



CITY COUNCIL REGULAR MEETING PACKET

October 03, 2022 @ 6:30pm Smith Park Shelter House

1. Call to Order: Mayor Mike Lowrey
2. Roll Call: Clerk of Council
3. Invocation:
4. Pledge of Allegiance:
5. Action on Minutes: 09/19/2022 Regular Meeting
6. Communications: Planning Board Hearing 9/20/22
 - Approved Safe and Sound Outfitters Site Plan, Information Attached.
 - Council approval needed tonight
 - Amendments to Zoning Code
 - Community Gardens, Shooting & Archery Ranges as Conditional Uses
 - R-PUDS - Future Side Setbacks of 7.5 feet per side, with a minimum 15 feet total
 - Introduction & Public Hearing 11/7; Action 11/21; Effective 12/23
7. City Manager's Report: Attached
8. Committee Reports:
9. Comments from Members of the Public: *Comments limited to 5 minutes or less

10. RESOLUTIONS: (1 - Intro & Action*)

***A. Resolution 2022-15R (Introduction, Public Hearing & Action Tonight)**

A RESOLUTION PROVIDING FOR THE PERMANENT TRANSFER OF FUNDS FROM THE AMERICAN RESCUE FUND TO THE WASTEWATER FUND OF THE CITY OF NEW CARLISLE

11. ORDINANCES: (1 - Intro; 5 - Action*)

***A. Ordinance 2022-45 (Introduced on 09/19/22. Public Hearing & Action Tonight)**

AN ORDINANCE AMENDING CHAPTER 850 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING PEDDLERS

***B. Ordinance 2022-46 (Introduced on 09/19/22. Public Hearing & Action Tonight)**

AN ORDINANCE AMENDING CHAPTER 648 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE FOR THE PURPOSE OF ADDRESSING PANHANDLING

***C. Ordinance 2022-47 (Introduced on 09/19/22. Public Hearing & Action Tonight)**

AN ORDINANCE AMENDING SECTION 220.01 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE TO INCREASE THE CITY MANAGER'S DOLLAR AMOUNT THRESHOLD FOR ENTERING INTO CONTRACTS

***D. Ordinance 2022-48 (Introduced on 09/19/22. Public Hearing & Action Tonight)**

AN ORDINANCE AMENDING CHAPTER 220 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE FOR THE PURPOSE OF ADDING A SECTION FOR AN ASSISTANT CITY MANAGER

***E. Ordinance 2022-49 (Introduced on 09/19/22. Public Hearing & Action Tonight)**

AN ORDINANCE NAMING HOWARD KITKO AS THE DIRECTOR OF PUBLIC SERVICE / ASSISTANT CITY MANAGER

F. Ordinance 2022-50 (Introduction Tonight. Public Hearing & Action on 10/17/22)

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF FUNDS OF OVER TWENTY THOUSAND DOLLARS (\$20,000) FOR THE PURCHASE OF A NEW 2022 OR 2023 FIRE ENGINE

12. OTHER BUSINESS:

- BZA Case: 10/17/22 Meeting - Windreach Veterinary Services, 201 N. Church Street.
- City Offices Closed: Monday, October 10, 2022. Columbus Day
- Additional City Business: Open Discussion for City Related Matters

13. Executive Session:

14. Return to Regular Session:

15. Adjournment

Next **Regular Meeting** of Council will be held at the Smith Park Shelter House on Monday, October 17th at 6:30pm

RECORD OF PROCEEDING

MINUTES: CITY OF NEW CARLISLE, OHIO REGULAR SESSION MEETING @ Smith Park Shelter HELD: Monday September 19, 2022 @ 6:30PM

1. **Call to Order:** Mayor Lowrey calls the meeting to order.
2. **Roll Call:** Berner calls the roll- Lowrey, Bahun, Cook, Eggleston, Lindsey, Rodewald 6 members present Absent: Grimm
Staff present: Bridge, Kitko, Trusty
3. **Invocation:** Chief Trusty
4. **Pledge of Allegiance:** All Welcome to Participate
5. **Action on Minutes:**
9/6/22- 1st Eggleston 2nd Rodewald YES:6 Lowrey, Bahun, Cook, Eggleston, Lindsey, Rodewald NAY: 0 Accepted 6-0
6. **Communications:**
7. **City Manager's Report:**

A. **DEPARTMENTAL REPORTS-** Given at 2nd meeting of the month.

Police Report:

Patrol Division:

The New Carlisle Deputies were dispatched to 181 calls for service during the month of August.

Miles Patrolled: 4828

Calls Taken: 181

Reports: 34

Assists: 30

Criminal Arrest: 11

Felony Arrest: 2

Misdemeanor Arrest: 4

Warrants: 5

Traffic Stops: 40

Traffic Warnings: 26

Moving Citations: 14

Business checks: 534

Code Enforcement Follow-ups: 0

Traffic Crashes: 4

NEW CARLISLE	CALLS	ASSISTS	REPORTS	TRAFFIC STOPS	CITATIONS	WARNINGS	ARREST	CODE ENFO	BUSINESS CHECKS	CRASH
August										
Dep. Majercak	52	1	4	9	4	5	2	0	67	0
Dep. Forrest	40	5	9	4	2	2	5	0	125	0
Dep. McDuffie	16	10	3	4	4	0	3	0	12	0
Dep. Garman	55	8	16	5	2	3	1	0	120	4
Dep. Harris	18	6	2	18	2	16	0	0	210	0
Total	181	30	34	40	14	26	11	0	534	4

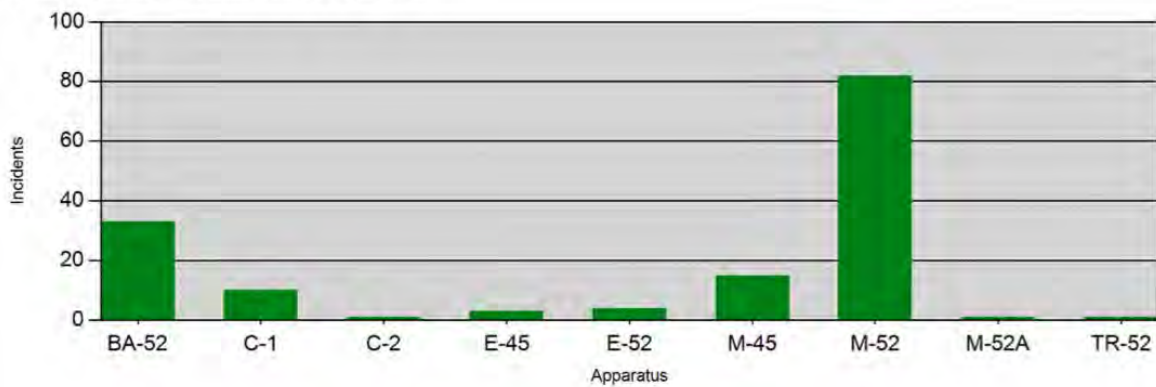
no comments or questions

Fire/EMS Report:

City of New Carlisle
City Council Meeting
09-19-2022
Fire-EMS Report

- In the Month of August, the New Carlisle Fire Division responded to 83 EMS call in the city and 15 in Elizabeth Township.
- The Division responded to 5 Fire related calls in the city and 3 in Elizabeth Township.
- We had 4 EMS calls answered by mutual aid, either by Pike Township or Bethel Clark, due to medic 52 being on a response.
- We answered 3 mutual aid EMS calls for Pike Township and 4 for Bethel Clark.

Incident Count per Apparatus for Date Range
 Start Date: 08/01/2022 | End Date: 08/31/2022



APPARATUS	# of INCIDENTS
BA-52	33
C-1	10
C-2	1
E-45	3
E-52	4
M-45	15
M-52	82
M-52A	1
TR-52	1

no comments or questions

Finance Report:

COUNCIL FINANCIAL REPORT SUMMARY – AUGUST 2022

Estimated Revenue	\$ 6,814,884.00
Amended Est. Resources	\$ 1,000.00
Amended Est. Resources	\$ (49,591.32)
Amended Est. Resources	\$ -
Amended Est. Resources	\$ -
2022 REVISED TOTAL EST. REV.	\$ 6,766,292.68

2022 Original Budget	\$ 7,853,526.00
1st Q. Supplemental	\$ 164,950.00
2nd. Q. Supplemental	\$ 223,500.00
3rd. Q. Supplemental	\$ -
4th Q. Supplemental	\$ -
2022 REVISED TOTAL BUDGET	\$ 8,241,976.00

Month	Revenue Received
January	\$ 567,869.37
February	\$ 835,723.95
March	\$ 1,158,287.72
April	\$ 691,820.94
May	\$ 683,488.33
June	\$ 734,344.99
July	\$ 928,220.16
August	\$ 1,062,566.24
September	
October	
November	
December	
Received To Date	\$ 6,662,321.70

Month	Expenses Paid
January	\$ 381,705.01
February	\$ 813,030.24
March	\$ 1,036,941.13
April	\$ 388,868.27
May	\$ 516,345.12
June	\$ 690,154.41
July	\$ 559,620.18
August	\$ 563,647.12
September	
October	
November	
December	
Expenses to Date	\$ 4,950,311.48

Statement of Cash from Revenue and Expense

Fund	Description	Beginning Balance	Net Revenue YTD	Net Expense YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
Grand Total:		\$6,014,278.47	\$6,662,321.70	\$4,950,311.48	\$7,726,288.69	\$836,815.60	\$6,889,473.09

BANK RECONCILIATIONS - AUG. 2022

Bank Accounts	Bank Balance	Outstanding Vendor	Outstanding Employee	Deposits in Transit	NSF Check (s)	Adjustments	Book Balance	Difference
PNC - General	\$ 2,356,450.59	\$ -	\$ -	\$ 1,494.43	\$ -	\$ -	\$ 2,357,945.02	\$ -
PNC - Payroll	\$ 281,682.86	\$ -	\$ -		\$ -	\$ -	\$ 281,682.86	\$ -
Star Ohio	\$ 2,099,747.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,099,747.90	\$ -
Park Nat. General	\$ 2,204,247.76	\$ (36,793.52)	\$ -	\$ 3,909.33	\$ -	\$ (253.00)	\$ 2,171,110.57	\$ -
Park Nat. - MMA	\$ 740,050.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 740,050.57	\$ -
Park Nat. - Mayor's	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ -
NCF	\$ 526.53	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 526.53	\$ -
NCF - CD's	\$ 74,525.24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,525.24	\$ -
Cash on Hand	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ -
Grand Totals	\$ 7,757,931.45	\$ (36,793.52)	\$ -	\$ 5,403.76	\$ -	\$ (253.00)	\$ 7,726,288.69	\$ -

2022 Pool Revenue and Expense Report

REVENUE	Jan to May	June	July	Aug	Sept	EOY	Total to Date
Pool Memberships	\$ 15,527.63	\$ 7,564.00	\$ 1,050.00	\$ 125.00		\$	\$ 24,266.63
Daily Gate Fees	\$ 2,168.37	\$ 16,149.00	\$ 8,929.62	\$ 3,397.00		\$	\$ 30,643.99
Concessions	\$ 2,606.08	\$ 12,412.53	\$ 7,015.51	\$ 2,671.19		\$	\$ 24,705.31
Party & Rental	\$ 1,578.50	\$ 620.00	\$ 3,178.00	\$ 2,288.27		\$	\$ 7,664.77
Games	\$ -	\$ -	\$ -	\$ -		\$	\$ -
Misc. Donations	\$ -	\$ -	\$ -	\$ -		\$	\$ -
Misc. Receipts	\$ 354.73	\$ 681.93	\$ 264.24	\$ 96.00		\$	\$ 1,396.90
Transfer In	\$ -	\$ -	\$ -	\$ -		\$	\$ -
Total Revenue	\$ 22,235.31	\$ 37,427.46	\$ 20,437.37	\$ 8,577.46			\$ 88,677.60
EXPENSES:	Jan to May	June	July	Aug	Sept	EOY	Total to Date
Wages	\$ 1,001.93	\$ 17,408.90	\$ 16,598.40	\$ 14,346.32		\$	\$ 49,355.55
Training/Travel/Transportation	\$ 229.30	\$ 122.85	\$ -	\$ -		\$	\$ 352.15
Contractual	\$ 6,061.87	\$ 9,480.76	\$ 1,436.95	\$ 2,608.68		\$	\$ 19,588.26
Material & Supplies	\$ 3,481.39	\$ 11,356.59	\$ 7,032.95	\$ 592.74		\$	\$ 22,463.67
Capital	\$ -	\$ -	\$ -	\$ -		\$	\$ -
Misc.	\$ 300.00	\$ 990.00	\$ 225.00	\$ (300.00)		\$	\$ 1,215.00
Total Expenses	\$ 11,074.49	\$ 39,359.10	\$ 25,293.30	\$ 17,247.74			\$ 92,974.63
Profit or (-Loss)	\$ 11,160.82	\$ (1,931.64)	\$ (4,855.93)	\$ (8,670.28)			\$ (4,297.03)

2021 Pool Revenue and Expense Report

REVENUE	Jan-July	Aug	Sept	EOY	Total to Date
Pool Memberships	\$ 29,885.00	\$ -	\$ -	\$ 1,290.00	\$ 31,175.00
Daily Gate Fees	\$ 29,330.00	\$ 4,546.00	\$ -	\$ -	\$ 33,876.00
Concessions	\$ 27,849.99	\$ 4,296.20	\$ -	\$ -	\$ 32,146.19
Party & Rental	\$ 7,004.00	\$ 2,297.50	\$ -	\$ -	\$ 9,301.50
Games	\$ -	\$ -	\$ -	\$ -	\$ -
Misc. Donations	\$ 250.00	\$ 193.29	\$ -	\$ -	\$ 443.29
Misc. Receipts	\$ 1,694.75	\$ 72.00	\$ -	\$ -	\$ 1,766.75
Transfer In from GF	\$ 60,000.00	\$ -	\$ -	\$ -	\$ 60,000.00
Total Revenue without GF	\$ 96,013.74	\$ 11,404.99	\$ -	\$ 1,290.00	\$ 108,708.73
EXPENSES:	Jan-July	Aug	Sept	EOY	Total to Date
Wages	\$ 31,326.51	\$ 12,471.46	\$ 3,289.26	\$ 670.65	\$ 47,757.88
Training/Travel/Transportation	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual	\$ 10,352.93	\$ 2,107.16	\$ 1,729.21	\$ 3,128.44	\$ 17,317.74
Material & Supplies	\$ 19,028.07	\$ 3,905.54	\$ 291.93	\$ -	\$ 23,225.54
Capital	\$ 10,231.19	\$ -	\$ -	\$ 1,657.60	\$ 11,888.79
Misc.	\$ 300.00	\$ (300.00)	\$ -	\$ -	\$ -
Total Expenses	\$ 71,238.70	\$ 18,184.16	\$ 5,310.40	\$ 5,456.69	\$ 100,189.95
Profit or (-Loss)	\$ 24,775.04	\$ (6,779.17)	\$ (5,310.40)	\$ (4,166.69)	\$ 8,518.78

Lindsey asks about the profit from last year and \$4300 in the red for the season for the pool report. Lindsey asks if funds will be transferred. Harris notes \$60,000 transferred last year and funds will need to be transferred next

year. Motion to accept finance report by Eggleston 2nd by Lindsey YES:
 Rodewald, Lowrey, Bahun, Cook, Eggleston, Lindsey NAY: 0 Accepted 6-0 Motion to
 accept Mayor's court report by Lindsey 2nd by Eggleston YES: Lindsey, Rodewald,
 Lowrey, Bahun, Cook, Eggleston NAY: 0 Accepted 6-0



MAYOR'S COURT REPORT FOR AUGUST 2022

Total Citations: 13 (12 Traffic + 1 Parking)

FUND RECEIVED	CURRENT MONTH	YEAR-TO-DATE
Fines	\$ 1,089.00	\$ 2,453.00
Court Cost	\$ 1,283.00	\$ 2,899.00
Fines- Clark County Municipal (transfer Cases)	\$ -	\$ -
Total Fees Paid (LF, Bounced Cks, BW)	\$ -	\$ -
Other (Bond Forfeiture)	\$ -	\$ -
Misc Fees Paid (Jail Time)	\$ -	\$ -
Bond Collected	\$ -	\$ -
Restitution	\$ -	\$ -
SB 17 Indigent driver interlock & alcohol	\$ -	\$ -
TOTAL FUNDS RECEIVED	\$ 2,372.00	\$ 5,352.00
FUNDS DISBURSED		
Victims of Crime	\$ 90.00	\$ 225.00
Child Safety/Seat Belts	\$ -	\$ -
Indigent Defense Support Fund	\$ 260.00	\$ 635.00
Drug Law Enforcement Fund	\$ 35.00	\$ 87.50
Expungement	\$ -	\$ -
State Bond Surcharge (new as of 2010)	\$ -	\$ -
TOTAL REMITTED TO STATE	\$ 385.00	\$ 947.50
Indigent Drivers Alcohol Treatment (Springfield)	\$ 15.00	\$ 37.50
Remitted to Computer Fund (Clerk)	\$ 100.00	\$ 230.00
Remitted to Computer Fund (Court)	\$ 33.00	\$ 69.00
Remitted to Court Security Fund	\$ 110.00	\$ 230.00
Remitted to Facility Fee	\$ 55.00	\$ 115.00
Remitted to City GF - Fines	\$ 1,089.00	\$ 2,453.00
Remitted to City GF - Court Court/Misc	\$ 585.00	\$ 1,270.00
Remitted to City- Jail Expenses	\$ -	\$ -
Remitted to City- Enforcement & Education	\$ -	\$ -
Remitted to City- Drug Analysis	\$ -	\$ -
SB 17 Indigent Driver Interlock & Alcohol	\$ -	\$ -
TOTAL REMITTED TO CITY	\$ 1,972.00	\$ 4,367.00
Capital Recovery	\$ -	\$ -
Restitution	\$ -	\$ -
Bonds forfeited	\$ -	\$ -
TOTAL DISBURSED	\$ 2,372.00	\$ 5,352.00

Prepared & Submitted By:
Kristy Thome, Clerk of Court

Service Report:

To: Randy Bridge, City Manager
 From: Howard Kitko, Service Director
 Date: September 19, 2022
 Subject: Council Update

Public Works Departments:

- The Street Dept. has begun dura-patching potholes city-wide. Please call in Potholes to the Street Dept. at 937-845-3058.
- Sweeping is nearing completion, still working on touch up areas.
- Preparing for Heritage of flight Festival.
- Contractor has completed the brush clearing on the bike path, Brubaker/Hillside area, E. Lake Ave r.o.w., and 235 r.o.w. from wot-a-dog to Hensley Park.
- New speaker wiring downtown to be installed 9/20 and 9/21.

