



CITY COUNCIL REGULAR MEETING PACKET

February 6, 2023 @ 6:30pm Smith Park Shelter House

1. Call to Order: Mayor Mike Lowrey
2. Roll Call: Clerk of Council
3. Invocation:
4. Pledge of Allegiance:
5. Action on Minutes: 01/17/23 Regular Meeting
6. Communications:
7. City Manager's Report: Attached
8. Committee Reports:
9. Comments from Members of the Public: *Comments limited to 5 minutes or less

10. RESOLUTIONS: (NONE)

11. ORDINANCES: (10 - Intro; 1 – Action*)

***A. Ordinance 2023-07E (Introduction, Public Hearing & Action Tonight)**

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING THAT AMENDS THE CURRENT COLLECTIVE BARGAINING AGREEMENT BY ADDING A FULL-TIME PARKS AND BUILDING MAINTENANCE POSITION, AND DECLARING AN EMERGENCY

B. Ordinance 2023-08 (Introduction Tonight. Public Hearing & Action on February 21, 2023)

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING THAT AMENDS THE CURRENT COLLECTIVE BARGAINING AGREEMENT REGARDING UNION WAGES

C. Ordinance 2023-09 (Introduction Tonight. Public Hearing & Action on February 21, 2023)

AN ORDINANCE AMENDING SECTION 238.03 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING THE DIVISION OF FIRE

D. Ordinance 2023-10 (Introduction Tonight. Public Hearing & Action on February 21, 2023)

AN ORDINANCE ESTABLISHING COMPENSATION FOR THE TAX ADMINISTRATOR

E. Ordinance 2023-11 (Introduction Tonight. Public Hearing & Action on February 21, 2023)

AN ORDINANCE ESTABLISHING COMPENSATION FOR THE DIRECTOR OF PUBLIC SERVICE / ASSISTANT CITY MANAGER

F. Ordinance 2023-12 (Introduction Tonight. Public Hearing & Action on February 21, 2023)

AN ORDINANCE ESTABLISHING COMPENSATION FOR THE FINANCE DIRECTOR

G. Ordinance 2023-13 (Introduction Tonight. Public Hearing & Action on February 21, 2023)

AN ORDINANCE ESTABLISHING COMPENSATION FOR THE CITY MANAGER OF THE CITY OF NEW CARLISLE

H. Ordinance 2023-14 (Introduction Tonight. Public Hearing & Action on February 21, 2023)

AN ORDINANCE AMENDING SECTION 452.03 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE THAT ADDRESSES PROHIBITED STANDING OR PARKING PLACES

I. Ordinance 2023-15 (Introduction Tonight. Public Hearing & Action on February 21, 2023)

AN ORDINANCE AMENDING SECTION 452.08 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE THAT ADDRESSES SELLING, WASHING OR REPAIRING A VEHICLE UPON A ROADWAY

J. Ordinance 2023-16 (Introduction Tonight. Public Hearing & Action on February 21, 2023)

AN ORDINANCE AMENDING ORDINANCE 2021-36 THAT ESTABLISHED A SCHEDULE OF FINES AND COSTS, AND A BAIL BOND SCHEDULE FOR THE CITY'S MAYOR'S COURT

12. OTHER BUSINESS:

- Additional City Business: City Offices Closed: Monday, February 20th to Observe President's Day

13. Executive Session: **To Consider the Sale or Donation of City Property**

14. Return to Regular Session:

15. Adjournment

Next Regular City Council Meeting is Tuesday, February 21st, 2023 @ Smith Park Shelter House. 6:30PM.

Next Special Meeting of City Council will be 02/28/23 @ Smith Park Shelter House. 6:30PM.

RECORD OF PROCEEDING

MINUTES: CITY OF NEW CARLISLE, OHIO REGULAR SESSION MEETING @ Smith Park Shelter HELD: Monday, January 17, 2023, @ 6:30 PM

1. **Call to Order:** Mayor Lowrey calls the meeting to order.
2. **Roll Call:** Berner calls the roll- Lowrey, Grimm, Bahun, Eggleston, Lindsey, Rodewald Staff present: Bridge, Kitko, Harris, Trusty, Jake Jeffries
3. **Invocation:** Chief Trusty
4. **Pledge of Allegiance:** All are Welcome to Participate
5. **Action on Minutes:**
 1/3/23 TIF 1st Lindsey 2nd Rodewald Eggleston notes a typo. Accepted with correction YES: 6 Lowrey, Grimm, Bahun, Eggleston, Lindsey, Rodewald NAY: 0
 1/3/23 Regular session 1st Eggleston 2nd Lindsey YES: 6 Rodewald, Lowrey, Grimm, Bahun, Eggleston, Lindsey NAY: 0 Accepted 6-0
6. **Communications:** none
7. **City Manager's Report:**
 A. **DEPARTMENTAL REPORTS-** Given at 2nd meeting of the month.

Police Report:

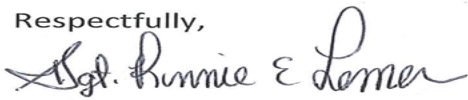
Patrol Division:

The New Carlisle Deputies were dispatched to 182 calls for service during the month of December.

- Calls Taken: 182
- Reports: 32
- Assists: 31
- Criminal Arrest: 20
- Felony Arrest: 4
- Misdemeanor Arrest: 3
- Warrants: 13
- Traffic Stops: 45

- Traffic Warnings: 36
- Moving Citations: 9
- Business checks: 451
- Code Enforcement Follow-ups: 0
- Traffic Crashes: 2

Respectfully,



Sgt. Ronnie E. Lemen

2022: NEW CARLISLE	CALLS	ASSISTS	REPORTS	TRAFFIC STOPS	CITATIONS	WARNINGS	ARRESTS
Dep. Garman	629	141	138	100	47	53	32
Dep. Forrest	398	64	80	74	24	50	22
Dep. McDuffie	366	90	113	158	58	100	74
Dep. Majercak	473	44	55	125	31	94	9
Dep. Harris	241	86	53	241	90	151	26
TOTAL	2107	425	439	698	250	448	163

Grimm asks what a business check consists of. Garmen informed Council it consists of stopping, meeting business owners, checking in on them and checking businesses at night, checking doors and locks.

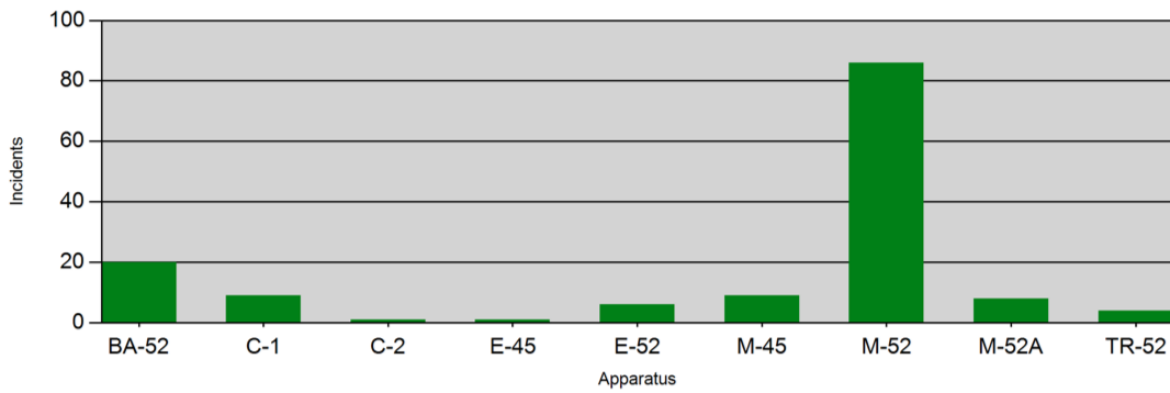
Fire/EMS Report:

**City of New Carlisle
City Council Meeting
01-17-2023
Fire-EMS Report**

- In the Month of December 2022, the New Carlisle Fire Division responded to 94 EMS call in the city and 9 in Elizabeth Township.
- The Division responded to 10 Fire related calls in the city and 1 in Elizabeth Township.
- We had 3 EMS calls answered by mutual aid, either by Pike Township or Bethel Clark, due to medic 52 being on a response.
- We answered 2 mutual aid EMS calls for Pike Township and 5 for Bethel Clark.

