



CITY COUNCIL
REGULAR MEETING PACKET
July 7, 2025 @ 6:00pm Heritage Hall in Smith Park

1. Call to Order: Mayor Bill Cook
2. Roll Call: Clerk of Council
3. Invocation:
4. Pledge of Allegiance:
5. Action on Minutes: 06/16/25 Regular Meeting & 06/23/25 Special Meeting
6. Communications: None
7. City Manager Report: Attached
8. Committee Reports: None
9. Comments from Members of the Public: *Comments limited to 5 minutes or less

10. RESOLUTIONS: (None)

11. ORDINANCES: (2-Intro; – 3-Action*)

***A. Ordinance 2025-25 (Introduced on 06/16/25. Public Hearing, and Action Tonight)**

AN ORDINANCE ADOPTING THE TAX BUDGET FOR THE CITY OF NEW CARLISLE, OHIO FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND SUBMITTING THE SAME TO THE AUDITOR OF CLARK COUNTY, OHIO

***B. Ordinance 2025-26 (Introduced on 06/16/25. Public Hearing, and Action Tonight)**

AN ORDINANCE AMENDING SECTION 220.01 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE TO INCREASE THE CITY MANAGER'S DOLLAR AMOUNT THRESHOLD FOR ENTERING INTO CONTRACTS

***C. Ordinance 2025-27 (Introduced on 06/16/25. Public Hearing, and Action Tonight)**

AN ORDINANCE AMENDING ORDINANCE 2022-49 FOR THE PURPOSE OF INCREASING THE DOLLAR AMOUNT THRESHOLD OF THE DIRECTOR OF PUBLIC SERVICE / ASSISTANT CITY MANAGER FOR ENTERING INTO CONTRACTS

D. Ordinance 2025-28 (Introduction Tonight. Public Hearing, and Action on 07/21/25)

AN ORDINANCE AUTHORIZING AN AGREEMENT FOR THE CITY'S OLD HIGH SERVICE PUMP BUILDING EQUIPMENT UPGRADES PROJECT

E. Ordinance 2025-29 (Introduction Tonight. Public Hearing, and Action on 07/21/25)

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORS OF THE CITY OF NEW CARLISLE PROPOSED AMENDMENTS TO ARTICLE V OF THE CITY CHARTER

12. OTHER BUSINESS:

- Additional City Business:
 - Movie Night at Smith Park, Minecraft, July 19, 2025 @ dusk
 - Open for Discussion on City Related Business

13. Executive Session: Confidential business information of an applicant for economic development assistance (a unanimous vote is required determining an executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project)

14. Return to Regular Session:

15. Adjournment:

Next Regular Council Meeting is Monday, July 21, 2025 @ Heritage Hall in Smith Park. 6:00PM

RECORD OF PROCEEDING
MINUTES: CITY OF NEW CARLISLE, OHIO
REGULAR SESSION MEETING @ Heritage Hall on 6/16/25 @ 6:00 pm

- 1. **Call to Order:** Mayor Cook calls the meeting to order.
- 2. **Roll Call:** Stapleton calls the roll – Cook, Grow, Bahun, Shamy, Wright, Lindsey, Eggleston- **7 Members present**
- 3. **Invocation:** Chief Trusty
- 4. **Pledge of Allegiance:** All are welcome to participate
- 5. **Action on Minutes:**
Action on Regular Session minutes of 6/2/25: 1st: Lindsey, 2nd: Shamy, YES: Wright, Lindsey, Eggleston, Cook, Grow, Bahun, Shamy NAY: 0 **Accepted 7-0**
- 6. **Communications:** None
- 7. **City Manager’s Report:**

City Manager Report

June 16, 2025

A. DEPARTMENTAL REPORTS

Service Report

Fire/EMS Report

Planning & Zoning- Mayor's Court Case Report

Police Report

Finance Report

Motion to Approve: Finance Report (1st ___ 2nd ___ 3rd ___) (P/F)

Motion to Approve: Mayor's Financial Court (1st ___ 2nd ___ 3rd ___) (P/F)

B. INFORMATIONAL ITEMS

Upcoming Legislation

- Amendment to Police Contract

Discussion Topics

- Active Alert
- Social Services Working Group
- Fireworks
- Newsletter

Attachments Summary:

Service Reports

Finance Reports

Motion summary:

Finance Report

Mayor's Financial Court

8. **Committee Reports:**

CITY OF NEW CARLISLE, OHIO

FOUNDED 1946

Service Department Updates 6/16/2025:

Public Works Department:

- If you see any potholes, please contact the city for repair.
- Spring data-patching of potholes has started. This will be followed by a city-wide sweep of our streets.

Water Department:

- Working on OPWT: Old High Service Pump Building Upgrade Project. Received Scope change approval. Bid opening was 6/10/25, legislative coming to council for award of a contract.
- Water Main Lead Service line replacement Project: Old Section of town. Project to meeting completion. 235/Main St. will be repaved again, once the proper crew is available.

Sewer Department:

- Performing general maintenance
- Plan Expansion Study: Study is complete. Plan reviewed by City Manager and Wastewater Superintendent. Approaching engineering with some additional information to update the plan further.

2024 Road Reconstruction/Resurfacing Projects:

- 2025 Clark County Road Resurfacing. Streets to be paved are Henry St, Redford Court, Villa Orih, Bell Oak, South-South. Along with some additional ADA ramps in the Spring Willowick area. Pave sidewalk is still scheduled to be completed.

Disc Golf Course:

- Preliminary design is complete. Getting estimates from contractors to clear the land for the course.

Additional Items:

- The City was awarded CDBG funds for Carlisle Park Phase 2 upgrade. Additional ADA sidewalk replacement, install drive parking area and security, and an additional inclusive pick space. Carlisle Park Improvements project will be advertised on Thursday the 12th and Thursday the 19th, with the bid opening scheduled for June 26th at 10:30 AM.
- Rebuilding of the Victim's Sign on Main St. Further discussions to take place

- Pot holes are being worked on then the city will plan to do a wide sweep.
- Disc Golf – design is done, currently working on quotes from contractors.
- Carlisle Park – security investments – cameras, lighting, general policing discussions are occurring.

City of New Carlisle

FIRE DIVISION

311 N. CHURCH STREET

New Carlisle, Ohio 45344-9989

Station: (937) 845-8401 Fax: (937) 845-2010

City of New Carlisle

City Council Meeting

06-16-2025

Fire-EMS Report

- In the Month of May, the New Carlisle Fire Division responded to 94 EMS calls in the city.
- The Division responded to 7 fire-related calls, 21 good intent or service calls 3 False Alarms.
- We had 12 EMS calls answered by mutual aid, by Pike Township and 14 by Bethel Clark, and 1 by Huber Hight's due to medic 52 being on a response.
- We answered 3 mutual aid EMS calls for Pike Township and 5 for Bethel Clark. And 1 for Bethel Miami and 2 for Elizabeth Township.
- Our total run count at the time of this report is 759 .
- We are hiring firefighters, EMTs, and Paramedics. Contact me at the station (937)-845-8401 ext. 3.
- We still have FREE smoke alarms for our citizens, just call the station at (937)-854-8401 or stop by the station.

Steven Trusty

Fire Chief

City of New Carlisle

Call Type	Count
Fire	7
EMS	21
Mutual Aid	12
Good Intent/Service	94
False Alarms	3
Other	2

- Still accepting applications for Fire, EMS, and Paramedics

COUNCIL FINANCIAL REPORT SUMMARY – MAY 2025

Estimated Revenue	\$ 7,483,330.00
Amended Est. Resources	2,412,041.00
Amended Est. Resources	
Amended Est. Resources	
Amended Est. Resources	
EDY LOAN FROM GP FOR GRANT	
2025 REVISED TOTAL	
EST. REV.	\$ 9,895,371.00

2024 Original Budget	\$ 8,867,122.00
1st Q. Supplemental	2,412,041.00
2nd Q. Supplemental	300,000.00
3rd Q. Supplemental	
4th Q. Supplemental	
EDY FUNDS AVAILABLE FOR GRANT	
2025 REVISED TOTAL BUDGET	\$ 11,379,163.00

Month	Revenue Received
January	\$ 1,432,719.50
February	801,595.68
March	1,877,455.91
April	753,080.72
May	826,873.76
June	
July	
August	
September	
October	
November	
December	

Month	Expenses Paid
January	\$ 1,420,299.10
February	602,377.90
March	1,375,071.84
April	840,171.05
May	841,854.73
June	
July	
August	
September	
October	
November	
December	

Received To Date	\$ 5,693,725.57
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Expenses to Date	\$ 5,080,878.88
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Statement of Cash from Revenue and Expense

From: 1/1/2025 to 5/31/2025

Fund	Description	Beginning Balance	Net Revenue	Net Expense	Unexpended Balance	Encumbrance	Ending Balance
Grand Total		\$9,257,433.12	\$5,693,724.57	\$5,080,878.88	\$9,184,278.81	\$847,648.80	\$9,020,630.01
MAY							
Bank Accounts	Bank Balance	Vendor Checks	Employee Checks	Deposits in Transit	NSF Check (s)	Adjustments	Bank Balance
PNC - General	\$ 859,465.00	\$ -	\$ -	\$ 2,625.00	\$ -	\$ -	\$ 862,090.00
PNC - Payroll	\$ 536,509.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 536,509.00
PNC - MMA	\$ 501,340.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 501,340.00
Star Ohio	\$ 4,545,530.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,545,530.00
US Bank - Investments	\$ 1,079,624.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,079,624.81
Park Nat. - General	\$ 4,304,443.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,304,443.00
Park Nat. - MMA	\$ 1,082,415.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,082,415.97
Park Nat. - Mayor's	\$ 280.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 280.00
NCF - CD	\$ 6,446.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,446.79
Cash on Hand	\$ 560.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 560.00
Grand Total:	\$ 9,357,488.61	\$ -	\$ -	\$ 2,625.00	\$ -	\$ -	\$ 9,357,488.61

New Carlisle Bank Report									
Banks: 0001 to 0100									
As Of: 1/1/2025 to 5/31/2025									
Include Inactive Bank Accounts: No									
Bank	Beginning Bal.	MTD Revenue	YTD Revenue	MTD Expense	YTD Expense	YTD Other	Ending Bal.		
PNC - GENERAL	\$1,339,227.66	\$158,554.33	\$2,539,086.43	\$268,906.89	\$1,959,672.79	(\$1,056,346.16)	\$862,295.02		
PNC - PAYROLL	\$333,708.66	\$170,458.62	\$915,507.97	\$165,613.72	\$1,053,031.23	\$107,100.26	\$333,708.66		
STAR OHIO	\$4,242,239.60	\$16,298.86	\$79,270.42	\$0.00	\$0.00	\$0.00	\$4,321,510.02		
US BANK INVESTMENTS	\$1,059,293.89	\$1,201.97	\$20,330.84	\$0.00	\$0.00	\$0.00	\$1,079,624.73		
PARK NAT. SECURED - GENERAL	\$1,290,149.84	\$469,086.63	\$2,104,443.00	\$352,800.12	\$2,048,786.36	\$419,238.92	\$1,755,034.20		
PARK NAT. - MMA	\$1,051,850.56	\$2,177.68	\$10,565.41	\$0.00	\$0.00	\$0.00	\$1,062,415.97		
PARK NAT. - MAYOR'S COURT	\$200.00	\$4,534.00	\$18,918.00	\$4,534.00	\$0.00	\$0.00	\$200.00		
PNC - MMA SAVINGS	\$0.00	\$1,340.96	\$1,340.46	\$0.00	\$0.00	\$500,000.00	\$501,340.46		
NCF - CD	\$80,272.19	\$284.71	\$1,377.54	\$0.00	\$0.00	\$0.00	\$81,646.73		
CASH ON HAND	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00		
Grand Total:	\$9,257,433.12	\$826,872.76	\$5,691,154.07	\$841,854.73	\$5,080,308.38	\$0.00	\$9,868,278.81		