Water Department:

- Sanitary Survey: Updating the number of private well locations to complete our backflow program.
- Well #4 pitless adapter repair being scheduled.

Sewer Department:

- Engineering agreement has been executed to start the engineering and bidding process for secondary clarifier #1. The new secondary clarifier #2 is currently being manufactured. American Rescue Plan Funds and minimal local Wastewater funds. Estimated \$295,000 ARP Federal and \$10,000 local.
- Primary #2 Clarifier agreement with OPWC has been executed. Funding will be from American Rescue Plan and OPWC Funds \$98,500 & 98,500 ARP Federal Funds.

2022 Road Reconstruction/Resurfacing Projects:

- Clark County Resurface Project: Suspended until 2023
- Burgess and Niple have been tasked to evaluate the curbs and ADA ramps on St. Rte. 235. Project funded by Springfield/Clark County TCC. Curb and ADA ramp work this summer, prior to resurfacing in 2023. Working with ODOT on number of ramps that will need to be replaced or repaired.
- Submitted CDBG grant application for the Fenwick Dr. Reconstruction Phase II. Construction Cost estimated to be \$452,792, with the city's share to be an estimate \$60,000 (share + Engineering) If approved, funds will be available Spring 2023

Carlisle Park Phase 1 upgrade Project:

- Community Development Block Grant (CDBG) application submitted to remove existing basketball court and replace with new full-size court. New ADA accessible swing added to the existing Swing-set. Future phases are to add a parking lot and new ADA accessible sidewalk with picnic table connecting the open shelter and playset. Estimated Cost of \$80,000 with the city's estimated share to be \$20,000

NatureWorks Grant:

- Completed application has been submitted to add 3 open shelters and replace concrete pad at the city pool. More Details to come.

Lowrey asks about the street sweeping and the cost- \$7400. Will still be touching up and getting some additional areas. Lowrey asks about possibly buying a sweeper for the city. Kitko is working with another entity to possibly share the cost in purchase. Lowrey asks about grant updates for Fenwick. Still waiting to hear back from the state. Rodewald asks about putting signs out for notice of no parking. Kitko notes no parking and gets completed by quadrant costs additional 50% of the original cost. Bahun asks about the two companies- Sweeping Corp of America and one other. Bahun mentions a company in Beaver creek. Kitko notes they mainly do parking lots.

Planning and Zoning Report: submitted at a later date.

B. INFORMATIONAL ITEMS

- Discussion Topics
 - Joint Meeting w/ Bethel Township, Clark County
 - To Discuss Annexation of Land adjacent to New Carlisle Elementary for residential development
 - No communication from Bethel Township Trustee as of yet
 - Mayor's Court Case Information
 - Reports to Council shall begin in October
 - Historical Case Counts to be included in first report
 - Medical Insurance, VFIS, and other insurance plan renewals underway
 - 2023 Operating Budget
 - Administrative review/discussions start 9/22
 - Goal is to have the budget approved before 12/31/22
 - Military Banners
 - Sunshine Law Training
 - Friday, October 7th, Miami University, Oxford
 - Parking Pass Email
 - City-Wide Traffic Study Results
 - Posted on www.newcarlisleohio.gov

Bahun asks what the meeting with the township would be about- annexation for the lot behind the school.

Lowrey asks about the Parks and Rec grant- no updates.

8. Comments from Members of the Public: Jill Reese-gives council some information on the new K-5 building for Bethel. She noted that Vice Mayor Grimm came to a school board meeting. She notes they are in an agreement with the OFCC, will get paid back some funds from this build and that will happen in 7 years. 943 current K-5 students, averages 120-130 new students per year. Using the growth of 120 would be 60 or so new students for the elementary. The new building will open full or near capacity without a finished 5th grade wing b/c the district does not have enough money to finish it. 8 trailers utilized, kitchen is a library, every small space, closets are now classrooms, music room is now 2 classrooms, teachers on carts without class rooms and 30-32 kids per class. She wanted to explain this so people understood the room situation. If the district continues to grow, another building will need to be built to hold 17-1800 students. Ms. Reese wanted the members of council to be aware of the actual current numbers for the district.

Janelle Zimmerman- 219 Prentice- asks about the new shelter building if all the funds come from grants? Kitko notes 99 % covered from federal cbdg grant. She adds it is a lot of money. Kitko noted commercial buildings are a lot more than residential.

9. Committee Reports: None

10. RESOLUTIONS: none

11. ORDINANCES:

Ordinance 2022-38 AN ORDINANCE EMPLOYING A DIRECTOR OF LAW AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR LEGAL SERVICES *1year auto renew, with 60 days to terminate, J. Jefferies as law director 1st Eggleston 2nd Lindsey* YES: 6 Rodewald, Bahun, Cook, Eggleston, Lindsey, Rodewald NAY: 0 Accepted 6-0

Ordinance 2022-39 AN ORDINANCE AUTHORIZING THE EXPENDITURE OF FUNDS OF OVER TWENTY THOUSAND DOLLARS (\$20,000) FOR THE PURCHASE AND INSTALLATION OF A NATURAL GAS BACKUP GENERATOR AT THE CITY OF NEW CARLISLE MUNICIPAL BUILDING *1st Lindsey 2nd Eggleston Gets back up for servers and computers Lowrey asks about the battery back ups, without the back does it put the servers and computers at risk?* YES: 6 Lindsey, Rodewald, Lowrey, Bahun, Cook, Eggleston NAY: 0 Accepted 6-0

Ordinance 2022-40 AN ORDINANCE AMENDING ORDINANCE 2021-36 THAT ESTABLISHED A SCHEDULE OF FINES AND COSTS, AND A BAIL BOND SCHEDULE FOR THE CITY'S MAYOR'S COURT 1st Lindsey 2nd Eggleston *amendment to update Mayor's Court, items that will be general/criminal* YES: 6 Lindsey, Rodewald, Lowrey, Bahun, Cook, Eggleston NAY: 0 Accepted 6-0

Ordinance 2022-42 (Introduction Tonight. Public Hearing & Action on September 28, 2022)AN ORDINANCE CHANGING THE ZONING OF APPROXIMATELY 115.3 ACRES AT 8805 E. NEW CARLISLE ROAD, BETHEL TOWNSHIP, MIAMI COUNTY, OHIO FROM A-2, GENERAL AGRICULTURE DISTRICT - BETHEL TOWNSHIP TO R-PUD, RESIDENTIAL PLANNED UNIT DEVELOPMENT AND APPROVING A PRELIMINARY PLANNED UNIT DEVELOPMENT PLAN CONTINGENT UPON SUCCESSFUL ANNEXATION

Ordinance 2022-43 (Introduction Tonight. Public Hearing & Action on September 28, 2022)AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A PRE-ANNEXATION AGREEMENT WITH CAP 5 DEVELOPMENT, LLC AND THE CURRENT PROPERTY OWNERS

Ordinance 2022-44 (Introduction Tonight. Public Hearing & Action on September 28, 2022)AN ORDINANCE REGARDING THE ARRANGEMENT FOR PROVISION OF IMPROVEMENTS FOR AN R-PUD PLANNED UNIT DEVELOPMENT DISTRICT

Ordinance 2022-45 (Introduction Tonight. Public Hearing & Action on October 3, 2022)AN ORDINANCE AMENDING CHAPTER 850 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING PEDDLERS

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Ordinance 2022-49 (Introduction Tonight. Public Hearing & Action on October 3, 2022)AN ORDINANCE NAMING HOWARD KITKO AS THE DIRECTOR OF PUBLIC SERVICE / ASSISTANT CITY MANAGER

12. OTHER BUSINESS:

Additional City Business

City Council Special Meeting: Monday, September 26, 2022. 6:00PM, Smith Park Shelter House.To Discuss Charter Amendments, Council Retreat, and Cemetery Operations

City Council Special Meeting: Wednesday, September 28, 2022 @ 6:30PM, Smith Park Shelter House to Act on DDC Residential Development Plan and Zoning Change

Open Discussion for City Related Mattes:

Lowrey notes Town Hall needs to be set up. Heritage of Flight festival 30, 1st and 2nd. Traffic will be crazy.

Lindsey asks when we should have the town hall and can we give some dates to Bridge? Lowrey notes he would like to have more citizens involved. Candid comments on dates. Kitko notes he will talk with Bridge.

Eggleston asks about the banners hanging on homes and fences, if things can be done. Nothing can be done as of right now.

13. Executive Session: None

14. Adjournment: 1st Lindsey 2nd Bahun @ 7:44pm Yes: 6 Cook, Eggleston, Lindsey, Rodewald, Lowrey, Bahun NAY: 0 Accepted 6-0

Mayor Mike Lowrey

Clerk of Council Emily Berner

Subject: Planning Board Report 09/20/2022

Date: Wednesday, September 21, 2022 at 3:55:02 PM Eastern Daylight Time

From: Planning Board #3

To: Randy Bridge

Mr. Bridge, Members of City Council.

On the above date at 6:00PM we held a Planning Board meeting at Smith Park Shelter.

Item 1. Site Plan review for the Safe and Sound Outfitters. This Review was Passed by the Planning Board with the

following modifications. The South lot line set back will be 7 and ½ feet, the North lot line set back shall be 10Ft the

East and West lot lines meet current Zoning requirements. Planning Board recommends Council approve this site

Plan with any other Modifications Council chooses to make.

Item 2. Community Gardens as conditional use. After reviewing the Board recommends amending the current Ordinance that gardens are not permitted in Industrial zones in the city. Anyone wishing to start a community garden

Must submit the proper paperwork and follow the process to obtain a permit for said garden. Council as always may

Change or modify at their discretion.

Item 3. Shooting Ranges as conditional use. After reviewing the Planning Board would like to include Archery Ranges within this ordinance. Ranges shall only be permitted in zoning areas, A, GB, CB, and LI, shall not be permitted in any Residential zones within the city Limits . Anyone wishing to operate a Range in the city would need to file the proper paperwork and follow the process to obtain a permit to operate.

Item 4. R-PUDS Set Back Requirements. The Planning Board after reviewing this Ordinance would like to modify

This to Include the following. Minimum side yard setbacks will be no less than 7and1/2ft. The front and rear setbacks

We believe to be sufficient currently. The Board requests Council to Modify this ordinance as Presented by the board.

It is my understanding that Mr. Bridge will be drafting the paperwork required to present to Council within the appropriate time frame as required.

Respectfully Submitted,
Steve Fields. President,

New Carlisle Planning Board.



ZONING BRIEF

September 19, 2022

City of New Carlisle
Department of Planning & Zoning
331 South Church Street
New Carlisle, Ohio 45344

This letter is written to provide a brief description for the proposed work related to the property located at 1701 Addison-New Carlisle Road. In its current state this property is an unoccupied medical office.

Proposed Work:

The proposed work includes a 3,954 S.F. building addition onto an existing 2,660 S.F. building. The existing structure is composed of wood stud walls with manufactured wood truss structure. The new structure will be composed of Insulated Concrete Forms (ICF) for both the exterior walls and the roof as well as interior concrete and steel supports as required. Manufactured wood trusses will also be used in an effort to re-slope the existing roof to the new roof to maintain proper storm drainage. The exterior finish for the existing is a multi-brown brick veneer and the new addition will be a two-tier color stucco finish separated by a precast brick ledge. The lower tier of stucco will be a dark red and the upper tier will be a shaded tan. Laminate lettering and signage will be applied to the stucco for signage purposes.

Anticipated Use:

The existing and a portion of the new space will be utilized for sales of Fire Arms Ammunition, Safes, and Outdoor Supplies. The remaining portion of the expansion will offer an option to for customers to test their weapons in a secure indoor firing range setting. Additionally, an accessible bathroom will be added as well as a conference room for private classes on Gun Safety and storage.

Comments:

Enclosed are the following:

Sheet C-100: General Site Plan – Includes the layout of the existing property with the new addition.

Sheet A-100: Floor Plan – Includes the conceptual floor layout of the existing and proposed layout for the addition.

With the construction of the Firing Range using ICF we anticipate that noise production created will be dampened sufficiently so as to not create any disturbance for those living near the facility or those shopping within the building.

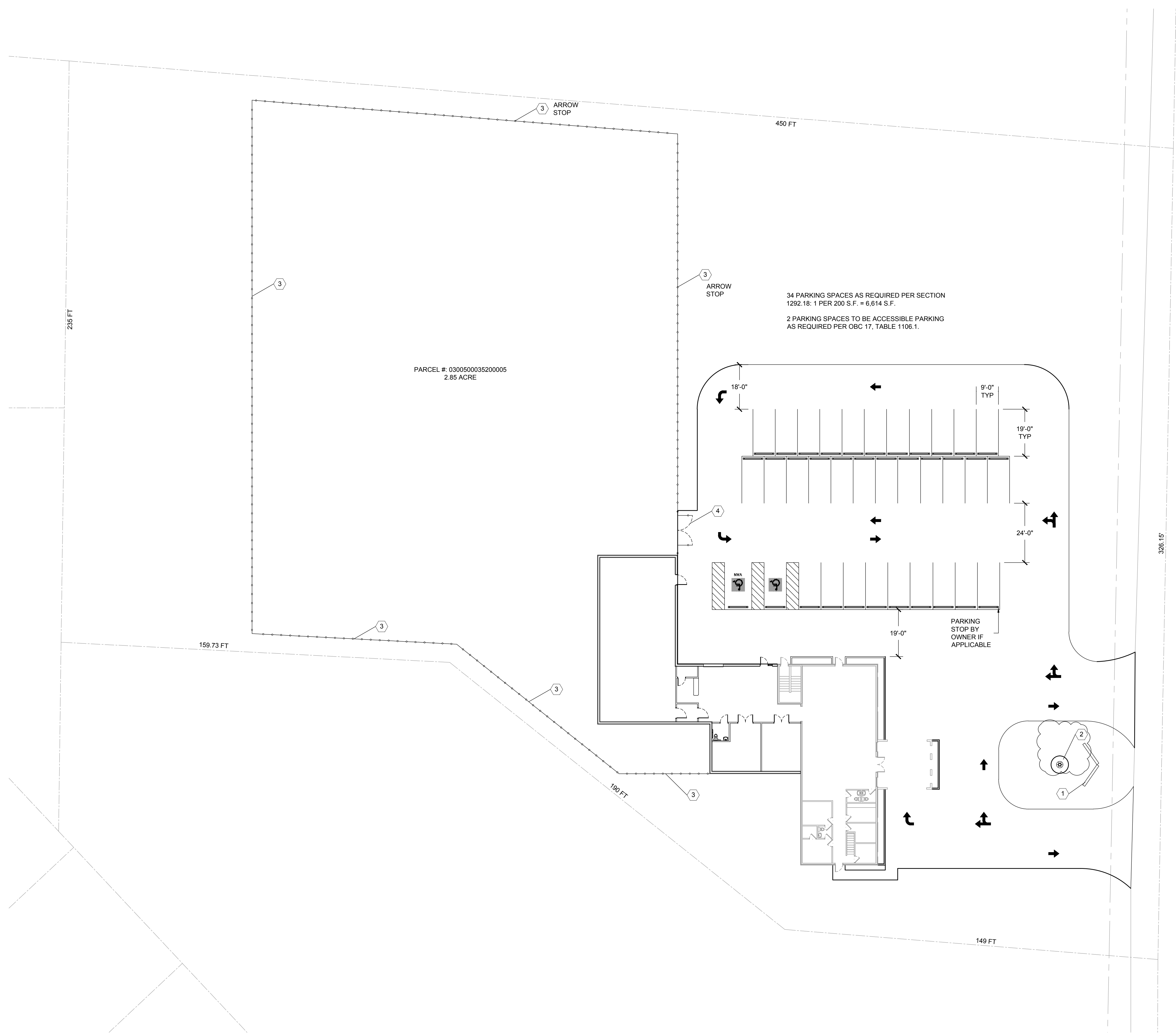
Registered Design Professional
In Responsible Charge



Adam M. Knous, PE
Structural Engineer
Safety Through Engineering, Inc.
9363 Detrick Jordan Pike
New Carlisle, Ohio 45344
PH: 937-964-1900
FX: 937-964-8457

Applicant

Mark Hensley
Owner
Safe & Sound Outfitters
200 East Lake Avenue
New Carlisle, Ohio 45344
PH: (937) 679-5354



GENERAL SITE PLAN NOTES

1. ...

CONSTRUCTION NOTES (#)

1. NEW DIGITAL SIGN, (2) 5'X10' PANELS TO BE PERMITTED AT A LATER DATE.
2. NEW 60' TALL FLAG POLE, TO BE PERMITTED AT A LATER DATE.
3. NEW 8' TALL FENCE, PROVIDE ARROW STOP PROTECTION AT SPECIFIED LOCATIONS.
4. FENCE ACCESS SWING GATE, (2) 6' WIDE.



