Y	N
<b>Rodewald</b>	Y	N
<b>Grimm</b>	Y	N
<b>Eggleston-Nowakowski</b>	Y	N
<b>Totals:</b>	_____	_____
	<b>Pass</b>	<b>Fail</b>

## AGREEMENT FOR MAYOR'S COURT MAGISTRATE

This Agreement is entered into this \_\_\_ day of \_\_\_\_\_, 2021, by and between the City of New Carlisle (“City”) and Stephen L. Hume (“Magistrate Hume”).

WHEREAS, the City is in the process of starting a Mayor’s Court; and

WHEREAS, Section 280.02 of the Codified Ordinances requires the City to hire a magistrate to preside over the City’s Mayor’s Court; and

WHEREAS, the City desires to hire Stephen L. Hume, an attorney licensed in the State of Ohio, as the magistrate of the City’s Mayor’s Court; and

WHEREAS, Stephen L. Hume desires to serve as the magistrate of the City’s Mayor’s Court.

NOW, THEREFORE, IT IS AGREED by and between the parties as follows:

1. Term. This agreement shall be for an unspecified time period commencing on \_\_\_\_\_, 2021 and shall terminate upon either party giving thirty days’ written notice of termination to the other party or Magistrate Hume no longer qualifying to serve as magistrate for the City’s Mayor’s Court, whichever occurs first.
2. Services. Magistrate Hume shall hear and determine prosecutions and criminal causes in the City’s Mayor’s Court that are within the jurisdiction of the court, shall issue all writs and process that are necessary to enforce the administration of justice through the court, and manage the docket in an efficient and timely manner in accordance with the Ohio Revised Code.
3. Facilities. The City will provide such space and equipment as is reasonably necessary for Magistrate Hume to fulfill his duties.



4. Fee. For services rendered under this agreement, Magistrate Hume shall be entitled to receive a fee of \$\_\_\_\_\_ per court session.
5. Independent Contractor. Magistrate Hume is an independent contractor and not an employee of the City under this agreement. He shall maintain his own liability insurance to cover claims arising out of the performance of his services under this agreement.
6. Entire Agreement. This agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this agreement that is not contained herein shall be valid or binding.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF NEW CARLISLE, OH

\_\_\_\_\_  
Randy Bridge, City Manager

\_\_\_\_\_  
Stephen L. Hume

Approved as to Form:

\_\_\_\_\_  
Jacob M. Jeffries, Law Director



**ORDINANCE 2021-25**

AN ORDINANCE EMPLOYING A CLERK FOR THE NEW CARLISLE  
MAYOR’S COURT

**WHEREAS**, Chapter 280 of the Codified Ordinances of the City of New Carlisle addresses a Mayor’s Court; and

**WHEREAS**, Section 280.03 requires the City to hire a qualified person to serve as the Clerk of the City’s Mayor’s Court; and

**WHEREAS**, Kristy Thome has the requisite education and experience necessary to serve as the Clerk of the City’s Mayor’s Court; and

**WHEREAS**, the City desires to engage the services of Kristy Thome as Clerk of the City’s Mayor’s Court.

**NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that:**

Section 1. Kristy Thome is hired as the Clerk of the New Carlisle Mayor’s Court.

Section 2. The City Manager is hereby authorized to sign a contract, a copy of which is attached as Exhibit A, with Kristy Thome.

Passed this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mike Lowrey, MAYOR

\_\_\_\_\_  
Emily Berner, CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
Jacob M. Jeffries, DIRECTOR OF LAW

1st \_\_\_\_\_

2cd: \_\_\_\_\_

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Rodewald	Y	N
Grimm	Y	N
Eggleston-Nowakowski	Y	N
<b>Totals:</b>		

**Pass**

**Fail**

Intro: 07/19/2021

Action: 08/22/21

Effective: 08/17/2021

## AGREEMENT FOR MAYOR'S COURT CLERK

This Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 2021, by and between the City of New Carlisle (“City”) and Kristy Thome (“Clerk Thome”).

WHEREAS, the City is in the process of starting a Mayor's Court; and

WHEREAS, Section 280.03 of the Codified Ordinances requires the City to hire a Clerk of Mayor's Court; and

WHEREAS, the City desires to hire Kristy Thome as the Clerk of Mayor's Court; and

WHEREAS, Kristy Thome desires to serve as the Clerk of Mayor's Court.