Incident Count per Apparatus for Date Range

Start Date: 12/01/2022 | End Date: 12/31/2022



APPARATUS	# of INCIDENTS
BA-52	20
C-1	9
C-2	1
E-45	1
E-52	6
M-45	9
M-52	86
M-52A	8
TR-52	4

No comments or questions.

Finance Report:

COUNCIL FINANCIAL REPORT SUMMARY – DECEMBER 2022

Estimated Revenue	\$ 6,091,401.24
Amended Est. Resources	\$ 1,500.00
Amended Est. Resources	\$ 673,391.44
Amended Est. Resources	\$ -
Amended Est. Resources	\$ -
2022 REVISED TOTAL	
EST. REV.	\$ 6,766,292.68

2022 Original Budget	\$ 7,853,526.00
1st Q. Supplemental	\$ 164,950.00
2nd. Q. Supplemental	\$ 223,500.00
3rd. Q. Supplemental	\$ (15,878.00)
4th Q. Supplemental	\$ -
2022 REVISED TOTAL BUDGET	\$ 8,226,098.00

Month	Revenue Received
January	\$ 567,869.37
February	\$ 835,723.95
March	\$ 1,158,287.72
April	\$ 691,820.94
May	\$ 683,488.33
June	\$ 734,344.99
July	\$ 928,220.16
August	\$ 1,062,566.24
September	\$ 798,340.26
October	\$ 559,965.35
November	\$ 598,280.39
December	\$ 686,830.71
Received To Date	\$ 9,305,738.41

Month	Expenses Paid
January	\$ 381,705.01
February	\$ 813,030.24
March	\$ 1,036,941.13
April	\$ 388,868.27
May	\$ 516,345.12
June	\$ 690,154.41
July	\$ 559,620.18
August	\$ 563,647.12
September	\$ 703,287.01
October	\$ 532,648.80
November	\$ 784,179.35
December	\$ 839,117.78
Expenses to Date	\$ 7,809,544.42

Statement of Cash from Revenue and Expense

From:

Fund	Description	Beginning Balance	Net Revenue YTD	Net Expense YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
Grand Total:		\$6,014,278.47	\$9,305,738.41	\$7,809,544.42	\$7,510,472.46	\$187,420.28	\$7,323,052.18

BANK RECONCILIATIONS - DEC. 2022

Bank Accounts	Bank Balance	Outstanding Vendor	Outstanding Employee	Deposits in Transit	NSF Check (s)	Adjustments	Book Balance	Difference
PNC - General	\$ 2,263,337.27	\$ -	\$ -	\$ 719.31	\$ -	\$ -	\$ 2,264,056.58	\$ -
PNC - Payroll	\$ 200,339.12	\$ (339.12)	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00	\$ -
Star Ohio	\$ 2,123,473.33	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,123,473.33	\$ -
Park Nat. General	\$ 2,281,775.94	\$ (179,010.51)	\$ -	\$ -	\$ -	\$ -	\$ 2,102,765.43	\$ -
Park Nat. - MMA	\$ 744,172.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 744,172.18	\$ -
Park Nat. - Mayor's	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ -
NCF	\$ 526.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 526.54	\$ -
NCF - CD's	\$ 74,778.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,778.40	\$ -
Cash on Hand	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ -
Grand Totals	\$ 7,689,102.78	\$ (179,349.63)	\$ -	\$ 719.31	\$ -	\$ -	\$ 7,510,472.46	\$ -



MAYOR'S COURT REPORT
FOR DECEMBER 2022

Total Citations: 5 (5 Traffic)

FUND RECEIVED	CURRENT MONTH	YEAR-TO-DATE
Fines	\$ 901.00	\$ 4,989.00
Court Cost	\$ 1,327.00	\$ 6,799.00
Fines- Clark County Municipal (transfer Cases)	\$ -	\$ -
Total Fees Paid (LF, Bounced Cks, BW)	\$ 50.00	\$ 50.00
Other (Bond Forfeiture)	\$ -	\$ -
Misc Fees Paid (Jail Time)	\$ -	\$ -
Bond Collected	\$ -	\$ -
Restitution	\$ -	\$ -
<u>SB 17 Indigent driver interlock & alcohol</u>	\$ -	\$ -
TOTAL FUNDS RECEIVED	\$ 2,278.00	\$ 11,838.00
FUNDS DISBURSED		
Victims of Crime	\$ 45.00	\$ 459.00
Child Safety/Seat Belts	\$ -	\$ -
Indigent Defense Support Fund	\$ 155.00	\$ 1,345.00
Drug Law Enforcement Fund	\$ 17.50	\$ 178.50
Expungement	\$ -	\$ -
<u>State Bond Surcharge (new as of 2010)</u>	\$ -	\$ -
TOTAL REMITTED TO STATE	\$ 217.50	\$ 1,982.50
Indigent Drivers Alcohol Treatment (Springfield)	\$ 17.50	\$ 86.50
Remitted to Computer Fund (Clerk)	\$ 80.00	\$ 510.00
Remitted to Computer Fund (Court)	\$ 21.00	\$ 147.00
Remitted to Court Security Fund	\$ 70.00	\$ 490.00
Remitted to Facility Fee	\$ 35.00	\$ 245.00
Remitted to City GF - Fines	\$ 1,327.00	\$ 5,256.00
Remitted to City GF - Court Court/Misc	\$ 510.00	\$ 3,121.00
Remitted to City- Jail Expenses	\$ -	\$ -
Remitted to City- Enforcement & Education	\$ -	\$ -
Remitted to City- Drug Analysis	\$ -	\$ -
<u>SB 17 Indigent Driver Interlock & Alcohol</u>	\$ -	\$ -
TOTAL REMITTED TO CITY	\$ 2,043.00	\$ 9,769.00
Capital Recovery	\$ -	\$ -
Restitution	\$ -	\$ -
Bonds forfeitured	\$ -	\$ -
TOTAL DISBURSED	\$ 2,278.00	\$ 11,838.00

Prepared & Submitted By:
Kristy Thome, Clerk of Court

Motion by Grimm 2nd by Eggleston to accept the financial report YES:6 Lindsey, Rodewald, Lowrey, Grimm, Bahun, Eggleston NAY: 0 Accepted 6-0

Motion by Eggleston 2nd by Lindsey to accept the mayor's court report YES:6 Rodewald, Lowrey, Grimm, Bahun, Eggleston, Lindsey NAY: 0 Accepted 6-0

Service Report:

To: Randy Bridge, City Manager
From: Howard Kitko, Service Director/Asst. City Manager
Date: January 17, 2023
Subject: Council Update

Public Works Departments:

- City wide tree trimming has started and will be ongoing through the winter.
- Ongoing winter de-icing operations.
- Street light proposal signed 1/6 to install cobra light at Smith Park Shelter House. May be up to 45 days for installation.

Water Department:

- Sanitary Survey: January 19th & 20th
- Well #4 pitless adapter on order. Coordinating with contractor to excavate area. Pushed back to mid-January, due to shipment of materials
- Hydrant(s) replacement to begin within the next couple of weeks.

Sewer Department:

- Secondary Clarifier #1 and Primary Clarifier #2: Ordinance in front of council to award the contract to Peterson Construction. Estimated \$286,500 in American Rescue Plan funds and \$98,500 OPWC funds.