SAFE AND SOUND OUTFITTERS
NEW INDOOR FIRING RANGE AND RENOVATIONS
1701 ADDISON-NEW CARLISLE ROAD
NEW CARLISLE, OHIO 45344

REV	RELEASED FOR	DATE
0	PROGRESS	08/26/2020

SEAL

CONCEPTUAL/PRELIMINARY

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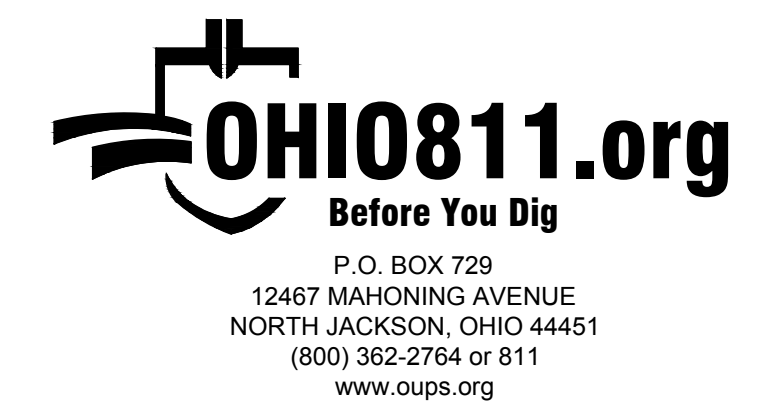
09/26/2022

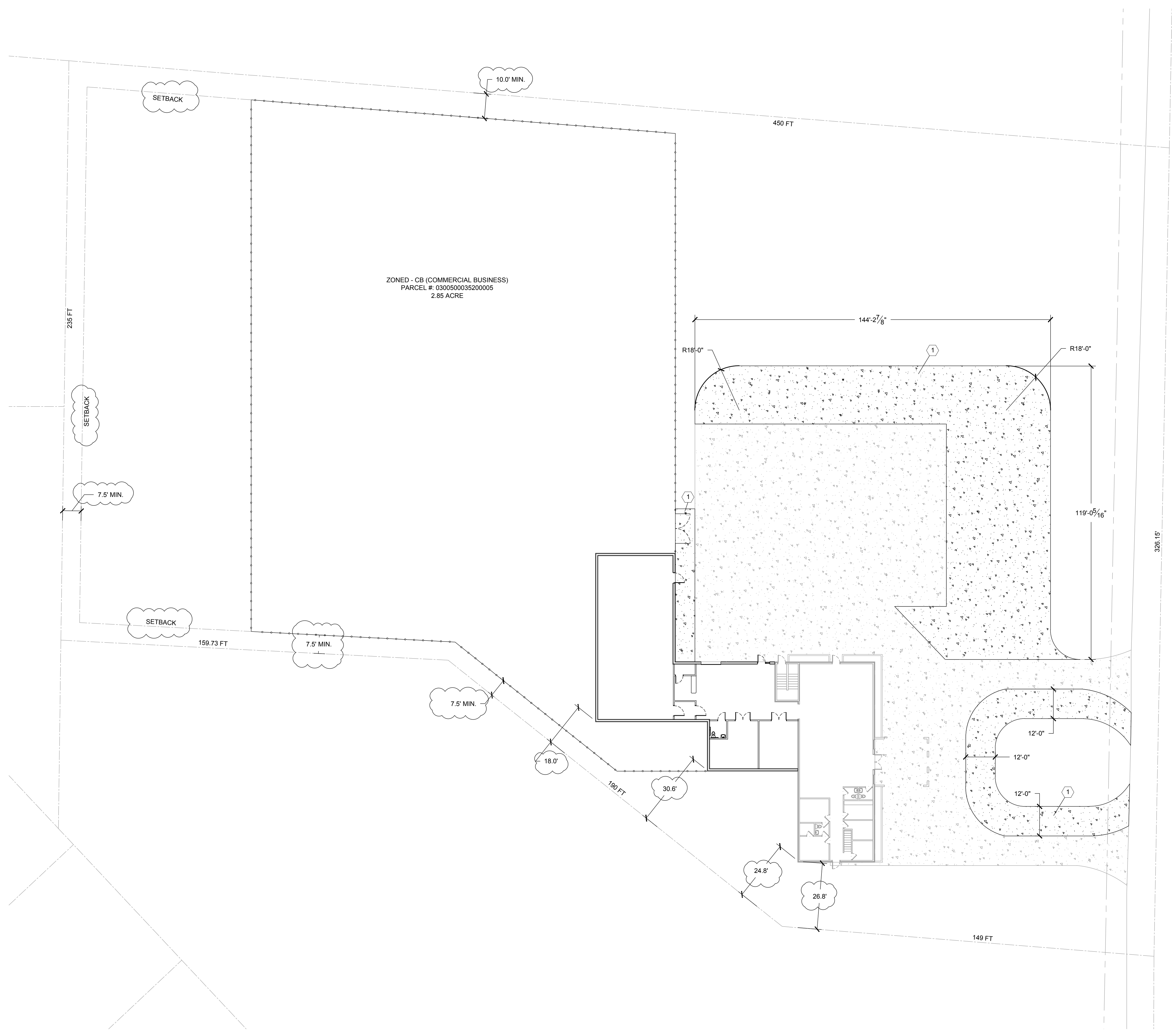
DRAWN BY:	AMK
CHECKED BY:	JTD
DESIGNED BY:	AMK
APPROVED BY:	MH
JOB NUMBER:	5564B

SHEET DESCRIPTION:
GENERAL SITE PLAN

SHEET NO.:

C-100





ZONED - CB (COMMERCIAL BUSINESS)
 PARCEL #: 0300500035200005
 2.85 ACRE

PAVEMENT PLAN NOTES

1. ...

CONSTRUCTION NOTES (#)

1. NEW 6" THICK 4,000 PSI CONCRETE SLAB WITH 3 LB/YD³ OF EUCLID TUF-STRAND FIBER REINFORCEMENT OVER 6 MIL VAPOR BARRIER AND 6" COMPACTED 304 STONE. CONTROL JOINTS SHALL BE AT 10'-0" O.C. MAXIMUM EACH DIRECTION.

PAVEMENT AREA = 25,058 S.F. (0.58 ACRE)
 EXISTING PAVEMENT = 15,058 S.F.
 NEW PAVEMENT = 10,000 S.F.

BUILDING AREA = 6,614 S.F. (0.15 ACRE)
 EXISTING BUILDING = 2,660 S.F.
 NEW ADDITION = 3,954 S.F.

GENERAL PAVEMENT PLAN
 SCALE: 1" = 30'



OHIO811.org
 Before You Dig

P.O. BOX 729
 12467 MAHONING AVENUE
 NORTH JACKSON, OHIO 44451
 (800) 362-2764 or 811
 www.oups.org

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 THROUGH
 ENGINEERING

SUSTAINABLE SAFETY[®]

6903 Denrok Jordan Pike
 New Carlisle, OH 45344

(937) 954-1900 - Off.
 (937) 678-0354

Safe & Sound
 Outfitters

200 EAST LAKE AVENUE
 NEW CARLISLE, OHIO 45344
 (937) 678-0354
 www.safeandsoundoutfitters.com

SAFE AND SOUND OUTFITTERS
 NEW INDOOR FIRING RANGE AND RENOVATIONS
 1701 ADDISON-NEW CARLISLE ROAD
 NEW CARLISLE, OHIO 45344

REV	RELEASED FOR	DATE
0	PROGRESS	08/26/2020

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CONCEPTUAL/PRELIMINARY

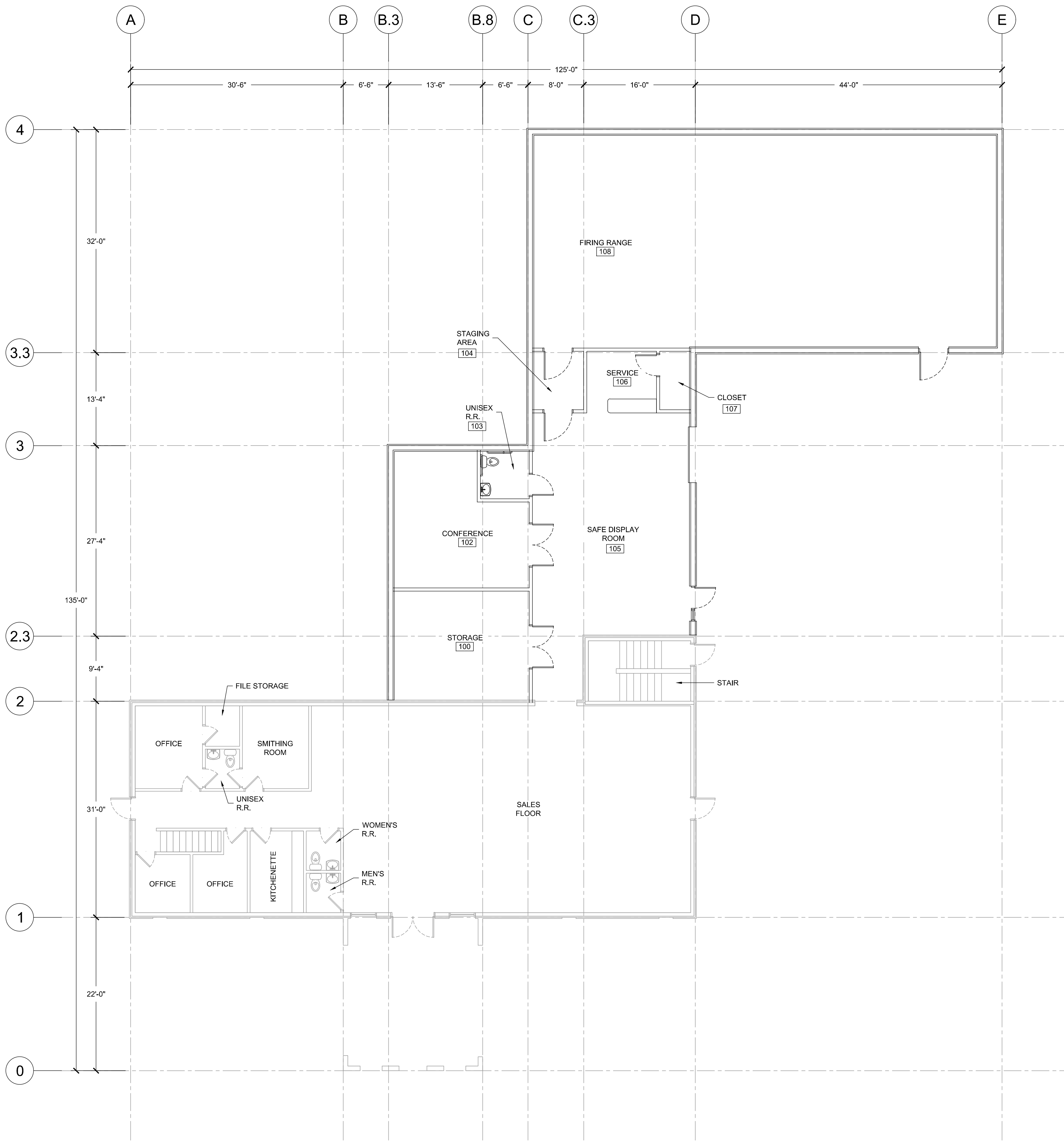
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09/26/2022

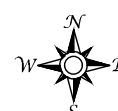
DRAWN BY: AMK
 CHECKED BY: JTD
 DESIGNED BY: AMK
 APPROVED BY: MH
 JOB NUMBER: 5564B

SHEET DESCRIPTION:
 GENERAL PAVEMENT PLAN

SHEET NO.:
C-101



GROUND FLOOR PLAN
SCALE: 1/8" = 1'-0"



FLOOR PLAN NOTES

- ALL EGRESS DOORS SHALL BE READILY OPENABLE FROM THE DIRECTION OF EGRESS WITHOUT THE USE OF A KEY OR SPECIAL KNOWLEDGE OR EFFORT.
- DOOR HANDLES, PULLS, LATCHES, LOCKS, AND OTHER OPERATING DEVICES SHALL BE AT A MAXIMUM OF 48" ABOVE FINISH FLOOR. THE OPERATING DEVICES SHALL BE CAPABLE OF OPERATION WITH ONE HAND AND SHALL NOT REQUIRE TIGHT GRASPING, TIGHT PINCHING, OR TWISTING OF THE WRIST TO OPERATE.
- THE FLOOR SURFACES ON BOTH SIDES OF ALL DOORS SHALL BE LEVEL AND AT THE SAME ELEVATION. DOOR THRESHOLDS SHALL NOT EXCEED 1/2" IN HEIGHT PER SECTION 1010.1.6 OF OBC 2017.
- ANY INTERIOR FINISHES SHALL COMPLY WITH CHAPTER 8 OF THE OHIO BUILDING CODE AS INDICATED IN THE BUILDING CODE REVIEW.
- ALL GLAZING IN HIGH IMPACT AREAS (I.E. DOORS, SIDELITES, ETC.) SHALL COMPLY WITH CHAPTER 24 OF THE OHIO BUILDING CODE.
- FIRE-RATED DOORS (WHEN SPECIFIED) SHALL HAVE CLOSERS.
- INSULATING BATTS, BLANKETS, AND FILLS, WHERE CONCEALED OR EXPOSED, SHALL HAVE A FLAME SPREAD RATING OF 25 OR LESS AND A SMOKE-DEVELOPED RATING OF 450 OR LESS WHEN TESTING IN ACCORDANCE WITH ASTM E84. ALL VAPOR BARRIERS ON INSULATION SHALL BE INSTALLED ON THE WARM SIDE OF THE BUILDING ELEMENT AND SHALL HAVE A PERMEANCE NOT EXCEEDING 1 PERM.
- ALL DOOR HARDWARE SHALL COMPLY WITH SPECIFIED HARDWARE UNLESS APPROVED OTHERWISE.
- ALL DIMENSIONS ARE TO THE FACE OF STUDS EXCEPT EXTERIOR WALLS WHICH ARE TO THE FACE OF SHEATHING BOARD AND/OR CONCRETE.
- THE MAXIMUM FORCE REQUIRED FOR PUSHING AND PULLING AN INTERIOR DOOR, NOT REQUIRED TO BE A FIRE DOOR ASSEMBLY, SHALL BE 5 LBF.
- EXIT SIGNAGE (IF SHOWN) AT DOORS SHOWN FOR REFERENCE ONLY. SEE ELECTRICAL DRAWINGS FOR FINAL DETAILS.
- FLOOR FINISHES IN ALL MEANS OF EGRESS AREAS ARE NON-SLIP PER SECTION 1003.4 OF OBC 2017.
- HOT WATER AND DRAIN PIPES UNDER ACCESSIBLE LAVATORIES SHALL BE INSULATED OR OTHERWISE CONFIGURE TO PROTECT AGAINST CONTACT, AND THERE SHALL BE NO SHARP OR ABRASIVE SURFACES UNDER LAVATORIES PER ICC A117.1 SECTION 606.6.
- ACCESSIBLE WATER CLOSET AND SINK SHALL BE OPERABLE WITH ONE HAND AND SHALL NOT REQUIRE TIGHT GRASPING, PINCHING, OR TWISTING OF THE WRIST. THE FORCE REQUIRED TO ACTIVATE CONTROLS SHALL BE NO GREATER THAN 5 LBF PER ICC A117.1 SECTION 309.4.
- ANY AND ALL EQUIPMENT OR FURNISHINGS SHOWN ARE FOR REFERENCE ONLY. IT IS THE OWNERS RESPONSIBILITY TO PROVIDE ANY EQUIPMENT AND/OR FURNISHINGS AS WELL AS THE ACTUAL LAYOUT OF THE EQUIPMENT OR FURNISHINGS.
- ALL NON-LOAD BEARING PARTITION WALLS HAVE BEEN DESIGNED FOR A MINIMUM LATERAL PRESSURE OF 5 PSF.

CONSTRUCTION NOTES #

- REMOVE EXISTING DOOR, SALVAGE IF POSSIBLE FOR REUSE.
- 6" FLOOR TRENCH DRAIN.



9303 Cortix Jordan Pike
New Carlisle, OH 45344
(937) 864-1900 - CT
www.ste.com



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09/26/2022

DRAWN BY: AMK
CHECKED BY: JTD
DESIGNED BY: AMK
APPROVED BY: MH
JOB NUMBER: 5564B

SHEET DESCRIPTION:
GROUND FLOOR PLAN

SHEET NO.:
A-100





CHURCH

Johnson Street
CHURCH of CHRIST

Johnson Street
CHURCH of CHRIST

3:33
Septe

3:33
Septe



PLANNING DEPARTMENT
City of New Carlisle
331 S. Church Street
937-845-9492

ZONING AMENDMENT PROCEDURE

1. Submit completed Application
 - a. \$200 Application Fee
 - b. Include all required attachments

2. Public Hearing
 - a. Planning Board shall schedule a public hearing not less than thirty (30) days from the date of receipt of completed application.
 - b. Notice of Hearing shall be published in at least one publication of general circulation in the Municipality at least 7 days before such hearing and.
Any Rezoning of ten (10) or fewer parcels of land, any owner of property within 500 feet of, contiguous to and directly across the street from, the area proposed to be rezoned.
 - c. Planning Board shall review the application and discuss a recommendation to provide to City Council to Approve or Deny.

3. Recommendation to City Council
 - a. Within thirty (30) days after the public hearing, the Planning Board shall recommend to Council that the requested amendment be granted as requested, or it may recommend that the amendment not be granted.

4. Public Hearing
 - a. Upon receipt of the recommendation from the Planning Board, Council shall schedule a public hearing held not more than forty (40) days after the date of receipt of the recommendation.
 - b. Notice of Hearing shall be published in at least one publication of general circulation in the Municipality at least twenty (20) days before such hearing and.
Any Rezoning of ten (10) or fewer parcels of land, any owner of property within 500 feet of, contiguous to and directly across the street from, the area proposed to be rezoned.