NOW, THEREFORE, IT IS AGREED by and between the parties as follows:

1. Term. This agreement shall be for an unspecified time period commencing on \_\_\_\_\_, 2021 and shall terminate upon either party giving thirty days' written notice of termination to the other party.
2. Services. Clerk Thome shall be responsible for preparing and maintaining a docket and such other records of the City's Mayor's Court as are required; and shall receive, collect and account for all costs, fines, bail and other monies received by the City's Mayor's Court, and shall issue receipts therefore.
3. Facilities. The City will provide such space and equipment as is reasonably necessary for Clerk Thome to fulfill her duties.
4. Fee. For services rendered under this agreement, Clerk Thome shall be entitled to receive a fee of \$25.59 per hour.
5. Independent Contractor. Clerk Thome is an independent contractor and not an employee of the City under this agreement. She shall maintain her own liability insurance to cover claims arising out of the performance of her services under this agreement.

6. Entire Agreement. This agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this agreement that is not contained herein shall be valid or binding.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF NEW CARLISLE, OH

\_\_\_\_\_  
Randy Bridge, City Manager

\_\_\_\_\_  
Kristy Thome

Approved as to Form:

\_\_\_\_\_  
Jacob M. Jeffries, Law Director



**ORDINANCE 2021-23**

**AN ORDINANCE REPLACING A CERTAIN SECTION OF SECTION 248 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING CITY POLICY**

**WHEREAS**, Section 248 of the Codified Ordinances of the City of New Carlisle addresses various City policies; and

**WHEREAS**, the "Policy for Use of City Credit Cards" have been in effect since 2009;

**WHEREAS**, the City of New Carlisle wishes to replace the current policy with a policy that will fully comply with Section 717.31 of the Ohio Revised Code.

**NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS** that:

**SECTION 1:** Section 248.10 of the Codified Ordinances of the City of New Carlisle be amended as shown in "Exhibit A" of this ordinance.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Mike Lowrey, MAYOR

\_\_\_\_\_  
Emily Berner, CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
Jacob M. Jeffries, DIRECTOR OF LAW

1st \_\_\_\_\_

2cd: \_\_\_\_\_

Cobb	Y	N
Eggleston	Y	N
Vice Mayor Cook	Y	N
Mayor Lowrey	Y	N
Rodewald	Y	N
Grimm	Y	N
Eggleston-Nowakowski	Y	N
<b>Totals:</b>		
	<b>Pass</b>	<b>Fail</b>

#### 248.10 POLICY FOR USE OF CITY CREDIT CARDS.

~~The City allows use of a City-owned credit card for City purchases when: (a) an emergency exists; (b) payment is needed immediately, for example, a purchase made online or through the mail; (c) for putting fuel in a city vehicle; and (d) if the Finance Director prefers payment to be made with a credit card, due to the dollar amount of the purchase. The use of the credit card is a privilege and any misuse can result in disciplinary action, including termination of employment or even a referral for criminal prosecution. All uses of the credit card shall follow the following procedures:~~

- ~~—(a) Obtain permission from your immediate supervisor to make the purchase.~~
- ~~—(b) Ask the Finance Director or designee if they would prefer you use the credit card or a purchase order for the purchase.~~
- ~~—(c) If the Finance Director or designee prefers you use a purchase order, fill out the appropriate requisition.~~
- ~~—(d) If the Finance Director or designee prefers you use the City credit card, sign the sign out sheet in the Finance Department and receive the credit card.~~
- ~~—(e) Fill out the appropriate requisition made out to the credit card company and have it approved by the proper people.~~
- ~~—(f) Make the required purchase, making sure that you are not charged sales tax. The employee signing out a credit card or using the fuel card is responsible for insuring the City's tax exempt status is applied to the transaction(s).~~
- ~~—(g) The employee signing out a credit card or using the fuel card is responsible for obtaining a receipt for every purchase made while the card is assigned to them.~~
- ~~—(h) Sign the receipt, with your name and department and turn it in immediately to Accounts Payable with the signed requisition.~~
- ~~—(i) Return the credit card to the Finance Director or designee, sign the card back in.~~
- ~~—(j) In the case of fuel purchase cards, a requisition is not required.~~
- ~~—(k) Anyone found putting fuel into any container or vehicle for other than City business will be subject to disciplinary action, including termination or even a referral for criminal prosecution.~~

(a) **General Overview**

*The purpose of this policy is to ensure that City credit card accounts are closely monitored in order to provide for maximum security of City funds, and to safeguard against misuse and/or loss of public funds for which the City may be held liable. This policy is meant to comply with the mandates of 2018 H.B. 312, § 1, enacted by the 132nd General Assembly and made applicable to the City as codified by O.R.C. § 717.31. All City-issued credit cards are to be used solely for the City business and are not to be used for personal expenses.*

(b) **Credit Card Account and Credit Card Defined**

*As used in this policy, "credit card account" or "credit card" means any bank-issued credit card account, store-issued credit card account, financial institution-issued credit card account, financial depository-issued credit card account, affinity credit card account, or any other card account allowing the holder to purchase goods or services on credit or to transact with the account, and any debit or gift card account related to the receipt of grant moneys.*

(c) **Objectives**

*The issuance of credit cards by the City and the use of such cards by its employees serve to accomplish the following objectives:*