MONTHLY NET INCOME TAX COLLECTION COMPARISON 2024-2025													
MONTH PAYMENT RECEIVED	CCA				STATE OF OHIO				ATTORNEY GENERAL				
	2024	2025	DIFFERENCE	%	2024	2025	DIFFERENCE	%	2024	2025	DIFFERENCE	%	
JANUARY	\$152,657.05	\$162,464.23	\$9,807.18	6.42%	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$179.99	\$179.99	-	
FEBRUARY	\$195,516.18	\$209,852.97	\$14,336.79	7.33%	\$12,117.33	\$4,617.39	-\$7,499.94	-61.89%	\$0.00	\$7,522.96	\$7,522.96	-	
MARCH	\$109,973.99	\$110,472.13	\$498.14	0.45%	\$2,027.55	\$1,587.50	-\$440.05	-22.19%	\$0.00	\$6,999.54	\$6,999.54	-	
APRIL	\$149,841.59	\$180,129.11	\$30,287.52	20.23%	\$96.60	\$184.41	\$87.81	90.97%	\$4,714.38	\$6,090.99	\$1,376.61	40.53%	
MAY	\$282,088.21	\$290,518.51	\$8,430.30	2.99%	\$4,732.18	\$1,131.80	-\$3,600.38	-76.08%	\$13,658.18	\$6,981.94	-\$6,676.24	-48.88%	
JUNE	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		
JULY	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		
AUGUST	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		
SEPTEMBER	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		
OCTOBER	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		
NOVEMBER	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		
DECEMBER	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		
TOTALS	\$90,077.02	\$93,467.17	\$3,390.15	10.49%	\$18,963.71	\$7,501.10	-\$11,462.61	-60.44%	\$17,992.56	\$27,775.38	\$9,782.82	54.37%	
COMBINED TOTAL NET COLLECTIONS-2025 \$1,018,743.65													

- Several council members expressed complaints received from residents about the current tax company (CCA) being used. Explaining they are rude, any way to help this situation?
- Additional discussion on the cost of using CCA, as well as other companies that can be researched to take over these duties.
- Council requested Mr. Hall to give a courtesy call to CCA to ensure they are aware of many complaints, if the situation does not get better considering looking at other companies.
- Reminder to citizens, Colleen Rhea is also available to be a ‘middleman’ in these situations, please call and let her know.

Motion to accept Finance Report: 1st: Lindsey 2nd: Shamy YES: Wright, Lindsey, Eggleston, Cook, Grow, Bahun, Shamy NAY: 0 – **Accepted 7-0**

		MAYOR'S COURT REPORT FOR MAY 2025	
		Total Citations: 17 (Traffic: 11 Parking)	
		Last Year: 29 (Traffic: 20 Parking/Cites: 9)	
FUND RECEIVED	CURRENT MONTH	YEAR-TO-DATE	
Fines	\$ 2,605.78	\$ 10,658.00	
Court Cost	\$ 1,875.00	\$ 8,114.00	
Fines - Clerk County Mortgage (transfer Cases)	\$ -	\$ -	
Total Fines Paid (J.F. Bourne Co. Inc)	\$ 90.00	\$ 485.00	
Other (Street Forfeiture)	\$ -	\$ -	
Misc. Fines Paid (Last Time)	\$ -	\$ -	
Bonds Collected	\$ -	\$ -	
Restitution	\$ -	\$ -	
ALL 17 Jailment Citations & Alcohol	\$ -	\$ -	
TOTAL FUNDS RECEIVED	\$ 4,855.00	\$ 20,458.00	
FUNDS DISBURSED			
Victims of Crime	\$ 144.00	\$ 388.00	
Child Safety/Seat Belts	\$ -	\$ -	
Indigent Defense Support Fund	\$ 400.00	\$ 1,600.00	
Drug Law Enforcement Fund	\$ 55.00	\$ 217.00	
Eugenement	\$ -	\$ -	
State Bond Support Fund (as of 2024)	\$ 29.00	\$ 100.00	
TOTAL DISBURSED TO STATE	\$ 628.00	\$ 2,305.00	
Indigent Drivers Alcohol Treatment (Storings)	\$ 34.00	\$ 93.00	
Remitted to Computer Fund (Clerk)	\$ 185.00	\$ 756.00	
Remitted to Computer Fund (Court)	\$ 51.00	\$ 204.00	
Remitted to Court Security Fund	\$ 170.00	\$ 760.00	
Remitted to Payroll Fee	\$ 65.00	\$ 260.00	
Remitted to City of - Fines	\$ 2,675.00	\$ 10,658.00	
Remitted to City of - Court/Court/Misc	\$ 894.00	\$ 4,748.00	
Remitted to City Jail Expenses	\$ -	\$ -	
Remitted to City of - Entertainment & Education	\$ -	\$ -	
Remitted to City of - Drug Analysis	\$ -	\$ -	
ALL 17 Jailment Citations & Alcohol	\$ -	\$ -	
TOTAL DISBURSED TO CITY	\$ 4,265.00	\$ 17,815.00	
Capital Recovery	\$ -	\$ -	
Restitution	\$ -	\$ -	
Bonds Forfeitures	\$ -	\$ -	
TOTAL DISBURSED	\$ 4,855.00	\$ 20,458.00	
Prepared & Submitted by: Nancy Remy, Clerk of Court			

- Active Alert – app that is being used by the Fire department, Chief explain the app and will follow up with the county to see if Council is eligible to have access to this app.
- Social Services working group will meet again on 6/23 at 6:00 – will have some additional community partners planning to attend.
- Fireworks – scheduled for 6/28 at dusk. Will be set off at the ball fields and will host food trucks and entertainment. Reminder the pool will be open late for the fireworks.
- Newsletter – Quarterly newsletter was sent to the printer and should begin delivery June 30th – July 1st.

9. **Comments from Members of the Public** (Comments less than 5 minutes)

- **Janel Zimmerman, 219 Prentice Dr:** Discussion on water pressure situation that a neighbor is experiencing. Plumber investigated and believes it is due to city water. Since the new water lines, some residents have noticed pressure reduction – will follow up with Mr. Kitko
- **Dylan Dupuis, 122 N. Clay Street:** Noticing a lot of activity at the NC sports and fitness. Council explained this building was sold to a Health Clinic – they are currently remodeling the old building, and it will be changed to a medical building.
- **Valerie Garcia, 821 Bayberry Dr:** Represented a group interested in hosting a peaceful planned demonstration for immigrant's rights. Discussion on location, guidelines, permits needed, expectations. Mr. Hall, Mr. Moore, and Mrs. Lowery will work together with this group for planning.

10. **RESOLUTIONS:** (1-Intro; – 1-Action*)

***A. Resolution 2025-06R (Introduction, Public Hearing, and Action Tonight)**

A RESOLUTION SUBMITTING AN ISSUE CONCERNING THE CARRYING OF FIREARMS BY CITY EMPLOYEES AND OFFICIALS FOR AN ADVISORY ELECTION AT THE NOVEMBER 4, 2025, ELECTION. **1st: Shamy 2nd: Lindsey.** YES: Cook, Grow, Bahun, Shamy, Wright, Lindsey NAY: Eggleston **Accepted 6-1**
Ex: February proposed motion to add to the ballot.

11. **ORDINANCES:** (3-Intro; – 2-Action*)

***A. Ordinance 2025-23 (Introduced 06/02/25. Public Hearing, and Action Tonight)**

AN ORDINANCE AUTHORIZING A SERVICE CONTRACT WITH STRYKER FOR THE MAINTENANCE AND REPAIR OF FIRE AND EMS EQUIPMENT. **1st: Lindsey 2nd: Shamy** YES: Wright, Lindsey, Eggleston, Cook, Grow, Bahun, Shamy NAY: 0 **Accepted 7-0** Ex: Includes 2x per year PM's, Free Battery replacements, Covers some expensive equipment replacements with PM program.

***B. Ordinance 2025-24 (Introduced on 06/02/25. Public Hearing, and Action Tonight)**

AN ORDINANCE APPROVING A TAX INCREMENT FINANCING COOPERATIVE AGREEMENT, A DECLARATION OF COVENANTS AND CONDITIONS, AND A TAX INCREMENT FINANCING AGREEMENT IN CONNECTION WITH THE RESERVE AT HONEY CREEK PROJECT. **1st: Shamy 2nd: Eggleston 1st: Shamy 2nd: Eggleston** YES: Cook, Grow, Bahun, Shamy, Wright, Lindsey, Eggleston NAY: 0 **Accepted 7-0.** Ex: Greg Daniels was present to address and answer questions regarding the previous ordinance to create the TIP agreement, this includes how the money can be spent.

C. Ordinance 2025-25 (Introduction Tonight, Public Hearing, and Action on 07/07/25)

AN ORDINANCE ADOPTING THE TAX BUDGET FOR THE CITY OF NEW CARLISLE, OHIO FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND SUBMITTING THE SAME TO THE AUDITOR OF CLARK COUNTY, OHIO

D. Ordinance 2025-26 (Introduction Tonight. Public Hearing, and Action on 07/07/25)

AN ORDINANCE AMENDING SECTION 220.01 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE TO INCREASE THE CITY MANAGER'S DOLLAR AMOUNT THRESHOLD FOR ENTERING INTO CONTRACTS

E. Ordinance 2025-27 (Introduction Tonight. Public Hearing, and Action on 07/07/25)

AN ORDINANCE AMENDING ORDINANCE 2022-49 FOR THE PURPOSE OF INCREASING THE DOLLAR AMOUNT THRESHOLD OF THE DIRECTOR OF PUBLIC SERVICE / ASSISTANT CITY MANAGER FOR ENTERING INTO CONTRACTS

12. **Other Business:**

➤ **Additional City Business**

- City offices Closed: June 19th to Observe Juneteenth
- Movie Night at Smith Part, showing IF on June 21st at dusk
- Community Garage Sale June 28 & 29, 2025
- Community Fireworks June 28, 2025 @ dusk
- Open for Discussion on City Related Business

- 13. **Executive Session:**
- 14. **Return to Regular Session:**
- 15. **Adjournment: 1st Lindsey 2nd Shamy @ 7:37 pm**
YES: Wright, Lindsey, Eggleston, Cook, Grow, Bahun, Shamy NAY: 0 **Accepted 7-0**

Mayor Bill Cook

Clerk of Council Christine Stapleton

RECORD OF PROCEEDINGMINUTES: CITY OF NEW CARLISLE, OHIOWORK SESSION / SPECIAL MEETING @ Heritage Hall on 6/23/25 @ 6:00 pm

1. **Call to Order:** Mayor Cook calls the meeting to order.
2. **Roll Call:** Stapleton calls the roll – Cook, Grow, Bahun, Shamy, Wright, Lindsey, Eggleston
7 members Present
3. **Invocation:** Chief Trusty
4. **Pledge of Allegiance:** All are welcome to participate
5. **Action on Minutes:** None
6. **Communications:** None
7. **City Manager's Report:** None
8. **Committee Reports:** N/A
9. **Comments from Members of the Public** (Comments less than 5 minutes)
10. **Resolutions:** None
11. **Ordinances:** None
12. **Other Business:**
 - Additional City Business
 - Police Sergeant Discussion – Chief Lane and Sgt. Lehman were present to discuss some benefits of New Carlisle having a Working Sgt in place. The full description of duties have not been developed. The intent is to have this role more interactive with the Council and the deputies on all shifts. It was agreed that this position should be a working sergeant, helping to follow up on calls and help to support the deputies as needed. Discussion on the timeline to get this position filled. Mr. Hall requested if council agrees with the position, to pass a motion and then he will work with the law director to have legislation drawn up for the council full approval. Additional discussion on potential for overtime to ensure 24/7 coverage of the city. Motion to have the City Manager move forward to fill the approved 6th deputy position with a working sergeant role ASAP or within the next two months **1st: Lindsey 2nd: Shamy YES: Wright, Lindsey, Eggleston, Cook, Grow, Bahun, Shamy NAY: 0 Accepted 7-0**
 - Social Services Strategic Work Session
 - Motion to suspend rules of council for open discussion, **1st Lindsey 2nd Shamy, YES: Wright, Lindsey, Eggleston, Cook, Grow, Bahun, Shamy NAY: 0 Accepted 7-0**
 - Members present for open discussion:
 - **City of New Carlisle:** Chief Trusty (EMS/Fire), Deputy O'Brien (Sheriff Deputy), Bryan Moore (Planning Director), April Lowery (Executive Assistant to the City Manager), Don Hall (City Manager)
 - **Members of Non-Profit organizations and local churches:** Family and Youth Initiatives - Niki Stefanow, Quest Youth Development Center – Julie Driskill, Sacred Heart Parish – Bethany Hall and Michael Barclay, Church of the Brethren – Eric Schmitt, First United Methodist – Bob Lybarger, and several residents of New Carlisle
 - Mr. Hall explained the purpose of this meeting to gather and discuss the current social services crisis New Carlisle is dealing with currently. A brief recap of the previous meeting to bring all members up to speed with discussions.
 - Mr. Hall shared more recent experiences of issues in the city dealing with human suffering.
 - Expressed the hope of this meeting is to create a commission of at least 5 residents of our community, these will include a President and Vice President role. The commission will hold regular meetings following the new Boards and Commissions handbook – and will help to serve the community in triage of their needs.
 - Mr. Moore stated he would be supporting the government role on the commission, and the need for coordinators for each area of need would be helpful.