5. City Council Action
 - a. Within thirty (30) days after the public hearing, Council shall either adopt or deny the recommendation of the Planning Board or adopt some modification thereof.

6. Effective Date for Zoning Amendment
 - a. A Zoning Amendment adopted by Council shall become effective thirty (30) days after the date of such adoption.



City Manager's Report

October 03, 2022

A. DEPARTMENTAL REPORTS

- The Following Departmental Reports will be given at the next City Council meeting that will be held on Monday, October 17, 2022
 - Finance, Public Service, Fire/EMS, and Police

B. INFORMATIONAL ITEMS

- Discussion Topics
 - Joint Meeting w/ Bethel Township, Clark County
 - To Discuss Annexation of Land adjacent to New Carlisle Elementary for residential development
 - Meeting set for 10/24 @ 6:30pm, Smith Park Shelter House
 - Council Meetings on YouTube - Discussion
 - House adjacent to City Building
 - Beggars Night
 - Town Hall Meeting
 - 2023 Operating Budget
 - Council Budget Work Session
 - ◇ Date(s) needed - Week of 10/24 and/or 10/31
 - ****Special Meeting w/ Bethel 10/24****
 - Ordinance Intro 11/21; Action 12/5; Effective 12/20
 - Sunshine Law Training
 - Friday, October 7th, Miami University, Oxford
 - Parking Pass Emailed
 - Thank you, Heritage of Flight!

Motion Summary:

2023 Budget Work Session Dates

Attachment Summary:

None

RESOLUTION 2022-15R

A RESOLUTION PROVIDING FOR THE PERMANENT TRANSFER OF FUNDS FROM
THE AMERICAN RESCUE FUND TO THE WASTEWATER FUND OF THE CITY OF NEW
CARLISLE

WHEREAS, sections 5705.14, 5705.15 and 5705.16 of the Ohio Revised Code provide procedures for the legal transfer of funds; and

WHEREAS, legal transfers of funds by resolution are intended to be used as a means of providing additional revenues to certain other funds that are in a negative fund balance status or that require additional funding for anticipated expenses; and

WHEREAS, as part of the City’s budgetary process, fund transfers from the City’s American Rescue Fund to certain other funds were discussed in public meetings, and were included in the appropriations presented to City Council and attached to City Ordinance 2021-44; and

WHEREAS, the City Finance Director has determined that it is necessary to transfer funds from the City’s American Rescue Fund to the Wastewater Fund in order to prevent and/or clear a deficit fund balance.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY RESOLVES:

SECTION 1. To permanently transfer funds from the City’s American Rescue Fund to the Wastewater Fund, in the amounts as indicated below:

<u>Fund #</u>	<u>Description</u>	<u>Transfer - Out</u>	<u>Transfer - In</u>
American Rescue Fund			
235	Federal Grant Money	\$ 98,500.00	
235	Federal Grant Money	\$ 49,793.00	
Wastewater Fund			
502	WWTP #2 Clarifier 50%		\$ 98,500.00 Balance funded by OPWC Grant
502	WWTP #1 Clarifier		\$ 49,793.00 Installation Labor % Peterson
Total All Funds		\$ 148,293.00	\$ 148,293.00

SECTION 2. The Finance Director is hereby authorized and directed to enter the foregoing transactions upon the books and accounts of the City of New Carlisle

Passed this _____ day of _____, 2022

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jake Jeffries, Law Director

1st _____

2nd: _____

Eggleston	Y	N
Bahun	Y	N
Lindsey	Y	N
Mayor Lowrey	Y	N
Vice Mayor Grimm	Y	N
Rodewald	Y	N
Cook	Y	N

Totals:

Pass

Fail

Intro: 10/03/2022
Action: 10/03/2022
Effective: 10/18/2022

ORDINANCE 2022-45

AN ORDINANCE AMENDING CHAPTER 850 OF THE CODIFIED ORDINANCES
OF THE CITY OF NEW CARLISLE REGARDING PEDDLERS

WHEREAS, Chapter 850 of the Codified Ordinances of the City of New Carlisle addresses peddlers who conduct business within city limits; and

WHEREAS, a peddler is generally someone, without a fixed place of business, who sells goods or services; and

WHEREAS, City Council has discussed amending Chapter 850 for the purpose of improving, updating and clarifying the City’s ordinances pertaining to peddlers in order to better serve the best interest of the public.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that Chapter 850 of the Codified Ordinances of the City of New Carlisle be amended as set forth in Exhibit A attached to this ordinance.

Passed this _____ day of _____, 2022.

Mike Lowrey, MAYOR

Emily Berner, CLERK

APPROVED AS TO FORM:

Jake Jeffries, DIRECTOR OF LAW

1st _____

2nd: _____

Eggleston	Y	N
Bahun	Y	N
Lindsey	Y	N
Mayor Lowrey	Y	N
Vice Mayor Grimm	Y	N
Rodewald	Y	N
Cook	Y	N

Totals:

Pass

Fail

CHAPTER 850
Peddlers

- 850.01 License required; *Definition; Purpose*
- 850.02 License applications.
- 850.03 Investigation of applicant; license issuance and records
- 850.04 Bond. (Repealed)
- 850.05 Service of process. (Repealed)
- 850.06 Posting and exhibition of license.
- 850.07 License fees.
- 850.08 Transfer of license.
- 850.09 Attracting attention by loud noises and amplified devices.
- 850.10 Enforcement by police.
- 850.11 *Additional Records*
- 850.12 Revocation of license; ~~hearings.~~
- 850.13 ~~Expiration of license.~~ *Hearings*
- 850.14 ~~Exceptions; license renewal.~~ *Expiration of license*
- 850.15 *Exceptions*
- 850.16 *Notice prohibiting entry*
- 850.17 *Hours*
- 850.18 *Traffic*
- 850.99 Penalty.

CROSS REFERENCES

Home solicitation sales - see Ohio R . C . 1345 .21 et seq.

Charitable solicitations - see Ohio R . C . Ch. 1716

Frozen desserts - see Ohio R.C. 3717.51 et seq.

Sales of goods and services within right-of-way of Interstate and other State highways - see Ohio R.C. 5517.07

Casual sales - see B . R . & T . Ch. 820

850.01 LICENSE REQUIRED; DEFINITION; PURPOSE

~~No person shall sell, offer for sale, barter or exchange, goods, wares or merchandise, or secure or attempt to secure orders or contracts for the furnishing of goods or services, on the streets, alleys or public grounds of the Municipality, from door to door or place to place or on business premises including related off-street parking lots by merchants who do not occupy the premises, without first obtaining a license therefor in compliance with this chapter.~~

(a) No person, without first obtaining a license in accordance with this chapter, may engage in soliciting or peddling.

(b) For the purposes of this chapter, "soliciting or peddling" means:

(1) To sell, offer for sale, barter or exchange any goods or other articles of value in the streets, alleys or public grounds of the Municipality, or door-to-door or place-to-place on public or private property;

(2) To offer any services for hire or commission in the streets, alleys or public grounds of the Municipality, or door-to-door or place-to-place on public or private property; or

(c) Operating a mobile food vending unit is not "soliciting or peddling" under this chapter.

(d) This chapter is intended to protect against criminal activity, minimize the unwelcomed disturbance of citizens, and to otherwise preserve the public health, safety and welfare of the Municipality. The regulations contained in this chapter are not intended to regulate speech by any person but to regulate the activities of those individuals who engage in soliciting or peddling.

(Ord. 83-21. Passed 7-5-83; Ord. 11-21. Passed 4-4-11.)

850.02 LICENSE APPLICATIONS.

~~An applicant for the license required by Section 850.01 shall file with the City Manager a written sworn application signed by the applicant, if the applicant is an individual, by all partners, if the applicant is a partnership and by the president if the applicant is a corporation.~~

No less than three (3) business days before a license is to be issued, an applicant for the license required by Section 850.01 shall pay a nonrefundable application fee in the amount of twenty-five dollars (\$25.00) and file with the City Manager a written sworn application signed by the applicant, if the applicant is an individual, or an owner or authorized agent, if the applicant is a business entity.

The application shall show the following:

(a) The name of the person managing or supervising the applicant's business and of each person, which such number of persons shall not exceed five (5), who will be engaged in such business in the Municipality during the time it is to be carried on in the Municipality; the local address of each such person while engaged in such business; the permanent address of each such person; the name and address of the person for whose account the business will be carried on, if any; and, if a corporation or other business entity, the state under whose laws the same is incorporated registered;

(b) A photograph or copy of a valid driver's license of each person who will be engaged in such business in the Municipality;

(c) The place in the Municipality where the applicant proposes to carry on the business and the length of time the business will be conducted;

(d) The place, other than the permanent place of business of the applicant, where the applicant, within the six months preceding the date of such application, has conducted any such business;

(e) A statement of the nature, character and quality of the goods, wares, merchandise or services to be sold or offered; the wholesale value and the quality of any such goods, wares and merchandise;

(f) A brief statement of the nature and character of the advertising to be done in order to attract customers. If required by the City Manager, copies of all such advertising, whether by handbill, circular, newspaper advertising or otherwise, shall be attached to the application as exhibits thereto;

(g) Whether or not the person managing or supervising the applicant's business or any person who will be engaged in such business, in the Municipality has been convicted of any crime, or the violation of any Municipal ordinance, or any health or regulatory violation, the nature and location of the offense and the punishment assessed therefore;

(h) Credentials, from the person for whom the applicant proposes to do business, authorizing the applicant to act as his or her representative; and

(i) Such other reasonable information as to the identity of the person managing or supervising the applicant's business or the method or plan of doing such business as the City Manager may deem proper to fulfill the purposes of this chapter in the protection of the public good.

The Municipality reserves the right to waive any irregularities associated with the submission of any application.

(Ord. 75-8 . Passed 4-7-75; Ord. 11-21. Passed 4-4-11.)

850.03 INVESTIGATION OF APPLICANT; LICENSE ISSUANCE AND RECORD.

(a) Upon receipt of the application provided for in Section 850.02, the City Manager shall investigate the applicant's business reputation as he or she deems necessary for the protection of the public good, *which such investigation may take up to three (3) business days.*

(1) If, as a result of such investigation, the applicant's business reputation is found to be unsatisfactory, the application shall be denied: summarily by the City Manager and the City Manager shall set forth such grounds for such action in writing. Any applicant who has been denied a license under this chapter shall be notified in writing within five (5) business days of the City Manager's determination. The notice of denial shall be delivered in person to the applicant or mailed by first class mail to the applicant's last known address and shall be effective upon delivery in person or mailing, whichever is applicable.

(2) If, as a result of the investigation, the applicant's business reputation does not appear to be unsatisfactory, the Manager shall so certify in writing and a license shall be issued by the Manager or his or her designee.

(b) The City Manager or his or her designee shall keep a full record in his or her office of all licenses issued. Such license shall contain the number of the license, the date the same is issued, the nature of the business authorized to be carried on, the amount of the license fee paid, the expiration date of such license, the place where the business may be carried on under such license and the name of the person authorized to carry on such business. ~~The investigation process may include a three-day waiting period.~~

(Ord. 75-6. Passed 4-7-75; Ord. 11-21. Passed 4-4-11.)

850.04 BOND. (REPEALED)

(EDITOR'S NOTE: Section 850.04 was repealed by Ordinance 11-21, passed April 4, 2011.)

850.05 SERVICE OF PROCESS. (REPEALED)

(EDITOR'S NOTE: Section 850.05 was repealed by Ordinance 11-21, passed April 4, 2011.)

850.06 POSTING AND EXHIBITION OF LICENSE.

~~—Any person who has been issued a license issued under this chapter shall be carried on the person so licensed. Each person engaged in such business shall obtain a separate copy of such license and, while engaged in such business, shall carry such license with him or her and exhibit the same upon the request of any person.~~

Any person who has been issued a license under this chapter shall carry such license with him or her while soliciting or peddling and exhibit the same and proper government-issued photographic identification upon the request of any person. No licensee may change, alter or modify any such license.

(Ord. 75-6. Passed 4-7-75; Ord. 11-21. Passed 4-4-11.)

850.07 LICENSE FEES.

A licensee under this chapter shall pay a fee of five dollars (\$5.00) per day for such license if the licensee is an individual, or ten dollars (\$10.00) per day for such license if the licensee is a business entity.

(Ord. 11-21. Passed 4-4-11.)

850.08 TRANSFER OF LICENSE.

No license issued under this chapter shall be transferred.

(Ord. 75-6. Passed 4-7-75; Ord. 11-21. Passed 4-4-11.)

850.09 ATTRACTING ATTENTION BY LOUD NOISES AND AMPLIFIED DEVICES.

~~—No licensee under this chapter, or anyone acting on his or her behalf shall shout, make any outcry, blow a horn, ring a bell or use any other sound device, including any loudspeaking radio or amplifying system, for the purpose of attracting attention to goods, wares, merchandise or services which such licensee proposes to sell or furnish upon the streets, alleys, parks or other public places of the Municipality or upon any private premises in the Municipality where sound of sufficient volume is emitted or produced therefrom that is capable of being plainly heard upon the streets, alleys, parks or other public places.~~

No one engaging in soliciting or peddling, or anyone acting on his or her behalf, may shout, make any outcry, blow a horn, ring a bell or use any other sound device, including any loud-speaking radio or amplifying system, in any manner or way so as to be capable of being heard one hundred (100) feet or more of the source of the sound by an ordinary person, and in no event later than 8 o'clock PM.

(Ord. 75-6. Passed 4-7-75; Ord. 11-21. Passed 4-4-11.)

850.10 ENFORCEMENT BY POLICE.

Police officers shall examine all persons subject to this chapter, to determine if this chapter has been complied with, and shall enforce this chapter against any person found to be violating the same.

(Ord. 75-6. Passed 4-7-75; Ord. 11-21. Passed 4-4-11.)

850.11 ADDITIONAL RECORDS.

The City Manager or his or her designee shall keep the record of a licensee under this chapter and the license number. The Police Administrator shall receive notice of all licenses issued. The *Police Administrator* shall report to the Manager any complaint against a person licensed under this chapter and any conviction for a violation of any of the provisions of this chapter. The *City Manager* shall keep a record of all such licenses, complaints and violations.

(Ord. 75-6. Passed 4-7-75; Ord. 11-21. Passed 4-4-11.)

850.12 REVOCATION OF LICENSE;~~HEARINGS.~~

(a) A license issued pursuant to this chapter may be revoked by the City Manager, *summarily* upon the receipt by the City Manager of any complaint against a person licensed under this chapter or after notice for any of the following ~~causes~~:

(1) Any fraud, misrepresentation or false statement contained in the application for license;

(2) Any fraud, misrepresentation or false statement made in connection with the licensee's soliciting or peddling; ~~selling of goods, wares or merchandise or the furnishing of services;~~

(3) A violation of any of the provisions of this chapter;

(4) A conviction of the licensee of a felony or of a misdemeanor involving moral turpitude;
or

(5) The conducting of the business licensed under this chapter in an unlawful manner, ~~or~~ in such a manner as to constitute a breach of the peace, *or in such a manner as to constitute a menace to the health, safety or general welfare of the public.*

~~(b) Notice of a hearing for revocation of a license shall be given in any reasonable manner to the person holding the license. The City Manager shall set forth the grounds for such action pursuant to this section and any person whose license has been revoked under this section shall be notified in writing within five (5) business days. The notice of revocation shall be delivered in person or mailed by first class mail to the person's last known address, and shall be effective upon delivery in person or mailing, whichever is applicable.~~

(c) No person whose license has been revoked and not reinstated through an appeal may receive another license for a period of one year after such revocation.

(Ord. 75-6. Passed 4-7-75; Ord. 11-21. Passed 4-4-11.)

850.13 EXPIRATION OF LICENSE. HEARINGS.

~~—A license issued under this chapter shall have the expiration date listed on it. No license shall be given for more than 90 days without a renewal.~~

(a) Any person who has applied for a license in accordance with this chapter and whose application was denied, or any person who was issued a license in accordance with this chapter that was later revoked, may appeal such determination within fifteen (15) days of the effective date of the denial or revocation notice provided by the Municipality. The notice of appeal, setting forth the grounds for appeal, shall be submitted in writing to the City Manager within the foregoing period of time. Any person who fails to submit a written notice of appeal within the 15-day period described herein will be deemed to have waived the right to appeal.

(b) Any person who properly perfects an appeal as provided under this section shall be entitled to a hearing before Council. If the notice of appeal is filed at least five (5) business days before the next regular Council meeting, then the appeal shall be heard at that meeting. If the notice of appeal is filed less than five (5) business days before the next regular Council meeting, then the appeal shall be heard at the following regular Council meeting. The majority decision of Council shall be final.

(Ord. 75-6. Passed 4-7-75; Ord. 11-21. Passed 4-4-11.)

850.14 EXCEPTIONS; LICENSE RENEWAL. EXPIRATION OF LICENSE.

~~—This chapter does not apply to a charitable, benevolent or educational organization or corporation, or the agent or employee thereof, engaged in temporary or occasional projects for the obtaining of funds for use in the furtherance of the purpose of such organization or corporation. Additionally, this chapter does not apply to newspapers selling subscriptions to their paper.~~

A license issued under this chapter shall list its expiration date. No license shall be given for more than 90 days without a renewal.

(Ord. 75-6. Passed 4-7-75; Ord. 11-21. Passed 4-4-11; Ord. 11-43. Passed 8-1-11.)

850.15 EXCEPTIONS

Notwithstanding anything contained herein to the contrary, a license shall not be required for any of the following:

- (a) Any person who is soliciting or peddling at the invitation or request of the person or business contacted;*
- (b) Any person who is soliciting or peddling newspapers, or anything which such person has personally manufactured, raised or produced;*
- (c) Any person who is soliciting or peddling agricultural products or services;*
- (d) Any person who is soliciting contributions for, or soliciting or peddling any goods or publications for any religious, charitable, civic, educational or political organization;*
- (e) Any person who is soliciting or peddling services for grass cutting, tree removal, leaf raking, snow removal or similar services, where the fee for the service does not exceed seventy-five dollars (\$75.00); or*

(f) Any person younger than the age of 18 years, during daylight hours, who is soliciting or peddling for a charitable or personal purpose (e.g., a lemonade stand).