2022 Road Reconstruction/Resurfacing Projects:

- Clark County Resurface Project: Suspended until 2023
- Curb and ADA ramp work this late winter/Spring, prior to resurfacing in 2023. Working with ODOT on number of ramps that will need to be replaced or repaired.
- Fenwick Dr. Reconstruction Phase II: Engineering to start asap and bidding to be around March. Construction Cost estimated to be \$452,792, with the city's share to be an estimate \$60,000 (share + Engineering).

Carlisle Park Phase 1 upgrade Project:

- The City of New Carlisle has been awarded a CDBG grant. Project to remove existing basketball court and replace with new full-size court. New ADA accessible swing added to the existing Swing-set. Future phases are to add a parking lot and new ADA accessible sidewalk with picnic table connecting the open shelter and playset. Estimated Cost of \$80,000 with the city's estimated share to be \$20,000

NatureWorks Grant:

- The City of New Carlisle has been awarded the ODNR NatureWorks grant. Project to add 3 open shelters and replace concrete pad at the city pool. The grant will reimburse 75% of the construction cost. Resolution in front of council for signature approval.

Bahun asks if the city is trimming the trees- yes

Grimm asks about the Main St. project and projected timeline. Kitko notes complete by the festival.

Lowrey asks about the Main St. project- Wot A Dog to Galewood a shave and pave. Lowrey asks about the thoughts on the Galewood/Scott St intersection. Kitko will look into the intersection and how to make changes possibly.

B. INFORMATIONAL ITEMS

- Discussion Topics
 - Feed Store Land for Road Cut Due to Development
 - Contacted property owners
 - Will meet with them near end of month
 - Mr. & Mrs. Callon's Property
 - City does not have to force annexation
 - Land Use under township zoning
 - Safe-Haven Defense Window Film
 - Rules of Council
 - Any amendments can be discussed prior to the final vote
 - 2023 Board Rosters
 - Motion to re-approve board members at the 02/06/2023 meeting
 - ◇ Need confirmation from certain members
 - Intergovernmental Joint Meeting
 - Set for 1/30/23 @ Smith Park Shelter House
 - Food line opens at 6pm, meeting starts at 6:30pm.
 - ◇ Food to be catered by either Franco the Foodie or Lee's Chicken
 - City Administration Building Lunch Hour
 - No known issues due to new operational hours.
 - 2023 Fire/EMS and Health Levy
 - Certificate of Estimated Property Tax Revenue - Attached
 - 2022 Year End Numbers are Final
 - Will be on sending Council full budget with updated numbers

Grimm asks about the church on Adams and parking their bus. Bridge notes he will help out on this, and they should be able to park the bus there since it is a church. He will help with this issue. It did come from a resident complaint.

Planning and Zoning Report:**8. Comments from Members of the Public:**

Kevin White owns property at 1833 N. Dayton Lakeview- brings up concerns from the traffic study and the potential developments going in. He wanted to note he will work with the city; he looks forward to meeting with Mr. Bridge soon. Mr. White asks if each member of the Council has read the traffic study. He notes the presentation from the developers was easier to understand than the traffic study itself. He mentioned he is not opposed to city growth; he asks the city to look into all options. He understands the imminent domain and hopes they can work with one another. Mr. White expresses his concerns over possible congestion and would like the City to consider all options. Council discussions and Lindsey motions to have traffic presentation with a 2nd by Eggleston YES: 6 Lindsey, Rodewald, Lowrey, Grimm, Bahun, Eggleston NAY: 0 Accepted 6-0

9. Committee Reports: None**10. RESOLUTIONS:****Resolution 2023-04R (Introduction, Public Hearing & Action Tonight)**

RESOLUTION AUTHORIZING THE CITY MANAGER OR THE DIRECTOR OF PUBLIC SERVICE/ASSISTANT CITY MANAGER TO ENTER INTO A NATUREWORKS LOCAL ASSISTANCE GRANT AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR THE MUNICIPAL POOL UPGRADE PROJECT 1st Eggleston 2nd Lindsey *steps in securing funds for pool grant* YES: Lindsey, Rodewald, Lowrey, Grimm, Bahun, Eggleston NAY: 0 Accepted 6-0

Resolution 2023-05R (Introduction, Public Hearing & Action Tonight)A

RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS OF OVER THIRTY-FIVE THOUSAND DOLLARS (\$35,000) FOR THE MUNICIPAL POOL UPGRADE PROJECT AND TO SATISFY THE REQUIREMENTS OF A RECENTLY AWARDED NATUREWORKS LOCAL ASSISTANCE GRANT 1st Lindsey 2nd Eggleston *adding gazebos at pool* YES: Lindsey, Rodewald, Lowrey, Grimm, Bahun, Eggleston NAY: 0 Accepted 6-0

Resolution 2023-06R (Introduction, Public Hearing & Action Tonight) A RESOLUTION AMENDING AND ADOPTING THE NEW CARLISLE CITY COUNCIL RULES OF COUNCIL 1st Eggleston 2nd Rodewald *yearly housekeeping* YES: Lowrey, Grimm, Bahun, Eggleston, Lindsey, Rodewald NAY: 0 Accepted 6-0

11. ORDINANCES: (0 - Intro; 6 - Action)

Ordinance 2023-01 (Introduced on 01/03/23. Public Hearing & Action Tonight) AN ORDINANCE AUTHORIZING THE CITY MANAGER OR THE DIRECTOR OF PUBLIC SERVICE/ASSISTANT CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PETERSON CONSTRUCTION COMPANY FOR THE PURCHASE AND INSTALLATION OF A PRIMARY CLARIFIER AND A SECONDARY CLARIFIER, AND THE DEMOLITION OF TWO CLARIFIERS FOR THE WASTEWATER TREATMENT PLANT 1st Lindsey 2nd Eggleston *purchase clarifier* YES: Lindsey, Rodewald, Lowrey, Grimm, Bahun, Eggleston NAY: 0 Accepted 6-0

Ordinance 2023-02 (Introduced on 01/03/23. Public Hearing & Action Tonight) AN ORDINANCE TO PROCEED WITH SUBMITTING TO THE ELECTORS OF THE CITY THE QUESTION OF THE RENEWAL OF AN EXISTING 3.0-MILL TAX LEVY FOR THE OPERATION OF THE NEW CARLISLE FIRE/EMS DEPARTMENT 1st Lindsey 2nd Eggleston *steps to get the renewal on the ballot* YES: Rodewald, Lowrey, Grimm, Bahun, Eggleston, Lindsey NAY: 0 Accepted 6-0

Ordinance 2023-03 (Introduced on 01/03/23. Public Hearing & Action Tonight) AN ORDINANCE TO PROCEED WITH SUBMITTING TO THE ELECTORS OF THE CITY THE QUESTION OF THE RENEWAL OF AN EXISTING 1.0-MILL TAX LEVY FOR PUBLIC HEALTH PURPOSES 1st Eggleston 2nd Lowrey *health levy for city* YES: Grimm, Bahun, Eggleston, Lindsey, Rodewald, Lowrey NAY: 0 Accepted 6-0

Ordinance 2023-04 (Introduced on 01/03/23. Public Hearing & Action Tonight) AN ORDINANCE REZONING APPROXIMATELY 79.136 ACRES OF PROPERTY BOUNDED BY ADDISON NEW CARLISLE ROAD TO THE EAST, DRAKE ROAD TO THE SOUTH, BAYBERRY DRIVE TO THE WEST, AND THE BETHEL/PIKE TOWNSHIP LINE TO THE NORTH TO RESIDENTIAL PLANNED UNIT DEVELOPMENT (R-PUD) AND ALSO APPROVING A PRELIMINARY PLANNED UNIT DEVELOPMENT PLAN 1st Lindsey 2nd Rodewald *rezones and approves acres for Arbor Homes development* YES: Lowrey, Grimm, Bahun, Eggleston, Lindsey, Rodewald NAY: 0 Accepted 6-0