- Mayor Cook reminded everyone that the need for this started after the Second Harvest Food Bank stopped coming to New Carlisle, and after hearing from Code enforcement of the issues that our citizens were struggling with, as well as recent issues that were brought to the attention of Council by the City Manager.
- Kelly Dupuis – a previous small business owner in New Carlisle spoke about her struggles with homelessness and difficulties trying to find the resources needed for transportation, safety, food, and work.
- Open discussion on how citizens can be identified as needing help and connected with the proper resources. This needs to be a partnership between the community organizations to help connect those in need.
- Bob Lybarger spoke of similar programs in nearby communities that should be investigated for organization and benefits, such as Partners of Hope, FISH, and Helping Hands
- Many of the local churches have so many programs and resources available that many don't know about.
- These meetings have brought a lot of great ideas to help many people, these conversations have got a lot of people thinking, which is great. We are in this together and will succeed.
- A suggestion for each church and organization to think about having a representative to serve on the commission and to think about what specialty your church / organization can provide for this group
- July 1st all applications must be turned in, to be prepared and included in the council packet.
- Members of council cannot serve on the commission, but all are willing to help and support. If you need any of them, please reach out to them.

- City Offices Closed July 4th for Independence Day
- Open for Discussion on City Related Business

13. Executive Session: None

14. **Return to Regular Session:** None

15. Adjournment: 1st Lindsey 2nd Shamy @ 7:38 pm

YES: Wright, Lindsey, Eggleston, Cook, Grow, Bahun, Shamy NAY: 0 **Accepted 7-0**

Mayor Bill Cook

Clerk of Council Christine Stapleton

City Manager Report

July 7, 2025

A. DEPARTMENTAL REPORTS

- The Following Departmental Reports will be given at the next City Council meeting that will be held on Monday, July 21, 2025; Finance, Public Service, Fire/EMS, Police, Planning & Zoning, Mayor's Court Report.

B. INFORMATIONAL ITEMS

- Upcoming Legislation
 - Amendment to Police Contract
- Discussion Topics
 - Strategic Social Service Commission appointments at 7/21/25 Meeting
 - 6/28/25 Weekend Update

Attachment Summary: None

Motion summary: None

ORDINANCE 2025-25

AN ORDINANCE ADOPTING THE TAX BUDGET FOR THE CITY OF NEW CARLISLE, OHIO FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND SUBMITTING THE SAME TO THE AUDITOR OF CLARK COUNTY, OHIO

WHEREAS, the Finance Director has heretofore prepared a Tax Budget for the City of New Carlisle, Ohio for the fiscal year beginning January 1, 2026, showing detailed estimates of all balances that will be available at the beginning of 2026 for the purposes of such fiscal year, including all general and special taxes, levies, fees, costs, percentages, penalties, allowances, prerequisites, and all other classes or types of revenues; also estimates of all expenditures or charges in or for the purposes of such fiscal year to be paid or met from said revenues or balances; and otherwise conforming with the requirements of the law; and

WHEREAS, said budget has been made conveniently available for public inspection for at least ten (10) days by having at least two (2) copies thereof on file in the Offices of the City Manager and Finance Director.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that:

Section 1. The Tax Budget of the City of New Carlisle, Ohio, for the fiscal year beginning January 1, 2026, heretofore prepared by the Finance Director and submitted to this Council, copies of which are on file in the Offices of the City Manager and Finance Director, be and it is hereby adopted as the official Tax Budget of the City of New Carlisle for the fiscal year beginning January 1, 2026.

Section 2. The Clerk of Council is authorized and directed to certify two (2) copies of said Tax Budget and one (1) copy of this Ordinance, and to transmit the same to the Auditor of Clark County, Ohio.

Passed this _____ day of _____, 2025.

Bill Cook, Mayor

Chris Stapleton, Clerk of Council

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

Introduction and First Reading: 06/16/2025
Second Reading and Action: 07/07/2025
Effective Date of Legislation: 07/22/2025

_____ Wright	Y	N
_____ Bahun	Y	N
_____ Lindsey	Y	N
_____ Mayor Cook	Y	N
_____ V. Mayor Eggleston	Y	N
_____ Shamy	Y	N
_____ Grow	Y	N
Totals:		
	Pass	Fail



2026 Tax Budget

Ordinance 2025-25

Intro: June 16, 2025

Action July 7, 2025

TABLE OF CONTENTS

STATEMENT OF FUND ACTIVITY

GOVERNMENTAL FUNDS

- 101 - General Fund - Revenues
- 101 - General Fund - Expenditures

SPECIAL REVENUE FUNDS

- 201 - Street Construction
- 202 - State Highway
- 203 - Permissive Tax
- 204 - Street Improvement Levy
- 212 - Emergency Ambulance Capital
- 213 - Emergency Ambulance Operating
- 214 - Fire Capital Equipment
- 215 - Fire Operating
- 220 - Clerk of Courts Computer
- 221 - Clerk of Courts Computerization
- 233 - OneOhio Opioid
- 225 - Health Levy
- 235 - American Rescue Plan
- 250 - Police Levy
- 802 - Street Lighting

DEBT SERVICE FUNDS

- 301 - General Bond Retirement
- 302 - Twin Creeks Infrastructure Bonds
- 303 - Street Sweeper Debt

CAPITAL PROJECT FUNDS

- 400 - Government Center
- 550 - Water Works Capital Improvements
- 551 - Water Meter Upgrade
- 560 - Wastewater Capital Improvements
- 561 - Wastewater Equipment Replacement
- 562 - Wastewater Capital Contingency

PERMANENT FUNDS

- 705 - Cemetery Perpetual Care

ENTERPRISE FUNDS

- 501 - Water Operating
- 502 - Wastewater Operating
- 505 - Swimming Pool
- 510 - Cemetery

INSIDE/OUTSIDE LEVIES
LEVIES OUTSIDE THE 10-MILL LIMITATION
STATEMENT OF IMPROVEMENTS
DEBT SCHEDULE

FUND	ESTIMATED UNENCUMBERED FUND BALANCE 01/01/2026	BUDGET YEAR ESTIMATED RECEIPT 2026	TOTAL AVAILABLE FOR EXPENDITURES	BUDGET YEAR EXPENDITURES & ENCUMBRANCES			ESTIMATED UNENCUMBERED BALANCE 12/31/2026
				PERSONNEL SERVICE	OTHER	TOTAL	
GENERAL FUND							
General Fund - 101	1,982,856	2,724,630	4,707,486	1,235,940	1,594,100	2,830,040	1,877,446
Totals: \$	1,982,856	2,724,630	4,707,486	1,235,940	1,594,100	2,830,040	1,877,446
SPECIAL REVENUE FUNDS							
201 - Street Construction	249,014	336,000	585,014	293,801	289,575	583,376	1,638
202 - State Highway	105,154	26,000	131,154	-	25,750	25,750	105,404
203 - Street Permissive Tax	146,498	70,000	216,498	63,097	-	63,097	153,401
204 - Street Improvement Levy	9,449	237,000	246,449	-	136,900	136,900	210,569
212 - Emergency Ambulance Capital	177,969	34,000	211,969	-	800	800	210,569
213 - Emergency Ambulance Operating	326,479	572,000	898,479	624,977	192,000	816,977	81,502
214 - Fire Capital Equipment	475,258	68,000	543,258	-	1,500	1,500	541,758
215 - Fire Operating	392,168	256,000	648,168	165,172	151,150	316,322	331,846
220 - Clerk of Courts Computer	5,192	2,400	7,592	-	2,000	2,000	5,592
221 - Court Computerization	1,488	800	2,288	-	800	800	1,488
225 - Health Levy	1,875	65,500	67,375	-	65,400	65,400	1,975
233 - OneOhio Opiod	-	1,000	1,000	-	1,000	1,000	-
235 - American Rescue Plan	500,000	-	500,000	-	500,000	500,000	-
250 - Police Levy Fund	947,318	730,000	1,677,318	-	1,083,600	1,083,600	593,718
802 - Street Lighting Assessment	39,117	100,000	139,117	-	100,000	100,000	39,117
Totals: \$	3,376,379	2,498,700	5,875,079	1,147,047	2,550,475	3,697,522	2,177,557
DEBT SERVICE FUNDS							
301 - General Bond Retirement	4,062	44,700	48,762	-	46,632	46,632	2,130
302 - Twin Creeks Infrastructure Bonds	9,924	70,000	79,924	-	78,372	78,372	1,552
303 - Street Sweeper Bond	1,832	50,000	51,832	-	47,834	47,834	3,998
Totals: \$	15,818	164,700	180,518	-	172,838	172,838	7,680
CAPITAL PROJECT FUNDS							
400 - Government Center	125,001	50,000	175,001	-	-	-	175,001
550 - Waterworks Capital Improvement	81,327	10,000	91,327	-	5,000	5,000	86,327
551 - Water Meter Upgrade	102	-	102	-	-	-	102
560 - Wastewater Capital Improvement	4,744	-	4,744	-	-	-	4,744
561 - Wastewater Equip Replacement	31,886	8,000	39,886	-	10,600	10,600	29,286
562 - Wastewater Capital Contingency	2,665	-	2,665	-	-	-	2,665
Totals: \$	245,725	68,000	313,725	-	15,600	15,600	298,125
PERMANENT FUNDS							
705 - Cemetery Perpetual Care	203,390	11,500	214,890	-	1,000	1,000	213,890
Totals: \$	203,390	11,500	214,890	-	1,000	1,000	213,890
ENTERPRISE FUNDS							
501 - Water Operating	421,166	1,095,000	1,506,166	594,125	778,249	1,372,374	133,791
502 - Wastewater Operating	1,385,275	1,376,000	2,761,275	612,541	452,413	1,064,953	1,696,322
505 - Swimming Pool	41,961	140,000	181,961	77,708	88,650	166,358	15,603
510 - Cemetery	79,607	161,000	240,607	132,695	88,000	220,695	19,912
Totals: \$	1,928,008	2,762,000	4,690,008	1,417,068	1,407,312	2,824,380	1,865,628
TOTAL - ALL FUNDS	\$ 7,752,176	\$ 8,229,530	\$ 15,981,706	\$ 3,800,065	\$ 5,741,325	\$ 9,541,380	\$ 6,440,326
ESTIMATED UNENCUMBERED FUND BALANCE 01/01/2026		BUDGET YEAR ESTIMATED RECEIPT		TOTAL AVAILABLE FOR EXPENDITURES		ESTIMATED UNENCUMBERED BALANCE 12/31/2026	