(Ord. 75-6. Passed 4-7-75; Ord. 11-21. Passed 4-4-11; Ord. 11-43. Passed 8-1-11.)

850.16 NOTICE PROHIBITING ENTRY.

No person, while engaged in soliciting or peddling, may ring the doorbell, rap or knock upon any door, or create any sound in any other manner calculated to attract the attention of any occupant of any residence or place of business, without the prior consent of the owner or occupant thereof, where there is placed or posted in or upon the premises, in a conspicuous position and location at or near the entrance, a sign or other form of notice stating or indicating that the owner or occupant thereof forbids or otherwise does not desire persons engaged in soliciting or peddling, or any similar type of activity, to enter upon the premises.

850.17 HOURS.

All soliciting and peddling under this chapter may be done only from 9 o'clock AM to 8 o'clock PM.

850.18 TRAFFIC.

No person may engage in soliciting or peddling which could cause or actually causes the traffic on the traveled portion of a street or highway to be delayed or impeded.

850.99 PENALTY.

Whoever violates or fails to comply with any of the provisions of this chapter is guilty of a minor misdemeanor and shall be fined not more than one hundred *fifty* dollars (\$1050.00) for each offense.

~~A separate offense shall be deemed committed each day during or on which a violation or noncompliance occurs or continues.~~

If the offender has been previously convicted of an offense under this section within the past twelve (12) months, then the penalty is a fourth-degree misdemeanor and the offender may be fined not more than two hundred fifty dollars (\$250.00) and/or imprisoned not more than thirty (30) days. A separate offense shall be deemed committed each day during or on which a violation or noncompliance occurs or continues.

(Ord. 75-6. Passed 4-7-75; Ord. 11-21. Passed 4-4-11.)

ORDINANCE 2022-46

AN ORDINANCE AMENDING CHAPTER 648 OF THE CODIFIED ORDINANCES
OF THE CITY OF NEW CARLISLE FOR THE PURPOSE OF ADDRESSING
PANHANDLING

WHEREAS, Chapter 648 of the Codified Ordinances of the City of New Carlisle pertains to peace disturbances within city limits; and

WHEREAS, “panhandling” means to approach or stop another person for the purpose of asking for or soliciting a donation of immediate personal financial assistance from them; and

WHEREAS, the City currently does not have any ordinances that address panhandling; and

WHEREAS, City Council desires to prohibit aggressive panhandling and false or misleading misrepresentations made in connection with panhandling; and

WHEREAS, City Council has discussed adding a panhandling section to Chapter 648 in order to better serve the best interests of the public.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that Chapter 648 of the Codified Ordinances of the City of New Carlisle be amended by adding the section set forth in Exhibit A attached to this ordinance.

Passed this _____ day of _____, 2022.

Mike Lowrey, MAYOR

Emily Berner, CLERK

APPROVED AS TO FORM:

Jake Jeffries, DIRECTOR OF LAW

1st _____

2nd: _____

Eggleston	Y	N
Bahun	Y	N
Lindsey	Y	N
Mayor Lowrey	Y	N
Vice Mayor Grimm	Y	N
Rodewald	Y	N
Cook	Y	N

Totals:

Pass

Fail

Exhibit A
Ordinance 2022-46

648.12 PANHANDLING.

(a) "Panhandle" or "Panhandling" means to approach or stop another person for the purpose of asking for or soliciting a donation of immediate personal financial assistance from them.

(b) It is unlawful for any person to panhandle in an aggressive manner, including any of the following actions:

(1) Panhandling in a manner that impedes access to or from, or use of, a building, vehicle or establishment;

(2) Panhandling in a manner that would alarm, intimidate, threaten, menace, harass or coerce a reasonable person;

(3) Following behind, ahead or alongside, blocking the path of, or continuing to solicit a person who has walked or driven away or who has given notice or demonstrated verbally or physically that he or she does not want to be solicited;

(4) Using profane or abusive language, or gestures, either during the solicitation or following a refusal, or making any statement, gesture or other communication that would cause a reasonable person to be fearful or feel threatened; or

(5) Making physical contact with the solicited person without that person having given his or her prior consent to the physical contact.

(c) It is unlawful for any person to knowingly make a false or misleading representation in the course of panhandling, including any of the following:

(1) Stating that the donation is needed to meet a need that does not exist;

(2) Untruthfully stating that the person panhandling is from out-of-town and stranded;

(3) Untruthfully stating that the person is homeless;

(4) Stating or representing that the person panhandling is a member of a military service when the person panhandling is neither a present nor a former member of a military service; or

(5) Stating or representing that the person panhandling suffers from a mental or physical disability when the person soliciting does not suffer from the disability.

(d) Whoever violates this section is guilty of a minor misdemeanor and shall be fined not more than one hundred fifty dollars (\$150.00). If the offender has been previously convicted of an offense under this section within the past twelve (12) months, then the penalty is a fourth-degree misdemeanor and the offender shall be fined not more than two hundred fifty dollars (\$250.00) and/or imprisoned not more than thirty (30) days.

ORDINANCE 2022-47

AN ORDINANCE AMENDING SECTION 220.01 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE TO INCREASE THE CITY MANAGER’S DOLLAR AMOUNT THRESHOLD FOR ENTERING INTO CONTRACTS

WHEREAS, Section 220.01 of the City of New Carlisle Codified Ordinances currently grants the City Manager the authority to enter into contracts, involving the expenditure of funds equal to or less than \$20,000, which bind the City of New Carlisle; and

WHEREAS, Section 220.01 also provides that the City Manager’s dollar amount threshold for entering into contracts may be amended from time to time; and

WHEREAS, due to the City consistently spending less than what has been projected in its annual budgets during the City Manager’s tenure, Council desires to increase the City Manager’s dollar amount threshold; and

WHEREAS, increasing the City Manager’s dollar amount threshold will reduce some redundant legislative processes and costs.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that Section 220.01 of the Codified Ordinances of New Carlisle be amended as follows:

220.01 AUTHORITY TO ENTER INTO CONTRACTS.

(a) The City Manager is hereby granted the authority to enter into contracts which bind the City for any purpose which involves the expenditure of funds of the City equal to or less than ~~\$20~~**\$35,000.00**, as the same may be amended from time to time.

(b) All contracts entered into on behalf of the City pursuant to the authority granted in subsection (a) hereof are hereby ratified as fully and completely as if ratified by a separate ordinance enacted specifically therefor.

Passed this _____ day of _____, 2022.

Mike Lowrey, MAYOR

Emily Berner, CLERK

APPROVED AS TO FORM:

Jake Jeffries, DIRECTOR OF LAW

1st _____

2nd: _____

Eggleston	Y	N
Bahun	Y	N
Lindsey	Y	N
Mayor Lowrey	Y	N
Vice Mayor Grimm	Y	N
Rodewald	Y	N
Cook	Y	N

Totals:		
	Pass	Fail

Intro: 09/19/2022
Action: 10/03/2022
Effective: 10/18/2022

ORDINANCE 2022-48

AN ORDINANCE AMENDING CHAPTER 220 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE FOR THE PURPOSE OF ADDING A SECTION FOR AN ASSISTANT CITY MANAGER

WHEREAS, Chapter 220 of the New Carlisle Codified Ordinances sets forth certain aspects of the City Manager's employment duties; and

WHEREAS, City Council, after having discussions with the City Manager, has determined that it would be in the best interests of the public and City operations to create an Assistant City Manager position; and

WHEREAS, the City Charter allows City Council to establish employment positions and departments by ordinance after consulting with the City Manager.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that Chapter 220 of the Codified Ordinances of New Carlisle be amended by adding Section 220.08 – Assistant City Manager as set forth below:

220.08 ASSISTANT CITY MANAGER.

- (a) The position of Assistant City Manager is established and shall be in the unclassified service of the City.*
- (b) The Assistant City Manager shall serve at the pleasure of the City Manager and shall be appointed by the City Manager.*
- (c) The Assistant City Manager's salary shall be determined from time to time by City Council resolution or ordinance.*
- (d) The qualifications and duties of the Assistant City Manager are more fully defined in Exhibit A attached to Ordinance 2022-51 which is incorporated herein by reference and made a part hereof.*
- (e) The position of Assistant City Manager shall be filled or vacant at the City Manager's discretion. It is not mandatory that the position be filled.*

SIGNATURE PAGE TO FOLLOW

Passed this _____ day of _____, 2022.

Mike Lowrey, MAYOR

Emily Berner, CLERK

APPROVED AS TO FORM:

Jake Jeffries, DIRECTOR OF LAW

1st _____

2nd: _____

Eggleston	Y	N
Bahun	Y	N
Lindsey	Y	N
Mayor Lowrey	Y	N
Vice Mayor Grimm	Y	N
Rodewald	Y	N
Cook	Y	N

Totals:

Pass

Fail

Intro: 09/19/2022

Action: 10/03/2022

Effective: 10/18/2022

ORDINANCE 2022-49

AN ORDINANCE NAMING HOWARD KITKO AS THE DIRECTOR OF PUBLIC SERVICE / ASSISTANT CITY MANAGER

WHEREAS, City Council voted via Ordinance 2022-50 to amend Chapter 220 of the City of New Carlisle Codified Ordinances to add an Assistant City Manager position; and

WHEREAS, the newly created Assistant City Manager position is to be filled by the City's current Director of Public Service, Howard Kitko; and

WHEREAS, Mr. Kitko's employment title will be Director of Public Service / Assistant City Manager; and

WHEREAS, Mr. Kitko has been employed with the City of New Carlisle for over 20 years and has the combination of education and experience necessary to excel at this newly created position; and

WHEREAS, the job description for the Director of Public Service / Assistant City Manager is set forth in the attached Exhibit A; and

WHEREAS, Mr. Kitko, as the Director of Public Service / Assistant City Manager, shall have the authority to enter into contracts that bind the City, solely for the departments managed by him, at a dollar amount threshold equal to the City Manager's dollar amount threshold set by City Council and after legal review of form and sufficiency by the City's Law Director; and

WHEREAS, Mr. Kitko's starting salary as the Director of Public Service / Assistant City Manager will be \$80,000 per year.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS
that

Section 1. Howard Kitko is named as the City's Director of Public Service / Assistant City Manager and he shall serve at the pleasure of the City Manager.

Section 2. Mr. Kitko's duties as the Director of Public Service / Assistant City Manager are set forth in the attached Exhibit A.

Section 3. Mr. Kitko, as the Director of Public Service / Assistant City Manager, shall have the authority to enter into contracts that bind the City, solely for the departments managed by him, at a dollar amount threshold equal to the City Manager's dollar amount threshold set by City Council and after legal review of form and sufficiency by the City's Law Director

Section 4. Mr. Kitko's starting salary as the Director of Public Service / Assistant City Manager will be \$80,000 per year.

Passed this _____ day of _____, 2022.

Mike Lowrey, MAYOR

Emily Berner, CLERK

APPROVED AS TO FORM:

Jake Jeffries, DIRECTOR OF LAW

1st _____

2nd: _____

Eggleston	Y	N
Bahun	Y	N
Lindsey	Y	N
Mayor Lowrey	Y	N
Vice Mayor Grimm	Y	N
Rodewald	Y	N
Cook	Y	N

Totals:

Pass

Fail

Intro: 09/19/2022

Action: 10/03/2022

Effective: 10/18/2022



DIRECTOR OF PUBLIC SERVICE / ASSISTANT CITY MANAGER JOB DESCRIPTION

OVERVIEW OF THE POSITION

Under the administrative direction of the City Manager, the Director of Public Service/Assistant City Manager is responsible for the daily operations of the Public Service Department, Swimming Pool, Fire/EMS Departments, certain functions in the Planning Department, and all seasonal and part-time employees associated with those departments, hereinafter referred to as “department(s)”. This is a highly visible public employment position that requires ethical decision making and sound judgment across many spectrums. The incumbent is appointed by and serves at the pleasure of the City Manager.

SCOPE

Work responsibilities include, but are not limited to, the service functions of highway, land and natural resources, water, wastewater, storm sewers, cemetery, pool operations, code enforcement and abatements, Fire/EMS services, and building operations. The Director must be familiar with all facets of a Public Service Department, have good knowledge of certain public safety operations, must be able to coordinate a wide range of personnel and resources, and must exercise a leadership role in all departmental activities.

RESPONSIBILITIES

Performs such duties as may be assigned to him by the City Manager including, but not limited to, the following:

- Interprets city policies and develops and implements appropriate department rules, regulations, and policies; establishes record keeping procedures, methods, and standard operating procedures.
- Prepares and administers department operating budgets; recommends items for capital improvement budgets; implements capital improvement construction plans; reviews site development plans; coordinates and supervises site development inspections for compliance with City codes and specifications.
- Plans, organizes, directs and evaluates all the activities of the service departments, and informs the City Manager of activities through written and oral reports.
- Works with the city’s Fire Chief and associated administrative staff to ensure safe and efficient public safety operations that pertain to the Fire/EMS Department.
- Enters into contracts that bind the City, solely for the departments managed by him, at a dollar amount threshold equal to the City Manager’s dollar amount threshold set by City Council and after legal review by the City’s Law Director. All contracts entered into on behalf of the City pursuant to the authority granted in this paragraph are hereby ratified as fully and completely as if ratified by a separate ordinance enacted specifically therefore.

- Reviews and approves the requisition of equipment, materials, and supplies; approves departmental requests for purchases and other expenditures.
- Trains, supervises, and evaluates the performance of subordinates; makes recommendations for wage and classification adjustments.
- Assists the City Manager with the supervision and performance overview of employees in the Planning Department by managing the code enforcement and abatement operations.
- Oversees the operation of snow and ice control and other emergency operations as required.
- Administers the Service Department property damage claims in coordination with the Finance Director and Law Director and communicating the same to the City Manager.
- Responsible for the preparation of the Departmental budget while working as appropriate through subordinate Division heads and aides. Manages budget for conformance with approved plan of expenditures, and for associated efficiency in operations and purchasing.
- Plans and monitors overall work schedule for timely implementation of work projects and for the effective coordination of individual operating divisions.
- Manages the personnel practices of the Department in keeping with City-wide guidelines. Recommends the hiring of public employees and supervises and evaluates employees including Division heads. Assures safe work practices for employees through appropriate training and supervisory accountability for field personnel.
- Develops bid specifications, requests for proposals/qualifications, and performs bid review and related duties.
- Coordinates construction projects performed by City employees and independent contractors. Works with consulting engineers in preparation of plans and change orders.
- Attends meetings of the City Council, committees, and commissions upon request to present information to aid in decision making; receives citizen complaints and requests; responds to requests for information and assistance from citizens and outside agencies and organizations.
- Responsible for the interviewing and hiring of department employees; approves payroll for the department; consults with the City Manager to establish rules and regulations governing department employees.
- Refers all disciplinary matters of full-time department employees to the City Manager.
- Directly administers disciplinary measures for department part-time, probationary, temporary, and seasonal employees.
- Provides effective and efficient customer services and promotes and maintains responsible community relations.
- Serves as Acting City Manager in the event of the extended absence of the City Manager with the approval of City Council.
- Inspects all City construction projects.

- Interacts with the State of Ohio Environmental Protection Agency.
- Performs related duties as assigned.

PERTINENT KNOWLEDGE AND SKILLS

- Thorough knowledge of the principles and practices of public works functions, especially water supply and distribution, wastewater matters, and street maintenance.
- General knowledge of Fire/EMS operations and the ability to work well with the Fire Chief and related staff.
- Management skills including budgeting and personnel administration, coupled with the interpersonal skills needed to lead the departments and set a positive example for subordinates.
- Must be able to communicate effectively both verbally and in writing.
- Be able to present a favorable community image in public appearances and presentations.
- Must be able to work long hours, sometimes under adverse weather circumstances and in times of community wide emergencies and must be able to respond to work at unusual hours to deal with these situations.

REQUIRED EDUCATION AND EXPERIENCE

- College Degree or a High School Graduate or possession of an equivalent certificate plus 10 years of responsible experience in public works or related field required.
- A combination of education and experience which provides the background to meet the requirements and challenges of this position may be considered.

SPECIAL REQUIREMENTS

- Possess a CDL license as issued by the State of Ohio Bureau of Motor Vehicles.

ORDINANCE 2022-50

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF FUNDS OF OVER TWENTY THOUSAND DOLLARS (\$20,000) FOR THE PURCHASE OF A NEW FIRE ENGINE

WHEREAS, the City of New Carlisle's Fire and EMS Department depends on certain types of vehicles in order to operate efficiently and safely; and

WHEREAS, the City needs to start the process of obtaining a new fire engine because the City's current fire engine is an FMI 1,000 GPM engine, is over 23 years old and has exceeded its useful life per NFPA Standards; and

WHEREAS, R.C. § 125.04 provides that political subdivisions are exempt from competitive bidding procedures otherwise required by law when purchasing items through the State Purchasing Program; and

WHEREAS, the City of New Carlisle desires to enter into a contract with Sutphen Corporation for the purchase of a 2022 or 2023 1500 GPM Fire Engine; and

WHEREAS, the start date of the engine build will determine the year of the engine; and

WHEREAS, pursuant to the attached contract, the purchase price will not exceed \$640,000; and

WHEREAS, the purchase price will be payable in fiscal year 2025 or 2026; and

WHEREAS, the City may need to obtain financing in fiscal year 2025 or 2026 to complete the purchase.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that:

SECTION 1. The City Manager be, and hereby is, authorized to proceed with acquiring a 2022 or 2023 1500 GPM Fire Engine from Sutphen Corporation by signing the attached purchase agreement and any related documents necessary to accomplish this.