- (1) *To allow City personnel to utilize an efficient and alternative means of payment for approved expenses, especially expenses related to business travel or office supplies;*
- (2) *To improve managerial reporting related to credit card purchases;*
- (3) *To improve efficiency and reduce payable processing costs; and*
- (4) *To improve internal controls regarding City-issued credit cards.*

(d) **Authorized Personnel**

- (1) *City credit cards may be issued to any of the following employees of the City: City Manager, Police Administrator, Fire Administrator, City Council members, Directors and Superintendents of each City department, and the Pool Manager.*
- (2) *Other City employees may be issued credit cards upon written request of the employee's respective department Superintendent or Director and with the approval of the Finance Director. However, in no event will more than two employees from the same department be issued credit cards.*
- (3) *Before an authorized employee may receive a City credit card, he/she must complete the City's Cardholder Agreement Form, attached as Appendix A, which will be filed and maintained in the employee's personnel file.*

(e) **Acquisition, Use and Management of Credit Card Accounts**

- (1) *The Finance Director shall be responsible for the acquisition, use, and management of all new and existing City credit card accounts and associated presentation instruments, including cards and checks.*
- (2) *Any new credit card accounts to be opened in the City's name must be submitted by the Finance Director to City Council for prior approval.*

(f) **Credit Card Issuance, Use, and Management**

- (1) *Credit cards shall be requested for prospective cardholders by written request to the Finance Director. Cards will be issued in the name of the employee with the City's name also listed. Cardholders are responsible for maintaining physical control over the card they are issued.*
- (2) *Consideration should be given to a prospective cardholder's frequency of usage (out of town travel, online purchases, etc.), as well as the average monthly spending requirements when determining if the prospective cardholder should be issued a card and his/her applicable credit limit.*

- (3) *The Finance Director shall maintain a written list of all employees permitted to use City credit cards, along with a master list of all City credit cards (and the names that appear on each card, if applicable). The Finance Director shall maintain both lists and keep the lists on file and current.*
- (4) *The Finance Director may refuse to authorize the use of a credit card. In the case of a refusal, the department Superintendent or Director of the employee who was refused authorization, if applicable, may request authorization from the City Manager.*
- (5) *The Finance Director shall file an annual report with the legislative authority detailing all rewards received based on the City's use of credit card accounts.*

(g) **Authorized Bank Credit Card Use and Expenses**

*The City recognizes the efficiency and convenience afforded to the day-to-day operations of the City through the use of credit cards under the supervision of the applicable department Directors, Superintendents, and/or the Finance Director. However, credit cards shall not be used to circumvent the general purchasing procedures required by Ohio law and City policies. Therefore, except for the purchase of gasoline with a gasoline credit cards and unless otherwise approved by Council, all purchases made with a City credit card shall be preceded by an approved purchase order. Authorized employees must:*

- (1) *Verify that an approved purchase order has been created for the proposed transaction prior to using the credit card. If an approved purchase order does not currently exist, a reacquisition should be prepared and submitted to the Finance Department. The transaction must not be completed prior to receiving a purchase order number from the Finance Department;*
- (2) *Limit use of credit cards exclusively for City business purposes. Personal purchases of any type are prohibited. The Finance Manager shall be notified immediately of any unintended personal purchases, and the responsible employee shall immediately reimburse the City for such charges;*
- (3) *Make every effort to ensure that City credit card purchases do not include sales tax. Tax-exempt certificates are available through the Finance Department; and*
- (4) *Immediately relinquish any rewards, rebates or awards earned through use of City-issued credit cards to the City.*

(h) **Authorized Gasoline Credit Card Use and Expenses**

- (1) *Gasoline credit cards are distributed to, and used by, applicable departments and are under the jurisdiction of each department Superintendent or Director.*
- (2) *Gasoline credit cards shall only be used by City employees while conducting business on behalf of the City relating to the use of a City vehicle.*
- (3) *Designated employees may be permitted to use a gasoline credit card for their personal vehicles. Any such usage shall require prior written approval by the Finance Director or City Manager. It is the responsibility of the employee to obtain such approval prior to use of the gasoline credit card for personal vehicles.*
- (4) *The department Superintendent or Director is responsible for the security of and the monitoring of gasoline credit card usage under the general direction and control of the Finance Director. Repayment of any unsubstantiated or unrelated purchases will be the responsibility of such employee making the purchases and the employee's department Superintendent or Director, if applicable.*



- (5) *Use of gasoline credit cards shall in all other respects adhere to all procedures and requirements described in this policy.*