Governmental Funds				
GENERAL FUND - 101 - Revenues	2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
<i>Beginning Fund Balance</i>	<i>1,982,856</i>	<i>2,561,458</i>	<i>2,894,895</i>	<i>2,364,249</i>
Real Estate Tax	210,000	210,000	205,344	198,661
City Income Tax	1,500,000	1,500,000	1,483,390	1,443,089
<i>Property & Income Tax</i>	<i>1,710,000</i>	<i>1,710,000</i>	<i>1,688,734</i>	<i>1,641,750</i>
Local Government - County	30,000	30,000		
Local Government - State	30,000	30,000	57,722	60,802
Estate Tax	-	-	-	-
Cigarette Tax	230	230	230	233
Liquor License Tax	1,400	1,400	2,440	133
Homestead/Rollback	30,000	30,000	29,081	29,027
Cable & Trash Franchise Tax	50,000	50,000	42,824	48,109
<i>Intergovernmental & Franchise</i>	<i>141,630</i>	<i>141,630</i>	<i>132,297</i>	<i>138,304</i>
Grass & Weed Cutting	20,000	15,000	21,937	17,553
Public Nuisance Abatements	-	-	-	-
<i>Special Assessments</i>	<i>20,000</i>	<i>15,000</i>	<i>21,937</i>	<i>17,553</i>
Zoning Permits & Fees	15,000	8,000	17,026	4,091
Inspection Fees	-	-	50,444	
Fines, Costs & Forfeitures	40,000	40,000	41,915	41,965
<i>Fines, Licenses, & Permits</i>	<i>55,000</i>	<i>48,000</i>	<i>109,385</i>	<i>46,056</i>
Cellular Tower Lease Receipts	15,000	15,000	14,835	14,835
Shelter House Rental	50,000	40,000	44,707	18,935
<i>Charges for Service</i>	<i>65,000</i>	<i>55,000</i>	<i>59,542</i>	<i>33,770</i>
Interest	225,000	225,000	310,958	231,834
<i>Investment Earnings</i>	<i>225,000</i>	<i>225,000</i>	<i>310,958</i>	<i>231,834</i>
Sale of Assets	-	-	-	-
Miscellaneous Donations	-	-	-	-
Miscellaneous Receipts	8,000	8,000	12,555	5,493
Miscellaneous - System Adjust	-	-	-	-
Prior Period Expense Reimbursement	-	-	-	-
<i>Miscellaneous</i>	<i>8,000</i>	<i>8,000</i>	<i>12,555</i>	<i>5,493</i>
Water Tower Program Reimbursement	-	-	-	-
Advance In (from Lead Pipe Grant 2024)	500,000	-	-	-
<i>Transfers</i>	<i>500,000</i>	<i>-</i>	<i>-</i>	<i>-</i>
Total General Fund Revenue	\$ 2,724,630	\$ 2,202,630	\$ 2,335,408	\$ 2,114,760
	2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)

Governmental Funds				
GENERAL FUND - 101 - Expenditures	2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
CITY COUNCIL				
Personnel Services	51,453	50,258	48,014	45,972
Other	21,500	15,800	16,057	2,234
<i>Total Council Expenses</i>	<i>\$ 72,953</i>	<i>\$ 66,058</i>	<i>\$ 64,071</i>	<i>\$ 48,206</i>
CITY MANAGER				
Personnel Services	306,450	317,324	264,926	137,002
Other	22,800	21,900	12,759	6,822
<i>Total City Manager Expense</i>	<i>\$ 329,250</i>	<i>\$ 339,224</i>	<i>\$ 277,685</i>	<i>\$ 143,824</i>
FINANCE				
Personnel Services	477,315	468,037	420,661	365,385
Other	221,500	245,100	109,446	203,765
<i>Total Finance Expense</i>	<i>\$ 698,815</i>	<i>\$ 713,137</i>	<i>\$ 530,107</i>	<i>\$ 569,150</i>
PLANNING				
Personnel Services	265,411	165,390	148,093	88,063
Other	139,750	108,800	64,196	58,297
<i>Total Planning Expenses</i>	<i>\$ 405,161</i>	<i>\$ 274,190</i>	<i>\$ 212,289</i>	<i>\$ 146,360</i>
LAW DIRECTOR				
Personnel Services	-	-	-	-
Other	110,000	110,000	74,551	56,161
<i>Total Law Director Expenses</i>	<i>110,000</i>	<i>110,000</i>	<i>74,551</i>	<i>56,161</i>
PARKS				
Personnel Services	99,446	97,863	80,508	81,629
Other	185,050	236,050	142,676	81,351
<i>Total Park Expense</i>	<i>\$ 284,496</i>	<i>\$ 333,913</i>	<i>\$ 223,184</i>	<i>\$ 162,980</i>
SPECIAL EVENTS				
Personnel Services	-	-	-	-
Other	36,000	39,000	30,435	24,979
<i>TOTAL SPECIAL EVENTS</i>	<i>\$ 36,000</i>	<i>\$ 39,000</i>	<i>\$ 30,435</i>	<i>\$ 24,979</i>
LANDS & BUILDINGS				
Personnel Services	-	-	-	-
Other	378,000	441,500	229,347	257,799
<i>Total Lands & Buildings Expense</i>	<i>\$ 378,000</i>	<i>\$ 441,500</i>	<i>\$ 229,347</i>	<i>\$ 257,799</i>
MAYOR'S COURT				
Personnel Services	35,865	23,910	10,901	10,339
Other	21,500	24,300	11,566	13,326
<i>Total Mayor's Court Expense</i>	<i>\$ 57,365</i>	<i>\$ 48,210</i>	<i>\$ 22,467</i>	<i>\$ 23,665</i>
MISCELLANEOUS				
Personnel Services	-	-	-	-
Other	118,000	116,000	594,711	65,977
<i>Total Miscellaneous Expense</i>	<i>\$ 118,000</i>	<i>\$ 116,000</i>	<i>\$ 594,711</i>	<i>\$ 65,977</i>
TRANSFERS				
Personnel Services	-	-	-	-
Other	340,000	300,000	410,000	85,000
<i>Total Transfer Expense</i>	<i>\$ 340,000</i>	<i>\$ 300,000</i>	<i>\$ 410,000</i>	<i>\$ 85,000</i>
Beginning Balance	1,982,854	2,561,456	2,894,895	2,364,244
Total Revenues	2,724,630	2,202,630	2,335,408	2,114,750
Total Available for Expenditures	4,707,484	4,764,086	5,230,303	4,478,994
Total Expenses	2,830,040	2,781,232	2,668,847	1,584,099
Encumbrances - Misc. adjs	-	-	-	-
Net Difference	(105,410)	(578,602)	(333,439)	530,651
General Fund Ending Fund Balance	\$ 1,877,444	\$ 1,982,854	\$ 2,561,456	\$ 2,894,895
	2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)

Special Revenue Funds

Street Construction - FUND 201	2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues				
Motor Vehicle License	50,000	50,000	49,717	49,166
State Gasoline Tax	285,000	285,000	299,050	290,897
Intergovernmental	335,000	335,000	348,767	340,063
Miscellaneous Receipts	1,000	1,000	15,465	182
Loan for Street Sweeper	-	-	-	-
General Fund Transfer	-	100,000	100,000	-
Miscellaneous	1,000	101,000	115,465	182
Total Revenues	\$ 336,000	\$ 436,000	\$ 464,232	\$ 340,245
Expenses				
Personnel Services	293,801	277,454	193,263	209,312
Other	290,075	285,575	199,009	83,557
Total Expenses	\$ 583,876	\$ 563,029	\$ 392,272	\$ 292,869
Beginning Balance	249,014	376,043	304,083	256,707
Total Revenues	336,000	436,000	464,232	340,245
Total Available for Expenditures	585,014	812,043	768,315	596,952
Total Expenses	583,876	563,029	392,272	292,869
Encumbrances	-	-	-	-
Net Difference	(247,876)	(127,029)	71,960	47,376
Ending Street Construction Fund Balance	\$ 1,138	\$ 249,014	\$ 376,043	\$ 304,083

State Highway - FUND 202	2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues				
Motor Vehicle License	4,000	4,000	4,031	3,986
State Gasoline Tax	22,000	22,000	24,247	23,586
Intergovernmental	26,000	26,000	28,278	27,572
Transfer In from Americal Rescue Funds	-	-	-	217,500
Miscellaneous	-	-	-	-
Total Revenues	\$ 26,000	\$ 26,000	\$ 28,278	\$ 245,072
Expenses				
Personnel Services	-	-	-	-
Other	25,750	25,750	5,184	333,192
Total Expenses	\$ 25,750	\$ 25,750	\$ 5,184	\$ 333,192
Beginning Balance	105,154	104,904	81,810	169,930
Total Revenues	26,000	26,000	28,278	245,073
Total Available for Expenditures	131,154	130,904	110,088	415,003
Total Expenses	25,750	25,750	5,184	333,192
Encumbrances	-	-	-	-
Net Difference	250	250	23,094	(88,119)
Ending State Highway Fund Balance	\$ 105,404	\$ 105,154	\$ 104,904	\$ 81,810

Street Permissive Tax - FUND 203		2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues					
Vehicle Permissive Tax		70,000	70,000	72,723	70,632
	Intergovernmental	70,000	70,000	72,723	70,632
Miscellaneous		-	-	-	-
Prior Year Expense		-	-	-	-
	Miscellaneous	-	-	-	-
	Total Revenues	\$ 70,000	\$ 70,000	\$ 72,723	\$ 70,632
Expenses					
Personnel Services		63,097	61,948	37,223	67,545
Other		-	-	-	-
	Total Expense	\$ 63,097	\$ 61,948	\$ 37,223	\$ 67,545
	Beginning Balance	146,498	138,446	102,946	99,859
	Total Revenue	70,000	70,000	72,723	70,632
	Total Available for Expenditures	216,498	208,446	175,669	170,491
	Total Expense	63,097	61,948	37,223	67,545
	Net Difference	6,903	8,052	35,500	3,087
	Ending Street Permissive Tax Balance	\$ 153,401	\$ 146,498	\$ 138,446	\$ 102,946

Street Improvement Levy - FUND 204		2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues					
Real Estate Taxes		120,000	120,000	123,817	119,278
Homestead/Rollback		17,000	17,000	16,115	16,087
	Intergovernmental	137,000	137,000	139,932	135,365
Transfer in from General Fund		100,000	-	-	-
	Transfer In	100,000	-	-	-
	Total Revenues	\$ 237,000	\$ 137,000	\$ 139,932	\$ 135,365
Expenses					
Personnel Services		-	-	-	-
Other		136,900	222,800	138,698	201,388
	Total Expenses	\$ 136,900	\$ 222,800	\$ 138,698	\$ 201,388
	Beginning Balance	9,449	95,250	94,016	160,039
	Total Revenue	237,000	137,000	139,932	135,365
	Total Available for Expenditures	246,449	232,250	233,948	295,404
	Total Expense	136,900	222,800	138,698	201,388
	Net Difference	100,100	(85,800)	1,234	(66,023)
	Ending Street Improvement Levy Balance	\$ 109,549	\$ 9,450	\$ 95,250	\$ 94,016

Emergency Ambulance Capital - FUND 212	2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues				
Real Estate Taxes	30,000	30,000	30,845	29,521
Homestead / Rollback	4,000	4,000	3,988	3,981
Tangible Property Tax Loss Reimbursement	-	-	-	-
Intergovernmental	34,000	34,000	34,633	33,502
Miscellaneous	-	-	-	-
Miscellaneous	-	-	-	-
Total Revenues	\$ 34,000	\$ 34,000	\$ 34,633	\$ 33,502
Expenses				
Personnel Services	-	-	-	-
Other	800	800	621	565
Total Expenses	\$ 800	\$ 800	\$ 621	\$ 565
Beginning Balance	177,369	144,169	110,157	77,220
Total Revenue	34,000	34,000	34,633	33,502
Total Available for Expenditures	211,369	178,169	144,790	110,722
Total Expense	800	800	621	565
Net Difference	33,200	33,200	34,012	32,937
Ending Emergency Ambulance Capital Balance	\$ 210,569	\$ 177,369	\$ 144,169	\$ 110,157