SECTION 2. The dollar amount for said purchase shall not exceed Six Hundred Forty Thousand and XX/100 Dollars (\$640,000).

SIGNATURE PAGE TO FOLLOW

Passed this _____ day of _____, 2022.

Mike Lowrey, MAYOR

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

1st _____

2nd: _____

Eggleston	Y	N
Bahun	Y	N
Lindsey	Y	N
Mayor Lowrey	Y	N
Vice Mayor Grimm	Y	N
Rodewald	Y	N
Cook	Y	N

Totals:

Pass

Fail

Intro: 10/03/22
Action: 10/17/22
Effective: 11/01/22



SUTPHEN

PROPOSAL

TO THE:

New Carlisle Fire Department
Attn: Assistant Chief Jeff Gallagher
315 N. Church St.
New Carlisle, Ohio 45344

DATE: September 18th, 2022

We hereby propose and agree to furnish the following firefighting equipment upon your acceptance of this proposal:

One (1) Sutphen Heavy Duty Custom Pumper. Complete and Delivered for the

Total Sum of\$633,256.30

The unit shall be manufactured completely in accordance to the following proposal and delivered in approximately **27-29 months** from the date of the contract signing or purchase order, subject to delays from all causes beyond our control.

This proposal shall be valid for **thirty (30)** days. If the contract or purchase order is not received within this proposed duration, we reserve the right to extend, withdraw, or modify our proposal, including pricing, delivery times, and prepayment discounts as applicable.

Respectfully submitted,
Fredrick C. Hageman III
Heritage Fire Equipment
Authorized Representative for Sutphen Corporation
615-588-3815





PURCHASE AGREEMENT
FOR SUTPHEN FIRE APPARATUS

THIS AGREEMENT, made and entered into this ____ day of _____, 2022 by and between SUTPHEN CORPORATION of Dublin, Ohio, hereinafter called "SUTPHEN" and the _____ City of New Carlisle _____ of _____ New Carlisle, Ohio _____, hereinafter called "PURCHASER",

WITNESSETH:

1. **PURCHASE:** Purchaser hereby agrees to buy and Sutphen hereby agrees to sell and furnish to Purchaser the apparatus and equipment according to the Sutphen Proposal attached hereto and made a part hereof, and to deliver the same as hereinafter provided.
2. **PAYMENT:** Purchaser agrees to pay for said apparatus and equipment the total purchase price of Six hundred thirty three thousand two hundred fifty six dollars and thirty cents.
(\$633,256.30) payable in full upon delivery.
3. **DELIVERY:** The apparatus and equipment being purchased hereunder shall be delivered to Purchaser at New Carlisle Fire Department within 27-29 Months approximately after the receipt and acceptance of this agreement at Sutphen's office, provided that such delivery date shall be automatically extended for delays beyond Sutphen's control, including, without limitation, strikes, labor disputes, riots, civil unrest, pandemics, war or other military actions, sabotage, government regulations or controls, fire or other casualty, or inability to obtain materials or services.
4. **SUTPHEN WARRANTIES:** Sutphen warrants the apparatus purchased here under as set forth in the warranty included with bid proposal.
5. **TESTING SHORTAGES:** The apparatus shall be tested per NFPA #1901 at Sutphen's manufacturing facility. Purchaser agrees that the apparatus and equipment being purchased hereunder will not be driven or used in any manner until it is paid for in full, provided, however, that if there are any minor shortages, Purchaser may withhold a sum equivalent to the retail purchase price of any equipment shortages at the time of delivery and may use the apparatus and equipment during this period.
6. **DEFAULT:** In the case of any default in payment hereunder or in the payment on any notes, negotiable paper, obligations or other instruments issued by Purchaser,

Sutphen may take full possession of the apparatus and equipment or of the piece or pieces upon which default has been made, and any payments that have been made theretofore shall be applied as rent in full for the use of the apparatus and equipment up to the date of taking possession by Sutphen.

7. PURCHASER WARRANTIES: With the signing of this agreement, Purchaser warrants that it has the full power and legal authority to enter into this agreement and guarantees that funds for its purchase are available or in the process of collection.
8. ACCEPTANCE: This agreement shall not be binding until it is signed and approved by an officer of the Sutphen Corporation.
9. TAXES, ETC.: The purchase price provided for herein does not include any federal, state or local sales tax, duties, imposts, revenues, excise or other taxes which may hereafter be imposed by governmental authority or otherwise and which are made applicable to the apparatus or equipment covered by the agreement. In the event that any such taxes are subsequently imposed and become applicable, the purchase price herein shall be increased by the amount of such taxes and such sum shall be immediately paid by Purchaser to Sutphen. To the extent applicable, the prices and deliveries set forth herein are subject to the Defense Production Act.
10. INSURANCE: Sutphen shall provide insurance insuring the apparatus and equipment against loss by fire, theft or collision and insuring against property damage and personal injury through the three (3) day delivery period.
11. GENERAL: This agreement and the Sutphen proposal provided herein take precedence over all previous negotiations, oral or written, and no representations or warranties are applicable except as specifically contained in this agreement or in the Sutphen proposal attached hereto. No alteration, modification, amendment or change of this Agreement shall be binding unless executed in writing by the parties. No waiver of any of the provisions of this Agreement shall be deemed a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver.

This Agreement shall be governed and controlled as to interpretation, enforcement, validity, construction, effect and in all other respects by the laws, statutes and decisions of the State of Ohio. Exclusive jurisdiction and venue for any litigation at all related to this Agreement, directly or indirectly, based upon contract, tort, or other theory of law, shall lie in the Franklin County Court of Common Pleas, Columbus, Ohio, and the parties hereto consent and submit to the general jurisdiction of this court. All of the terms and provisions of this Agreement shall be binding upon and inure to the benefit of and be enforceable by Sutphen, Purchaser, their successors and assigns.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be duly executed and attested by its duly authorized representatives, effective as of the date below when accepted at Sutphen Corporations offices.

SUTPHEN CORPORATION

By Fredrick C. Hageman III
Sales Representative

Accepted at office
SUTPHEN CORPORATION
6450 Eiterman Road
Dublin, Ohio 43016

By _____
Title _____
Date _____

PURCHASER

THE _____

By _____

Title _____

Date _____

By _____

Title _____

Date _____



Sutphen
Component Report
 Dealership: Heritage Fire
 Equipment_A2 (Fred)

**HS- New Carlisle Fire Division, OH
 Pumper**

Order#: SQB014371_1
 Contact: Jeff Gallagher
 Position: Assistant Chief
 Phone: 937-845-8401
 Mobile: 937-845-8401
 Email: jgallagher@newcarlisle.net

Bill To	Ship To
Customer: New Carlisle Fire Division Contact: Jeff Gallagher, Assistant Chief Address: 315 N. Church St New Carlisle , OH 45344	Customer: Same as Bill-to Contact: Jeff Gallagher, Assistant Chief Address: 315 N. Church St New Carlisle , OH 45344

Quote Line Number 1

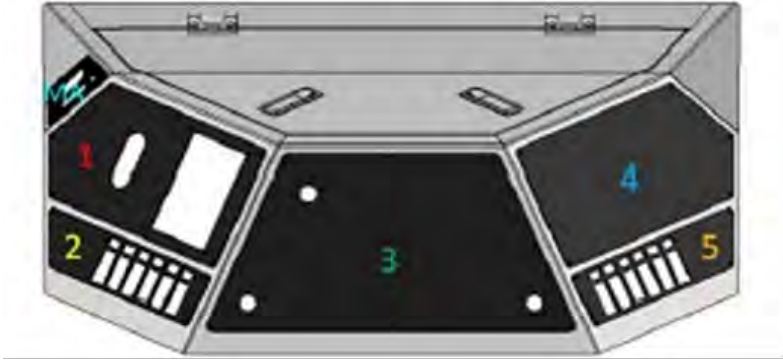
Line	Item #	Qty	Item Description/Comments
		1	**ENG Facility = Urbana Pumper Division
		1	**ENG Electrical System = Point-to-Point
		1	**ENG Cooperative Purchasing =Ohio State Term
	10000215	1	STD WIRING SCHEMATIC
	10310100	1	CHASSIS
CHASSIS			
	10010006	1	CHASSIS, CUSTOM
	10295140	1	~CHASSIS SURCHARGE
	51070185	1	WHEELBASE = 185
	25010255	1	FRAME, 10" DOUBLE RAILS, DOMEX, SINGLE AXLE (110K PSI)
	45010001	1	FRONT TOW EYES, BELOW BUMPER, PAINTED
	46010000	1	REAR TOW EYES, PAINTED
	40010250	1	STEERING - ROSS TAS-85
	22010000	1	DRIVE LINE, SPICER, 1710 SERIES
	23014130	1	ENGINE, CUMMINS L 9 450HP DOC-DPF-DEF-SCR OBD
	23029100	1	ENGINE WARRANTY, 5 YEAR, 100,000 MILES FOR CUMMINS L9
	23029300	1	AFTERTREATMENT WARRANTY, 5 YEAR, 100,000 MILES FOR CUMMINS L9
	23030006	1	AIR INTAKE/EMBER SEPARATOR

Line	Item #	Qty	Item Description/Comments
	23031173	1	FUEL FILTER/WATER SEPARATOR, PRIMARY, FLEETGUARD, FS1098
	23031210	1	FUEL FILTER, SECONDARY, FLEETGUARD, FF63009
	23040100	1	CUMMINS INLINE MINI DATA LINK ADAPTER
	47012430	1	TRANSMISSION, ALLISON GEN 5, EVS3000
	23110005	1	JACOBS ENGINE BRAKE FOR CUMMINS L ENGINES
	47024050	1	TRANSMISSION COOLER
	47030000	1	ALLISON TOUCH PAD SHIFTER
		1	**ENG Shifter Pad Gearing = 6 Gears open.
	21021200	1	COOLING SYSTEM
	21030195	1	COOLANT FILTER
	21030000	1	FAN CLUTCH
	21030200	1	RADIATOR COOLANT RECOVERY, PRESSURIZED SYST
	26010010	1	FUEL TANK, STAINLESS STEEL, 65 GAL
	26030000	1	FUEL FILL
	26030100	1	FUEL COOLER
	24040000	1	DIESEL EXHAUST FLUID TANK
	13010225	1	ALTERNATOR, LEECE NEVILLE 420 AMP BLP4003
	13030100	1	LOW VOLTAGE ALARM, FLOYD BELL TXB-V86-515-QF
	15010500	1	BATTERIES, INTERSTATE TYPE 31 MHD (4)
	15031700	1	BATTERY JUMPER TERMINALS
	15030710	1	120V SHORELINE INLET, BLUE SEA SURE-EJECT - 20A
	15031580	1	BATTERY CHARGER, BLUE SEA PS12 W/ REMOTE BAR GRAPH DISPLAY
		1	**ENG Battery Charger Display Location: bar graph display will be in driver's side window.
		1	**ENG Battery Charger Note: Chassis Division to provide/install battery charger & Auto Eject (if applicable)
	14022120	1	FRONT AXLE, HENDRICKSON STEERTEK NXT 20,000 LB.
	41022120	1	FRONT SUSPENSION, HENDRICKSON 20,000 LBS. (4) 56" LEAFS
	41040510	1	STEER ASSIST
	43010310	1	FRONT TIRES, MICHELIN 385/65R22.5 LRL X MULTIWAY HD XZE 22.5 x 12.25 WHEELS
	14510530	1	REAR AXLE, MERITOR RS-26-185 27,000 LB.
	14530100	1	TOP SPEED, 68 MPH

Line	Item #	Qty	Item Description/Comments
	42010001	1	REAR SUSPENSION, REYCO 27,000 LBS. LEAF
	44010370	1	REAR TIRES, MICHELIN 12R22.5 LRH XDS MUD & SNOW 24000 - 27,000 GVWR
	42910200	1	TIRE PRESSURE MONITOR, REAL WHEELS, LED
	44210210	1	WHEELS, ALUM, ALCOA, DURABRITE (max 27K rear)
	44270100	1	HUB COVERS, FRONT & REAR, POLISHED STS (Single Axle)
	44270300	1	CHROME LUG NUT CAPS, FRONT & REAR (Single Axle)
	44271100	1	MUD FLAPS, FRONT (PAIR)
	44271200	1	MUD FLAPS, REAR (PAIR)
	54010020	1	DATA, SAFETY & WARNING TAGS APPLICATION, SCREW-ON
	16010009	1	BRAKES MERITOR SCAM 6" FRONT, SCAM 7" REAR
	18010041	1	AIR BRAKE SYST 4 TANKS WABCO 1200 DRYER (24K, 27K)
	18020000	1	CENTRAL LOCATION FOR AIR TANK DRAINS
	18030140	1	AIR INLET CONNECTION
		1	**ENG Standard Air Inlet Location = Left hand side of Driver's step well.
	18035120	1	AIR COMPRESSOR, BLUE SEA AIR BRAKE COMPRESSOR, 125PSI
	18220500	1	NO ELEC STABILITY CONTROL SYS
	18110000	1	WABCO 4 CHANNEL ANTI-LOCK BRAKES (24K, 27K)
	53510000	1	COMPRESSION FITTINGS ON AIR SYSTEM (CHASSIS)
	54010000	1	MISCELLANEOUS ITEMS ON CHASSIS
	10310110	1	CAB
CAB			
	11023292	1	CAB TSAL4K 62" 10" RR 1/2
	11030025	1	CAB CERTIFICATION - STRUCTURAL INTEGRITY
	11030950	1	CAB LOCKDOWN LATCHES
	11031000	1	CAB TILT SYSTEM, MANUAL PULL CABLE
		1	**ENG Cab Tilt Controls = Officer's side Pump Panel.
	11031100	1	MANUAL BACK-UP TILT SYSTEM
	11031350	1	CAB DOORS, FULL LENGTH (4)
	11031386	1	CAB STEPS, LOWER & INTERMEDIATE DIAMONDPLATE
	11031399	1	CAB STEP LIGHTING, TECNIQ E45 LED STRIP LIGHTS
	11031421	1	CAB DOOR WINDOWS, POWER (4)

Line	Item #	Qty	Item Description/Comments
	11031401	1	CAB SIDE WINDOWS, FIXED, BOTH SIDES
	11031460	1	NO WINDOWS, BACK WALL OF CAB
	52010010	1	ELECTRIC INTERMITTENT WIPERS
	52030100	1	DEACTIVATE WINDSHIELD WIPERS WITH PARKING BRAKE ENGAGED
		1	**ENG Override Switch to Re-Engage Wipers? = Yes.
	52030200	1	WINDSHIELD WASHER RESERVOIR
	38010020	1	MIRRORS LANG MEKRA 300 SERIES HEATED & REMOTE
	11024415	1	UPPER GRILLE, AMERICAN FLAG LEVEL STYLE FACADE (L9)
	11024500	1	FLAMING "S" LOGO, UPPER GRILLE, REFLECTIVE RED
	11024600	1	LOWER GRILLE, POLISHED STAINLESS (L9)
	20010075	1	BUMPER, 12" POLISHED STAINLESS STEEL
		1	**ENG Siren Speaker Perforations = No Speaker Perforations in Bumper.
	20029800	1	BUMPER SIDES, DIAMONDPLATE
	12010400	1	AIR HORNS, DUAL, HADLEY H00978 RECTANGULAR, BEHIND PERFORATION
	12030010	1	AIR HORNS CUTOUTS IN BUMPER, BEHIND PERFORATIONS (L9 STYLE)
	12030205	1	AIR HORNS WIRED TO STEERING WHEEL BUTTON
	12030350	1	LANYARD CONTROL FOR AIR HORNS
	12510109	1	ELEC SIREN, WHELEN 295HFSA7, REMOTE FLUSH MOUNT WITH REMOVABLE MIC
	12620200	1	SIREN SPEAKER, 100W, WHELEN, SA314B, BLACK FINISH
	12670110	1	SIREN SPEAKER(S) INSTALLED BEHIND CAB GRILLE
	12710100	1	SIREN, FEDERAL Q2B, GRILLE MOUNT
		1	**ENG Q2B Wiring = Wired to Emergency Master then shed with parking brake on.
	12730305	1	FOOT SWITCH, DRIVER'S SIDE, FOR MECH SIREN
	12730310	1	FOOT SWITCH, OFFICER'S SIDE, FOR MECH SIREN
	12730363	1	SIREN BRAKE SWITCH FOR MECH SIREN, DRIVER'S & OFFICER'S SIDE
		1	**ENG Siren Brake Switch for Driver in Lower Console Position 2.
		1	**ENG Siren Brake Switch for Officer in Lower Console Position 5.
	32520520	1	HEADLIGHTS, LED, FIRETECH FT-4X6, DUAL STS HOUSINGS
		1	**ENG Headlight Interior Finish = Chrome.
	32530500	1	ALTERNATING FLASHER FOR HEADLIGHT
		1	**ENG Independent Deactivation Switch for Alternating Flasher = Provided

Line	Item #	Qty	Item Description/Comments
	48010300	1	FRONT TURN SIGNALS, WHELEN 400 SERIES LED (4)
	32530750	1	ICC LIGHTS, LED, ROOF MOUNTED MARKERS, GROTE
	27022120	1	HANDRAILS, CAB EXTERIOR, KNURLED STAINLESS STEEL (4) SIDE
	27030625	1	COAT HOOKS ON LOWER GRAB HANDRAILS, DRIVER'S SIDE (2)
	27030665	1	COAT HOOKS ON LOWER GRAB HANDRAILS, OFFICER'S SIDE (2)
	27030710	1	HANDRAILS, FRONT OF CAB, KNURLED STAINLESS STEEL (PAIR)
	27025000	1	HANDRAILS, CAB INTERIOR, BLACK RUBBER COATED (2) FRONT ENTRY
	27030120	1	HANDRAILS, REAR CAB INTERIOR DOOR, BLACK RUBBERIZED (2) AND KNURLED STS AT WINDOW (2)
	11035420	1	DIAMONDPLATE CAB ROOF 30" x FULL WIDTH
	31010250	1	INTERIOR, MULTISPEC BLACK SPECKLE PAINT W/BLACK EMBOSSED FRP BOARD
	11032929	1	DOOR PANEL, FULL STS
	11032988	1	SPECIAL Door Reflective Material DEALER SUPPLIED
	31010291	1	CAB INTERIOR FLOOR COVERING, BLACK RUBBERIZED
	22510100	1	ENGINE ENCLOSURE, FULL LENGTH
	22510530	1	ENGINE ENCLOSURE COVERING, SCORPION BLACK URETHANE BLEND
	11031681	1	TOOL MOUNTING PLATE, TOP OF ENGINE ENCLOSURE
	11031680	1	CENTER CONSOLE W/MAP BOOK STORAGE, TOP OF ENGINE ENCLOSURE
	22610050	1	ENGINE HOOD LIGHT, LED (1)
	11031515	1	COMPUTER TRAY W/STATIONARY STORAGE
	11031702	1	UPPER CREW DOOR AREA, GLOVE BOX HOLDERS (FLAT BACK)
	29810100	1	CHASSIS ELECTRICAL DESCRIPTION
	30010130	1	INSTRUMENTATION, AMETEK W/ CENTER & OVERHEAD CONSOLES
			<p style="text-align: center;">Upper Command Console:</p> 
		1	**ENG Overhead Console Panel's Finish: Black Wrinkle.
		1	**ENG Overhead Console Position 3 -HVAC controls.