(i) **Receipts**

- (1) *Detailed itemized receipts issued by email and/or electronic register along with the credit card receipts for all purchases with a City credit card must be retained and submitted to the Finance Department by the end of the next business day immediately following the employee's return to his/her normal work schedule.*
- (2) *Failure to turn in receipts and appropriate documentation shall result in the charges being deemed unrelated or unsubstantiated. The employee and his/her department Superintendent or Director, if applicable, shall be responsible for any unrelated or unsubstantiated purchases.*
- (3) *In the event the employee made reasonable efforts to obtain an itemized detailed receipt but was unsuccessful, the employee shall promptly complete and submit a **"Lost Credit Card Receipt Form"**, attached to this policy as Appendix B, to the Finance Director. Completion of this form does not relieve the employee from being responsible for repayment of any unrelated or unsubstantiated purchases.*

(j) **Returns**

- (1) *In the event an item or service purchased with a City credit card must be returned or exchanged for any reason, the purchasing employee is responsible for facilitating the return/exchange and requesting a credit to the account. All documentation regarding the return shall be submitted to the Finance Department by the end of the next business day immediately following the employee's return to his/her normal work schedule.*
- (2) *Cardholders shall not receive cash back or in-store credits for any refunds or exchanges. Such amounts must be credited to the City credit card account. If a supplier mistakenly issues a refund check, the refund check must be immediately submitted to the Finance Department.*

(k) **Credit Card Reissuance and Cancellation**

- (1) *Reissuance of City credit cards to any authorized employee, other than an employee previously found to have violated this policy, shall be commenced under the same procedures and requirements described in this policy for the initial issuance of a City credit card.*
- (2) *Failure to comply with this policy shall result in the employee having his/her City credit card cancelled. The Finance Director shall be responsible for requesting and facilitating any necessary City credit card account cancellation and must notify City Council of the same.*
- (3) *Employees must surrender all City credit cards in their possession immediately upon separation of employment from the City or at any time when requested by the Finance Director.*

(l) **Reporting Lost or Stolen Credit Cards**

*In the event a cardholder suspects the loss, theft, damage to, or unauthorized use of a City credit card, the cardholder shall immediately notify the Finance Director. After that, the Finance Director shall immediately take necessary steps to notify the issuing credit card agency, merchant, or financial institution in order to cancel and replace the credit card. The City Manager shall be notified as soon as practicable.*

(m) **Maximum Credit Limits**

*The City has several credit cards issued to City employees and departments. The City's New Carlisle Federal Savings Bank credit card account has a combined credit limit of \$30,000. Individual limits for each credit card are based upon the nature and frequency of use, but in no event shall an individual credit limit exceed \$15,000. Combined or individual credit limit amounts shall only be adjusted by the Finance Director upon prior approval by Council.*

(n) **Misuse of Credit Cards**

*Any use of City credit cards for personal purchases is strictly prohibited and unauthorized. Such use shall result in the cardholder losing all privileges to use City credit cards, cancellation of the credit card, the cardholder being required to reimburse the City, and disciplinary action and/or criminal prosecution.*

- (1) *Cash advances on credit cards are not allowed under any circumstances.*
- (2) *Employees are not permitted to lend their credit card to another employee to facilitate a transaction, online or otherwise. If another employee needs a credit card to complete a transaction, then the employee should have his/her Superintendent or Director, if applicable, submit a request.*
- (3) *Any of the following purchases are strictly prohibited:*
  - (a) *Alcoholic beverages or tobacco products;*
  - (b) *Capital equipment and upgrades over \$5,000;*
  - (c) *Construction, renovation/installation;*
  - (d) *Controlled substances;*
  - (e) *Items or services on term contracts (unless authorized by the Finance Director);*
  - (f) *Maintenance agreements;*
  - (g) *Personal items or loans;*
  - (h) *Rentals (other than short-term automobiles); or*
  - (i) *Any other items deemed inconsistent with City Policy or the Ohio Revised Code.*
- (4) *All actions or omissions by a cardholder that fail to comply with any provision of this policy shall qualify as misuse of a City credit card account and will be subject to appropriate action.*



**CREDIT CARD POLICY ACKNOWLEDGEMENT FORM**

*I have read the forgoing Credit Card Policy and acknowledge that I understand it and will abide by its mandates. I further agree that any cardholder within my department, or cardholder who is a City Council Member if I am also a City Council Member, understands this policy and will abide by its mandates.*

*Signature*

---

*Title*

---

*Date*

---



**MISSING CREDIT CARD RECEIPT FORM**

*This form must be completed and attached to your monthly credit card report if you cannot provide the original receipt for a purchase made with a City-issued credit card.*

*Date of Purchase:* \_\_\_\_\_

*Company Name:* \_\_\_\_\_

*Dollar Amount:* \_\_\_\_\_

*Purpose and Description of Purchase & Quantity:* \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Reason you are unable to provide invoice/receipt:* \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Date:* \_\_\_\_\_

*Cardholder Signature:* \_\_\_\_\_

*Approving Manager's Signature:* \_\_\_\_\_