Emergency Ambulance Operating - FUND 213	2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues				
Real Estate Taxes	205,000	205,000	210,368	202,897
Homestead/Rollback	17,000	17,000	17,177	17,122
EMS Grant	-	-	23,422	82,095
Intergovernmental	222,000	222,000	250,967	302,114
Elizabeth Township Contract	-	-	-	322,583
Emergency Ambulance Operation Services	350,000	300,000	368,994	307,204
Contractual	350,000	300,000	368,994	629,787
Miscellaneous Donation	-	-	-	-
Miscellaneous	-	-	-	117
Prior Period Expense Reimbursement	-	-	-	-
Miscellaneous	-	-	-	117
Total Revenues	\$ 572,000	\$ 522,000	\$ 619,961	\$ 932,018
Expenses				
Personnel Services	624,977	624,977	492,091	558,586
Other	192,000	191,500	170,064	243,856
Total Expenses	\$ 816,977	\$ 816,477	\$ 662,155	\$ 802,442
Beginning Balance	326,479	620,956	663,150	533,574
Total Revenue	572,000	522,000	619,961	932,018
Total Available for Expenditures	898,479	1,142,956	1,283,111	1,465,592
Total Expense	816,977	816,477	662,155	802,442
Encumbrance	-	-	-	-
Net Difference	(244,977)	(294,477)	(42,194)	129,576
Ending Emergency Ambulance Operating Balance	\$ 81,502	\$ 326,479	\$ 620,956	\$ 663,150

Fire Capital Equipment - FUND 214		2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues					
Real Estate Taxes		60,000	60,000	61,908	59,639
Homestead/Rollback		8,000	8,000	8,057	8,043
Tangible Property Tax Loss Reimbursement		-	-	-	-
	Intergovernmental	68,000	68,000	69,965	67,682
State Fire Department Fire Reporting Grant		-	-	-	-
State Grant - Equipment		-	-	-	-
	Grants	-	-	-	-
Miscellaneous		-	-	-	-
	Miscellaneous	-	-	-	-
Total Revenues		\$ 68,000	\$ 68,000	\$ 69,965	\$ 67,682
Expenses					
Personnel Services		-	-	-	-
Other		1,500	1,500	1,254	1,142
Total Expenses		\$ 1,500	\$ 1,500	\$ 1,254	\$ 1,142
Beginning Balance		475,258	408,757	340,046	273,505
Total Revenue		68,000	68,000	69,965	67,682
Total Available for Expenditures		543,258	476,757	410,011	341,187
Total Expense		1,500	1,500	1,254	1,142
Net Difference		66,500	66,500	68,711	66,540
Ending Fire Capital Equipment Balance		\$ 541,758	\$ 475,257	\$ 408,757	\$ 340,046

Fire Operating - FUND 215		2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues					
Real Estate Taxes		235,000	235,000	241,013	232,418
Homestead/Rollback		21,000	21,000	21,165	21,103
	Intergovernmental	256,000	256,000	262,178	253,521
FEMA Grant		-	-	37,086	82,095
Miscellaneous Receipts		-	-	5	-
Prior Period Expense Reimbursement		-	-	-	-
	Miscellaneous	-	-	37,091	82,095
Total Revenues		\$ 256,000	\$ 256,000	\$ 299,269	\$ 335,617
Expenses					
Personnel Services		165,172	165,172	126,623	105,907
Other		151,150	181,150	150,781	225,284
Total Expenses		316,322	346,322	277,404	331,191
Beginning Balance		392,188	482,491	460,626	456,200
Total Revenue		256,000	256,000	299,269	335,617
Total Available for Expenditures		648,188	738,491	759,895	791,817
Total Expense		316,322	346,322	277,404	331,191
Encumbrance		-	-	-	-
Net Difference		(60,322)	(60,322)	21,865	4,426
Ending Fire Operating Balance		\$ 331,846	\$ 392,169	\$ 482,491	\$ 460,626

Clerk of Courts Computer - FUND 220		2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues					
Fines, Costs, Forfeiture (Max \$10@)		2,400	2,200	2,382	2,180
	Intergovernmental	2,400	2,200	2,382	2,180
	Total Revenues	\$ 2,400	\$ 2,200	\$ 2,382	\$ 2,180
Expenses					
Personnel Services		-	-	-	-
Other		2,000	2,000	-	-
	Total Expenses	2,000	2,000	-	-
	Beginning Balance	5,192	4,992	2,610	430
	Total Revenue	2,400	2,200	2,382	2,180
	Total Available for Expenditures	7,592	7,192	4,992	2,610
	Total Expense	2,000	2,000	-	-
	Encumbrance	-	-	-	-
	Net Difference	400	200	2,382	2,180
Ending Clerk of Court Computer Fund Balance		\$ 5,592	\$ 5,192	\$ 4,992	\$ 2,610

Clerk of Courts Computerization - FUND 221		2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues					
Fines, Costs, Forfeiture (Max \$3@)		800	800	705	657
	Intergovernmental	800	800	705	657
	Total Revenues	\$ 800	\$ 800	\$ 705	\$ 657
Expenses					
Personnel Services		-	-	-	-
Other		800	800	-	-
	Total Expenses	800	800	-	-
	Beginning Balance	1,488	1,488	783	126
	Total Revenue	800	800	705	657
	Total Available for Expenditures	2,288	2,288	1,488	783
	Total Expense	800	800	-	-
	Encumbrance	-	-	-	-
	Net Difference	-	-	705	657
Ending Court Computerization Fund Balance		\$ 1,488	\$ 1,488	\$ 1,488	\$ 783

Health Levy - Fund 225		2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues					
Real Estate Taxes		58,000	58,000	59,300	57,056
Homestead/Rollback		7,500	7,500	7,709	7,695
	Intergovernmental	65,500	65,500	67,009	64,751
	Total Revenues	\$ 65,500	\$ 65,500	\$ 67,009	\$ 64,751
Expenses					
Personnel Services		-	-	-	-
Other		65,400	66,400	64,697	65,869
	Total Expenses	\$ 65,400	\$ 66,400	\$ 64,697	\$ 65,869
	Beginning Balance	1,875	2,775	463	1,581
	Total Revenue	65,500	65,500	67,009	64,751
	Total Available for Expenditures	67,375	68,275	67,472	66,332
	Total Expense	65,400	66,400	64,697	65,869
	Net Difference	100	(900)	2,311	(1,118)
Ending OneOhio Opioid Fund		\$ 1,975	\$ 1,875	\$ 2,775	\$ 463

OneOhio Opioid Fund #233		2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues					
Federal Grant		1,000	1,000	3,797	
	Intergovernmental	1,000	1,000	3,797	
	Total Revenues	\$ 1,000	\$ 1,000	\$ 3,797	
Expenses					
Personnel Services		-	-	-	
Other		1,000	1,000	3,797	
	Total Expenses	\$ 1,000	\$ 1,000	\$ 3,797	
	Beginning Balance	-	-	-	
	Total Revenue	1,000	1,000	3,797	
	Total Available for Expenditures	1,000	1,000	3,797	
	Total Expense	1,000	1,000	3,797	
	Net Difference	-	-	-	
Ending OneOhio Opioid Fund		\$ -	\$ -	\$ -	

American Rescue Fund #235	2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues				
Federal Grant	-	2,412,041	-	-
Advance In from General Fund	-	-	500,000	-
Intergovernmental	-	2,412,041	-	-
Total Revenues	\$ -	\$ 2,412,041	\$ 500,000	\$ -
Expenses				
Personnel Services	-	-	-	-
Other	500,000	2,412,041	207	306,661
Total Expenses	\$ 500,000	\$ 2,412,041	\$ 207	\$ 306,661
Beginning Balance	500,000	500,000	207	306,668
Total Revenue	-	2,412,041	500,000	-
Total Available for Expenditures	500,000	2,912,041	500,207	306,668
Total Expense	500,000	2,412,041	207	306,661
Net Difference	(500,000)	-	499,793	(306,661)
Ending American Rescue Fund Balance	\$ 0	\$ 500,000	\$ 500,000	\$ 207

0.5% Police Levy #250	2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues				
Police Income Tax Revenue	730,000	700,000	740,661	721,901
Intergovernmental	730,000	700,000	740,661	721,901
Total Revenues	\$ 730,000	\$ 700,000	\$ 740,661	\$ 721,901
Expenses				
Personnel Services	-	-	-	-
Other	1,083,600	912,600	550,811	541,064
Total Expenses	\$ 1,083,600	\$ 912,600	\$ 550,811	\$ 541,064
Beginning Balance	947,318	1,159,917	970,067	789,230
Total Revenue	730,000	700,000	740,661	721,901
Total Available for Expenditures	1,677,318	1,859,917	1,710,728	1,511,131
Total Expense	1,083,600	912,600	550,811	541,064
Net Difference	(353,600)	(212,600)	189,850	180,837
Ending Police Levy Balance	\$ 593,718	\$ 947,317	\$ 1,159,917	\$ 970,067

Street Lighting - FUND 802	2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues				
Street Light Assessment	100,000	100,000	99,270	98,306
Assessment	100,000	100,000	99,270	98,306
Total Revenues	\$ 100,000	\$ 100,000	\$ 99,270	\$ 98,306
Expenses				
Personnel Services	-	-	-	-
Other	100,000	100,000	104,769	93,904
Total Expenses	100,000	100,000	104,769	93,904
Beginning Balance	39,117	39,117	44,616	40,213
Total Revenues	100,000	100,000	99,270	98,306
Total Available for Expenditures	139,117	139,117	143,886	138,519
Total Expenses	100,000	100,000	104,769	93,904
Net Difference	-	-	(5,499)	4,402
Ending Street Lighting Balance	\$ 39,117	\$ 39,117	\$ 39,117	\$ 44,616

DEBT SERVICE FUNDS

General Bond Retirement - FUND 301		2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues					
Real Estate Taxes		8,500	8,500	8,559	8,281
Homestead/Rollback		1,200	1,200	1,212	1,210
	Intergovernmental	9,700	9,700	9,771	9,491
Transfer-In		35,000	35,000	35,000	30,000
	General Fund Transfer	35,000	35,000	35,000	30,000
Miscellaneous		-	-	-	-
	Miscellaneous	-	-	-	-
Total Revenues		\$ 44,700	\$ 44,700	\$ 44,771	\$ 39,491
Expenses					
Personnel Services		-	-	-	-
Other		46,632	48,132	44,355	45,593
Total Expenses		\$ 46,632	\$ 48,132	\$ 44,355	\$ 45,593
Beginning Balance		4,082	7,493	7,077	13,179
Total Revenue		44,700	44,700	44,771	39,491
Total Available for Expenditures		48,762	52,193	51,848	52,670
Total Expense		46,632	48,132	44,355	45,593
Net Difference		(1,932)	(3,432)	416	(6,102)
Ending General Bond Retirement Balance		\$ 2,130	\$ 4,061	\$ 7,493	\$ 7,077

Twin Creeks Infrastructure Bonds - FUND 302		2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues					
Infrastructure Bond Assessments		15,000	15,000	14,820	14,820
Sale of Bonds - Twin Creeks Infrastructure		-	-	-	-
	Intergovernmental	15,000	15,000	14,820	14,820
Transfer-In		55,000	10,000	-	-
	General Fund Transfer	55,000	-	-	-
Total Revenues		\$ 70,000	\$ 25,000	\$ 14,820	\$ 14,820
Expenses					
Personnel Services		-	-	-	-
Other		78,372	77,966	77,074	81,361
Total Expenses		\$ 78,372	\$ 77,966	\$ 77,074	\$ 81,361
Beginning Balance		9,924	62,890	125,144	191,684
Total Revenues		70,000	25,000	14,820	14,820
Total Available for Expenditures		79,924	87,890	139,964	206,504
Total Expenses		78,372	77,966	77,074	81,361
Net Difference		(8,372)	(52,966)	(62,254)	(66,541)
Ending TC Infrastructure Bond Debt Retirement Balance		\$ 1,552	\$ 9,924	\$ 62,890	\$ 125,144

Street Sweeper Debt - FUND 303		2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues					
Transfer-In		50,000	50,000	50,000	223,297
	General Fund Transfer	50,000	50,000	50,000	223,297
Total Revenues		\$ 50,000	\$ 50,000	\$ 50,000	\$ 223,297
Expenses					
Personnel Services		-	-	-	-
Other		47,834	48,168	48,168	223,297
Total Expenses		\$ 47,834	\$ 48,168	\$ 48,168	\$ 223,297
Beginning Balance		1,832	1,832	-	-
Total Revenues		50,000	50,000	50,000	223,297
Total Available for Expenditures		51,832	51,832	50,000	223,297
Total Expenses		47,834	48,168	48,168	223,297
Net Difference		2,166	1,832	1,832	-
Ending Street Sweeper Debt Balance		\$ 3,998	\$ 3,664	\$ 1,832	\$ -