Line	Item #	Qty	Item Description/Comments
		1	**ENG Overhead Console Position 4 -Chassis indicators. -Seat belt monitor. -Air horns lanyard control.
	30010500	1	LOWER COMMAND CONSOLE, L9 & X12
			<p>Lower Command Console (9L & 12L engines):</p> 
		1	**ENG Lower Command Console Finish: Black Urethane.
		1	**ENG Lower Console Panel's Finish: Black Wrinkle.
	30010710	1	CAB PUMP SHIFTER, AIR (FOR HALE G-SERIES / WATEROUS C20 PUMP TRANSMISSION)
	30011000	1	PUMP INTERLOCK, NOT CONNECTED WITH ODOMETER
	29930210	1	DELETE MAPBOOK SLOT ON FRONT BREAKER PANEL
	29910100	1	PROGRAMMABLE LOAD MANAGER, CLASS-1 SUPERNODE II
	30031100	1	HIGH IDLE SWITCH
	30031775	1	12V POWER POINTS, (2)
		1	**ENG Power Point Location #1: Lower Console Position 3, Driver's corner.
		1	**ENG Power Point Location #2: Lower Console Position 3, Officer's corner.
	30031802	1	12V DUAL PORT USB POWER POINTS, (2)
		1	**ENG USB Power Point Location #1: Lower Console Position 3, Driver's corner.
		1	**ENG USB Power Point Location #2: Lower Console Position 3, Officer's corner.
	11040000	1	CAB ACCESSORY FUSE PANEL
	84541540	1	POWER & GROUND STUDS, UPPER COMMAND CONSOLE
		1	**ENG Requirements (AMPS) for Power/Ground Studs in Upper Command Console: (1) 12-volt 60-amp, direct to the battery ignition off. (1) 12-volt 30-amp switched battery first position on ignition switch. (1) 12-volt 30-amp ignition power second position on ignition switch. (1) 12-volt 125-amp ground.
	84541545	1	POWER & GROUND STUDS, LOWER COMMAND CONSOLE

Line	Item #	Qty	Item Description/Comments
		1	**ENG Requirements (AMPS) for Power/Ground Studs in Lower Command Console: (1) 12-volt 60-amp, direct to the battery. (1) 12-volt 30-amp controlled by the ignition switch. (1) 12-volt 125-amp ground.
	30110000	1	VEHICLE DATA RECORDER, AKRON/WELDON
	33510030	1	INTERIOR CAB LIGHTS, WHELEN 6" ROUND RED/CLEAR LED (2)
	34010030	1	INTERIOR CREW LIGHTS, WHELEN 6" ROUND RED/CLEAR LED (2)
	28010740	1	DEFROSTER, HEATER & A/C (TM-21)
	28090003	1	HEAT TO FEET
	28030500	1	DEFROSTER DUCTWORK, ENTIRE WINDSHIELD
	11031687	1	TOP HEAT/AC STORAGE, TOOL MOUNTING PLATE, 25" x 19.5"
	38510104	1	DRIVER'S SEAT, BOSTROM SIERRA HIGH BACK AIR RIDE ABTS (DURAWEAR PLUS, LOW SEAM)
	38320000	1	HELMET STORED IN COMPARTMENT
	39010118	1	OFFICER'S SEAT, BOSTROM TANKER 450, ABTS SCBA (DURAWEAR PLUS, LOW SEAM)
	39030010	1	OFFICER'S SEAT COMPT, OPEN FRONT
	38320000	1	HELMET STORED IN COMPARTMENT
		1	**CLAR NOTES, DRIVERS AND OFFICERS SEATBELT'S TO BE LOCATED INBOARD.
	39521129	1	CREW SEAT 1, BOSTROM TANKER 450, ABTS SCBA (DURAWEAR PLUS, LOW SEAM)
	38320000	1	HELMET STORED IN COMPARTMENT
	39521130	1	CREW SEAT 2, BOSTROM TANKER 450, ABTS SCBA (DURAWEAR PLUS, LOW SEAM)
	38320000	1	HELMET STORED IN COMPARTMENT
	11031828	1	EMS CABINET, FORWARD FACING, DOUBLE ON CREW SEAT RISER (RAISED ROOF)
	11032250	1	INTERIOR ACCESS, ROLL-UP DOOR, AMDOR
	11032450	1	COMPT DOOR LOCK - NOT PROVIDED
	11032311	1	ADJUSTABLE SHELF, EMS COMPT (1)
	39530405	1	CREW SEAT 5, FLIP UP JUMP SEAT (DURAWEAR PLUS, LOW SEAM)
	38320000	1	HELMET STORED IN COMPARTMENT
	39530406	1	CREW SEAT 6, FLIP UP JUMP SEAT (DURAWEAR PLUS, LOW SEAM)
	38320000	1	HELMET STORED IN COMPARTMENT
	39550200	1	SEAT COLOR, BLACK
	39610000	3	SCBA BRACKETS, BOSTROM, SECURE ALL (3)
	38410000	1	SEAT BELT WARNING SYSTEM, AKRON / WELDON

Line	Item #	Qty	Item Description/Comments
	39710010	1	DOUBLE CREW SEAT COMPT, SWING-OUT FRONT DOORS, HINGED AT CENTER
	11031740	1	OVERHEAD STORAGE, FRONT OF 10" RR W/NET
	84561010	1	CAMERA SYSTEM, FRC, INVIEW TRUEVIEW, SINGLE CAMERA (WIRED)
		1	**ENG Camera Mounting Location Rear of Body.
		1	**ENG Camera Monitor Mounting Location Overhead Command Console Position 2.
	10310200	1	PUMP & PLUMBING
PUMP & PLUMBING			
	60080003	1	PUMP, HALE QMAX-1500 GPM SINGLE STAGE
	10295220	1	~PUMP SURCHARGE
	60025000	1	GEARBOX, HALE, G-SERIES, REAR MOUNTED
	60025950	1	PUMP GEARBOX YOKE, 1710
	60026000	1	PUMP PACKING, HALE
	60031008	1	ALLOY ANODES PRO, HALE (3)
	60035123	1	PUMP TEST, THIRD PARTY TESTING
	61510000	1	AUXILIARY COOLER (HEAT EXCHANGER)
	62010002	1	STAINLESS STEEL PIPING
	66090010	1	3" TANK-TO-PUMP W/CHECK VALVE
	61729120	1	VALVE, AKRON, HEAVY DUTY
	61770900	1	ACTUATOR, VALVE, PUSH/PULL, CLASS 1
	73090001	1	TANK FILL 2"
	61729120	1	VALVE, AKRON, HEAVY DUTY
	61770900	1	ACTUATOR, VALVE, PUSH/PULL, CLASS 1
	61090003	1	PRESSURE GOVERNOR, CLASS 1 TPGJ1939
	61290050	1	INTAKE PRESSURE CONTROL, AKRON 59
	63021500	1	6" MAIN SUCTION, LEFT SIDE
	65090000	1	2.5" LEFT SIDE INLET
	61729120	1	VALVE, AKRON, HEAVY DUTY
	61770905	1	ACTUATOR, VALVE, SWING CONTROL
	60036010	1	THREADS, NST
	63025500	1	6" MAIN SUCTION, RIGHT SIDE
	64090000	1	2.5" RIGHT SIDE INLET

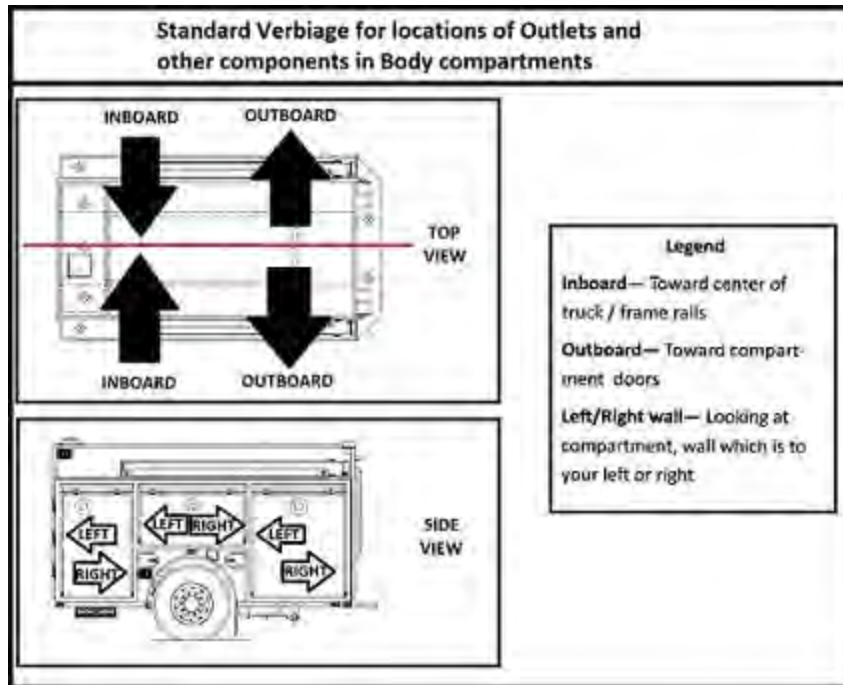
Line	Item #	Qty	Item Description/Comments
	61729120	1	VALVE, AKRON, HEAVY DUTY
	61770905	1	ACTUATOR, VALVE, SWING CONTROL
	60036010	1	THREADS, NST
	70525900	1	2.5" DISCHARGE, LEFT - POSITION 1
	61729120	1	VALVE, AKRON, HEAVY DUTY
	61770915	1	ACTUATOR, VALVE, PUSH/PULL, CLASS 1 W/ RACK & SECTOR
	77090000	1	GAUGE, DISCH, CLASS 1 2.5"
	61810150	1	DISCHARGE TERMINATION, 30 DEGREE ELBOW
	60036010	1	THREADS, NST
	70525900	1	2.5" DISCHARGE, LEFT - POSITION 2
	61729120	1	VALVE, AKRON, HEAVY DUTY
	61770915	1	ACTUATOR, VALVE, PUSH/PULL, CLASS 1 W/ RACK & SECTOR
	77090000	1	GAUGE, DISCH, CLASS 1 2.5"
	61810150	1	DISCHARGE TERMINATION, 30 DEGREE ELBOW
	60036010	1	THREADS, NST
	71025905	1	3" DISCHARGE, RIGHT - POSITION 3
	61729160	1	VALVE, AKRON, SLOW CLOSE
	61770900	1	ACTUATOR, VALVE, PUSH/PULL, CLASS 1
	77090000	1	GAUGE, DISCH, CLASS 1 2.5"
	61810160	1	DISCHARGE TERMINATION, STRAIGHT
	60036010	1	THREADS, NST
	61840260	1	ADAPTER, 3" NST FE X 5" STORZ W/CAP & CHAIN, TFT
	71025900	1	2.5" DISCHARGE, RIGHT - POSITION 4
	61729120	1	VALVE, AKRON, HEAVY DUTY
	61770900	1	ACTUATOR, VALVE, PUSH/PULL, CLASS 1
	77090000	1	GAUGE, DISCH, CLASS 1 2.5"
	61810150	1	DISCHARGE TERMINATION, 30 DEGREE ELBOW
	60036010	1	THREADS, NST
	71890000	1	DISCHARGE 2.5" RIGHT REAR
	61729120	1	VALVE, AKRON, HEAVY DUTY
	61770900	1	ACTUATOR, VALVE, PUSH/PULL, CLASS 1

Line	Item #	Qty	Item Description/Comments
	77090000	1	GAUGE, DISCH, CLASS 1 2.5"
	61810150	1	DISCHARGE TERMINATION, 30 DEGREE ELBOW
	60036010	1	THREADS, NST
	72590002	1	DECK GUN DISCHARGE 3"
	61729160	1	VALVE, AKRON, SLOW CLOSE
	61770900	1	ACTUATOR, VALVE, PUSH/PULL, CLASS 1
	77090000	1	GAUGE, DISCH, CLASS 1 2.5"
	72570110	1	DECK GUN TERMINATION, FLANGED
		1	**ENG Make/Model of Dealer or Customer Supplied Deck Gun Monitor = TBD @ Pre-Con.
	72570220	1	EXTENDER, ELKHART 8599, MANUAL
	72890000	1	CROSSLAYS, TWO 2" W/1.5" SWIVEL
		1	**ENG Crosslay Hose Load Requirement = 200' of 1.75" x 2.
	61729120	2	VALVE, AKRON, HEAVY DUTY (2)
	61770900	2	ACTUATOR, VALVE, PUSH/PULL, CLASS 1 (2)
	77090000	2	GAUGE, DISCH, CLASS 1 2.5" (2)
	60036010	2	THREADS, NST (2)
	72910505	1	COVER, ALUM W/VINYL SIDES FOR CROSSLAYS
		1	**ENG Crosslay/Speedlay Side Covers Color = Red.
	72932201	1	COVER FASTENERS, BUNGIE CORDS WITH RED TAB
		1	**ENG Specify details for side covers: Number of flaps, fasteners & and how they terminate (manufacturer's discretion or customer specified?) = TBD @ Pre-Con.
	84090003	1	BOOSTER REEL, LOW PRESSURE, W/150' OF 1" HOSE & NOZZLE, MTD IN DUNNAGE AREA (SM)
	84030000	1	AIR BLOW OUT VALVE FOR BOOSTER REEL
	61729120	1	VALVE, AKRON, HEAVY DUTY
	61770930	1	ACTUATOR, VALVE, AIR, W/ TOGGLE SWITCH
	60036010	1	THREADS, NST
		1	**ENG Booster Reel Nozzle = Akron1702
		1	**CLAR NOTES, MOUNT BOOSTER REEL IN DUNNAGE AREA WITH HOSE TO COME OF THE OFFICERS SIDE.
	61742000	1	MASTER PUMP DRAIN, MULTIPOINT
	61790510	10	DRAIN VALVES, HALE, LIFT-UP (10)

Line	Item #	Qty	Item Description/Comments
	10310220	1	PUMP PANEL
PUMP PANEL			
	74914110	1	PRG SM1 - SIDE MOUNT PUMP PANEL (CROSSLAYS)
	74928100	1	PUMP MODULE LENGTH, 44"
	74929110	1	HALE PUMP MODULE CONFIGURATION, SIDE MOUNT
	74930710	1	PANEL FINISH, BRUSHED STS 14 GAUGE (PRG)
		1	**ENG Pump Panel Label Verbiage Standard = Yes.
	74931055	1	COLOR CODING (PRG)
		1	**ENG Color Coding Standard = Yes.
	74931290	1	PUMP MODULE FRAMEWORK, SWIRL FINISH
	74931390	1	PUMP FINISH, PAINTED BY PUMP MFG
	74931590	1	PLUMBING FINISH, NON-PAINTED
		1	**ENG Non-Painted Plumbing = Stainless steel welds shall be treated/coated.
	74931690	1	EXTERIOR DUNNAGE AREA PANEL, BRUSHED STS
	75040215	1	TROUGH IN RUNNING BOARD, BOTH SIDES
		1	**ENG Running Board Trough Cover = Velcro Straps.
	75590010	1	PUMP OPERATOR LIGHTS, LED (PRG)
	75590110	1	PUMP PANEL LIGHTS OFFICER'S SIDE, LED (PRG)
	76090002	1	PUMP PANEL GAUGES & CONTROLS (PRG)
	60090030	1	PUMP PRIMER, TRIDENT, AIR
	60028310	1	(1) PRIMER BUTTON - MAIN SUCTION
	76025110	1	COMPRESSION FITTINGS ON AIR SYSTEM (PRG PUMP MODULE)
	76590000	1	GAUGES, MASTER, CLASS 1 4.5" (PRG)
	77590000	1	GAUGE, WATER LEVEL, CLASS 1, INTELLI-TANK ITL-4
	10310230	1	WATER TANK
WATER TANK			
	83525200	1	WATER TANK BRAND, UPF
	83590005	1	WATER TANK, 1000 GAL, POLY
	10310300	1	BODY
BODY			
	80089500	1	BODY SUBFRAME, PROGRAM 1 PUMPER