Ordinance 2023-05 (Introduced on 01/03/23. Public Hearing & Action Tonight) AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A PRE-ANNEXATION AGREEMENT WITH CLAYTON PROPERTIES GROUP, INC. (DBA ARBOR HOMES) AND THE CURRENT PROPERTY OWNERS 1st Lindsey 2nd Eggleston *agreement with city and property owners* YES: Lindsey, Rodewald, Lowrey, Grimm, Bahun, Eggleston NAY: 0 Accepted 6-0

Ordinance 2023-06 (Introduced on 01/03/23. Public Hearing & Action Tonight) AN ORDINANCE REGARDING THE ARRANGEMENT FOR PROVISION OF IMPROVEMENTS FOR AN R-PUD PLANNED UNIT DEVELOPMENT DISTRICT 1st Grimm 2nd Lowrey *places provisions of improvements to cover the cost of the development falls through* Lindsey asks for Bridge to restate the explanation YES: Grimm, Bahun, Eggleston, Lindsey, Rodewald, Lowrey NAY:0 Accepted 6-0

12. OTHER BUSINESS:

Lindsey motions to excuse Mr. Cook with 2nd by Grimm YES: Bahun, Eggleston, Lindsey, Rodewald, Lowrey, Grimm NAY: 0 Accepted 6-0

Lindsey hopes the city and Mr. White can agree without the eminent domain.

Lowrey shares the same traffic concerns. He wants to make sure it is planned well.

Bahun agrees with Lindsey and Lowrey and hopes they will look at the big picture, find the best solution, and get it right.

Grimm noted traffic has little impact, but the city can do several things to help the situation.

13. Executive Session: to consider the compensation and employment of public employees

1st Lindsey 2nd Eggleston to move to executive session at 7:55 YES: Lindsey, Rodewald, Lowrey, Grimm, Bahun, Eggleston NAY:0 Accepted 6-0

Move to regular session 1st Eggleston 2nd Lindsey YES: 5 Rodewald, Lowrey, Bahun, Eggleston, Lindsey Accepted 5-0

14. Adjournment: 1st Lindsey 2nd Eggleston 8:53 pm Yes: 5 Rodewald, Lowrey, Bahun, Eggleston, Lindsey NAY: 0 Accepted 5-0

Mayor Mike Lowrey

Clerk of Council Emily Berner

City Manager Report

February 6, 2023

A. DEPARTMENTAL REPORTS

- The Following Departmental Reports will be given at the next City Council meeting that will be held on Tuesday, February 21, 2023
 - Finance, Public Service, Fire/EMS, and Police

B. INFORMATIONAL ITEMS

- Discussion Topics
 - Traffic Study Presentation
 - Monday, April 3, 2023, at Regular Council Meeting
 - Will meet with them near end of month
 - Mr. and Mrs. White Property
 - Addison-New Carlisle / St. Rt. 235 Cut-Thru
 - Securing meeting date
 - Waste Management Trash Contract
 - New Parks and Building Maintenance Position
 - 2023 Board Rosters
 - Motion to re-approve Steve Fields as member of Planning Board for a 3-Year term
 - Friendly Reminder:
 - City Council Special Meeting
 - ◇ Tuesday, February 28th @ 6:30pm, Smith Park Shelter House
 - ◇ Purpose is to discuss Parks/Recreation Board and the placement of residential trash cans
 - Financial Disclosure Forms
 - ◇ Please adhere to submission deadline

Attachment Summary:

None

Motion Summary:

Steve Fields Planning Board Term

Subject: Planning Board

Date: Friday, February 3, 2023 at 2:53:26 PM Eastern Standard Time

From: Planning Board #3

To: Randy Bridge

Mr. Bridge, Yes, I will Serve on the New Carlisle Planning Board for another term. Pending Council approval.

Thanks, Steve Fields.

ORDINANCE 2023-07E

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING THAT AMENDS THE CURRENT COLLECTIVE BARGAINING AGREEMENT BY ADDING A FULL-TIME PARKS AND BUILDING MAINTENANCE POSITION, AND DECLARING AN EMERGENCY

WHEREAS, the non-exempt employees of the City of New Carlisle are represented by Ohio Council 8, American Federation of State, County and Municipal Employees, AFL-CIO, and Local No. 101, Dayton Public Service Union; and

WHEREAS, the City and Union have discussed entering into a memorandum of understanding, which is attached hereto, that would make a minor modification to the existing collective bargaining agreement by adding a full-time Parks and Building Maintenance position; and

WHEREAS, it would be in the best interests of the city and its residents for the memorandum of understanding to be entered into immediately so that the city can begin the hiring process for the new position as soon as possible due to the numerous repairs that need to be made and so that the new employee can do what is necessary for the City’s parks prior to the start of the upcoming warmer weather.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that:

1. The attached memorandum of understanding is hereby approved.
2. The City Manager is hereby authorized to execute the memorandum of understanding on behalf of the City of New Carlisle.
3. This ordinance is declared to be an emergency measure necessary for the immediate preservation of the health and property of the City, and for the further reason that the Parks and Building Maintenance position must be filled as soon as possible, and this ordinance shall be deemed effective immediately upon passage of six (6) City Council members.

Passed this _____ day of _____, 2023.

Mike Lowrey, MAYOR

Emily Berner, CLERK OF COUNCIL

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

1st _____

2nd: _____

Eggleston	Y	N	
Bahun	Y	N	
Lindsey	Y	N	
Mayor Lowrey	Y	N	
Vice Mayor Grimm	Y	N	
Rodewald	Y	N	
Cook	Y	N	

Totals:

Pass

Fail

Intro: 02/06/23
Action: 02/06/23
Effective: 02/06/23

MEMORANDUM OF UNDERSTANDING

To: Mr. Dave Coleman, Chapter Chair
Mr. Scott Thomasson, Staff Representative
From: Mr. Randy Bridge, City Manager for the City of New Carlisle
Date: 2/1/23
Subject: Amendment of Job Classification and Wage Scale for the Addition of a New Parks & Building Maintenance Worker

The City of New Carlisle, Ohio, and the Dayton Public Service Union Local No. 101 A.F.S.C.M.E Ohio Council 8 agree to amend the Wage Table for the purpose of adding a new full-time Parks & Building Maintenance Worker.

The amended Wage Table and Parks and Building Maintenance job description are attached to this Memorandum of Understanding.

For the City of New Carlisle:

By: _____ Date: _____
Mr. Randy Bridge, City Manager

For the Union:

By: _____ Date: _____
Mr. Scott Thomasson, Staff Representative

By: _____ Date: _____
Mr. Dave Coleman, Chapter Chair

Attachments to Follow

Wage Table (Amended via Ordinance 2023-07E)
Effective 02/01/23 - 01/31/24

Classification	Step A	Step B	Step C	Step D	Step E	Step F
Superintendent Waste Water Plant	28.48	29.05	29.64	30.24	30.87	31.51
Waste Water Plant Operator (with license)	23.11	23.52	23.94	24.39	24.84	25.31
Waste Water Plant Operator (without license)	21.14	21.51	21.88	22.27	22.67	23.07
Waste Water Plant Maintenance (with license)	23.11	23.52	23.94	24.39	24.84	25.31
Waste Water Plant Maintenance (without license)	21.14	21.51	21.88	22.27	22.67	23.07
Laboratory Technician (with license)	23.11	23.52	23.94	24.39	24.84	25.31
Laboratory Technician (without license)	21.14	21.51	21.88	22.27	22.67	23.07
Superintendent Water Plant	27.31	27.89	28.47	29.05	29.63	30.21
Water Plant Operator (with license)	21.65	22.03	22.39	22.78	23.14	23.59
Water Plant Operator (without license)	21.14	21.51	21.88	22.27	22.67	23.07
Public Works Superintendent	24.69	25.27	25.75	26.24	26.75	27.27
Street Maintenance, Lead	22.34	22.71	23.08	23.47	23.86	24.27
Mechanic	21.72	22.06	22.41	22.78	23.15	23.53
Street Maintenance II	19.45	19.73	20.02	20.31	20.62	20.98
Street Maintenance I	18.98	19.24	19.52	19.78	20.07	20.37
<i>Parks & Building Maintenance</i>	21.00	21.30	21.60	21.90	22.10	22.50
Secretary/Clerk/Assist. Tax Admin.	20.09	20.42	20.77	21.12	21.48	21.85
Assistant Income Tax / Finance Administrator	19.80	20.15	20.42	20.75	21.09	21.43
Utility Accounts Receivable Clerk	19.51	19.87	20.07	20.38	20.69	21.01
Account Clerk, Tax	19.51	19.87	20.07	20.38	20.69	21.01
Finance Clerk	19.51	19.87	20.07	20.38	20.69	21.01
Central Cashier	18.53	18.80	19.07	19.38	19.63	19.92



PARKS AND BUILDING MAINTENANCE WORKER

POSITION OVERVIEW

Under supervision of the Public Works Superintendent, performs a variety of general-purpose duties and manual labor tasks related to the upkeep, maintenance, and improvement of city parks and related facilities, the City Administration Building, city-wide flowers beds and planters, and related equipment. This position requires work to be done with little or no supervision, mostly outdoors and under adverse conditions.

PRIMARY DUTIES AND RESPONSIBILITIES

- Performs the operation, maintenance, and repair of the Municipal Building and grounds in an acceptable manner; Receives and investigates complaints regarding such.
- Maintains all city parks facilities
- Develops, designs, and maintains city-wide flower beds, planters, and beatification landscapes
- Maintains inventory of supplies, materials, and equipment; Prepares requisitions for purchase orders; Receives supplies from suppliers, which may require travel; Loads and unloads supplies
- Operate a variety of tools and equipment related to job position
- Empties trash, shovels snow, maintains sidewalks in area of responsibilities
- Responds to emergency calls related to custodial work.
- Assists other departments as may be required; Performs related duties as assigned

SECONDARY DUTIES AND RESPONSIBILITIES

- May serve as acting Public Works Lead during regular Lead absences.
- Maintain City property in a neat, orderly manner; cuts grass, eliminates weeds and trims trees.
- Operate equipment including lawnmowers, dump trucks, and front-end loader/backhoe.
- Perform minor maintenance on equipment including lawnmowers and weed eaters.
- Maintain City streets and storm sewers to include asphalt and concrete repair.
- Works with other Divisions and Departments of the City as needed including participating in ice control and snow removal, road repairs and water and sewer line maintenance.
- Responds to emergencies of other Divisions and Departments as needed.

REQUIRED EDUCATION AND EXPERIENCE

Must be a high school graduate (or GED) or any equivalent or a combination of education and relevant experience which provides the background to meet the requirements of this position.

PERTINENT KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of the materials, supplies, equipment, and methods used in the operation, upkeep, and maintenance of buildings and grounds, and flower beds and planters.
- Ability to understand and follow oral and written instructions and read and interpret equipment manuals and building plans.
- Ability to cause cleaning supplies and equipment to be stored and used and to perform work for extended periods.
- Ability to establish and maintain effective working relationships with City employees and officials, and the public.
- Must be in sound physical condition.
- Ability to learn the operation of motor equipment used by this Division.
- Ability to work independently following directions of supervisor.
- Ability to work under adverse conditions.
- Ability to work an irregular weekly work schedule.
- Ability to exercise safety requirements and practices of the construction, excavation, and municipal services trades and in handling potentially dangerous chemicals and equipment.

SPECIAL REQUIREMENTS

Ability to obtain a valid Ohio Commercial Driver's License within six (6) months of employment.

PRE-EMPLOYMENT TESTING AND SCREENING

A pre-employment drug screen and background check may be required as a condition of employment.

ORDINANCE 2023-08

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING THAT AMENDS THE CURRENT COLLECTIVE BARGAINING AGREEMENT REGARDING UNION WAGES

WHEREAS, the non-exempt employees of the City of New Carlisle are represented by Ohio Council 8, American Federation of State, County and Municipal Employees, AFL-CIO, and Local No. 101, Dayton Public Service Union; and

WHEREAS, the City and Union have discussed entering into a memorandum of understanding, which is attached hereto, that would modify the existing collective bargaining agreement by adding an additional \$0.25 per hour to the current wage table.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that:

1. The attached memorandum of understanding is hereby approved.
2. The City Manager is hereby authorized to execute the memorandum of understanding on behalf of the City of New Carlisle.

Passed this _____ day of _____, 2023.

Mike Lowrey, MAYOR

Emily Berner, CLERK OF COUNCIL

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

1st _____

2nd: _____

Eggleston	Y	N
Bahun	Y	N
Lindsey	Y	N
Mayor Lowrey	Y	N
Vice Mayor Grimm	Y	N
Rodewald	Y	N
Cook	Y	N

Totals:

Pass

Fail

Intro: 02/06/23
Action: 02/21/23
Effective: 03/08/23

MEMORANDUM OF UNDERSTANDING

To: Mr. Dave Coleman, Chapter Chair
Mr. Scott Thomasson, Staff Representative
From: Mr. Randy Bridge, City Manager for the City of New Carlisle
Date: 2/1/23
Subject: Amendment of Current Wage Table to Add an Additional \$0.25 per Hour

The City of New Carlisle, Ohio, and the Dayton Public Service Union Local No. 101 A.F.S.C.M.E Ohio Council 8 agree to amend the current wage table, dated 2/1/23-1/31/24, to add an additional \$0.25 per hour to the Wage Table. This would facilitate a \$1.00 raise from the previous year as opposed to the original \$0.75 raise.

It is further understood that the \$0.25 increase in wages shall become effective at the beginning of the next pay period following the 15 days after the passage of an ordinance that shall be submitted to City Council for approval. The projected timeline is as follows:

Ordinance Intro: 2/6/23
Ordinance Action: 2/21/23
Ordinance Effective: 3/8/23
New Pay Begins: 3/13/23

The impacted Wage Tables included in the current Collective Bargaining Agreement are amended and attached to this Memorandum of Understanding.

For the City of New Carlisle:

By: _____ Date: _____
Mr. Randy Bridge, City Manager

For the Union:

By: _____ Date: _____
Mr. Scott Thomasson, Staff Representative

By: _____ Date: _____
Mr. Dave Coleman, Chapter Chair

Amended Wage Tables to Follow

Amended Wage Table (ORD 2023-08)