CAPITAL PROJECT FUNDS

Government Center - FUND 400	2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues				
Proceeds from Bond Issuance	-	-	-	-
Sale of Note	-	-	-	-
Interest/Investments	-	-	-	-
Transfers In	50,000	25,000	25,000	25,000
Miscellaneous	50,000	25,000	25,000	25,000
Total Revenues	\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000
Expenses				
Personnel Services	-	-	-	-
Other	-	-	-	-
Total Expenses	\$ -	\$ -	\$ -	\$ -
Beginning Balance	125,001	100,001	75,001	50,001
Total Revenues	50,000	25,000	25,000	25,000
Total Available for Expenditures	175,001	125,001	100,001	75,001
Total Expenses	-	-	-	-
Net Difference	50,000	25,000	25,000	25,000
Ending Government Center Balance	\$ 175,001	\$ 125,001	\$ 100,001	\$ 75,001

Water Works Capital Improvement - FUND 550	2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues				
Transfer In from 501 Water based on 3% of charges	-	-	-	1,478
Water Tap In Fees \$5,000 & Transfer In from 501 Water	10,000	10,000	9,140	5,000
Total Revenues	\$ 10,000	\$ 10,000	\$ 9,140	\$ 6,478
Expenses				
Personnel Services	-	-	-	-
Other	5,000	5,000	-	-
Total Expenses	\$ 5,000	\$ 5,000	\$ -	\$ -
Beginning Balance	81,327	76,327	67,187	60,709
Total Revenues	10,000	10,000	9,140	6,478
Total Available for Expenditures	91,327	86,327	76,327	67,187
Total Expenses	5,000	5,000	-	-
Net Difference	5,000	5,000	9,140	6,478
Ending Water Works Capital Improvement Balance	\$ 86,327	\$ 81,327	\$ 76,327	\$ 67,187

Water Meter Upgrade - FUND 551	2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues				
Miscellaneous Receipts	-	-	-	-
Miscellaneous	-	-	-	-
Total Revenues	-	-	-	-
Expenses				
Personnel Services	-	-	-	-
Other	-	-	-	-
Total Expenses	\$ -	\$ -	\$ -	\$ -
Beginning Balance	102	102	102	102
Total Revenues	-	-	-	-
Total Available for Expenditures	102	102	102	102
Total Expenses	-	-	-	-
Net Difference	-	-	-	-
Ending Water Meter Upgrade Balance	\$ 102	\$ 102	\$ 102	\$ 102

Wastewater Capital Improvement Fund - FUND 560		2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues					
7% Consumer Charges		-	-	-	-
	Charges for Service	-	-	-	-
	Total Revenues	\$ -	\$ -	\$ -	\$ -
Expenses					
Personnel Services		-	-	-	-
Other		-	-	-	-
	Total Expenses	\$ -	\$ -	\$ -	\$ -
	Beginning Balance	4,744	4,744	4,744	4,744
	Total Revenues	-	-	-	-
	Total Available for Expenditures	4,744	4,744	4,744	4,744
	Total Expenses	-	-	-	-
	Net Difference	-	-	-	-
Ending Wastewater Capital Improvement Fund Balance		\$ 4,744	\$ 4,744	\$ 4,744	\$ 4,744

Wastewater Equipment Replacement - FUND 561		2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues					
Tap In Fees		8,000	8,000	9,646	2,110
	Tap In Fees	8,000	8,000	9,646	2,110
	Total Revenues	\$ 8,000	\$ 8,000	\$ 9,646	\$ 2,110
Expenses					
Personnel Services		-	-	-	-
Other		10,600	10,300	-	-
	Total Expenses	\$ 10,600	\$ 10,300	\$ -	\$ -
	Beginning Balance	31,886	34,186	24,540	22,430
	Total Revenues	8,000	8,000	9,646	2,110
	Total Expenses	10,600	10,300	-	-
	Net Difference	(2,600)	(2,300)	9,646	2,110
Ending Wastewater Equipment Replacement Balance		\$ 29,286	\$ 31,886	\$ 34,186	\$ 24,540

Wastewater Capital Contingency - FUND 562		2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues					
Tap In Fees		-	-	-	-
	Tap In Fees	-	-	-	-
	Total Revenues	\$ -	\$ -	\$ -	\$ -
Expenses					
Personnel Services		-	-	-	-
Other		-	-	-	-
	Total Expenses	\$ -	\$ -	\$ -	\$ -
	Beginning Balance	2,665	2,665	2,665	2,665
	Total Revenues	-	-	-	-
	Total Expenses	-	-	-	-
	Net Difference	-	-	-	-
Ending Wastewater Capital Improvement Balance		\$ 2,665	\$ 2,665	\$ 2,665	\$ 2,665

PERMANENT FUNDS

Cemetery Perpetual Care - FUND 705	2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues				
Sale of Cemetery Lots	3,000	3,000	2,851	2,836
Sale of Columbariums	-			
Charges for Service	3,000	3,000	2,851	2,836
Interest & Investments	8,500	8,500	18,271	11,462
Miscellaneous	8,500	8,500	18,271	11,462
Total Revenues	\$ 11,500	\$ 11,500	\$ 21,122	\$ 14,298
Expenses				
Personnel Services	-	-	-	-
Other	1,000	1,000	325	295
Total Expenses	\$ 1,000	\$ 1,000	\$ 325	\$ 295
Beginning Balance	203,390	192,889	172,092	158,089
Total Revenues	11,500	11,500	21,122	14,298
Total Available for Expenditures	214,890	204,389	193,214	172,387
Total Expenses	1,000	1,000	325	295
Net Difference	-	-	-	-
Ending Cemetery Perpetual Care Balance	\$ 213,890	\$ 203,389	\$ 192,889	\$ 172,092

ENTERPRISE FUNDS

ENTERPRISE FUNDS				
Water Operating - FUND 501	2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues				
Delinquent Utility Charges Assessment	20,000	20,000	18,026	9,409
Water Consumer Charges	1,005,000	1,005,000	989,905	990,900
Water Miscellaneous Receipts	60,000	55,000	58,384	40,700
Charges for Service	1,085,000	1,080,000	1,066,315	1,041,009
Transfer in from Gen. Fund - Engineer Fees for Lead Grant	-	-	250,207	-
Transfer-In from American Rescue Funds	-	-	-	89,161
Total	-	-	-	89,161
Total Revenues	\$ 1,085,000	\$ 1,080,000	\$ 1,316,522	\$ 1,130,170
Expenses				
Personnel Services	594,125	584,000	346,244	312,188
Other	778,249	713,805	828,490	672,224
Total Expenses	\$ 1,372,374	\$ 1,297,805	\$ 1,174,734	\$ 984,412
Beginning Balance	421,166	638,970	497,182	351,425
Total Revenues	1,085,000	1,080,000	1,316,522	1,130,170
Total Available for Expenditures	1,506,166	1,718,970	1,813,704	1,481,595
Total Expenses	1,372,374	1,297,805	1,174,734	984,412
Net Difference	(287,374)	(217,805)	141,788	145,758
Ending Water Operating Balance	\$ 133,791	\$ 421,165	\$ 638,970	\$ 497,182
Wastewater Operating - FUND 502	2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues				
Wastewater Consumer Charges	1,350,000	1,300,000	1,330,371	1,249,169
Delinquent Utility Charges Assessment	20,000	20,000	15,896	8,071
Wastewater Miscellaneous Receipts	6,000	5,000	5,571	3,798
Charges for Service	1,376,000	1,325,000	1,351,838	1,261,036
Miscellaneous	-	-	-	-
Transfer & Advances	-	-	-	-
Total Revenues	\$ 1,376,000	\$ 1,325,000	\$ 1,351,838	\$ 1,261,036
Expenses				
Personnel Services	612,541	597,696	402,158	460,385
Other	452,413	641,618	437,197	889,278
Total Expenses	1,064,953	1,239,314	839,355	1,349,663
Beginning Balance	1,385,275	1,299,589	787,106	875,734
Total Revenues	1,376,000	1,325,000	1,351,838	1,261,036
Total Available for Expenditures	2,761,275	2,624,589	2,138,944	2,136,770
Total Expenses	1,064,953	1,239,314	839,355	1,349,663
Encumbrance	-	-	-	-
Net Difference	311,047	85,666	512,483	(86,527)
Ending Wastewater Operating Balance	\$ 1,696,322	\$ 1,385,275	\$ 1,299,589	\$ 787,106

Swimming Pool - FUND 505	2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues				
Pool Memberships	22,000	22,000	22,165	22,450
Daily Gate Fees	36,000	36,000	36,054	33,512
Concessions	25,000	25,000	24,610	30,126
Party & Rentals	6,000	6,000	5,955	8,959
Games	-	-	-	-
Charges for Service	89,000	89,000	88,784	95,047
Miscellaneous Donations	-	-	76	-
Miscellaneous	1,000	1,000	1,134	1,209
Prior Period Expense Reimbursement	-	-	-	-
Miscellaneous	1,000	1,000	1,210	1,209
General Fund Transfer	50,000	50,000	-	20,000
Transfers	50,000	50,000	-	20,000
ODNR Grant for Gazebos	-	-	41,448	-
Total Revenues	\$ 140,000	\$ 140,000	\$ 131,442	\$ 116,256
Expenses				
Personnel Services	77,708	71,730	65,301	59,560
Other	88,650	76,650	127,465	54,489
Total Expenses	166,358	148,380	192,766	114,049
Beginning Swimming Pool Balance	41,961	50,340	111,664	109,459
Total Swimming Pool Revenue	140,000	140,000	131,442	116,256
Total Available for Expenditures	181,961	190,340	243,106	225,715
Total Swimming Pool Expense	166,358	148,380	192,766	114,049
Net Difference	(26,358)	(8,380)	(61,324)	2,207
Ending Swimming Pool Balance	\$ 15,603	\$ 41,960	\$ 50,340	\$ 111,664

Cemetery - FUND 510	2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
Revenues				
Sale of Cemetery Lots	41,000	41,000	25,759	25,522
Grave Open & Close	55,000	55,000	53,300	37,730
Foundation Construction	15,000	15,000	10,919	9,146
Sale of Columbariums	50,000	-	-	-
Charges for Service	161,000	111,000	89,978	72,398
VA Receipts	-	-	600	450
Intergovernmental	-	-	-	-
Miscellaneous	-	-	412	201
Prior Period Expense Reimbursement	-	-	-	-
Miscellaneous	-	-	-	201
General Fund Transfer	-	30,000	22,000	10,000
Transfers	-	30,000	22,000	10,000
Total Revenues	161,000	141,000	112,990	83,049
Expenses				
Personnel Services	132,695	130,799	109,300	25,658
Other	88,000	57,600	29,070	42,822
Total Expenses	220,695	188,399	138,370	68,478
Beginning Balance	79,607	127,006	152,386	137,815
Total Revenue	161,000	141,000	112,990	83,049
Total Available for Expenditures	240,607	268,006	265,376	220,864
Total Expense	220,695	188,399	138,370	68,478
Net Difference	(59,895)	(47,399)	(25,380)	14,571
Ending Cemetery Balance	\$ 19,912	\$ 79,607	\$ 127,006	\$ 152,386

2026 Tax Budget	2025 Budget	2024 Budget (Actual)	2023 Budget (Actual)
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TOTAL ALL FUNDS - UNENCUMBERED BAL as of 1-1-26	\$ 7,752,176	\$ 9,237,968	\$ 8,097,365	\$ 7,507,761
TOTAL REVENUE	\$ 8,229,530	\$ 98,933,371	\$ 8,738,817	\$ 7,855,386
TOTAL EXPENSE	\$ 9,541,880	\$ 11,379,163	\$ 7,598,213	\$ 7,265,782
EST. 12-31-26 TOTAL ALL FUNDS ENDING BALANCE	\$ 6,439,826	\$ 7,752,176	\$ 9,237,968	\$ 8,097,365