Line	Item #	Qty	Item Description/Comments
	80189590	1	BODY G9 - ALUM 40/51 LADDERS THRU TANK
	10295340	1	~BODY SURCHARGE
	80245012	1	UPPER HATCH COMPARTMENT, LEFT & RIGHT SIDES
	10310302	1	BODY COMPARTMENTS

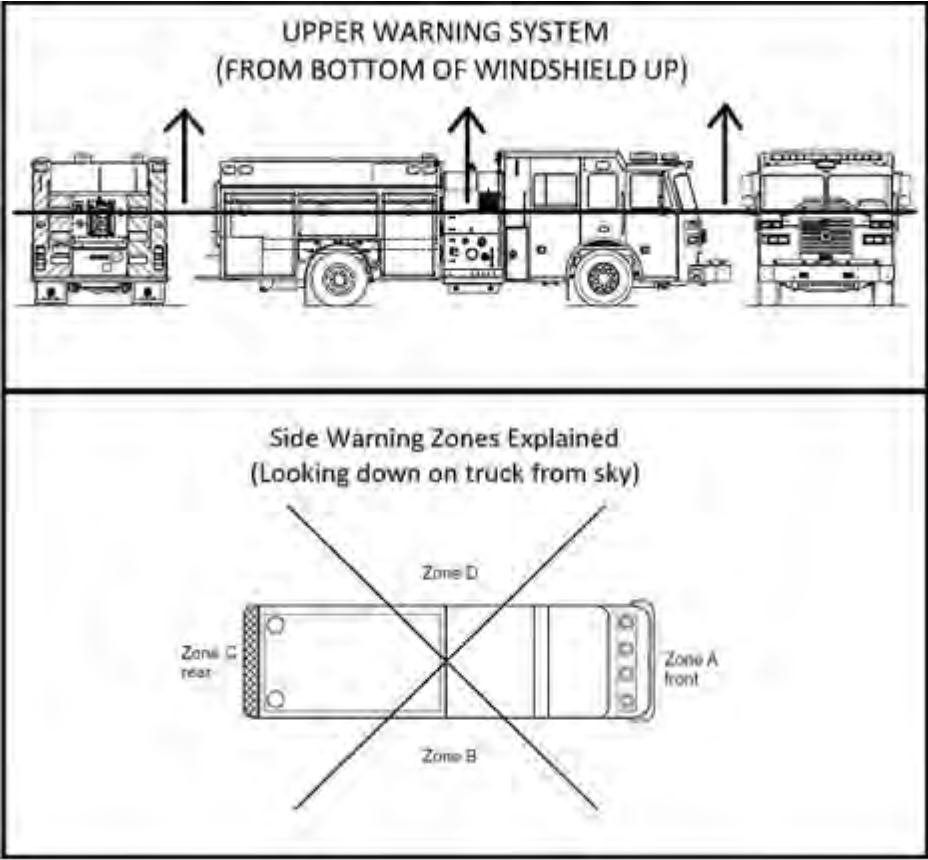

BODY COMPARTMENTS

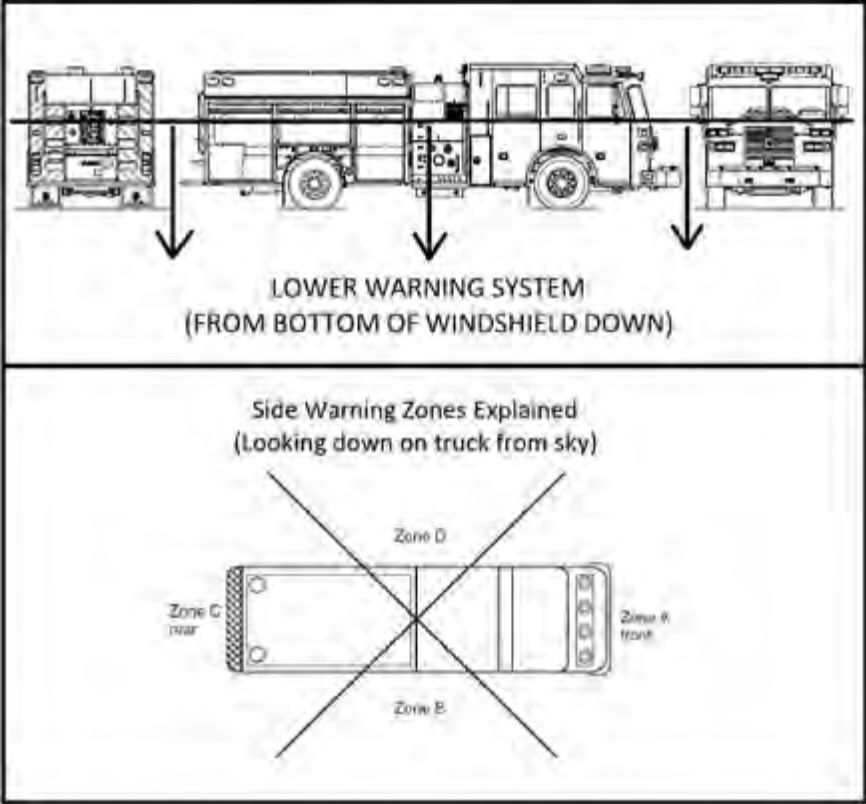


	81130200	2	ADJUSTABLE SHELF [L1] (2)
	81150100	1	250# ROLL OUT DRAWER ADJUSTABLE TRACK [L1] (1)
	81150200	1	250# SLIDE-MASTER SLIDE OUT/TILT DOWN DRAWER [L2] (1)
	81130200	2	ADJUSTABLE SHELF [L3] (2)
	81140100	1	FIXED VERTICAL DIVIDER [L3] (1)
	81150000	1	250# ADJUSTABLE VERTICAL SLIDE-OUT PANEL [L3] (1)
	81130200	2	ADJUSTABLE SHELF [R1] (2)
	81150305	1	600# SLIDE-MASTER TRAY, 100% SLIDEOUT [R1] (1)
	81150050	2	250# ADJUSTABLE SWING-OUT TOOL BOARD [R2] (2)
	81130200	2	ADJUSTABLE SHELF [R3] (2)
	81140100	1	FIXED VERTICAL DIVIDER [R3] (1)
	81150305	1	600# SLIDE-MASTER TRAY, 100% SLIDEOUT [A1] (1)
	81165705	1	UNISTRUT TRACK IN COMPTS

Line	Item #	Qty	Item Description/Comments
	80290025	1	COMPT DOORS, AMDOR ROLL-UP, SATIN FINISH
	80230600	1	DOOR SILL PROTECTION, BODY COMPTS, PROTEC, CLEAR FILM
	80225100	1	REAR COMPT DOOR (A1) AMDOR ROLL-UP, SATIN FINISH
	80230660	1	DOOR SILL PROTECTION, REAR COMPT, PROTEC, CLEAR FILM
	80230002	7	ROLL-UP DOOR DRIP PAN/GUARD (NO DRAIN) (7)
	80230300	1	COMPT INTERIOR FINISH, SMOOTH
	84531215	1	COMPT LIGHTING, TECNIQ LED E44 LIGHT STRIPS, 2 PER COMPT
	10310305	1	BODY EXTERIOR
BODY EXTERIOR			
	81380000	1	HOSEBED W/REMOVABLE ALUMINUM FLOORING
		1	**ENG List the Hose Bed Hose Load Req. = 1000' OF 5" 300' OF 3" 300' OF 2.5" CONNECTED TO REAR DISCHARGE.
	81330100	1	STANDARD HOSEBED HEIGHT
	81410200	1	COVER, ALUMINUM 2 PC, MAIN HOSE BED
	81331155	1	ALUM HOSEBED COVER SUPPORT, REMOVABLE REAR
	81431200	1	REAR HOSEBED COVER, VINYL
		1	**ENG Hosebed Cover Color = Red.
	81440201	1	COVER FASTENERS, BUNGIE CORDS WITH RED TAB
		1	**ENG Specify number of rear flaps, fasteners & and how they terminate (manufacturer's discretion or customer specified?) = TBD @ Pre-Con.
	81330302	1	HOSE BED DIVIDERS, ADJ (2)
	81332015	1	HOSEBED LIGHTING, FRONT, TECNIQ E44 LED LIGHT STRIP
	81910100	1	HANDRAILS, KNURLED STS
	82290010	1	STEPS, FRONT BODY, IC FOLD DOWN W/LIGHT
		1	**ENG Step Light Color = Blue.
	82390001	1	STEPS, REAR BODY (14x11 & 14x8)
	82032000	1	FULL WIDTH TREADPLATE REAR STEP BELOW HOSEBED ABOVE REAR COMPT
	82510000	1	RUB RAILS, ANODIZED ALUM
	83010050	1	ALUMINUM TREADPLATE (ALUM PPR, PRG1, C-SER, TANKER)
	83030350	1	REAR STEP/TAILBOARD CORNERS, 45 DEGREE (PRG1)
	80290013	1	4 SCBA CYLINDER COMPTS (2 RIGHT, 2 LEFT)

Line	Item #	Qty	Item Description/Comments
	80290310	4	DOOR FINISH, BRUSHED STAINLESS, SINGLE/DOUBLE SCBA COMPT (4)
	88520100	1	SUCTION HOSE, (2) 10' SECT 6" KOCHER LIGHTWEIGHT
	88540350	1	SUCTION HOSE MOUNTED IN LADDER CHUTE
	88550100	1	STRAINER, 6" KOCHER BARREL
	83030705	1	REAR FENDERS, ALUMINUM TREADPLATE
	89010000	1	DUO-SAFETY 900A 24'2-SEC & 775A 14' ROOF & 10' FOLDING
	89590007	1	LADDER CHUTE W/SUCTION HOSE STORAGE & PIKE POLE STORAGE
	89520210	1	LADDER ENCLOSURE, DIAMONDPLATE DOOR
	10310310	1	ELECTRICAL
ELECTRICAL			
	84550199	1	LICENSE PLATE BRACKET - NOT PROVIDED
	84511100	1	BODY ELECTRICAL DESCRIPTION
	84520000	1	BACK UP ALARM, ECCO SA917
	85010300	1	TAILLIGHTS, WHELEN 600 SERIES, LED STOP/TAIL/TURN, HALOGEN REVERSE, QUAD HOUSING (PAIR)
		1	**ENG Tail Light Housing Color = Chrome.
	85110100	1	ICC LIGHTS, LED
	85510200	1	STEP LIGHTS, LED, REAR BODY & WHELEN 2G AT PUMP PANEL
	85710036	1	UNDERCARRIAGE GROUND LIGHTS, TECNIQ T44 LED
	86528999	1	DELETE REAR WORK LIGHTS
	86600000	1	OPTICAL WARNING SYSTEM, UPPER (PUMPER)

Line	Item #	Qty	Item Description/Comments
			
	86610130	1	UPPER WARNING LIGHTS, ZONE A (FRONT), WHELEN FREEDOM IV 72" LED LIGHT BAR, F4N7QLED, 14 MODULES
			
	86920100	1	UPPER ZONE A LIGHTBAR, STANDARD CONFIGURATION
		1	**ENG Zone A, Upper Lightbar Standard Configuration = Single light bar: (2) end red LED modules, (2) corner red LED modules, (8) forward-facing red LED modules, and (2) forward-facing white LED modules. All clear outer lenses. Installed on the cab roof as far forward as possible with two (2) MK8H 5in. cast aluminum risers.
	86699998	1	UPPER WARNING LIGHTS, ZONE B (OFFICER'S SIDE), COVERED BY ZONES A & C (Surface Mount)
	86710300	1	UPPER WARNING LIGHTS, ZONE C (REAR), WHELEN LED, 900 SERIES SURFACE MOUNT, 90**5F*R (QTY 4)
		1	**ENG Zone C, Upper Rear Beacon Color/Details = RED
	86899998	1	UPPER WARNING LIGHTS, ZONE D (DRIVER'S SIDE), COVERED BY ZONES A & C (Surface Mount)
	87100000	1	OPTICAL WARNING SYSTEM, LOWER (PUMPER)

Line	Item #	Qty	Item Description/Comments
			 <p>LOWER WARNING SYSTEM (FROM BOTTOM OF WINDSHIELD DOWN)</p> <p>Side Warning Zones Explained (Looking down on truck from sky)</p> <p>Zone D Zone C rear Zone B Zone A front</p>
	87110110	1	LOWER WARNING LIGHTS, ZONE A (FRONT), WHELEN 600 SUPER LED, 60*02F*R (QTY 4)
	87811130	1	LOWER, ZONE A - MOUNTING LOCATION (DUAL HOUSINGS)
		1	**ENG Zone A, Lower - Front, Mounting Location = (2) Warnings in top headlight housing, each side.
	87210100	1	LOWER WARNING LIGHTS, ZONE B (OFFICER'S SIDE), WHELEN 600 SUPER LED, 60*02F*R (QTY 2), ION T-SERIES LED, TLI* (QTY 1)
	87812110	1	LOWER, ZONE B - MOUNTING LOCATION (PUMPERS, TANKERS, RESCUES)
		1	**ENG Zone B, Lower - Officer's Side, Mounting Location = -(1) Warning Light near the front corner of the Apparatus. -(1) Warning Light near the rear Axle. -(1) Warning Light near the rear corner of the Apparatus. -Reference Shop Order Drawing for lights and placement.
	87310100	1	LOWER WARNING LIGHTS, ZONE C (REAR), WHELEN 600 SUPER LED, 60*02F*R (QTY 2)
	87410100	1	LOWER WARNING LIGHTS, ZONE D (DRIVER'S SIDE), WHELEN 600 SUPER LED, 60*02F*R (QTY 2), ION T-SERIES TLI* (QTY 1)
	87814110	1	LOWER, ZONE D - MOUNTING LOCATION (PUMPERS, TANKERS, RESCUES)
		1	**ENG Zone D, Lower - Driver's Side, Mounting Location = -(1) Warning Light near the front corner of the Apparatus. -(1) Warning Light near the rear Axle. -(1) Warning Light near the rear corner of the Apparatus. -Reference Shop Order Drawing for lights and placement.
	87537742	1	ADDITIONAL WARNING LIGHTS, WHELEN 900 SERIES LED, 90**5F*R (PAIR) (1)
		1	**ENG Whelen 900 LED Warning Light Color = Red.

Line	Item #	Qty	Item Description/Comments
		1	**ENG Whelen 900 LED Lens Color = Red.
		1	**ENG Whelen 900 LED Mounting Location = FORWARD ON UPPER BODY CORNERS
	87040000	1	TRAFFIC ADVISOR, WHELEN LED, TAL65 36"
	88390900	1	SCENE LIGHT, FRC SPECTRA 15K, 12V LED, BROW (1)
	88390910	4	SCENE LIGHT, FRC SPECTRA 15K, 12V LED, SURFACE MOUNT (4)
	88390950	4	SCENE LIGHT, FRC SPECTRA 900, 12V LED, SURFACE MOUNT (4)
		1	**ENG Scene Light Housings Color = Chrome.
		1	**CLAR NOTES, Two (2) 12V 900 LED surface mount lights to be mounted on the cab with one (1) on the officers side and drivers side above the fixed windows area. They are to active with a switch and when the cab is in park and the doors are opened. Four (4) 12V 15k LED surface mount lights to be mounted on the upper front and rear corners of the body with one (2) on the officers side and one (2) on the drivers side. Two (2) 900 LED light to mounted on the rear of the body and shall be wired to activate when the apparatus is placed in reverse.
	10310410	1	PAINT & FINISH
PAINT & FINISH			
	90010020	1	PAINT SCHEME
	90030004	1	PAINT, SINGLE TONE
		1	**ENG Single Tone Paint Color = RED.
	90030154	1	PAINT FRAME RAILS & BODY REAR DROP - BLACK
	90030190	1	TEXTURED FRAME RAIL COATING
	90510100	1	LETTERING, NOT PROVIDED
	90610100	1	DELETE STANDARD SCOTCHLITE STRIPING
	90680120	1	CHEVRON STRIPING, REAR BODY OUTBOARD, REFLEXITE
		1	**ENG Chevron Striping, Rear Body Color = #030 Red Transparent & #L2 Fluorescent Lime.
	10310420	1	EQUIPMENT
EQUIPMENT			
	91010000	1	MISC EQUIP - (1) PINT TOUCH-UP PAINT, STAINLESS STEEL NUTS & BOLTS
	91030700	1	ZIAMATIC SAC-44 FOLDING WHEEL CHOCKS (PAIR) MTD W/ SQCH-44H HOLDERS
		1	**ENG Wheel Chock Mounting Locations = UNDER L1
	10310600	1	COMPLETION & WARRANTY
COMPLETION & WARRANTY			
	99010000	1	MANUALS (1-PRINTED & 1-USB) WITH DVD

Line	Item #	Qty	Item Description/Comments
	99031195	1	DEALER DELIVERY
	99520110	1	WARRANTY, ONE YEAR
	99521100	1	WARRANTY, FRAME, LIFETIME
	99521200	1	WARRANTY, CAB STRUCTURAL, 10 YR.
	99521300	1	WARRANTY, BODY STRUCTURAL, 10 YR.
	99521400	1	WARRANTY, PAINT, 10 YR.
	99521900	1	WARRANTIES, MAJOR VENDOR COMPONENTS
	10310500	1	DEALER SUPPLIED
DEALER SUPPLIED			
	PDB000628	1	DEALER SUPPLIED - Deck Gun Package
	PDB000799	1	DEALER SUPPLIED - AKRON REVOLUTION INTAKE VALVE 6" NST to 5" STORTZ
	PDB000799	1	DEALER SUPPLIED - AKRON REVOLUTION INTAKE VALVE 6" NST to 5" STORTZ
	PDB000871	1	DEALER SUPPLIED - Lettering Allowance
	PDB000680	1	DEALER SUPPLIED - FIRECOM 6 POSITION HEADSET SYSTEM HARD WIRED
		1	OHS COOPERATIVE PURCHASING AGENCY FEES