Effective 03/13/23 - 01/31/24

Classification	Step A Original	Step A Amended	Step B Original	Step B Amended	Step C Original	Step C Amended	Step D Original	Step D Amended	Step E Original	Step E Amended	Step F Original	Step F Amended
Superintendent Waste Water Plant	28.48	28.73	29.05	29.30	29.64	29.89	30.24	30.49	30.87	31.12	31.51	31.76
Waste Water Plant Operator (with license)	23.11	23.36	23.52	23.77	23.94	24.19	24.39	24.64	24.84	25.09	25.31	25.56
Waste Water Plant Operator (without license)	21.14	21.39	21.51	21.76	21.88	22.13	22.27	22.52	22.67	22.92	23.07	23.32
Waste Water Plant Maintenance (with license)	23.11	23.36	23.52	23.77	23.94	24.19	24.39	24.64	24.84	25.09	25.31	25.56
Waste Water Plant Maintenance (without license)	21.14	21.39	21.51	21.76	21.88	22.13	22.27	22.52	22.67	22.92	23.07	23.32
Laboratory Technician (with license)	23.11	23.36	23.52	23.77	23.94	24.19	24.39	24.64	24.84	25.09	25.31	25.56
Laboratory Technician (without license)	21.14	21.39	21.51	21.76	21.88	22.13	22.27	22.52	22.67	22.92	23.07	23.32
Superintendent Water Plant	27.31	27.56	27.89	28.14	28.47	28.72	29.05	29.30	29.63	29.88	30.21	30.46
Water Plant Operator (with license)	21.65	21.90	22.03	22.28	22.39	22.64	22.78	23.03	23.14	23.39	23.59	23.84
Water Plant Operator (without license)	21.14	21.39	21.51	21.76	21.88	22.13	22.27	22.52	22.67	22.92	23.07	23.32
Public Works Superintendent	24.69	24.94	25.27	25.52	25.75	26.00	26.24	26.49	26.75	27.00	27.27	27.52
Street Maintenance, Lead	22.34	22.59	22.71	22.96	23.08	23.33	23.47	23.72	23.86	24.11	24.27	24.52
Mechanic	21.72	21.97	22.06	22.31	22.41	22.66	22.78	23.03	23.15	23.40	23.53	23.78
Street Maintenance II	19.45	19.70	19.73	19.98	20.02	20.27	20.31	20.56	20.62	20.87	20.98	21.23
Street Maintenance I	18.98	19.23	19.24	19.49	19.52	19.77	19.78	20.03	20.07	20.32	20.37	20.62
Parks & Building Maintenance(*New Position, raise included in wages)	21.00	21.00	21.30	21.30	21.60	21.85	21.90	21.90	22.20	22.20	22.50	22.50
Secretary/Clerk/Assist. Tax Admin.	20.09	20.34	20.42	20.67	20.77	21.02	21.12	21.37	21.48	21.73	21.85	22.10
Assistant Income Tax / Finance Administrator	19.80	20.05	20.15	20.40	20.42	20.67	20.75	21.00	21.09	21.34	21.43	21.68
Utility Accounts Receivable Clerk	19.51	19.76	19.87	20.12	20.07	20.32	20.38	20.63	20.69	20.94	21.01	21.26
Account Clerk, Tax	19.51	19.76	19.87	20.12	20.07	20.32	20.38	20.63	20.69	20.94	21.01	21.26
Finance Clerk	19.51	19.76	19.87	20.12	20.07	20.32	20.38	20.63	20.69	20.94	21.01	21.26
Central Cashier	18.53	18.78	18.80	19.05	19.07	19.32	19.38	19.63	19.63	19.88	19.92	20.17

Wage Table (ORD 2023-08)
Effective 02/01/24 - 01/31/25

Classification	Step A Original	Step A AMENDED	Step B Original	Step B AMENDED	Step C Original	Step C AMENDED	Step D Original	Step D AMENDED	Step E Original	Step E AMENDED	Step F Original	Step F AMENDED
Superintendent Waste Water Plant	28.73	29.23	29.30	29.80	30.05	30.55	30.80	31.30	31.55	32.05	31.76	32.26
Waste Water Plant Operator (with license)	23.36	23.86	23.77	24.27	24.52	25.02	25.27	25.77	26.02	26.52	25.56	26.06
Waste Water Plant Operator (without license)	21.39	21.89	21.76	22.26	22.51	23.01	23.26	23.76	24.01	24.51	23.32	23.82
Waste Water Plant Maintenance (with license)	23.36	23.86	23.77	24.27	24.52	25.02	25.27	25.77	26.02	26.52	25.56	26.06
Waste Water Plant Maintenance (without license)	21.39	21.89	21.76	22.26	22.51	23.01	23.26	23.76	24.01	24.51	23.32	23.82
Laboratory Technician (with license)	23.36	23.86	23.77	24.27	24.52	25.02	25.27	25.77	26.02	26.52	25.56	26.06
Laboratory Technician (without license)	21.39	21.89	21.76	22.26	22.51	23.01	23.26	23.76	24.01	24.51	23.32	23.82
Superintendent Water Plant	27.56	28.06	28.14	28.64	28.89	29.39	29.64	30.14	30.39	30.89	30.46	30.96
Water Plant Operator (with license)	21.90	22.40	22.28	22.78	23.03	23.53	23.78	24.28	24.53	25.03	23.84	24.34
Water Plant Operator (without license)	21.39	21.89	21.76	22.26	22.51	23.01	23.26	23.76	24.01	24.51	23.32	23.82
Public Works Superintendent	24.94	25.44	25.52	26.02	26.27	26.77	27.02	27.52	27.77	28.27	27.52	28.02
Street Maintenance, Lead	22.59	23.09	22.96	23.46	23.71	24.21	24.46	24.96	25.21	25.71	24.52	25.02
Mechanic	21.97	22.47	22.31	22.81	23.06	23.56	23.81	24.31	24.56	25.06	23.78	24.28
Street Maintenance II	19.70	20.20	19.98	20.48	20.73	21.23	21.48	21.98	22.23	22.73	21.23	21.73
Street Maintenance I	19.23	19.73	19.49	19.99	20.24	20.74	20.99	21.49	21.74	22.24	20.62	21.12
Parks & Building Maintenance	21.00	21.50	21.30	21.80	22.05	22.55	21.90	22.40	22.20	22.70	22.50	23.00
Secretary/Clerk/Assist. Tax Admin.	20.34	20.84	20.67	21.17	21.42	21.92	22.17	22.67	22.92	23.42	22.10	22.60
Assistant Income Tax / Finance Administrator	20.05	20.55	20.40	20.90	21.15	21.65	21.90	22.40	22.65	23.15	21.68	22.18
Utility Accounts Receivable Clerk	19.76	20.26	20.12	20.62	20.87	21.37	21.62	22.12	22.37	22.87	21.26	21.76
Account Clerk, Tax	19.76	20.26	20.12	20.62	20.87	21.37	21.62	22.12	22.37	22.87	21.26	21.76
Finance Clerk	19.76	20.26	20.12	20.62	20.87	21.37	21.62	22.12	22.37	22.87	21.26	21.76
Central Cashier	18.78	19.28	19.05	19.55	19.80	20.30	20.55	21.05	21.30	21.80	20.17	20.67

ORDINANCE 2023-09

AN ORDINANCE AMENDING SECTION 238.03 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE REGARDING THE DIVISION OF FIRE

WHEREAS, the Fire Division, within the Department of Public Safety for the City of New Carlisle, Ohio, protects the City's citizens and businesses from fire and disaster; and

WHEREAS, the men and women of the Fire Division put their lives on the line every day to provide this protection; and

WHEREAS, compensation for Fire Division personnel was last increased in January of 2022; and

WHEREAS, the Fire Administrator has recommended to the City Manager that the current wage scale be adjusted to make compensation more competitive with surrounding area departments in order to ensure that the City retains the best and most qualified Fire Division personnel.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that Paragraph (a) of Section 238.03 of the Codified Ordinances of the City of New Carlisle be amended as follows, with the compensation changes effective as of the first pay period 15 days after the passage of this ordinance:

238.03 COMPENSATION.

(a) All personnel shall be paid bi-weekly and compensated based on their level of training as specified below.

(1) Firefighter	\$11.00 <i>\$13.00</i>
(2) Firefighter/EMT A	\$15.00 <i>\$17.00</i>
(3) Firefighter/EMT B (Basic)	\$14.00 <i>\$16.00</i>
(4) Firefighter/paramedic	\$16.00 <i>\$18.00</i>
(5) Lieutenant (cross-trained)	Base + \$.75 <i>\$1.00</i>
(6) Captain	\$14.75 <i>Base Pay + 1.50</i>
(7) Captain (cross-trained)	Base + \$1.50
(7 8) Assistant Chief	\$18.00 <i>\$20.00</i>
(8 9) Chief/Administrator	\$19.75 <i>\$21.75</i>
(9 10) Trainee	Federal minimum wage

SIGNATURE PAGE TO FOLLOW

Passed this _____ day of _____, 2023.