Inside/Outside Levies

Fund	Amount to be Derived from Levies <i>Outside the 10-Mill Limitation</i>	Amount to be Derived from Levies <i>Inside the 10-Mill Limitation</i>	Inside Rate	Outside Rate
General Fund – Tax District #0030		\$227,021	2.400	
General Fund – Tax District #0265		\$85	1.150	
General Fund – Tax District #0266		\$0	0.00	
Debt Fund – Tax District #0030		\$9,460	0.100	
Debt Fund – Tax District #0265		\$7	0.100	
Debt Fund – Tax District #0266		\$0	0.10	
Fire Capital Fund	\$67,717			1.000
Fire Fund	\$253,939			3.75
Ambulance Equipment Capital Fund	\$33,859			0.50
EMS Fund	\$220,080			3.25
Health Fund	\$64,813			1.00
Street Construction Fund	\$135,433			2.00
<i>Totals:</i>	\$775,841	\$236,573	3.850	11.5

Levies Outside of the 10-Mill Limitation, Exclusive of Debt Levies

Fund	Maximum Rate Authorized to be Levied	Estimate Levy Yield
Fire Capital Levy authorized by voters on May 3, 2005 for not to exceed Continuing years	1.00	\$67,717
Ambulance Equipment / Capital Levy authorized by voters on August 3, 2004 not to exceed Continuing years	0.50	\$33,859
Fire Operating Levy authorized by voters on August 3, 2004 for not to exceed Continuing years	0.50	\$33,859
Fire Operating Levy authorized by voters on November 6, 2007 for not to exceed Continuing years	1.00	\$67,717
Ambulance Operating Levy authorized by voters on November 6, 2007 for not to exceed Continuing years	1.00	\$67,717
Fire & EMS Levy authorized by voters on November 6, 2007 for not to exceed Continuing years	1.50	\$101,575
Health Levy authorized by voters on November 8, 2022 for not to exceed 6 years (2023-2028)	1.00	\$64,813
Street Levy authorized by voters on March 6, 2012 for not to exceed Continuing years	2.00	\$135,433
Fire & EMS Additional Operating Levy authorized by voters on May 8, 2022 for not to exceed 5 years (2023-2027)	3.00	\$203,150
<i>Totals:</i>	11.50	\$775,840

Statement of Improvements

(Not Including Expenses to be Paid from Bond Issues)

Description	Estimated Cost of Permanent Improvement	Amount to be Budgeted During Current Year	Name of Paying Fund	Fund Number
Playground Equipment	40,000	40,000	General Fund - Parks	101.1800
Bucket Truck for the Street Department.	90,000	90,000	Street Construction	201
Equipment Upgrades for the Police Department	15,000	15,000	Police Department	250
Generator for the Sheriff Sub Station	50,000	50,000	Police Department	250
F450 Dump Truck for the Water Department	80,000	80,000	Water Operating	501
Dump Truck for the Cemetery Department	50,000	50,000	Cemetery	510
Mainline Valve Replacement Program	5,000	5,000	Waterworks Capital Improvement	550
Equipment Rehab - Drying Beds	10,600	10,600	Wastewater Equipment Replace	561
Totals:	\$ 340,600	\$ 340,600		

DEBT PROFILE		AUTHORITY OUTSIDE 10 MILL LIMIT	DATE OF ISSUE	MATURITY DATE	ORDINANCE NUMBER	RATE OF INTEREST	PRINCIPLE BALANCE 1/1/2026	PRINCIPLE & INTEREST 2026
WITHIN 10-MILL LIMITATION								
None							\$ -	\$ -
OUTSIDE 10-MILL LIMITATION								
None								
		Total Inside/Outside:						
		Paid From Other Sources						
							\$ -	\$ -
BONDS								
Fund 303 - New Street Sweeper		O.R.C.	2024	2029	24-.32	5.400%	\$ 165,988	\$ 46,834
Fund 301 – Various Purpose Series 2017-B		O.R.C.	2017	2035	17-01	3.65%	\$ 381,275	\$ 46,432
Fund 302 – Twin Creeks Infrastructure Series 2017-A		O.R.C.	2017	2026	17-02	3.00%	\$ 75,361	\$ 77,622
		Total Bonds:						\$ 622,624 \$ 170,888
LOANS & NOTES								
Fund 502 – OPWC – WWTP Improvement Project		O.R.C.	2011	2043	11-41	0.00%	\$ 575,972	\$ 32,913
Funds 501 & 502 – OWDA – Water Meter Upgrade Project		O.R.C.	2014	2035	14-02R	2.66%	\$ 258,728	\$ 31,000
Fund 501 – OWDA – New Water Plant Project		O.R.C.	2004	2026	04-59	2.85%	\$ 212,692	\$ 217,249
		Total Loans & Notes:						
		ALL TOTALS:						
							\$ 1,047,392	\$ 281,162
							\$ 1,670,016	\$ 452,050

ORDINANCE 2025-26

AN ORDINANCE AMENDING SECTION 220.01 OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CARLISLE TO INCREASE THE CITY MANAGER'S DOLLAR AMOUNT THRESHOLD FOR ENTERING INTO CONTRACTS

WHEREAS, Section 220.01 of the City of New Carlisle Codified Ordinances currently grants the City Manager the authority to enter into contracts, involving the expenditure of funds equal to or less than \$35,000.00, which bind the City of New Carlisle; and

WHEREAS, Section 220.01 also provides that the City Manager's dollar amount threshold for entering into contracts may be amended from time to time; and

WHEREAS, Council desires to increase the City Manager's dollar amount threshold because of the rising costs of many government contracts and for the purpose of reducing some legislative processes and their associated expenses.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that Section 220.01 of the Codified Ordinances be amended as follows:

220.01 AUTHORITY TO ENTER INTO CONTRACTS.

(a) The City Manager is hereby granted the authority to enter into contracts which bind the City for any purpose which involves the expenditure of funds of the City equal to or less than ~~\$35,000.00~~ \$50,000.00, as the same may be amended from time to time.

(b) All contracts entered into on behalf of the City pursuant to the authority granted in subsection (a) hereof are hereby ratified as fully and completely as if ratified by a separate ordinance enacted specifically therefor.

Passed this _____ day of _____, 2025.

Bill Cook, Mayor

Christine Stapleton, Clerk of Council

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

Introduction and First Reading: 06/16/2025

Second Reading and Action: 07/07/2025

Effective Date of Legislation: 07/22/2025

_____ Wright	Y	N
_____ Bahun	Y	N
_____ Lindsey	Y	N
_____ Mayor Cook	Y	N
_____ V. Mayor Eggleston	Y	N
_____ Shamy	Y	N
_____ Grow	Y	N
Totals:		
	Pass	Fail

ORDINANCE 2025-27

AN ORDINANCE AMENDING ORDINANCE 2022-49 FOR THE PURPOSE OF INCREASING THE DOLLAR AMOUNT THRESHOLD OF THE DIRECTOR OF PUBLIC SERVICE / ASSISTANT CITY MANAGER FOR ENTERING INTO CONTRACTS

WHEREAS, Section 3 of Ordinance 2022-49, which such ordinance was passed by City Council on October 3, 2022, granted Howard Kitko the authority, as the Director of Public Service / Assistant City Manager, to enter into contracts that bind the City, solely for the departments managed by him, at a dollar amount threshold equal to the City Manager's dollar amount threshold set by City Council; and

WHEREAS, Council has decided to increase the City Manager's dollar amount threshold from \$35,000 to \$50,000; and

WHEREAS, Council also desires to increase the dollar amount threshold of the Director of Public Service / Assistant City Manager because of the rising costs of many government contracts and for the purpose of reducing some legislative processes and their associated expenses; and

WHEREAS, this Ordinance clarifies that the dollar amount threshold of the Director of Public Service / Assistant City Manager is likewise being increased from \$35,000 to \$50,000.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that Section 3 of Ordinance 2022-49 be amended as follows:

Section 3. Mr. Kitko, as the Director of Public Service / Assistant City Manager, shall have the authority to enter into contracts that bind the City, solely for the departments managed by him, at a dollar amount threshold equal to the City Manager's dollar amount threshold set by City Council, *which such dollar amount threshold is currently \$50,000.00*, and after legal review of form and sufficiency by the City's Law Director.

Passed this _____ day of _____, 2025.

Bill Cook, Mayor

Christine Stapleton, Clerk of Council

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

Introduction and First Reading: 06/16/2025
Second Reading and Action: 07/07/2025
Effective Date of Legislation: 07/22/2025

_____ Wright	Y	N
_____ Bahun	Y	N
_____ Lindsey	Y	N
_____ Mayor Cook	Y	N
_____ V. Mayor Eggleston	Y	N
_____ Shamy	Y	N
_____ Grow	Y	N
Totals:		
	Pass	Fail

ORDINANCE 2025-28

AN ORDINANCE AUTHORIZING AN AGREEMENT FOR THE CITY'S OLD HIGH SERVICE PUMP BUILDING EQUIPMENT UPGRADES PROJECT

WHEREAS, the City of New Carlisle must replace certain pump motors at the Old High Service Pump Building with variable frequency drive motors, and install associated variable frequency drives, disconnects, new electrical services, lighting and HVAC for the purpose of meeting current Federal EPA and Ohio EPA guidelines ("Old High Service Pump Building Equipment Upgrades Project" or "Project"); and

WHEREAS, the City of New Carlisle was awarded an Ohio Public Works Commission grant from the State of Ohio Capital Improvements Fund for up to 59% of the Project's cost, which such grant is not to exceed \$148,975.00; and

WHEREAS, the City has reviewed and evaluated the bid(s) for the Project; and

WHEREAS, the lowest and best bid for the Project was submitted by Layne Christensen Company, which is the responsible bidder who submitted the lowest responsive bid; and

WHEREAS, the City desires to accept Layne Christensen Company's bid; and

WHEREAS, the amount of Layne Christensen Company's bid is \$204,150.00; and

WHEREAS, the total cost of the Project could be greater than \$204,150.00 due to unforeseen circumstances and change orders, but the total price of the Project will not exceed \$230,000.00.

NOW THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS that:

Section 1. The lowest and best bid, which is from the responsible bidder who submitted the lowest responsive bid, is hereby declared to be the bid submitted by Layne Christensen Company per the attached bid tabulation sheet.

Section 2. The City Manager, or the Director of Public Service/Assistant City Manager as the City Manager's designee, is authorized and directed to enter into an agreement and to execute all related documents with the successful bidder, Layne Christensen Company, for the Old High Service Pump Building Equipment Upgrades Project in accordance with the bid specifications.

Section 3. The total price of the Project shall not exceed \$230,000.00.

Passed this _____ day of _____, 2025

Bill Cook, MAYOR

Christine Stapleton, CLERK

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

Introduction and First Reading: 07/07/2025
Second Reading and Action: 07/21/2025
Effective Date of Legislation: 08/05/2025

_____ Wright	Y	N
_____ Bahun	Y	N
_____ Lindsey	Y	N
_____ Mayor Cook	Y	N
_____ V. Mayor Eggleston	Y	N
_____ Shamy	Y	N
_____ Grow	Y	N
Totals:		
		Pass Fail

**Date**

June 11, 2025

Attention

Howard Kitko

Address

City of New Carlisle
331 S. Church Street
New Carlisle, Ohio 45344

Subject

Old High Service Pump Building Equipment Upgrade REBID
CLA-NCA-2405

Dear Mr. Kitko:

Enclosed are the sign in sheet, bid tabulation, bid analysis, and the original bidding documents for the Old High Service Pump Building Equipment Upgrade REBID.

Through our evaluation of all bid documents submitted, Layne Christensen Company, of Middletown, Ohio, appears to be the lowest, responsible bidder.

Please execute and return the enclosed Notice of Award, at which time we will forward Contract Documents, along with the executed Notice of Award, to Layne Christensen Company

If you should have any questions or concerns, please feel free to contact us.

Sincerely,

A handwritten signature in blue ink, appearing to read "A. Shuman", with a long horizontal line extending to the right.