Mike Lowrey, MAYOR

Emily Berner, CLERK OF COUNCIL

APPROVED AS TO FORM

Jake Jeffries, DIRECTOR OF LAW

1st _____

2nd: _____

Eggleston	Y	N
Bahun	Y	N
Lindsey	Y	N
Mayor Lowrey	Y	N
Vice Mayor Grimm	Y	N
Rodewald	Y	N
Cook	Y	N

Totals:

Pass

Fail

Intro: 2/6/2023
Action: 2/21/2023
Effective: 3/8/2023

ORDINANCE 2023-10

AN ORDINANCE ESTABLISHING COMPENSATION FOR THE TAX ADMINISTRATOR

WHEREAS, Vicki Taylor-Whitt, as Tax Administrator, has shown dedication to the City of New Carlisle through her many years of employment and quality job performance, takes great pride in assisting City residents and business owners with all tax-related questions and forms, is always willing to help other staff members, and consistently treats others with respect; and

WHEREAS, the City Manager affirms that Vicki Taylor-Whitt has performed at a high level in all aspects of her job duties; and

WHEREAS, the City Charter requires the passage of an ordinance to change the salary of administrative department heads.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that:

Section 1. The compensation paid to Vicki Taylor-Whitt shall be increased by 3.2% (i.e., \$1,664), which will raise her yearly salary to \$53,664.

Passed this _____ day of _____, 2023.

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jake Jeffries, DIRECTOR OF LAW

1st _____

2nd: _____

Eggleston	Y	N
Bahun	Y	N
Lindsey	Y	N
Mayor Lowrey	Y	N
Vice Mayor Grimm	Y	N
Rodewald	Y	N
Cook	Y	N

Totals: _____

Pass Fail

ORDINANCE 2023-11

**AN ORDINANCE ESTABLISHING COMPENSATION FOR THE
DIRECTOR OF PUBLIC SERVICE / ASSISTANT CITY MANAGER**

WHEREAS, Howard Kitko, as Director of Public Service / Assistant City Manager, has shown dedication to the City of New Carlisle in various forms, excelled since his recent promotion to Assistant City Manager as evidenced by his development and execution of contracts pertaining to his departments, created a new full-time position that will further beautify the City, and begun to look at City operations through an "Assistant City Manager" lens; and

WHEREAS, the City Manager affirms that Howard Kitko has performed at a high level in all aspects of his job duties; and

WHEREAS, the City Charter requires the passage of an ordinance to change the salary of administrative department heads.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that:

Section 1. The compensation paid to Howard Kitko shall be increased by 1.5% (i.e., \$1,200), which will raise his yearly salary to \$81,200.

Passed this _____ day of _____, 2023.

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jake Jeffries, DIRECTOR OF LAW

1st _____

2nd: _____

Eggleston	Y	N
Bahun	Y	N
Lindsey	Y	N
Mayor Lowrey	Y	N
Vice Mayor Grimm	Y	N
Rodewald	Y	N
Cook	Y	N

Totals: _____

Pass Fail

ORDINANCE 2023-12

AN ORDINANCE ESTABLISHING COMPENSATION FOR THE
FINANCE DIRECTOR

WHEREAS, Colleen Harris, as Finance Director, has utilized her highly unique and valuable skill set to ensure that the City’s finances are sound, shown dedication to the City in various forms, and moved the City's annual audits in a great direction; and

WHEREAS, the City Manager affirms that Colleen Harris has performed at a high level in all aspects of her job duties; and

WHEREAS, the City Charter requires the passage of an ordinance to change the salary of administrative department heads.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that:

Section 1. The compensation paid to Colleen Harris shall be increased by 3.2% (i.e., \$2,720), which will raise her yearly salary to \$87,200.

Passed this _____ day of _____, 2023.

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jake Jeffries, DIRECTOR OF LAW

1st _____

2nd: _____

Eggleston	Y	N
Bahun	Y	N
Lindsey	Y	N
Mayor Lowrey	Y	N
Vice Mayor Grimm	Y	N
Rodewald	Y	N
Cook	Y	N

Totals:		
	Pass	Fail

Intro: 02/06/23
Action: 02/21/23
Effective: 03/08/23

ORDINANCE 2023-13

AN ORDINANCE ESTABLISHING COMPENSATION FOR THE CITY
MANAGER OF THE CITY OF NEW CARLISLE

WHEREAS, Randy Bridge, as City Manager, has shown dedication to the City of New Carlisle;
and

WHEREAS, Randy Bridge has saved the City thousands of dollars through contract renegotiations, bond refinancing, sound administrative decisions and the close monitoring of the City's expenditures; and

WHEREAS, this past fiscal year, the City had a General Fund surplus in excess of \$2 million;
and

WHEREAS, Randy Bridge, in conjunction with other City staff and City Council, has helped the City to progress significantly since taking office in 2015 by starting a Mayor's Court, repairing roads, improving the City's parks with new playground equipment and many other advancements; and

WHEREAS, Randy Bridge has been instrumental in attracting residential developments that will propel the City's growth and further solidify its stability for many years to come; and

WHEREAS, Randy Bridge makes himself readily available to City Council, residents and business owners well past normal working hours and on days not part of a customary workweek; and

WHEREAS, City Council affirms that Randy Bridge excels at his job duties; and

WHEREAS, the City Charter requires an ordinance to be passed in order to change the salary of the City Manager.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS as follows:

Section 1. The compensation paid to Randy Bridge shall be increased by 5.3% (i.e., \$5,035), which will raise his yearly salary to \$100,035.

Passed this _____ day of _____, 2023.

Mike Lowrey, Mayor

Emily Berner, Clerk of Council

APPROVED AS TO FORM:

Jake Jeffries, DIRECTOR OF LAW

1st _____

2nd: _____

Eggleston	Y	N
Bahun	Y	N
Lindsey	Y	N
Mayor Lowrey	Y	N
Vice Mayor Grimm	Y	N
Rodewald	Y	N
Cook	Y	N

Totals: _____

Pass Fail

ORDINANCE 2023-14

AN ORDINANCE AMENDING SECTION 452.03 OF THE CODIFIED
ORDINANCES OF THE CITY OF NEW CARLISLE THAT
ADDRESSES PROHIBITED STANDING OR PARKING PLACES

WHEREAS, Chapter 452 of the Codified Ordinances of the City of New Carlisle sets forth the City’s parking restrictions; and

WHEREAS, Section 452.03 specifically addresses prohibited standing or parking places; and

WHEREAS, Subparagraph (a)(1) of Section 452.03 prohibits standing or parking on a sidewalk, except a bicycle; and

WHEREAS, Subparagraph (a)(14) of Section 452.03 prohibits stopping at any place where signs prohibit stopping; and

WHEREAS, it has been determined that Subparagraphs (a)(1) and (a)(14) of Section 452.03 should be amended to clarify and expand the prohibited conduct.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that Subparagraphs (a)(1) and (a)(14) of Section 452.03 of the Codified Ordinances of New Carlisle be amended as follows:

452.03 PROHIBITED STANDING OR PARKING PLACES.

(a)(1) On a sidewalk, *curb or street lawn area*, except a bicycle;

(a)(14) At any place where signs prohibit stopping, *standing or parking, or where the curbing or street is painted yellow, or at any place in excess of the maximum time limited by signs;*

Passed this _____ day of _____, 2023.

Mike Lowrey, MAYOR

Emily Berner, CLERK

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

1st _____

2nd: _____

Eggleston	Y	N
Bahun	Y	N
Lindsey	Y	N
Mayor Lowrey	Y	N
Vice Mayor Grimm	Y	N
Rodewald	Y	N
Cook	Y	N

Totals: _____

Pass Fail

ORDINANCE 2023-15

AN ORDINANCE AMENDING SECTION 452.08 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE THAT ADDRESSES SELLING, WASHING OR REPAIRING A VEHICLE UPON A ROADWAY

WHEREAS, Chapter 452 of the Codified Ordinances of the City of New Carlisle sets forth the City’s parking restrictions; and

WHEREAS, Section 452.08 specifically addresses selling, washing or repairing a vehicle upon a roadway; and

WHEREAS, it has been determined that Section 452.08 should be amended to clarify and expand the prohibited conduct.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that Section 452.08 of the Codified Ordinances of New Carlisle be amended as follows:

452.08 SELLING, WASHING OR REPAIRING VEHICLE UPON ROADWAY.

~~Any person parking a vehicle on a roadway for the purpose of selling the vehicle shall be subject to the following: No person shall stop, stand or park a vehicle upon any roadway for the principal purpose of:~~

~~(a) No more than three signs shall be employed on, in or around the vehicle to advertise the vehicle for sale. Displaying such vehicle for sale; or~~

~~(b) The maximum area on any such sign shall not exceed two square feet. Washing, greasing or repairing such vehicle except repairs necessitated by an emergency.~~

~~(c) No owner of any vehicle for sale shall have parked on a roadway more than one such vehicle for sale at any one time.~~

Passed this _____ day of _____, 2023.

Mike Lowrey, MAYOR

Emily Berner, CLERK

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

1st: _____

2nd: _____

Eggleston	Y	N
Bahun	Y	N
Lindsey	Y	N
Mayor Lowrey	Y	N
Vice Mayor Grimm	Y	N
Rodewald	Y	N
Cook	Y	N

Totals:

Pass

Fail

ORDINANCE 2023-16

AN ORDINANCE AMENDING ORDINANCE 2021-36 THAT ESTABLISHED
A SCHEDULE OF FINES AND COSTS, AND A BAIL BOND SCHEDULE
FOR THE CITY’S MAYOR’S COURT

WHEREAS, the City’s Mayor’s Court must have an established schedule of fines and costs pursuant to Crim.R. 4.1(E) and Traf.R. 13(C); and

WHEREAS, the City’s Mayor’s Court must have an established bail bond schedule pursuant to Crim.R. 46; and

WHEREAS, on September 20, 2021, City Council established the City’s Mayor’s Court’s schedule of fines and costs, and bail bond schedule by passing Ordinance 2021-36 with a 6-0 vote; and

WHEREAS, City Council last amended the Mayor’s Court’s schedule of fines and costs, and bail bond schedule on November 7, 2022 by passing Ordinance 2022-51 with a 7-0 vote; and

WHEREAS, while developing the City’s parking tickets, it was determined that the Parking section of the schedule of fines and costs, and bail bond schedule should be amended to include additional offenses.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEW CARLISLE, OHIO that:

Section 1: The attached amended Parking section of the schedule of fines and costs, and bail bond schedule is approved. All other sections of the schedule of fines and costs, and bail bond schedule not modified by this ordinance shall remain in full force and effect.

Section 2: The schedule of fines and costs shall be published by distributing the schedule to all law enforcement agencies operating within the jurisdiction of the Mayor’s Court and prominently displaying the schedule where fines are paid.

Passed this _____ day of _____, 2023.

Mike Lowrey, MAYOR

Emily Berner, CLERK

APPROVED AS TO FORM:

1st _____

2nd: _____

Jake Jeffries, DIRECTOR OF LAW

Eggleston	Y	N
Bahun	Y	N
Lindsey	Y	N
Mayor Lowrey	Y	N
Vice Mayor Grimm	Y	N
Rodewald	Y	N
Cook	Y	N

Totals:		
	Pass	Fail

Parking	CITY ORDINANCE	OHIO REVISED CODE	CATEGORY	FINE	COURT COST *If Appearing
On Streets or Highways	452.01	4511.66	MM	\$40	\$75
Prohibited Standing or Parking Places	452.03	4511.68	MM	\$40	\$75
On a Sidewalk, Curb or Street Lawn Area, Except a Bicycle	452.03(a)(1)	4511.68	MM	\$40	\$75
In Front of a Public or Private Driveway	452.03(a)(2)	4511.68	MM	\$40	\$75
Within an Intersection	452.03(a)(3)	4511.68	MM	\$40	\$75
Within Ten Feet of a Fire Hydrant	452.03(a)(4)	4511.68	MM	\$40	\$75
On a Crosswalk	452.03(a)(5)	4511.68	MM	\$40	\$75
Within Twenty Feet of a Crosswalk at an Intersection	452.03(a)(6)	4511.68	MM	\$40	\$75
Within Thirty Feet of, and Upon the Approach to, any Flashing Beacon, Stop Sign, or Traffic-Control Device	452.03(a)(7)	4511.68	MM	\$40	\$75
Alongside or Opposite any Street Excavation or Obstruction when such Standing or Parking would Obstruct Traffic	452.03(a)(11)	4511.68	MM	\$40	\$75
Alongside any Vehicle Stopped or Parked at the Edge or Curb of a Street	452.03(a)(12)	4511.68	MM	\$40	\$75
At any Place where Signs Prohibit Stopping, Standing, or Parking, or where the Curb is Painted Yellow, or at any Place in Excess of the Maximum Time Limited by Signs	452.03(a)(14)	4511.68	MM	\$40	\$75
Within One Foot of Another Parked Vehicle	452.03(a)(15)	4511.68	MM	\$40	\$75
Proximity to Curb	452.04(a)	4511.69	MM	\$75	\$75
Parking Direction	452.04(c)	4511.69	MM	\$75	\$75
Improper/Handicap	452.04(f)	4511.69(F)	UM	\$250	\$75
Abandoned or Junk Vehicles on Private or Public Property	452.05(g)	4513.64	MM	\$40	\$75
Private Property; Private Tow-Away Zones	452.055	4513.60	MM	\$40	\$75
Unattended Vehicle, Remove Key, Set Brake	452.06	4511.661	MM	\$40	\$75
Opening Vehicle Door on Traffic Side	452.07	4511.70	MM	\$40	\$75
Selling, Washing or Repairing Vehicle Upon Roadway	452.08	City Ordinances	MM	\$40	\$75
Truck Loading Zones	452.09	City Ordinances	MM	\$40	\$75
Bus Stops and Taxicab Stands	452.10	City Ordinances	MM	\$40	\$75
Parking in Alleys and Narrow Roadways	452.11	City Ordinances	MM	\$40	\$75
Trailers Parked on Street	452.13 (c)(1)	City Ordinances	MM	\$75	\$75
Commercial Vehicles Parking on Street	452.13(c)(2)	City Ordinances	MM	\$75	\$75
Impeding Vision Across Front or Side Yard	452.13(d)(1)	City Ordinances	MM	\$75	\$75
Stable Parking Surface Required	452.13(d)(2)	City Ordinances	MM	\$75	\$75
Parking: Snow Emergency Routes	452.14	City Ordinances	MM	\$75	\$75
<p><i>"This paragraph applies to all Sections of Chapter 452, except for Sections 452.04(a), 452.04(c), 452.04(f), 452.05(g) and 452.055. Whoever violates any applicable section is guilty of a minor misdemeanor. If, within one year of the offense, the offender previously has been convicted of or pleaded guilty to one predicate motor vehicle or traffic offense, whoever violates any applicable section is guilty of a misdemeanor of the fourth degree. If, within one year of the offense, the offender previously has been convicted of two or more predicate motor vehicle or traffic offenses, whoever violates any applicable section is guilty of a misdemeanor of the third degree."</i></p>					