Andrew T. Shuman
Project Manager

W. Central Ohio/E. Indiana
440 E. Hoewisher Rd.
Sidney, OH 45365
937.497.0200 Phone

S. Ohio/N. Kentucky
8956 Glendale Milford Rd., Suite 1
Loveland, OH 45140
513.239.8554 Phone

www.CHOICEONEENGINEERING.com





June 11, 2025

Conducted by:
Choice One Engineering Corporation
Sidney, OH | Loveland, OH



Bid Tabulation

City of New Carlisle
Old High Service Pump Building Equipment Upgrade REBID
June 11, 2025

Layne Christensen Company
Middletown, Ohio

ITEM NO.	DESCRIPTION	UNIT OF MEASURE	APPROX. QTY.	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
1	50 HORSEPOWER INVERTER DUTY MOTORS (REPLACE MOTORS ON EXISTING PUMPS)	EACH	2	\$14,950.00	\$29,900.00	\$16,850.00	\$33,700.00
2	50 HORSEPOWER VARIABLE FREQUENCY DRIVES (REPLACE STARTERS ON EXISTING PUMPS)	EACH	2	\$22,000.00	\$44,000.00	\$18,240.00	\$36,480.00
3	25 HORSEPOWER INVERTER DUTY MOTORS (REPLACE MOTORS ON EXISTING PUMPS)	EACH	2	\$10,900.00	\$21,800.00	\$13,290.00	\$26,580.00
4	25 HORSEPOWER VARIABLE FREQUENCY DRIVES (REPLACE STARTERS ON EXISTING PUMPS)	EACH	2	\$8,000.00	\$16,000.00	\$7,460.00	\$14,920.00
5	PUMP MOTOR DISCONNECTS (REPLACE EXISTING)	EACH	4	\$6,000.00	\$24,000.00	\$7,540.00	\$30,160.00
6	LOW POWER PANEL (REPLACE EXISTING)	EACH	1	\$25,000.00	\$25,000.00	\$29,860.00	\$29,860.00
8	CONDUIT AND WIRE (REPLACE EXISTING)	LUMP	1	\$35,000.00	\$35,000.00	\$31,050.00	\$31,050.00
11	DESIGN AND PERMITTING	LUMP	1	\$4,300.00	\$4,300.00	\$1,400.00	\$1,400.00
TOTAL					<u>\$200,000.00</u>		<u>\$204,150.00</u>

	Layne Christensen Company
Unit & Total Bid Correspond	<input checked="" type="checkbox"/>
Receipt of Addenda	N/A
Signature Page	<input checked="" type="checkbox"/>
Bid Security	<input checked="" type="checkbox"/>
Personal Property Tax	<input checked="" type="checkbox"/>
State of Ohio EEO Requirements	<input checked="" type="checkbox"/>

NOTICE OF AWARD

Owner: City of New Carlisle
Project: Old High Service Pump Building Equipment Upgrade REBID
Bidder: Layne Christensen Company
Bidder's Address: 6451 Germantown Road, Middletown, Ohio 45042

TO BIDDER:

You are notified that Owner has accepted your Bid dated 6/10/2025 for the above Project, and that you are the Successful Bidder and are awarded a Contract for:

Design, permitting, labor and materials needed for the replacement of electric, pumps, and controls in the well house at the City of New Carlisle Water Treatment Plant.

The Contract Price of the awarded Contract is: \$204,150.00

One unexecuted counterparts of the Agreement accompany this Notice of Award, and a copy of the Contract Documents has been made available to Bidder electronically. The Drawings will be delivered separately from the Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement the Contract security and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement.

Owner: City of New Carlisle

Authorized Signature

By: Howard Kitko

Title: Service Director/Asst. City Manager

Date of Issuance: _____

ORDINANCE 2025-29

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORS OF THE CITY OF NEW CARLISLE PROPOSED AMENDMENTS TO ARTICLE V OF THE CITY CHARTER

WHEREAS, Article XI, Section 11.04 of the City Charter requires that a Charter Review Commission (“Commission”) meet every eight (8) years for the purpose of reviewing the Charter and recommending to Council such alterations, revisions and amendments, if any, to the Charter that the Commission deems desirable; and

WHEREAS, said Commission was appointed in accordance with Section 11.04 and has made recommendations to Council for amendments to the Charter; and

WHEREAS, Council has also reviewed the Charter and decided that certain other amendments to the Charter may be necessary or desirable; and

WHEREAS, Council has determined that amendments to Article V of the Charter should be submitted to the electors of the City at the election to be held on November 4, 2025.

NOW, THEREFORE, THE CITY OF NEW CARLISLE HEREBY ORDAINS, at least five (5) of the members of Council elected thereto concurring, that:

Section 1. The question of the amendments to Article V of the City of New Carlisle Charter shall be submitted as a single ballot item, to a vote of the qualified electors of the City at the November 4, 2025 general election, at the regular hours and regular places of voting in the City. If approved by a majority vote at said election, Article V of the City Charter shall be amended as shown on Exhibit A and shall become effective thirty (30) days after its adoption by the voters.

Section 2. The ballot for the question shall be titled: “New Carlisle City Charter Article V Amendments Ballot,” and the question to be submitted on the ballot shall be in substantially the same form as shown on the attached Exhibit B.

Section 3. The Director of Law is authorized to amend the ballot language as may be necessary or as may be required by the Clark County Board of Elections or the Ohio Secretary of State, for ballot purposes.

Section 4. RC § 3505.56 requires that when condensed text is used on a ballot question, issue or amendment, the full text of the proposed question, issue or amendment, together with the percentage of affirmative votes necessary for passage, shall be posted in each polling place. The attached Exhibit A shall be used as the full text of the proposed ballot item at each polling place.

Section 5. The Clark County Board of Elections shall give public notice of the time and place of holding the election on the proposed Charter amendments at least ten (10) days prior to the day of the election in accordance with RC § 3501.03.

Section 6. The Clerk of Council is directed to publish the full text of the proposed Charter amendments once a week for not less than two (2) consecutive weeks in a newspaper of general circulation in the City or as provided in RC § 7.16, with the first publication being at least fifteen (15) days prior to the election in accordance with Ohio Constitution, Article XVIII, Section 9 and RC § 731.211.

Section 7. The Clerk of Council is directed to certify a copy of this Ordinance to the Clark County Board of Elections.

Section 8. If the amendments to Article V of the Charter of the City of New Carlisle are approved by a majority vote, the Clerk of Council shall certify a copy of the amendments to the Ohio Secretary of State within thirty (30) days of the election.

Section 9. It is found that all formal actions of this Council concerning and relating to the adoption of this Ordinance were in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including RC § 121.22 and the Rules of Council.

Passed this _____ day of _____, 2025.

Bill Cook, MAYOR

Christine Stapleton, CLERK

APPROVED AS TO FORM:

Jacob M. Jeffries, DIRECTOR OF LAW

_____ Wright	Y	N
_____ Bahun	Y	N
_____ Lindsey	Y	N
_____ Mayor Cook	Y	N
_____ V. Mayor Eggleston	Y	N
_____ Shamy	Y	N
_____ Grow	Y	N
Totals:		
	Pass	Fail

Introduction and First Reading: 07/07/2025

Second Reading and Action: 07/21/2025

Effective Date of Legislation: 08/05/2025

CITY OF NEW CARLISLE BALLOT ITEM ____
PROPOSED AMENDMENTS TO ARTICLE V OF THE CITY'S CHARTER

A majority affirmative vote is needed for passage.

New text is shown in italicized print. Deleted text is shown in stricken print.

ARTICLE V – CITY MANAGER

Section 5.01. Employment; Qualifications; Compensation.

The Council, *by a majority vote of its total membership*, shall appoint a City Manager for a definite or indefinite term and fix his/her compensation in accordance with experience, executive and administrative qualifications. The recommended qualifications are construed to be at least one of the following:

- (a) *A graduate degree in public administration or a related field;*
- ~~(a)~~ (b) *Two (2) Five (5) years of experience as a City Manager, assistant City Manager or in a significant City Management position; or*
- ~~(b) A college degree in public administration or related field; or~~
- (c) A combination of experience in municipal management and college training in this professional field.

The applicant need not be a resident of the City at the time of employment, but may reside outside the City while employed only with the approval of the Council. Council shall have the final say in determining if the qualifications are met.

Section 5.02. Powers and Duties of the City Manager.

The City Manager shall be the chief administrative officer of the City. The Manager shall be responsible to the Council for the administration of all City affairs required by or under this Charter, and shall have the following powers and duties:

- (a) To appoint, and when deemed necessary for the good of the City to suspend or remove any City employee or appointive administrative officer provided for by or under this Charter, except as otherwise provided by law, this Charter, or personnel rules adopted pursuant to this Charter. The Manager may authorize any subordinate administrative officer to exercise these powers with respect to subordinates in that officer's department, office, or agency.
- (b) To direct and supervise the administration of all departments, offices and agencies of the City, except as otherwise provided by the Charter, or by Council as authorized by the Charter *or by law*.
- (c) To attend all Council meetings, unless excused by Council, and shall have the right to take part in discussion, but may not vote.

(d) To see that all laws, provisions of this Charter, and acts of the Council, subject to enforcement by the Manager or by subordinate officers are faithfully executed.

(e) To submit to the Council and make available to the public in the manner as determined by ordinance of Council, a complete report on the finances and administrative activities of the City at the end of each fiscal year.

(f) To present, if required by Council, an inventory of all City property and holdings.

(g) *Make available and accessible such other reports as the City Council may require concerning operations.* ~~To make other reports as the Council may require concerning the operations of City departments, offices and agencies subject to the Manager's direction and supervision, and to make such recommendations to the Council concerning the affairs of the City as judged desirable.~~

(h) To prepare and submit the annual budget and capital program to the Council, and keep the Council fully advised as to the financial condition and future needs of the City.

(i) To prepare all contracts in cooperation with the Director of Law. No contract or agreement shall be legal until ratified by ordinance or resolution of Council. No franchise shall be legal until ratified by ordinance of Council.

(j) *Advise Council on City policy recommendations and development.*

(k) *Make recommendations to Council concerning the affairs of the City and facilitate the work of the Council in developing policy.*

(l) *Provide staff support services for the Mayor and other members of Council.*

(m) *Assist the Council to develop long-term goals for the City and strategies to implement those goals.*

(n) *Promote partnerships among Council, staff and community members in developing public policy and building a sense of community.*

(o) *Encourage and provide staff support for partnerships with community organizations for regional and intergovernmental cooperation.*

(p) To perform such other duties as are specified in this Charter or may be required by Council under its Charter authority.

~~(k)~~ (q) To declare an emergency and utilize the services and equipment of any and all City departments, agencies, and their compensated employees to perform necessary functions of the City. The Manager shall report the use of this emergency action to Council at the next Council meeting.

Section 5.03. Relation of Council to City Manager.

Council has an ongoing responsibility to ensure that the City Manager and staff are accountable for their actions. The Council shall also monitor the policy proposals submitted by the City Manager and the administrative actions taken by the City Manager and staff to ensure that the Council's expectations are being met and the acceptable standards are being maintained. Except for the purpose of inquiry or investigation, the members of the Council shall deal with the administrative employees of the City solely through the City Manager.

Section 5.06. Notification of Resignation.

The Manager shall be required to give Council no less than ~~thirty (30)~~ *sixty (60)* days notification of intent to resign from the position.

Proposed Charter Amendment

City of New Carlisle

A majority affirmative vote is necessary for passage.

Shall Article V, Sections 5.01, 5.02, 5.03 and 5.06 of the Charter of the City of New Carlisle be amended as follows:

Specify that a majority vote of all of Council is necessary to appoint a City Manager. Change a recommended qualification of the City Manager from a college degree to a graduate degree. Change a recommended qualification of the City Manager from 2 to 5 years of experience. Add assistant City Manager as a position that provides experience. Clarify the City Manager's power to direct and supervise administration. Indicate the reports the City Manager must make available. Add the following City Manager powers and duties: advise on policy recommendations and development, make recommendations about affairs and facilitate policy development, provide staff support services, assist in developing long-term goals and strategies, promote partnerships, and encourage and provide staff support for partnerships. Add that Council will ensure that the City Manager and staff are accountable, and will monitor policy proposals and administrative actions. Change the City Manager's notification of resignation from a minimum of 30 days to a minimum of 60 days?

YES

NO